

AS AMENDED ON JANUARY 14, 2013
CITY OF SALISBURY
WORK SESSION
DECEMBER 17, 2012

Public Officials Present

Council President Terry Cohen
Council Vice President Deborah S. Campbell
Councilwoman Laura Mitchell

Mayor James Ireton, Jr.
Councilwoman Eugenie P. "Shanie" Shields
Councilman Timothy K. Spies

In Attendance

City Clerk Kim Nichols, CMC, City Administrator John Pick, Assistant City Administrator Loré Chambers, Ph.D., Internal Services Director Keith Cordrey, City Attorney Mark Tilghman, Salary Review Committee Chair Lauren Hill, and interested members of the public and press.

The City Council convened in work session at 1:45 p.m. in Conference Room 306 of the Government Office Building.

Salary Review Committee

City Administrator John Pick introduced Ms. Lauren Hill, Chair of the Salary Review Committee, who presented the committee's report to the Council. She reported that the Committee determined that salaries for the Mayor and City Council members correspond generally with their counterparts from similar size cities in Maryland and Dover, Delaware. Since salaries have not increased since 2007, the Committee recommended a 12% salary increase for each Council member and Mayor. They based the number on BLS Consumer Price Index calculations reflecting an 11.6% increase in cost of living since 2007.

Ms. Hill also reported the Committee encouraged City Council to consider increasing city workers' salaries to reflect cost of living adjustments. Council President Cohen reminded Council and Ms. Hill that the Salary Review Committee was tasked with reviewing the elected officials' salaries, not the salaries of City employees, which have already been discussed.

Council reached unanimous consensus to not increase the Mayor or Council's salaries at this time, and charged City Attorney Mark Tilghman with the task of reviewing the Charter for language allowing Council to reconsider the issue either at the time the budget for employees' salaries is discussed or anytime between now and 2015, and to decide if the language needs to be changed to provide that flexibility.

CIP Review

John Pick introduced the Preliminary Capital Improvement Plan (CIP) for FY2014 – FY2018, and explained that after the presentation he would receive Council's questions and comments for further discussion again in January at work session, and complete the final version of the CIP for adoption in February, 2013.

He explained the FY2014 – FY2018 CIP is dominated by two programs, 1) Water Shed Implementation Program (\$76,600,000) and, 2) Wastewater Treatment Plant (\$58,586,200).

After providing a brief review of the preliminary CIP, Mr. Pick fielded the following comments and questions until further discussion in January, 2013:

- Are the bridges in the City Park under the threshold of the CIP?
- Requested status of the Fire Service Agreement and wants a report/discussion on what is fair for the County to be paying
- Can the Marine Road Radio Tower and Water Tower projects be combined?
- Accredited City Departments (Zoo, Fire Department, Police Department)
- Requested updated vehicle status list for repairs and analysis of fleet (maintenance), dollars spent and downtime per vehicle
- Fire Department Apparatus replacement - Dive Unit
- Preliminary 10 Year CIP
- Requested building projections from Mr. Holland in discussion of capacity fees
- Requested most recent copy of annual inspection of City facilities (bridges, dams and buildings)
- Parking garage repair project is coming out of Bonded Debt, energy efficient lights are being funded by grant, and the Parking Garage Conditions Survey is coming out of the Parking Authority Fund.
- Marina Fund
- Re-claiming usable material

Council took a break and returned at 3:15 p.m.

Draft – Business Disclosure for Entities with Relationships with City

Mark Tilghman stated he previously examined the Ethics Law and saw that all Board members need to make disclosure, and any LLC entering into any agreement of more than \$1,000 with the City or anyone filing a legal proceeding or Board of Zoning Appeals would have to disclose who the people are who are involved in that LLC so that the City decision makers would know who they were working with.

The forms need to be approved by the Ethics Commission, but there are currently not enough members on the Ethics Commission to call a meeting in which to approve the forms. Mr. Tilghman will provide examples from Wicomico County of disclosure forms and will search for forms used in Maryland. Council President Cohen asked Council members to forward any examples of what they may run across while researching the topic to Mr. Tilghman, and any questions into the Clerk so that the Council can decide what types of changes they want to make on this in January.

General Discussion/Upcoming agenda items

- Mountain Bike MOU
International Mountain Biking Association (IMBA) Vice President Jeff Dean joined Council to discuss the Mountain bike trails project. Mr. Pick stated the City had been working with IMBA for quite some time to reach an agreement and to create an MOU concerning the maintenance of the existing bike trails in the City Park located in the woods east of the Pony League Ball Field.

Mr. Tilghman affirmed that he performed a review of the MOU and his concerns may be able to be resolved with a phone conversation. Mr. Dean stated the group wants to clean up the trails to make them safer, and do not want to build jumps or redesign the trails.

Mrs. Campbell and Mr. Spies will walk the trails with Mr. Dean this week to get a better understanding of what is being asked of Council. Council discussed other considerations including liability, number of people using the park, parking and traffic, signage approved by LGIT, etc.

- US 50 East/Moore Annexation

Mr. Pick discussed the memo he prepared as notification to Council of the Moore family's decision to proceed with the annexation.

Due to cash flow issues at this time, the City's annexation consultant, Chris Jeakubiak, has suggested to Mr. Pick that the annexation fee schedule which was previously agreed to be altered to delay the date on which the family would have to pay the fees. The Moore's would make three additional application fee payments instead of two, and the final payment would be for the balance due.

The other option would be to amend the agreement to increase the overall amount of annexation fees to be paid.

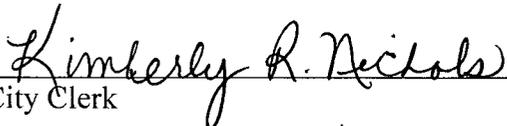
Council reached unanimous consensus to give the Moore family a choice in the matter between the two scenarios described above.

Closed Session (held in accordance with Annotated Code of Maryland Section 10-508)(a)(7)(8) – Land Acquisition

Mr. Spies moved and Mrs. Campbell seconded to convene in closed session to discuss the AIG/Condo Regime with staff and legal counsel.

At 5:06 p.m., on a motion and a second by Mrs. Mitchell and Mrs. Shields, respectively, and by unanimous vote, President Cohen adjourned the closed session and returned to open session.

With no further discussion, the work session adjourned at 8.07 p.m.



City Clerk



Council President