

SALISBURY CITY COUNCIL
WORK SESSION
SEPTEMBER 19, 2011

Present

Council President Terry E. Cohen
Councilwoman Laura Mitchell

Council Vice President Deborah S. Campbell**
Councilwoman Eugenie P. Shields
Councilman Timothy K. Spies*

*arrived 1:08 p.m.

**left 1:40 p.m.; returned for special meeting and left at 5:55 p.m. after work session reconvened

In Attendance

City Clerk Brenda Colegrove, City Administrator John Pick, Assistant City Administrator Loré Chambers, City Attorney Paul Wilber, Public Works Director Teresa Gardner, Dallas Baker, Keith Hall, Jana Potvin, Dale Pusey, Gloria Smith, Dr. Rich Eskin (MDE), Dan Nees (University of Maryland Environmental Finance Center), Palmer Gillis (Coastal Venture Properties, LLC), Brad Gillis (Coastal Venture Properties, LLC), Dr. Holden (UMES), Dr. Forsythe (UMES), Dr. Binns (UMES)

The City Council convened in a work session at 1:00 p.m. in Conference Room 306 of the Government Office Building.

License agreement for the Salisbury University logo on southside water tower

Public Works Director Teresa Gardner and Project Engineer Jana Potvin summarized Salisbury University's request to install its logo on the southside water storage tank (copy of documentation attached and made a part of these minutes).

There was a consensus to move forward with a resolution on the September 26 agenda.

Grant application request (2011 Department of Homeland Security Federal Emergency Management Agency's Assistance to Firefighters Grants Program)

A copy of the request to complete the application is attached and made a part of these minutes. The projected cost for installing an at-source capture system at fire station #2 is \$45,000 (City requirement of 10% match - \$4,500).

A unanimous consensus was given to move forward with the application.

General discussion/upcoming agendas

Draft Ethics Ordinance – City Administrator John Picked reported that Mr. Wilber had received a letter from the State acknowledging that the draft ordinance had been received. Council President Cohen requested guidance from Mr. Wilber as to whether the City continues with the current ordinance in absence of new legislation pending review by the State.

Mayor's veto of Resolution No. 2101 (moratorium on enforcement of illegal conversions) – There was unanimous consensus to add the consideration of overriding the mayor's veto on the second special meeting scheduled this afternoon.

Closed session on today's agenda – Council President Cohen reported that she was waiting on word from the City Attorney.

Hazard Mitigation Plan – City Administrator John Pick related that Dave Shipley will attend the Council's September 26 regular meeting to provide a briefing on the Hazard Mitigation Plan.

Briefing on TMDL/WIP

Public Works Director Teresa Gardner, Planning and Zoning Planner Keith Hall and Dr. Rich Eskin (MDE) provided a briefing on the TMDL/WIP. A copy of Dale Pusey's September 9, 2011 memo is attached and made a part of these minutes as well as Dr. Eskin's PowerPoint presentation).

Follow-up discussion – Stormwater Utility and authorization to proceed with stormwater study

A copy of Public Works Director Teresa Gardner's September 9, 2011 memo is attached and made a part of these minutes. Mr. Dan Nees provided a PowerPoint presentation on financing stormwater management in Salisbury (copy attached and made a part of these minutes). Unanimous consensus was given to move forward.

Recess/Reconvene

The work session recessed at 3:00 p.m. and reconvened at 4:55 p.m.

Follow-up discussion - Old Fire Station #16

Based upon a call from Council President Cohen to the Attorney General's Office, this item was discussed in open session instead of in closed session as originally intended. A copy of Ms. Cohen's September 19, 2011 e-mail regarding the issue is attached and made a part of these minutes.

City Attorney Paul Wilber summarized the activities since Coastal Venture Properties, LLC was awarded the contract (Resolution signed approved by Mayor Ireton on December 15, 2010). According to the bid documents, the sale shall be completed within sixty (60) days of contract award date. Mr. Wilber reported that meetings and phone conversations were held with the Gillis', a draft disposition was sent out on January 26, 2011 (second draft in February), but discussions have been quiet since April 2011. The Gillis' pointed out that two issues were not resolved until March and April – allocation of EDU (received response March 23, 2011) and POS (received response April 13, 2011). Mr. Palmer Gillis reported that the institutional/ educational component was now ready to proceed (copy of September 1, 2011 letter from UMES attached and made a part of these minutes).

There was unanimous consensus from Council for Administration to draft a resolution for the September 26 agenda for Council to consider providing an extension of sixty (60) days to Coastal Venture Properties, LLC to produce a disposition agreement.

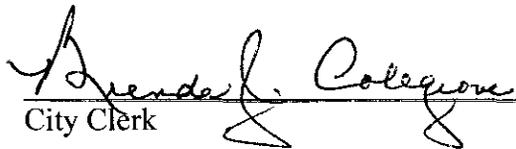
General discussion/upcoming agendas (continued)

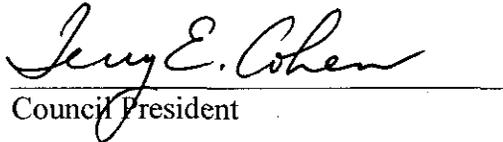
Onley/Bateman – Council President Cohen related that Administration had been asked to forward a traffic devices/mechanisms plan to help control traffic and to look into a further traffic study.

RFP process for disposition of city property – Changes to RFP procedures need to be addressed to alleviate errors occurring in the RFP process.

Adjournment

The work session adjourned at 6:13 p.m.


City Clerk


Council President