

SALISBURY CITY COUNCIL  
WORK SESSION  
JUNE 6, 2011

Present

Council President Terry E. Cohen  
Councilwoman Laura Mitchell

Council Vice President Deborah S. Campbell  
Councilwoman Eugenie P. Shields

Councilman Timothy K. Spies

In Attendance

Mayor James Ireton, Jr., City Clerk Brenda Colegrove, City Administrator John Pick, Assistant City Administrator Loré Chambers, City Attorney Paul Wilber, Internal Services Director Pam Oland, Community Development Director Deborah Stam

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The City Council convened in a work session at 3:30 p.m. in Conference Room 306 of the Government Office Building. Council President Cohen announced that the Tenants' Rights Addendum would be moved to a later date. In its place would be a discussion of budget issues.

**Ethics Ordinance – New State Requirements**

City Attorney Paul Wilber provided a briefing on the new requirements passed by the Maryland legislature (copy of information provided to Council attached and made a part of these minutes). Also attached and made a part of these minutes is a copy of Council President Cohen's memorandum outlining her discussion with Deadra W. Daly from the State Ethics Commission.

Council members were requested to submit their questions to City Clerk Brenda Colegrove by June 15 for submission to the city attorney.

**Budget issues**

To address budget concerns raised, unanimous consensus from Council was given for the following:

- PAC14 funding – fund \$99,000 with any unused funds in the formula adjusted in the Code to go to surplus
- Poplar Hill Mansion – fund stipend at \$7,575
- Maintain revenue projection for fire service (\$28,200)
- Include severability clause in budget ordinance

**Council Rules of Order**

- Prayer  
A copy of Council President Cohen's June 2, 2011 memorandum and the city solicitor's opinion from Lowell, MA are attached and made a part of these minutes. City Attorney Paul Wilber suggested opening with a prayer or moment of silence and the Pledge before actually convening the meeting. Unanimous consensus was reached for removing the Lord's Prayer and Pledge from the Council's Rules of Order.

- Agenda items and scheduling – to be rescheduled
- Phone-in rule – to be rescheduled

**Disproportionate Minority Contact Grant**

Assistant City Administrator Loré Chambers, along with Ms. Debra Arnold and Ms. Virginia Geckler from the Governor's Office of Crime Control and Prevention, addressed the Disproportionate Minority Contact Grant (information attached and made a part of these minutes). Mrs. Campbell, Mrs. Mitchell, Mrs. Shields and Mr. Spies were agreeable to moving this forward to the June 13 legislative agenda. Ms. Cohen still had questions concerning the grant going through the City.

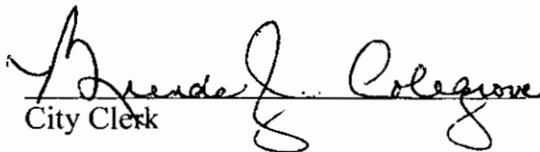
**GASB Requirement – definition of General Fund Surplus**

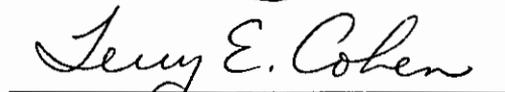
Internal Services Director Pam Oland reported on the new GASB54 requirement – Fund Balance Reporting and governmental Fund Type Definitions (copy of information attached and made a part of these minutes). Unanimous consensus was reached to move it forward to the June 13 legislative agenda.

**Update on CDBG requests for information**

Community Development Director Deborah Stam reviewed the timeline for the original submission to HUD and the options available for either amending or revising the plan (copy of June 3, 2011 e-mail attached and made a part of these minutes). No consensus was taken by Council at this time.

The Council took a break at 5:51 p.m. to convene in a special meeting. With no further discussion, the work session was adjourned at 8:50 p.m. following the conclusion of the special meeting.

  
City Clerk

  
Council President