

AS AMENDED ON JUNE 10, 2013
CITY OF SALISBURY
WORK SESSION
MAY 20, 2013

Public Officials Present

Council President Jacob R. Day
Councilwoman Terry E. Cohen
Councilman Timothy K. Spies

Council Vice-President Laura Mitchell
Councilwoman Eugenie P. Shields

Public Officials Not Present

Mayor James Ireton, Jr.

In Attendance

Assistant City Clerk Diane C. Nelson, CMC, City Administrator John Pick, ICMA-CM, Assistant City Administrator Lore Chambers, Ph.D., City Attorney Mark Tilghman, Neighborhood Services and Code Compliance (NSCC) Director M. Thomas (Tom) Stevenson Jr., Planning and Zoning Technical & Environmental Planner (GIS) Frank V. McKenzie and Technical Services & Environmental Planning - Chesapeake Bay Critical Area Specialist Jimmy Sharp, Salisbury Fire Chief Rick Hoppes, Salisbury Police Chief Barbara Duncan, Public Works Director Teresa Gardner, Deputy Director of Public Works Amanda H. Pollack, P.E., Internal Services Director Keith Cordrey, interested Citizens, and Members of the Press.

The City Council convened in work session at 1:30 p.m. in Council Chambers.

President Day announced pursuant to Mr. Pick 's request, the "*Request to Reallocate Funds from the Parkside and Hampshire Road Lift Station to the Mill Street Pumping Station*" agenda item scheduled for 4:15 p.m. today, would be deferred for discussion until tomorrow's budget work session scheduled for 9:00 a.m. in Room 306 of the Government Office Building.

Critical Areas Ordinance

Jimmy Sharp and Frank McKenzie of Planning and Zoning presented Council a revised copy of the Critical Areas Ordinance, inclusive of grammatical corrections offered by Council at a previous meeting and a March 21, 2013 favorable recommendation to Council from the Planning and Zoning Commission; there followed a question and answer period by Council.

After discussion, Council reached consensus to advance the Critical Areas Ordinance to legislative session, with adjustments to the ordinance reflective of today's discussion.

Request to Authorize Application for Port Security Grant for Boat Lift and Canopy Shelter for the Fire Boat

Salisbury Fire Chief Hoppes presented the Fire Department's request to Council for permission to pursue a grant opportunity that will soon become available again this year, providing preliminary

highlights of and pertinent application deadlines for the current year grant program, followed by a question and answer period by Council.

After discussion, Council reached consensus for Chief Hoppes to move forward with the grant application.

COPS Grant

Salisbury Police Chief Duncan presented the Police Department's request to Council for permission to pursue a grant through the Community Oriented Policing Services (COPS) Hiring Program, providing highlights of, pertinent application deadlines for, and the matching funds requirement for the current year grant program in comparison to the most recently concluded COPS grant program, followed by a question and answer period by Council.

After discussion, Council reached consensus for Chief Duncan to move forward with the grant application.

President Day called for a short recess at 3:22 p.m.; the work session reconvened at 3:34 p.m.

Maryland Bikeways Program – FY14 Grant

Public Works Director Gardner with input from Deputy Director Pollack as needed, provided background information on the Traffic and Safety Advisory Committee's involvement with the City's bicycle facilities and programs that resulted in the Committee's recommendation to Public Works to apply for additional grant funding through the Maryland Bikeways Program; Ms. Gardner requested Council permission to pursue the grant for bikeway improvements to South Boulevard between Riverside Drive and Camden Avenue, the Committee's second of three recommended options, amending the option to include improvements to the existing bike lane on Riverside Drive. During the question and answer period by Council which followed, Ms. Gardner outlined plans for administration of the funds if awarded, providing preliminary cost projections associated with specific improvements being considered.

After discussion, Council reached consensus for Ms. Gardner to move forward with the grant application.

EDU Free Zone

Public Works Director Gardner with input from Deputy Director Pollack as needed, provided background information on the Public Works Department's proposal to establish an "EDU Free Zone" as part of the Mayor's Downtown Initiative; Ms. Gardner outlined how the enabling legislation within the capacity fee ordinance, coupled with the EDUs associated with the City-owned Anderson Property (former Linens of the Week business), would allow the Public Works Director to administer the EDU Free Zone to stimulate downtown development with the addition of the Department's draft verbiage that the City Attorney recommended be added to § 13.02.070 *Comprehensive connection charge* of the City Code. There followed a question and answer period by Council.

After discussion, Council reached consensus to bring this item forward for continued presentation.

Request to Amend Ordinance to Permit Property Owners to Pay Capacity Fee Prior to Water Meter Setting – Further Discussion

Public Works Director Gardner with input from Deputy Director Pollack as needed, provided background information regarding the May 6, 2013 work session discussion of this request that resulted in Council consensus for Administration to draft an ordinance for Council consideration at today's work session; Ms. Gardner updated Council on progress since the last work session and then submitted for Council consideration, the revised draft ordinance reflective of both Public Works and City Attorney review. There followed a question and answer period by Council.

After discussion, Council reached consensus to advance the Capacity Fee Payment Schedule Ordinance to the May 28, 2013 Legislative Session, with adjustments to the ordinance reflective of today's discussion.

Wastewater Credit Allowance – Further Discussion

Public Works Deputy Director Pollack with input from Director Gardner as needed, provided background information regarding the May 6, 2013 work session discussion of the proposed Wastewater Credit Allowance and the process that has resulted in the revised Ordinance for Council consideration that will amend Chapter 13.04 of the City Code to create a Wastewater Credit Allowance by adding § 13.04.100; there followed a question and answer period by Council.

After discussion, Council reached consensus to advance the Wastewater Credit Allowance Ordinance to the May 28, 2013 Legislative Session.

General Discussion

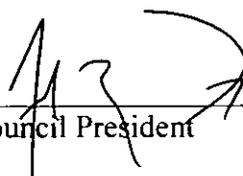
General discussion included:

- Council budget work session- May 21, 2013, 9:00 a.m. – 12:00 p.m., GOB-Rm. 306
- Status of an early retirement plan distributed at a previous work session
- Status of Council committee appointments
- Status of Legal Services Budget FY13/Possible suspension of all non-emergency legal services for remainder of FY13

The work session adjourned at 5:10 p.m.



Assistant City Clerk



Council President