

ORDINANCE NO. 2358

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE FY 2016 GENERAL FUND BUDGET TO APPROPRIATE FUNDS NEEDED TO COVER THE SHORTFALL IN THE NOVEMBER 2015 ELECTIONS BUDGET

WHEREAS, the City Clerks Office received an estimate from the Wicomico County Board of Elections to administer and conduct the November 3, 2015 City of Salisbury Elections; and

WHEREAS, the election districts boundaries required re-programming in the Wicomico County Board of Elections computer system due to the City of Salisbury Election Redistricting in 2014 which created five (5) districts in place of the two (2) districts; and

WHEREAS, the City's FY 2016 Elections Budget did not include the additional funds for the re-programming because the amount of time and skills required to convert the system were unprecedented.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Fiscal Year 2016 General Fund Budget be and hereby is amended as follows:

- 1) Increase Current Surplus Available (01000- 469810) by \$11,000
- 1) Increase Elections by \$11,000

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 12 day of October 2015, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 7 day of December, 2015.

ATTEST:



Kimberly R. Nichols, City Clerk



John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS 7th day of December 2015.



Jacob R. Day, Mayor

INTER

_____**OFFICE****MEMO**

City Clerks Office

To: City Council
From: Kim Nichols
Subject: Budget Amendment for Possible Run-off Election
Date: December 7, 2015

Attached is a budget amendment appropriating funds from the FY 2016 General Fund to Elections to conduct a Run-off Election should the upcoming November 3, 2015 election result in a tie in one or more districts, excluding District 5 which only has one candidate and therefore is not included in the calculations. This first reading must occur at this Council Meeting in case there is a tie so that the second reading and approval can be scheduled within the time needed to conduct another election (45 to 60 days after the election), should we need to do so.

Our estimates for a Run-off Election for one district came in at \$17,275. If all four districts result in ties, about \$24,045 would be required. Because costs of advertising, printing and mailings can fluctuate, and we can only estimate the time required from the Elections Office staff to conduct this possible additional election, we should transfer \$30,000 to cover any additional unexpected costs. Attached are the estimates we received.

I recommend that the City Council approve the attached ordinance for first reading, and should a tie not occur in Districts 1, 2, 3, or 4, the budget ordinance will not be needed and will not be presented for second reading. If we do need to fund an additional election, there will be time for a second reading.

cc: Mayor Ireton
Tom Stevenson
Julia Glanz

Attachments