

SALISBURY CITY COUNCIL  
BUDGET WORK SESSION  
APRIL 18, 2013

Public Officials Present

Council President Jacob R. Day  
Vice President Laura Mitchell (arrived- 4:05 p.m.)  
Councilwoman Terry E. Cohen  
Councilwoman Eugenie P. Shields (left-5:30 p.m.)  
Councilman Timothy K. Spies

Public Officials Not Present

Mayor James Ireton, Jr.

In Attendance

City Clerk Kim Nichols, City Administrator John Pick, Assistant City Administrator Dr. Loré Chambers, Internal Services Director Keith Cordrey, and interested citizens and members of the press.

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The City Council convened in a budget work session at 4:03 p.m. in Conference Room 306 of the Government Office Building.

Budget Discussion

Council President Jacob R. Day opened the FY14 Budget discussion by asking the Council to identify their top budget priorities. The Council members ascertained the following as their priorities:

- Councilwoman Shields – pay increases for employees, Coty Cox Branch drainage improvements, and Germania Circle property purchase
- Councilwoman Cohen – improved use of money so the City will get a return on investment, law enforcement for public safety, seeking a fair share from Wicomico County Council (Tax Differential), clarification of discrepancies in the budget, exploring other opportunities to manage costs (outsourcing), and economic development in general
- Councilman Spies – Police Department (shift differentials and vehicle maintenance), raises for Public Works and other employees (pending results of the salary study), implementation of a City-wide Single-Stream Recycling Program, and Tax Differential from Wicomico County
- Council Vice President Mitchell – pay study implementation (C.O.L.A./merit raises, bumping pay scales from the bottom up), City-wide vehicle replacement schedule (rotation to a back-up vehicle similar to how it's being done for ambulances, and not just Fire Department or Police Department vehicles), cost analysis on lease-purchase vs. outright purchase, maintain focus on professional affiliations (benefits received from these far outweigh the costs), and legal office (should we re-bid or in-source)
- Council President Day - investment in Downtown and the Police Department , and Tax Differential from Wicomico County

City Administrator John Pick indicated that a preliminary report from the salary survey should be ready for Council's review by the first week in May.

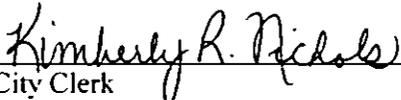
Director of Internal Services Keith Cordrey presented an overview of the City's financial health with a PowerPoint presentation. (The PowerPoint presentation is provided as part of these minutes).

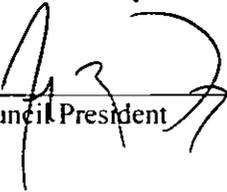
City Clerk Kim Nichols provided a brief synopsis of the requested budgets for the City Council and City Clerk's office. Since FY 14 will be a non-election year, there were no budget requests received for Elections.

The next budget session will be held on April 23, 2013 at 9:30 a.m. to discuss the following items:

- Mayor's Office
- City Attorney
- Community Development
- Information Technology
- Planning & Zoning
- Municipal Buildings – Poplar Hill Mansion
- Fire Department
- Building, Permitting & Inspections
- Neighborhood Services & Code Compliance
- Community Promotions
- Police Department
- Internal Services - Finance

With no further discussion, Council President Day adjourned the budget work session at 5:35 p.m.

  
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City Clerk

  
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Council President