

ORDINANCE NO. 2368

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2016 FIRE DEPARTMENT BUDGET TO TRANSFER FUNDS FROM THE CITY'S GENERAL FUND SURPLUS TO THE FIRE DEPARTMENT'S BUILDINGS ACCOUNT.

WHEREAS, the City of Salisbury has established and duly passed the FY16 budget; and

WHEREAS, funds were appropriated to the Fire Department for general operating expenses; including the Buildings Account # 24035-534301; and

WHEREAS, the Fire Department has encountered several unanticipated expenses; and

WHEREAS, the cost of these unanticipated expenses for FY16 is equal to \$ 34,929.34 and will cause the department to exceed the FY16's budget; and

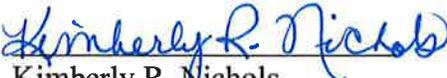
NOW, THEREFORE BE IT ORDAINED BY THE CITY OF SALISBURY, MARYLAND that the City's Fiscal Year 2016 budget be and is hereby, amended as follows:

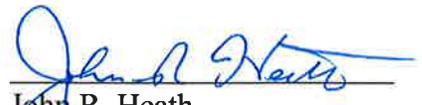
- 1) Increase the General Fund Surplus account by \$ 35,000.00
- 2) Increase the Fire Department's Buildings account #24035-534301 by \$ 35,000.00

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

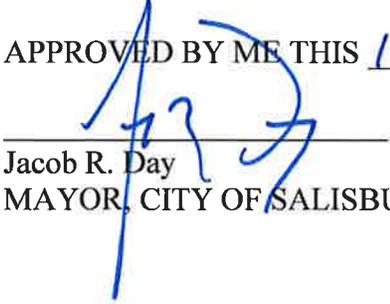
THIS ORDINANCE WAS INTRODUCED AND READ AT A MEETING OF THE Council of the City of Salisbury held on the 21 day of December 2015, and after a statement of the substance of the Ordinance was published as required by law, the ordinance was finally passed by the Council on the 11 day of January, 2016.

ATTEST:


Kimberly R. Nichols
ACTING CITY CLERK


John R. Heath
PRESIDENT, CITY COUNCIL

APPROVED BY ME THIS 12th day of JANUARY 2016.


Jacob R. Day
MAYOR, CITY OF SALISBURY



*From the Office
of the
Fire Chief*

Date: 24 November 2015
To: Tom Stevenson, City Administrator
 **From:** Richard A. Hoppes, Chief of the Department
Subject: Budget Amendment – Buildings Account

This memorandum serves as a formal request to fund a budget amendment to close a funding gap that has occurred pursuant to unanticipated budget expenses. The reasons for the funding gap are due to unanticipated expenses to maintain our physical facilities. The following is a list of unanticipated expenses so far this year that represent 60% of the total authorized budget for maintaining the physical facilities:

• Repairs to Fire Facilities HVAC =	\$ 29,858.34
• Repairs to Fire Station 1 Parking Lot (Sink Holes) =	<u>\$ 5071.00</u>
Total shortfall =	\$ 34,929.34

The total FY15 budget for the FD Buildings Account – 24035-534301 is \$ 58,300.00. The decision to fund these unanticipated expenses was made due to the critical nature of the repairs were such that either deferring them would affect the working environment for our members or that prevented further damage to apparatus or worsening of an existing problem. The decision was made with the hope that other items could be deferred to get through the remainder of the fiscal year but this has not been successful due to ongoing routine expenses. With unanticipated expenses totaling almost half of the total budget, and given that the fiscal year is not yet half over, an amendment must be completed to finish the year.

It is very unfortunate to have to come to you at such an early stage in the fiscal year with a budget amendment but circumstances have made it necessary to do so. The unanticipated expenses for the HVAC repairs were impossible to foresee. Therefore this request for a budget amendment of \$ 35,000.00 to be placed into the FD FY16 budget account # 24035-534301 (Buildings).

Thank you in advance for your time and consideration on this request. I look forward to working with you to complete this most important business and ask that you contact me if you have need for further information a 410-548-3120 X 103 or at

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rhoppes@ci.salisbury.md.us . Unless you or the Mayor have additional questions, please advance the cover memorandum and resolution of support to the City Council for approval.

Attachment: Budget Amendment Ordinance - Building Account - FY16

cc: File