

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

MAY 9, 2011

PRESENT

*Council President Terry E. Cohen
Councilwoman Laura Mitchell
Councilman Timothy K. Spies*

*Council Vice President Deborah S. Campbell
Councilwoman Eugenie P. Shields
Mayor James Ireton, Jr.*

IN ATTENDANCE

Assistant City Clerk Kimberly Nichols, CMC, City Administrator John Pick, ICMA-CM, Assistant City Administrator Loré Chambers, City Attorney Paul Wilber, Public Works Director Teresa Gardner, Internal Services Director Pam Oland, Police Chief Barbara Duncan, Fire Chief Jeff Simpson, and interested Citizens and Members of the Press.

CONVENING - ADOPTION OF AGENDA

The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President Cohen called the meeting to order. Councilwoman Mitchell moved and Councilman Spies seconded to suspend the Council Rules of Order to allow for a moment of silence. Aye votes were cast by Ms. Cohen, Mrs. Mitchell and Mr. Spies. Mrs. Campbell abstained from voting. Mrs. Shields was not present during the vote.

The moment of silence was observed and the Pledge of Allegiance was recited.

Mrs. Mitchell moved and Mrs. Campbell seconded to adopt the agenda. Mr. Spies moved and Mrs. Campbell seconded to amend the agenda by moving Resolution No. 2052, supporting Maryland Department of Housing & Community Development, Neighborhood BusinessWorks Program financing to Pemberton Café, LLC to be considered immediately following the Consent Agenda. The amendment was unanimously passed. The agenda, as amended, was unanimously adopted.

CERTIFICATES OF RECOGNITION – presented by Mayor James Ireton, Jr.

Chief Barbara Duncan and Captain Paul Simon accepted Certificates of Recognition on behalf of the members of the two Salisbury Police Department teams that participated in the 2011 5K Law Enforcement Cup Challenge held at Wor-Wic Community College. Those receiving certificates were: Chief Barbara Duncan, Captain Paul Simon, Officer Kevin Larkin, PFC Danny Parsons, Officer Steve Smith and Officer Jonathan Coury. A certificate was given to Team #1 for winning first place in the race.

CONSENT AGENDA -- presented by Assistant City Clerk Kim Nichols

The Consent Agenda, consisting of the following items, was unanimously approved on a motion by Mrs. Campbell and seconded by Mrs. Shields:

- April 19, 2011 closed meeting minutes
- April 19, 2011 work session minutes
- April 25, 2011 work session minutes
- April 25, 2011 regular meeting minutes
- Manufacturing exemption request – Spartech Polycom granting an exemption from personal property tax for equipment purchased in 2010 for a total savings of \$7,908 in personal property tax over the next five years
- Manufacturing exemption request – DiCarlo Precision Instrument granting an exemption from personal property tax for equipment purchased in 2010 for a total savings of \$837 in personal property tax over the next five years
- Resolution No. 2051 – accepting a Maryland Clean Energy Center Grant of \$24,812 for the replacement of 69 traditional light fixtures at Salisbury Fire Station #2 located on Brown Street
- Ordinance No. 2153 – 1st reading – abandonment of an existing utility easement that is proposed to be relocated and for which the City will be granted a replacement easement on property owned by Walgreen Company located at 917 Mt. Hermon Road

RESOLUTION – presented by City Administrator John Pick

- Resolution No. 2052 – supporting Maryland Department of Housing and Community Development, Neighborhood BusinessWorks Program financing to Pemberton Café, LLC located at 1100 Pemberton Drive

On a motion by Mrs. Shields and seconded by Mrs. Mitchell, Resolution No. 2052 passed unanimously.

AWARD OF BIDS – presented by Internal Services Director Pam Oland

Mrs. Campbell moved and Mrs. Mitchell seconded to approve the Award of Bids. Mrs. Campbell moved and Mr. Spies seconded to exclude two bicycles (Items #10-37517 and #10-12007) from the Award of Bids in order to resolve an ownership issue (include in the next batch of bicycles for surplus). The amendment was unanimously approved.

The following item was unanimously approved:

1. Surplus of (112) bicycles from Salisbury Police Department -0-
to be auctioned.

PUBLIC HEARINGS – presented by Mayor James Ireton, Jr.

Ordinance No. 2150 – proposed FY12 budget

Highlights of comments from the members of the public include:

- concerns about the proposed landlord license and rental registration fee increases (handout attached to original minutes)

Ordinance No. 2151 – proposed water and sewer rates

- concerns about increasing sewer rates during a recession

Ordinance No. 2152 – amending City parking rates

- No public comments were received.

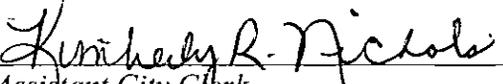
PUBLIC COMMENTS

Members of the public commented on the following:

- opening meetings with Pledge of Allegiance and Lord's Prayer
- tenants' bill of rights
- updating City's web site to include landlord services, tenants resources and renters education information
- friendlier web site will promote voluntary compliance
- over occupancy issues in the City of Salisbury

ADJOURNMENT

On unanimous vote, the meeting adjourned at 6:53 p.m. on a motion and a second by Mrs. Campbell and Mr. Spies, respectively.


Assistant City Clerk


Council President

City of Salisbury



MARYLAND

JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

Salisbury



2010

125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801

Tel: 410-548-3190

Fax: 410-548-3192

PAMELA B. OLAND
DIRECTOR OF INTERNAL SERVICES
PROCUREMENT DIVISION

COUNCIL AGENDA

May 9, 2011

1. Surplus of Bicycles in Property Room

-0-

City of Salisbury



MARYLAND

Salisbury



2010

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PAMELA B. OLAND
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ASSISTANT CITY ADMINISTRATOR

COUNCIL AGENDA

May 9, 2011

TO: Mayor and City Council

SUBJECT: Surplus Bicycles

The City of Salisbury Internal Services Department, Procurement Division, received a request from Salisbury Police Department to declare 114 bicycles as surplus. Salisbury Police Department has made every possible attempt to locate an owner. Should the bicycles be declared surplus by City Council, they will be sent to auction. Any monies received for these bicycles will be deposited into the City's general fund. Additional details are noted in the department memo.

Thank you,

Catrice Parsons

Assistant Director of Internal Services - Procurement Division

City of Salisbury



MARYLAND

JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ CHAMBERS
ASSISTANT CITY ADMINISTRATOR

699 W. SALISBURY PARKWAY
SALISBURY, MARYLAND 21801
Tel: 410-548-3165
Fax: 410-548-5173

BARBARA DUNCAN
CHIEF OF POLICE
SALISBURY POLICE DEPARTMENT

To: Tom Tengman, Acting Assistant Director of Internal Services

From: Major Meienschein

Date: April 25, 2011

Subject: Request for Surplus of Bicycles in Property

I am requesting that the attached list of bicycles be surplused by the City of Salisbury. The items have been maintained 90 days or longer and the items have no known owners. Every possible attempt has been made by our property custodians to locate an owner, with no success. The bicycles are in fair and operable condition. They will be turned over for auction. Any monies received for these bicycles will be deposited into the City's general fund. There are approximately 114 bicycles on the list. If the council request some bicycles be pulled to be donated, that can be accomplished.

The items are taking up valuable space in our property storage area, causing us not to be able to properly store items within our established directives.

Major David Meienschein
Administrative Commander

Salisbury



2010

SALISBURY POLICE DEPARTMENT BICYCLE LOG

DATE RECEIVED	PROPERTY NUMBER	BRAND NAME	MODEL	DESCRIPTION	SERIAL NUMBER	RELEASED
01-01-10	10-62	Huffy	Crusade	Blue & Yellow	HB05B56451	
01-03-10	10-385	Mongoose	DXR	Blue	SAP3A10382	
01-06-10	10-744	X-Games	BMX	White, painted tan	AL00H4281	
02-25-10	10-2250			Spray painted blue	38004084	
01-23-10	10-3405	Thruster	Rampage	2.0, 20" boys	GS090652446	
03-08-10	10-9350	Schwinn		10spd,black,white		
03-09-10	10-9408	Schwinn		Girls,mountain,purple	SNIDC4D5033	
03-17-10	10-10659	Huffy		Blue, Mountain		
03-19-10	10-10912	Next		White,Red,Silver	54293013	
03-23-10	10-11526	Huffy	Rock Trail	Green,10speed,mountain	HC9158760	
	10-11526	Superman		Boys,12",Silver,Red	ACA06D070439	
03-23-10	10-11572	Motiv	Smoothie	Red	CA30841001	
04-09-10	10-12007	Mt Fury	Roadmaster	15 speed,Mountain	SNFSD07H82404	James Brown- owner
04-02-10	10-13056	Huffy	Niagara	18spd,Purple,Mountain	9047823F1685partial	
04-06-10	10-13556	Huffy	Street Like	10 speed	80687Hufy27947	
04-12-10	10-14480	Pacific	Vector	Silver,Mountain	HH0407133	
04-16-10	10-15166	Roadmaster	Mt....Storm	Red	HH0515722	
04-24-10	10-16351	Mongoose		Silver, Mountain	SNHUA06B29949	
04-26-10	10-16619			Mountain, Silver/Green	GA080904269	

SPD 060

(Revised 03/94)

SALISBURY POLICE DEPARTMENT BICYCLE LOG

DATE RECEIVED	PROPERTY NUMBER	BRAND NAME	MODEL	DESCRIPTION	SERIAL NUMBER	RELEASED
05-10-10	10-18648	Huffy	Aluminum Shock	Mountain, Silver	110009088911H449	
05-12-10	10-18935	Mongoose		Red, small boys	G91209310	
05-14-10	10-19219	RoyceUnion	High Peak	Mountain	SB4014572	
05-15-10	10-19517			Girls, Black, Purple	57303054	
05-19-10	10-20054	Huffy	Sea Star		SNNE207E79540	
05-23-10	10-20755	Next	Power X	Red, Silver	LWHH052077	
05-25-10	10-20920	Mongoose	E-40	Yellow	M981204230	
	10-20920			Mountain, Purple	SNLCHJ8G03292	
	10-20920			Spraypainted white		
05-29-10	10-21679			Mountain, 18spd, black w. silver tape	K66289065816H2927	
05-31-10	10-21864	Mt. Sport	Roadmaster		SNFSD09FF8376	
05-02-10	10-22205	Huffy		Men's, Green		
06-03-10	10-22319	Roadmaster		Mountain, Pink	HH1037074	
06-07-10	10-22849	Mt. Sport	Roadmaster	Blue	SNFSD05J98472	
06-07-10	10-22862	Huffy		Blue	606701681341813	
06-03-10	10-23028		BeachCruiser	Silver	03D1191	
	10-23028	Mongoose	BMX	Green	FCG337181	
	10-23028	Mongoose		Silver	SNACB09A10540	
	10-23028	City Bike	TG00	Blue	A881211850	

SPD 060

(Revised 03/94)

SALISBURY POLICE DEPARTMENT BICYCLE LOG

DATE RECEIVED	PROPERTY NUMBER	BRAND NAME	MODEL	DESCRIPTION	SERIAL NUMBER	RELEASED
06-09-10	10-23122	Schwinn	Legacy	Women's, red/white	SNFSD09EP0920	
06-13-10	10-23807	Huffy	Alumna	Silver/Green	12000-9122011H674	
06-14-10	10-23987	Giant	Upland		C89C9620	
06-18-10	10-24572	Huffy	Beach Cruiser		K64579156813H3560	
06-19-10	10-24755	Huffy	StoneMountain	Blue/Lt Blue		
06-21-10	10-25015			Children's, blue/pink	D18369397615H9744	
06-22-10	10-25066	Mt. Sport	Roadmaster	Purple/silver	SNFSD07615155	
06-22-10	10-25124	Miss Daisy	Juvenile	Purple	HN0312486	
06-30-10	10-26199	Trek 3700		Red, mountain	235C3596M	
06-30-10	10-26264	X-Factor	Rampage	Orange, Gold	GS080837179	
	10-26264	Mt Fury	Roadmaster	Silver	SNFSD06H91354	
07-04-10	10-26712	Next	Wipeout	Red	74700247	
07-05-10	10-26857	Huffy	Superia	Teal	GB01B05554	
07-06-10	10-26977	Magna	Questra	Mountain, Green	97TD524507	
07-09-10	10-27430	Kent	Londoner	Tan	C19613	
07-10-10	10-27493	Honda	Racing	Red, Silver	XDS03M054	
07-12-10	10-27771	Schwinn	Crossfit	Teal, Men's,	C4004804	
07-14-10	10-28087	OpenRoad		Brown		
07-17-10	10-28495	Shark	Shmoa		LWIH071342	

SALISBURY POLICE DEPARTMENT BICYCLE LOG

DATE RECEIVED	PROPERTY NUMBER	BRAND NAME	MODEL	DESCRIPTION	SERIAL NUMBER	RELEASED
07-24-10	10-29381	Roadmaster		18spd,	SNFSD09G59739	
07-28-10	10-29981	Next	Chaos	Green	GT080704844	
07-30-10	10-30181			Green, Mountain	U64K28992	
07-30-10	10-30266		BMX	Boys, Orange		
08-08-10	10-31394	Kulana		Purple.Silver	SNFSD08LA3966	
08-09-10	10-31610		Cruiser	Black,	K081002072	
08-10-10	10-31712	Gold Medal	DM07103510		DM07103510	
08-13-10	10-32188	Boss		Blue	1G5B0843	
08-20-10	10-33167	Trek 3700	Alpha	18", blue/silver	TBI0406884FP252	
08-28-10	10-34263	Roadmaster		Silver, Red	A3AKU05679	
09-01-10	10-34720	Next		Silver, Blue, Mountain	6829794	
09-11-10	10-36244	Huffy	Blades	Mountain, Green, 18spd	26565--9012S21H4769	
09-12-10	10-36349	Mongoose		Orange	SNFSD10AU9039	
09-21-10	10-37517			Green		Gilbert Deshield-owner
09-21-10	10-37540	Huffy		Blue	SNHEJ10C40551	
09-23-10	10-37889	Boulder	Giant		C7507850	
09-27-10	10-38457	Murray		Blue, 26",	801C038323	
09-29-10	10-38783	X-games		Mountain, Orange/Black	BB01C1005316	
09-30-10	10-38826	Haro		Men's, Mountain, Blue, White	A100430317	
09-30-10	10-38880	Mongoose		Blue, Silver, Boys	SNFSA09GD3G67	

SALISBURY POLICE DEPARTMENT BICYCLE LOG

DATE RECEIVED	PROPERTY NUMBER	BRAND NAME	MODEL	DESCRIPTION	SERIAL NUMBER	RELEASED
10-01-10	10-39096	Fila		Mountain, Blue	L970510348	
10-02-10	10-39136	Roadmaster	Mt Fury	Blue		
10-08-10	10-40147			Mountain, Purple/White		
10-09-10	10-40334	Schwinn		Blue, Women's, 10 spd		
10-10-10	10-40403	Giant		Red, Women's		
10-11-10	10-40550	Next		Pink	091B245885	
10-11-10	10-40601	Next		Purple, SingleSpeed	GS100504291	
10-18-10	10-41441	Next	Ascent	26", men's, mountain, White/Black	LBHJ048137	
10-18-10	10-41526			Mountain, Blue	SNFSD07CE7069	
10-22-10	10-42055	Huffy	Yosemite	18spd, boys, gray, yellow w/front basket	HC5647536	
10-22-10	10-42145	Mongoose	BMX	Orange	SNACE10D12538	
10-25-10	10-42457	Huffy	Superia	Green	6667946823F0429	
10-25-10	10-42513	Mongoose		Blue	FFSDV8A48407	
10-20-10	10-42607	Prospect	Route 66	Blue, Silver	BR03H31348	
10-28-10	10-42886	Trek 800		Black, Mountain	B-10415	
11-06-10	10-44204	Huffy	Superia	15spd, Green	K6667-9307812F9859	
11-13-10	10-45050	Freespirit		Mountain, Purple, Teal	507474270	
11-22-10	10-46140	Mongoose		BMX	SNACF08E10658	

Kim

Mitrell David
5/9/11

City of Salisbury
Neighborhood Services & Code Compliance

Departmental Code Enforcement Summary

1. Action Resulting in Notice of Violation - Type/Total

	2009	2010	% of Change
Abandoned/Inoperable/Unlicensed Vehicles	443	182	-58.92
Dilapidated/Accessory Structures	6	107	1683.33
Boardup Orders	33	36	9.09
Complaints	465	288	-38.06
Condemned	80	66	-17.50
Delinquent Owner Designations	39	17	-56.41
Demolition Orders	14	7	-50.00
Investigation of Excessive Occupancy	42	17	-59.52
Excessive Occupancy - Order to Reduce	34	9	-73.53
Exterior Housing	1,641	1,524	-7.13
Graffiti	18	49	172.22
Historic Changes w/o approval	3	3	0.00
Interior furniture in yard	408	176	-56.86
Interior Housing	462	485	4.98
Livestock in City Limits	1	0	-100.00
Notice to register	271	309	14.02
Parking in front yard citations	58	39	-32.76
Rubbish	1,685	1,684	-0.06
Eviction - Abandoned Property	80	44	-45.00
Smoke Detector	146	56	-61.64
Trash Receptacle Warnings	188	76	-59.57
Vacant Building Violations	175	279	59.43
Vacate Orders	48	36	-25.00
Miscellaneous	1	0	-100.00
Weeds - Tall grass	1,405	1,550	10.32
Weeds - Tall grass - 2nd	297	163	-45.12
Weeds - Tall grass - 3rd	87	79	-9.20
Weeds - Tall grass - 4th	30	52	73.33
Weeds - Tall grass - 5th	11	9	-18.18
Weeds in sidewalks, curb & gutter	1,052	1,316	25.10
Weeds in sidewalks, curb & gutter - 2nd	89	106	19.10
Weeds in sidewalks, curb & gutter - 3rd	16	21	31.25
Weeds in sidewalks, curb & gutter - 4th	4	6	50.00
Zoning Violations	63	74	17.46
Total:	9,395	8,865	-5.64

Michael David
5/9/11

NSCC

Proposed Budget \$583,964 (2012)

$$\begin{array}{r} 946 \text{ (Landlords)} \times 32.50 = 30,745 \\ 7776 \text{ (units)} \times 32.50 = \underline{252,750} \\ \$283,465 \end{array}$$

49% of budget paid by fees

71% of property taxes come from Non Residential & Non owner occupied homes

$$\begin{array}{r} 583,964 \text{ (budget)} \\ -283,465 \text{ (fees)} \\ \hline 300,499 \text{ (Budget that needs to be funded by property taxes)} \end{array}$$

$$300,499 \times .71 = 213,354 \text{ (property taxes by 71\%)}$$

$$\begin{array}{r} 283,465 \text{ (fees)} \\ +213,354 \text{ (property taxes 71\%)} \\ \hline 496,819 \text{ (total dollar amount funding NSCC by Non residential \& Non owner occupied} \\ \text{homes or 85\% of total budget for NSCC)} \end{array}$$

That means the other 29% of which is owner occupied homes only pays 15% of NSCC budget thru property taxes.

If the fees are increased by \$7.50 we will be paying 88% of the NSCC budget.