

CITY OF SALISBURY, MARYLAND

#19 MEETING

NOVEMBER 8, 2010

PRESENT

*Council President Louise Smith
Councilwoman Eugenie P. Shields
Councilwoman Terry E. Cohen*

*Council Vice President Gary Comegys
Councilwoman Deborah S. Campbell
Mayor James Ireton, Jr.*

IN ATTENDANCE

City Clerk Brenda Colegrove, MMC, City Administrator John Pick, City Attorney Paul Wilber, Building, Permitting and Inspections Director William Holland, Internal Services Director Pam Oland, Planning and Zoning Director Jack Lenox, and interested Citizens and Members of the Press.

CONVENING - ADOPTION OF AGENDA

The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President Smith called the meeting to order. The Lord's Prayer and the Pledge of Allegiance were recited.

Mr. Comegys moved and Ms. Cohen seconded to adopt the agenda as presented. Ms. Cohen moved to move the October 25, 2010 minutes from the Consent Agenda for discussion immediately following the Consent Agenda. Mrs. Campbell seconded and the motion passed unanimously. The agenda, as amended, was unanimously adopted.

CONSENT AGENDA – presented by City Clerk Brenda Colegrove

The Consent Agenda, consisting of the following items, was unanimously approved on a motion by Mrs. Shields and seconded by Mr. Comegys:

- *Resolution No. 1987 – reappointment of Patricia Layton and Dave Nemazie to the Board of Zoning Appeals for terms ending October 2013*
- *Resolution No. 1988 – accepting overtime reimbursement funding of \$16,900 from the Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives, for the Salisbury Fire Department for the investigation and prosecution of violent firearms-related criminal offenses*

OCTOBER 25, 2010 MINUTES

Ms. Cohen moved and Mr. Comegys seconded to approve the October 25, 2010 minutes. Ms. Cohen moved to amend the October 25, 2010 minutes by striking the second bullet (under Consent Agenda) regarding the October 19, 2010 Closed Session minutes and including the phrase, the October 11, 2010 and October 19, 2010 Closed Session public reports, after the first bullet (Motion was made by Mr. Comegys and seconded by Ms. Cohen to adopt the October 19,

2010 Closed Session minutes which was made in error since the reference was to the public report and Council had not reviewed the Closed Session minutes to adopt in compliance with the Open Meetings Act). After discussion, Ms. Cohen withdrew her motion and moved to rescind the adoption of the October 19, 2010 Closed Session minutes as such adoption at the October 25, 2010 meeting was done in error. Mrs. Campbell seconded and the motion passed unanimously. The October 25, 2010 minutes, as amended, were unanimously approved.

AWARD OF BIDS – presented by Internal Services Director Pam Oland

On a motion by Mr. Comegys and seconded by Mrs. Shields, the Award of Bids consisting of the following items was unanimously approved:

- | | |
|--|--------------|
| 1. Change Order #3 for Contract 110-10 Sludge Tank Cleanout WECARE ORGANICS LLC. Acct. No. 86083-523600 | \$177,387.00 |
| 2. Change Order #1 for Contract #RFP 13-10 Thioguard Contract Extension Premier Chemicals LLC Acct. No. 86083-546004 | \$136,275.00 |
| 3. Award of Bid for Contract 103-11 Doverdale Contact and Concession Building Brooks Creek, Inc. Acct. No. 10500 546006 11070 (\$23,900.00) Doverdale Playground Rehab - Phase 1 Acct. No. 10500 546006 73004 (\$100,000.00) Doverdale Playground Rehab - Phase 1 - Contact Building/Concession Stand | \$123,900.00 |

PUBLIC HEARING – presented by City Attorney Paul Wilber

- Ordinance No. 2126 - amending Ordinance No. 2058 Section A – Lot rates to add a parking permit rate (\$9.00) for Parking Lot #35 effective December 1, 2010

No public comments were received.

ORDINANCES – presented by City Attorney Paul Wilber

- Ordinance No. 2124 - 2nd reading - establishing a fee structure for the Planning & Zoning Commission, the Salisbury Board of Zoning Appeals, and the Mayor and City Council relative to advertising fees for certain public hearings

Ms. Cohen moved and Mrs. Campbell seconded to approve Ordinance No. 2124 for second reading. Mr. Comegys moved and Mrs. Shields seconded to postpone Ordinance No. 2124 for second reading, take it to a work session, and bring it back for final action prior to the 60 day timeline. The motion to postpone passed unanimously.

- Ordinance No. 2127 - 1st reading - authorizing City to issue and sell bonds in an aggregate principal amount not to exceed \$4,100,000 (Milford Street water tank project)

On a motion and a second by Mr. Comegys and Mrs. Shields, respectively, Ordinance No. 2127 for first reading passed unanimously.

- Ordinance No. 2128 - 1st reading - amending Chapter 8.11, The Fire Prevention Code, of the Salisbury Municipal Code

Ordinance No. 2128 for first reading passed unanimously on a motion by Mr. Comegys and seconded by Mrs. Campbell.

- Ordinance No. 2129 - 1st reading - amending Section 15.24.040, Referenced Standards, and Section 15.24.050, Applicability of Provisions, of the Salisbury Municipal Code

Ms. Cohen moved and Mrs. Campbell seconded to approve Ordinance No. 2129 for first reading. For the record, in regards to Section 15.24.040 A.1.F.2. (work exempt from permit – fences less than fifty lineal feet), Mrs. Campbell noted her concern in creating a fire hazard for those smaller lots/homes (i.e., setbacks too tight) in older neighborhoods. Ordinance No. 2129 for first reading passed unanimously.

- Ordinance No. 2130 - 1st reading - approving an amendment to the FY11 General Fund Budget to appropriate additional funds (\$18,836) to pay the Humane Society of Wicomico County

Ordinance No. 2130 was unanimously approved on first reading on a motion by Mr. Comegys and seconded by Ms. Cohen.

- Ordinance No. 2131 - 1st reading - accepting State Aid In Lieu Funds and to amend the FY11 General Fund Budget to fund the repaving of a portion of Beaglin Park Drive (\$24,000)

Ordinance No. 2131 for first reading passed unanimously on a motion and a second by Ms. Cohen and Mr. Comegys, respectively. The Council agreed to schedule the second reading of the Ordinance in a Special Meeting to be held on November 15, 2010 prior to the work session.

RESOLUTIONS – presented by City Administrator John Pick

- Resolution No. 1989 - authorizing residential handicap permit parking on Taylor Street between Alabama Avenue and Winder Street

Resolution No 1989 passed unanimously on a motion by Mrs. Campbell and seconded by Ms. Cohen.

- Resolution No. 1990 - approving an exemption from real property taxes for East Side Men's Club for FY09, FY10 and FY11 real property taxes and all outstanding interest and penalties

On a motion by Mr. Comegys and seconded by Ms. Cohen, Resolution No. 1990 was unanimously approved.

- Resolution No. 1991 – approving the reactivation of the existing well at 203 E. Vine Street

Resolution No. 1991 passed unanimously on a motion by Mrs. Shields and seconded by Mr. Comegys.

PUBLIC COMMENTS

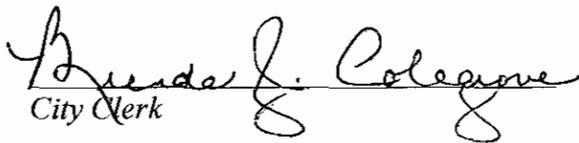
Five residents commented on the following issues:

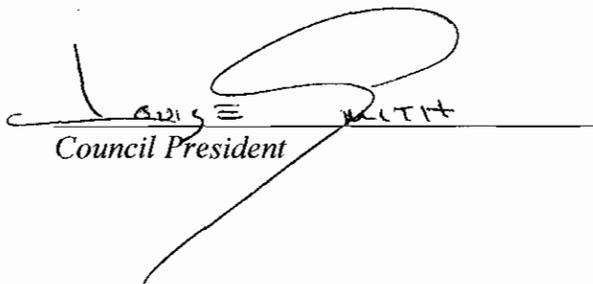
- Princeton Avenue "sweep" – questioned whether recycling compliance was included
- Items presented to Council for consideration not being brought forward
- Properties exempt from property taxes
- City inspections – should focus on the small percentage of properties not in compliance
- Advertising fees – reflection on being anti-business
- Fiscal responsibility of Council and Administration

Note: The Council President called a recess at 7:30 p.m. and reconvened at 7:31 p.m.

- Questioned how neighborhood sweeps were fighting crime

With no further business, the meeting adjourned at 7:35 p.m.


City Clerk


Council President

COUNCIL AGENDA

November 8, 2010

1. Change order to Contract 110-10 for Sludge Tank Cleanout - \$177,387.00-
2. Change order to Contract RFP- 13-10 Thioguard contract extension - \$136,275.00-
3. Award of Bid for Contract 103-11 Doverdale Concession Building - \$123,900.00-

City of Salisbury



MARYLAND

Salisbury



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3170
Fax: 410-548-3107

PAMELA B. OLAND
DIRECTOR OF INTERNAL SERVICES
PROCUREMENT DIVISION

JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

COUNCIL AGENDA November 8, 2010

TO: Mayor and City Council
SUBJECT: Change Order # 3 to Purchase Order 02100410 for Contract # 110-10
Sludge Tank Cleanout

The City of Salisbury Internal Services Department, Procurement Division, received a request from Salisbury Public Works (SPW) to process Change Order #3 for Contract # 110-10 *Sludge Tank Cleanout* in the amount of \$177,387. Due to the large amount of solids encountered in the Sludge Holding Tanks additional funding and time will be required. Due to pervasive growth of invasive phragmites, sludge disposal at the Tree Farm was not permitted; thus, funds for bid items related to tree farm disposal are reduced to zero and these funds are credited to Sludge Removal and Transport to the Landfill.

Salisbury Public Works requests revisions to the contract as follows: Increase contract time an additional 30 days and the following bid items with proposed changes as indicated and the net changes as listed below:

| Bid Item | Description | Proposed Change | Net |
|------------------|------------------------------|-----------------------------------|---------------|
| Change | | | |
| Bid Item 103 | Temp Shutdown Tank #1 | Decrease by 5 days @ 4800.00 /Day | \$ (4,000.00) |
| Bid Item 201.A | Cleanout Sludge Tank #3 | Increase approx 513 DT @ \$388/DT | \$ 198,767.00 |
| Bid Item 201.C | Lime Stabilization Tree Farm | Decrease by 50 DT @ \$58.00/DT | \$ (2,900.00) |
| Bid Item 203.C | Mobilization/Demobilization | Decrease by 1 LS @ \$8,080.00 | \$ (8,080.00) |
| Bid Item 302 | Vegetation Removal | Decrease by 800 CY @ \$6,400 | \$ (6,400.00) |
| Net Total Change | | \$ 177,387.00 | |

Sufficient Funds are available in Account No. 86083-523600 Skilled Services to cover the cost of this change order. The Department of Internal Services-Procurement Division requests Council's approval to approve Change Order # 3 as noted above to WECARE ORGANICS LLC, the city's contractor, in the amount of \$177,387.00.

Thank you.

Mark L. Reilly
Assistant Director of Internal Services - Procurement & Parking

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3170
Fax: 410-548-3107

JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

TERESA GARDNER, P.E.
DIRECTOR OF PUBLIC WORKS

TO: Mark Reilly, Assistant Director of Internal Services-Procurement Division
FROM: Teresa Gardner, P.E. Director, SPW
DATE: October 14, 2010
SUBJECT: Contract 110-10 Sludge Tank Cleanout Change Order No. 3
Purchase Order No. 02100410-00

Due to the large amount of solids encountered in the Sludge Holding Tanks additional funding and time will be required. Additional funds were budgeted in FY 2011 for this purpose. It is anticipated that the Contractor will have completed existing sludge quantity removal by the beginning of November, weather permitting. Due to pervasive growth of invasive phragmites sludge disposal at the Tree Farm was not permitted; thus, funds for bid items related to tree farm disposal are reduced to zero and these funds are credited to Sludge Removal and Transport to the Landfill.

Please revise the contract as follows: Increase contract time an additional 30 days; Increase Bid Item 201.A Cleanout Sludge Tank #3 to Landfill in the amount of 513 additional dry tons at the rate of \$388.00 per Dry Ton in the amount of \$198,767.00; Bid Item 103 Temporary Shut Down Sludge Tank #1 decrease by 5 Days @ \$800.00 per day for a net price credit of \$4,000.00; Bid Item 201.C Lime Stabilization to Tree Farm decrease by 50 DT @ \$58.00 per DT for a net price credit of \$2,900.00; Bid Item 203.C Mobe & Demobe Lime Stabilization Equipment delete for a net credit of \$8,080.00; and Bid Item 302 Vegetation Removal decrease by 800 CY @ \$8.00/CY for a net credit of \$6,400.00. Funds are available in Account No. 86083-523600 Skilled Services.

| Bid Item | Proposed Change | Net Change |
|------------------|-----------------------------------|---------------|
| Bid Item 103 | Decrease by 5 days @ 4800.00 /Day | \$ (4,000.00) |
| Bid Item 201.A | Increase approx 513 DT @ \$388/DT | \$ 198,767.00 |
| Bid Item 201.C | Decrease by 50 DT @ \$58.00/DT | \$ (2,900.00) |
| Bid Item 203.C | Decrease by 1 LS @ \$8,080.00 | \$ (8,080.00) |
| Bid Item 302 | Decrease by 800 CY @ \$6,400 | \$ (6,400.00) |
| Net Total Change | | \$ 177,387.00 |

Please process the attached Change Order.

Teresa Gardner, P.E.
Director of Public Works

CHANGE ORDER

PROJECT: PO NO: 02100410-00
Contract 110-10 Sludge Tank Cleanout

CHANGE ORDER NO: 3
INITIATION DATE: Oct 11, 2010
CONTRACT DATE: June 11, 2010
ACCOUNT NO: 86083-523600

TO: WECARE ORGANICS LLC
9289 BONTA BRIDGE ROAD
JORDAN, NY 13080

You are directed to make the following changes in this contract:
Increase Bid Item 201.A Cleanout Sludge Tank #3 to Landfill in the amount of 513 additional dry tons at the rate of \$388.00 per Dry Ton in the amount of \$198,767.00.
Bid Item 103 Temporary Shut Down Sludge Tank #1 decrease by 5 Days @ \$800.00 per day for a net price credit of \$4,000.00.
Bid Item 201.C Lime Stabilization to Tree Farm decrease by 50 DT @ \$58.00 per DT for a net price credit of \$2,900.00.
Delete Bid Item 203.C Mob & Demob Lime Stabilization Equipment for a net price credit of \$8,080.00.
Bid Item 302 Vegetation Removal decrease by 800 CY @ \$8.00/CY for a net price credit of \$6,400.00.

Not valid until signed by the Owner and Department Head. Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract.

| | |
|--|----------------------|
| The original Contract Sum was | <u>\$ 464,407.00</u> |
| Net change by previously authorized Change Order(s) | <u>\$ 0.00</u> |
| The Contract Sum prior to this Change Order was | <u>\$ 464,407.00</u> |
| The Contract Sum will change by this Change Order | <u>\$ 177,387.00</u> |
| The new Contract Sum including this Change Order will be | <u>\$ 663,174.00</u> |

The Contract Time will be extended **30** calendar days by this Change Order.
The date of substantial completion as of the date of this Change Order therefore is December 30, 2010

AUTHORIZED:

BY _____
Teresa Gardner, P.E.
Director of Public Works

BY _____
Jeffery LeBlanc
WeCare Organics LLC
Contractor

BY _____
Pamela B. Oland
Director of Internal Services

DATE _____

DATE _____

DATE _____

BY _____
Mark Reilly
Assistant Director of Internal Services
Procurement Division

BY _____
Louise Smith
President, City Council

DATE _____

DATE _____

BY _____
Paul D. Wilber
City Solicitor

DATE _____

City of Salisbury



MARYLAND

Salisbury



2010

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PAMELA B. OLAND
DIRECTOR OF INTERNAL SERVICES
PROCUREMENT DIVISION

COUNCIL AGENDA

November 8, 2010

TO: Mayor and City Council

SUBJECT: Change Order # 1 for Contract # RFP 13-10
Contract Extension Purchase Order No. 02100507 with Premier Chemicals LLC

The City of Salisbury Internal Services Department, Procurement Division, received a request from Salisbury Public Works (SPW) to process Change Order #1 for Contract # RFP 13-10, *Contract Extension Purchase Order No. 02100507* in the additional amount of \$136,275.00. The original contract amount was \$47,862.00 and the new revised total amount is \$184,137.00. In an effort to achieve the required, stable Ph/alkalinity levels to safe guard plant treatment biology and meet NPDES Discharge Permit levels (avoid stipulated penalties); the WWTP recently completed a successful trial of a liquid lime (Thioguard) feed system. The new system will replace the problematic dry lime feed silo, reliably increasing the alkalinity/Ph in the wastewater flow; passing through the plant for treatment.

This revision to the contract is as follows: Increase contract time an additional 10 months. Increase Bid Item 001 Thioguard with feed/mix system in the amount of 605,667 additional lbs. at the rate of \$0.225/lb. in the additional amount of \$136,275 for the period through July 22, 2011, an additional 300 days.

There are sufficient funds in Account Number 86083-546004 Chemicals to cover the cost of this change order based on the recent transfer of funds request approved 10/25/2010. The Department of Internal Services-Procurement Division requests Council's approval to approve Change Order # 1 as noted above to Premier Chemicals LLC, the city's contractor, in the amount of \$136,275.00.

Thank you.

Mark L. Reilly
Assistant Director of Internal Services – Procurement & Parking

City of Salisbury



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2010

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LORÉ L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

TERESA GARDNER, P.E.
DIRECTOR OF PUBLIC WORKS

TO: Mark Reilly, Assistant Director of Internal Services-Procurement Division
FROM: Teresa Gardner, P.E. Director, SPW
DATE: October 27, 2010
SUBJECT: RFP 13-10 Contract Extension
Purchase Order No. 02100507-00

In an effort to achieve the required, stable Ph/alkalinity levels to safe guard plant treatment biology and meet NPDES Discharge Permit levels (avoid stipulated penalties); the WWTP recently completed a successful trial of a liquid lime (Thioguard) feed system. The new system will replace the problematic dry lime feed silo which will reliably increase the alkalinity/Ph in the wastewater flow as it passes through the plant for treatment.

Please revise the contract as follows:

- Increase contract time an additional 10 months to July 22, 2011.
- Increase Bid Item 001 Thioguard with feed/mix system in the amount of 605,667 additional lbs. at the rate of \$0.225/lb. in the amount of \$136,275.

The attached transfer provides the required funds in Account No. 86083-546004 Chemicals.

| Bid Item | Proposed Change | Net Change |
|--------------------|--|---------------|
| Bid Item 001 | Increase Thioguard (w/feed/mix system) @ \$0.225/lb x 605,667 lbs = | \$ 136,275.00 |
| New Contract Total | | \$ 184,137.00 |

Please process the attached Change Order.

Teresa Gardner, P.E.
Director of Public Works

CHANGE ORDER

PROJECT: PO NO: 02100507-00
RFP 13-10

CHANGE ORDER NO: 1
INITIATION DATE: Oct 22, 2010
CONTRACT DATE: June 25, 2010
ACCOUNT NO: 86083-546004

TO: Premier Chemicals LLC
300 BARR HARBOR DRIVE
SUITE 250
CONSHOHOCKEN, PA. 19428

You are directed to make the following changes in this contract:

Increase Bid Item 001Thiogaurd w/Feed/Mix System in the amount of 605,667 additional lbs. at the rate of \$0.225 per lb. in the amount of \$136,275.00.

Not valid until signed by the Owner and Department Head. Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract.

| | |
|---|----------------------|
| The original Contract Sum was..... | <u>\$ 47,862.00</u> |
| Net change by previously authorized Change Order(s)..... | <u>\$ 0.00</u> |
| The Contract Sum prior to this Change Order was..... | <u>\$ 47,862.00</u> |
| The Contract Sum will change by this Change Order | <u>\$ 136,275.00</u> |
| The new Contract Sum including this Change Order will be..... | <u>\$ 184,137.00</u> |

The Contract Time will be extended **300** calendar days by this Change Order. The date of substantial completion as of the date of this Change Order therefore is..... July 22, 2011

AUTHORIZED:

BY _____
Teresa Gardner, P.E.
Director of Public Works

BY _____
Andrew Rupprecht
Sales Manager --
Northeast Region

BY _____
Pamela B. Oland
Director of Internal Services

DATE _____

DATE _____

DATE _____

BY _____
Mark Reilly
Assistant Director of Internal Services
Procurement Division

BY _____
Louise Smith
President, City Council

DATE _____

DATE _____

BY _____
Paul D. Wilber
City Solicitor

DATE _____

City of Salisbury



MARYLAND

JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

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2010

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PAMELA B. OLAND
DIRECTOR OF INTERNAL SERVICES
PROCUREMENT DIVISION

COUNCIL AGENDA

November 8, 2010

TO: Mayor and City Council

SUBJECT: Recommendation of Award Contract # 103-11
Doverdale Contact & Concession Building

The City of Salisbury Internal Services Department, Procurement Division, received a request from Salisbury Public Works (SPW) to solicit bids for the Doverdale Contact & Concession Building.

Under Contract 103-11, the Procurement Division requested bids for this project. The Procurement Division followed standard bid practices by advertising in the Daily Times, on the City of Salisbury's website, utilizing the City's vendor list and advertising on the State of Maryland's website, Emaryland Marketplace. Salisbury Public Works generated the Plans and Specifications in house for this project and forwarded them to Internal Services-Procurement. A total of twenty nine (29) vendors were sent bid packages with twelve (12) vendors submitting a bid by the due date and time, October 13, 2010 at 2:30 p.m., ranging from the lowest bid of \$123,900.00 to the highest bid of \$328,038.00. The enclosed bid tabulation reflects the breakdown as received from the prospective bidders.

| | |
|------------------------------------|-----------|
| Brooks Creek, Inc. | \$123,900 |
| JA Argetakis Contracting Co., Inc. | \$128,000 |
| Harkins Contracting, Inc. | \$136,300 |
| Mervin L. Blades & Son, Inc. | \$146,279 |
| Evans Builders, Inc. | \$147,706 |
| Gillis Gilkerson, Inc. | \$148,151 |
| Joseph Zimmer, Inc. | \$168,000 |
| Joshi Construction, Co. | \$171,154 |
| Sens Mechanical, Inc. | \$176,953 |

| | |
|----------------------------|-----------|
| Willow Construction, LLC | \$179,000 |
| K-LO Construction, Inc. | \$179,300 |
| Corning Construction Corp. | \$328,038 |

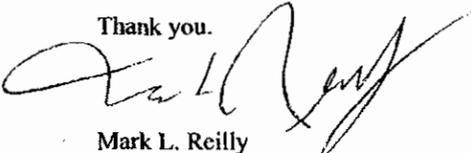
An analysis of the bid documents was conducted by SPW and a recommendation has been made to award Contract 103-11 for the Doverdale Contact & Concession Building to Brooks Creek, Inc. in the amount of \$123,900.00. There are sufficient funds for this work available in the following accounts:

Account # 10500 546006 11070 Doverdale Playground Rehab – Phase 1 \$ 23,900.00
Account # 10500 546006 73004 Doverdale Playground Rehab – Phase 1 – Contact Building / Concession Stand
\$100,000.00

Total \$ 123,900.00

After review of the submitted bids, the Department of Internal Services-Procurement Division requests Council's approval to accept the bid as noted above from Brooks Creek, Inc. in the amount of \$123,900.00.

Thank you.



Mark L. Reilly
Assistant Director of Internal Services -- Procurement & Parking

City of Salisbury



MARYLAND



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JAMES IRETON, JR.
MAYOR

JOHN R. PICK
CITY ADMINISTRATOR

LORÉ L. CHAMBERS
ASSISTANT CITY ADMINISTRATOR

Date: October 21, 2010

To: Mr. Mark Reilly, Assistant Director of Internal Services-Procurement

From: Frank Ennis CPSI, Technical Services Manager Salisbury Public Works

Re: Award of Contract # 103-11 for Doverdale Contact & Concession Building

The City of Salisbury was awarded 2 Community Parks and Playground Grants for the rehabilitation of Doverdale Park. Grant # 11070 in the amount of \$192,000 for Phase #1 of the Doverdale Playground Rehabilitation Project was accepted by the Salisbury City Council through Resolution #1599. Grant # 73004 in the amount of \$100,000 for Phase #2 of the Doverdale Playground Rehabilitation Project was accepted by the Salisbury City Council through Resolution #1700.

\$84,564.60 of the first grant has already been utilized to rehabilitate the basketball court surfacing, replace/install perimeter fencing around portions of the playground, install perimeter fencing around the basketball courts, install fencing around the softball field & dugouts, install basketball poles / rims/ backboards, install playground equipment for youth 2 to 5 years in age, and install new soccer goals.

The \$207,435.40 of remaining funds are dedicated to erect a new Contact & Concession Building, install landscaping, a 20' x 35' pavilion, trash cans, grills, picnic tables, a handicap accessible ramp, and playground signage.

Salisbury Public Works generated the Plans and Specifications in house for this project and forwarded them to Internal Services-Procurement. The standard competitive bid process was utilized and bids were opened on October 13, 2010 at 2:30 PM. in the Internal Services-Procurement Office. Bids were received from 12 bidders ranging from the lowest bid of \$123,900.00 to the highest bid of \$328,038.00. The enclosed bid tabulation reflects the breakdown as received from the prospective bidders.

| | |
|------------------------------------|-----------|
| Brooks Creek, Inc. | \$123,900 |
| JA Argetakis Contracting Co., Inc. | \$128,000 |
| Harkins Contracting, Inc. | \$136,300 |
| Mervin L. Blades & Son, Inc. | \$146,279 |
| Evans Builders, Inc. | \$147,706 |
| Gillis Gilkerson, Inc. | \$148,151 |
| Joseph Zimmer, Inc. | \$168,000 |
| Joshi Construction, Co. | \$171,154 |
| Sens Mechanical, Inc. | \$176,953 |
| Willow Construction, LLC | \$179,000 |
| K-LO Construction, Inc. | \$179,300 |
| Corning Construction Corp. | \$328,038 |

Funds for this work are available in the following accounts:

Account # 10500 546006 11070

Doverdale Playground Rehab – Phase 1 \$ 23,900.00

Account # 10500 546006 73004

Doverdale Playground Rehab – Phase 1 – Contact Building / Concession Stand \$100,000.00

Total \$ 123,900.00

Salisbury Public Works reviewed the lowest 4 bid packages and recommends this project be awarded to the apparent lowest bidder Brooks Creek, Inc. for the amount of \$123,900.00. Brooks Creek, Inc. received outstanding recommendations from the references provided.

Respectfully Submitted,

Frank Ennis

Frank Ennis CPSI, Technical Services Manager Salisbury Public Works

Debbie Stam
 Debbie Stam, Director of Community Development City of Salisbury

10/27/10
 Date

Teresa Gardner
 Approved, Teresa Gardner P.E., Director Salisbury Public Works

10/27/10
 Date

Cc: Newell W. Messick III, P.E. Deputy Director Salisbury Public Works
 James Trott, Engineering Technician Salisbury Public Works

Attachments: Copy of Grant # 11070
 Copy of Grant # 73004
 Contract No. 103-11 Bid Tabulation Form

City of Salisbury
Grant Info Sheet

GRANT No. 11070

| <p>Name: <u>Doverdale Playground Rehab - Phase 1</u></p> <p>Type: <u>Community Parks & Playgrounds</u></p> <p>Issued By: <u>Dept. of Natural Resources</u></p> <p>City Coordinator: <u>Deborah Stam</u></p> <p>Dept. Coordinator: <u>Frank Ennis</u></p> <p>Passthru To: _____</p> <p>Passthru Coordinator: _____</p> <p>Telephone Number: _____</p> <p>Grant Contact Name: <u>Deborah Stam</u></p> <p>Address: <u>125 North Division Street</u> <u>Salisbury, MD 21801-4940</u></p> <p>Telephone Number: <u>(410) 334-3031</u></p> <p>Fax Number: <u>(410) 334-3033</u></p> <p>Email Address: <u>dstam@ci.salisbury.md.us</u></p> | <p>Federal #: _____ Reference No.: _____</p> <p>State #: <u>CPP# 5151-22-185</u></p> <p>Add. Reference #: <u>MD20070716-0751</u></p> <p>Type:</p> <p><input type="checkbox"/> Advance</p> <p><input checked="" type="checkbox"/> Reimbursement</p> <p><input type="checkbox"/> Passthrough</p> <p><input type="checkbox"/> Direct</p> <p>Grant No.: _____</p> <p>Start Date: <u>10/3/2007</u></p> <p>Expiration Date: <u>10/3/2009</u></p> <p>City Fiscal Yr. <u>FY 2008</u></p> <p>Resol # / date: <u># 1599 - November 26, 2007</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 20%; text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>Revenue Account: <u>Dept of Natural Resource</u> <u>10500 423600 11070</u></td> <td style="text-align: center;"><u>\$192,000</u></td> </tr> <tr> <td>Revenue Account: _____</td> <td></td> </tr> <tr> <td>Expense Account: <u>Operating</u> <u>10500 546006 11070</u></td> <td style="text-align: center;"><u>\$192,000</u></td> </tr> <tr> <td>Expense Account: _____</td> <td></td> </tr> <tr> <td>Expense Account: _____</td> <td></td> </tr> <tr> <td>Expense Account: _____</td> <td></td> </tr> </tbody> </table> <p>Direct Dep Bank: Account No.: _____</p> | | Amount | Revenue Account: <u>Dept of Natural Resource</u> <u>10500 423600 11070</u> | <u>\$192,000</u> | Revenue Account: _____ | | Expense Account: <u>Operating</u> <u>10500 546006 11070</u> | <u>\$192,000</u> | Expense Account: _____ | | Expense Account: _____ | | Expense Account: _____ | |
|--|---|--|--------|---|------------------|------------------------|--|--|------------------|------------------------|--|------------------------|--|------------------------|--|
| | Amount | | | | | | | | | | | | | | |
| Revenue Account: <u>Dept of Natural Resource</u> <u>10500 423600 11070</u> | <u>\$192,000</u> | | | | | | | | | | | | | | |
| Revenue Account: _____ | | | | | | | | | | | | | | | |
| Expense Account: <u>Operating</u> <u>10500 546006 11070</u> | <u>\$192,000</u> | | | | | | | | | | | | | | |
| Expense Account: _____ | | | | | | | | | | | | | | | |
| Expense Account: _____ | | | | | | | | | | | | | | | |
| Expense Account: _____ | | | | | | | | | | | | | | | |

Description of Grant:

Phase 1 of the Doverdale Playground Rehabilitation will include resurfacing / striping the basketball court, replacing the basketball standards and the fencing around the court, replacing the baseball backstop and fencing, replacing the fencing around the perimeter of the playground, adding trash receptacles, bicycle racks, and new signage, and the demolition and *partial replacement cost* for a new equipment storage / restroom building. The Phase 2 application is pending, and this is for additional funds to replace the old building with a new larger version with room for a concession stand.

| | |
|---|--|
| <p>Authorized Amount: \$ <u>192,000</u></p> <p>City Match: \$ <u>21,000</u></p> <p>Account for City Match: <u>Force Account Labor</u></p> | <p>Notes: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> |
|---|--|

City of Salisbury
Grant Info Sheet

GRANT No. 73004

| <p>Name: <u>Doverdale Playground Rehab - Phase 1 -</u> <u>Contact Building / Concession Stand</u> Type: <u>Community Parks & Playgrounds</u></p> <p>Issued By: <u>Dept. of Natural Resources</u></p> <p>City Coordinator: <u>Deborah Stam</u></p> <p>Dept. Coordinator: <u>Frank Ennis & Jay Trott</u></p> <p>Passthru To: _____</p> <p>Passthru Coordinator: _____</p> <p>Telephone Number: _____</p> <p>Grant Contact Name: <u>Deborah Stam</u></p> <p>Address: <u>125 North Division Street</u> <u>Salisbury, MD 21801-4940</u></p> <p>Telephone Number: <u>(410) 334-3031</u></p> <p>Fax Number: <u>(410) 334-3033</u></p> <p>Email Address: <u>dstam@ci.salisbury.md.us</u></p> | <p>Federal #: _____ Reference No.: _____</p> <p>State #: <u>CPP# 5400-22-197</u> Add. Reference #: <u>MD20080605-0601</u></p> <p>Type:</p> <p><input type="checkbox"/> Advance</p> <p><input checked="" type="checkbox"/> Reimbursement</p> <p><input type="checkbox"/> Passthrough</p> <p><input type="checkbox"/> Direct</p> <p>Grant No.: _____</p> <p>Start Date: <u>8/7/2008</u></p> <p>Expiration Date: <u>8/7/2010</u></p> <p>City Fiscal Yr. <u>FY 2009</u></p> <p>Resol # / date: <u># 1700 - 9/22/2008</u></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;"></th> <th style="width:20%; text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Revenue Account: <u>10500 423600 73004</u></td> <td align="right"><u>\$100,000</u></td> </tr> <tr> <td colspan="2"><u>Dept Nat Resources</u></td> </tr> <tr> <td>Revenue Account: _____</td> <td></td> </tr> <tr> <td>Expense Account: <u>10500 546006 73004</u></td> <td align="right"><u>\$100,000</u></td> </tr> <tr> <td colspan="2"><u>Operating</u></td> </tr> <tr> <td>Expense Account: _____</td> <td></td> </tr> <tr> <td>Expense Account: _____</td> <td></td> </tr> <tr> <td>Expense Account: _____</td> <td></td> </tr> <tr> <td>Direct Dep Bank: Account No.: _____</td> <td></td> </tr> </tbody> </table> | | Amount | Revenue Account: <u>10500 423600 73004</u> | <u>\$100,000</u> | <u>Dept Nat Resources</u> | | Revenue Account: _____ | | Expense Account: <u>10500 546006 73004</u> | <u>\$100,000</u> | <u>Operating</u> | | Expense Account: _____ | | Expense Account: _____ | | Expense Account: _____ | | Direct Dep Bank: Account No.: _____ | |
|---|--|--|--------|--|------------------|---------------------------|--|------------------------|--|--|------------------|------------------|--|------------------------|--|------------------------|--|------------------------|--|--|--|
| | Amount | | | | | | | | | | | | | | | | | | | | |
| Revenue Account: <u>10500 423600 73004</u> | <u>\$100,000</u> | | | | | | | | | | | | | | | | | | | | |
| <u>Dept Nat Resources</u> | | | | | | | | | | | | | | | | | | | | | |
| Revenue Account: _____ | | | | | | | | | | | | | | | | | | | | | |
| Expense Account: <u>10500 546006 73004</u> | <u>\$100,000</u> | | | | | | | | | | | | | | | | | | | | |
| <u>Operating</u> | | | | | | | | | | | | | | | | | | | | | |
| Expense Account: _____ | | | | | | | | | | | | | | | | | | | | | |
| Expense Account: _____ | | | | | | | | | | | | | | | | | | | | | |
| Expense Account: _____ | | | | | | | | | | | | | | | | | | | | | |
| Direct Dep Bank: Account No.: _____ | | | | | | | | | | | | | | | | | | | | | |

Description of Grant:

The Doverdale Phase 1 - Contact Building / Concession Stand grant, when added to the Doverdale Rehab grant # 11070, will give us the additional funds we need to replace the existing equipment storage / restroom building with an improved, larger building which includes a concession stand for community functions as requested by the area residents.

| | |
|---|---|
| <p>Authorized Amount: \$ <u>100,000</u></p> <p>City Match: \$ <u>10,000</u></p> <p>Account for City Match: <u>Force Account Labor</u></p> | <p>Notes: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> |
|---|---|

**Contract No. 103-11
Doverdale Park Concession Building
October 13, 2010 2:30 P.M.**

| Item: | Qty. | Vendor | Vendor | Vendor | Vendor | Vendor | Vendor | Vendor | Vendor |
|---|-------------|--|--|--|--|---|---|--|--------|
| VENDOR | | Evans Builders, Inc., 706 Naylor Mill Rd., Salisbury, MD 21801 | Hartins Contracting, Inc., P O Box 3216, Salisbury, MD 21802 21801 | Joseph Zimmer, Inc., 2225 Northwood Drive, Salisbury, MD 21802 21801 | Wilow Construction, LLC, 400 Maryland Ave., Easton, MD 21601 | Brooks Creek, Inc., 714 Meadow Ave., Cambridge, MD 21613 | Mervin L. Blades & Son, Inc., 1212 Unionville Rd., Pocomoke, MD 21851 | Ceming Construction Corp., 10101 L Bacon Dr., Beltsville, MD 20705 | |
| VENDOR | | K-LO Construction, Inc., 2005 Salsbury Rd., Upper Marlboro, MD 20774 | Josh Construction Co., 2272 Brackenville Rd., Hockessin, DE 19707 | Gillis Glickson, Inc., 212 W. Main St., Suite 305, Salisbury, MD 21801 | Sens Mechanical, Inc., 10135 Pin Oak Dr., Berlin, MD 21811 | J A Angelakis Contracting Co., Inc., 3723 Eastern Ave., Baltimore, MD 21224 | | | |
| VENDOR | | | | | | | | | |
| Item: | Qty. | | | | | | | | |
| 236" X 430" (+/-) Building as specified | LS | \$147,706.00 | \$136,300.00 | \$168,000.00 | \$179,000.00 | \$123,900.00 | \$146,278.00 | \$328,098.00 | |
| Addendum 1 | | Y | Y | Y | Y | Y | Y | Y | |
| Addendum 2 | | Y | Y | Y | Y | Y | Y | Y | |
| VENDOR | | | | | | | | | |
| Item: | Qty. | | | | | | | | |
| 236" X 430" (+/-) Building as specified | LS | \$179,300.00 | \$171,154.00 | \$148,151.00 | \$178,953.00 | \$128,000.00 | | | |
| Addendum 1 | | Y | Y | Y | Y | Y | | | |
| Addendum 2 | | Y | Y | Y | Y | Y | | | |

CITY INSPECTIONS

| PROPERTY | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 |
|--------------------|------|------|------|-----------|----------------------|------|------|
| 202 Carrollton Ave | | | | | 8/12/2009 | | |
| 205 Carrollton Ave | | | | | 10/14/2009 | | |
| 300 Carrollton Ave | | | | | 3/17/2009 | | |
| 301 Carrollton Ave | | | | | 10/14/2009 | | |
| 303 Carrollton Ave | | | | | 10/14/2009 | | |
| 1001 Cecil St | | | | | 10/14/2009 | | |
| 1002 Cecil St | | | | | 10/14/2009 | | |
| 1018 Cecil St | | | | | 10/14/2009 | | |
| 927 S Division | | | | | 10/14/2009 | | |
| 929 S Division | | | | | 8/12/2009 | | |
| 1001 S Division | | | | | 1/5/2009 | | |
| 1000 John St | | | | | 8/12/2009 | | |
| 1002 John St | | | | | 10/14/2009 | | |
| 1004 John St | | | | | 5/19/2009 | | |
| 1006 John St | | | | | 5/19/2009 | | |
| 1007 John St | | | | | 10/14/2009 | | |
| 1008 John St | | | | | 10/14/2009 | | |
| 1010 John St | | | | | 10/14/2009 | | |
| 1019 John St | | | | | 8/12/2009 | | |
| 1021 John St | | | | | 3/18/2009 | | |
| 1004 Marion | | | | | 8/14/2009 | | |
| 1017 Marian | | | | | 4/9/2010 | | |
| 108 Princeton | | | | | 8/12/2009 | | |
| 1017 Roger St | | | | | 5/19/2009 | | |
| 1005 Cecil | | | | | Within the last year | | |
| 1003 Ceil | | | | 11/5/2008 | | | |
| 1009 Cecil | | | | 11/5/2008 | | | |
| 1010 Cecil | | | | | ##### | | |
| 1011 Cecil | | | | | 2/6/2009 | | |

46 units inspected between 3 and 17 months
 11 units inspected between 18 to 23 months
 4 units inspected over 24 months

Property Owners Who Refused City of Salisbury Inspections

| OWNER | RESULT | # OF PROPERTIES REQUESTED WITH IN 12 MONTH PERIOD |
|------------------------------|---------------------|---|
| 511 WAILES ST LLC | NO RESPONSE | 1 |
| APPLE PARTNERSHIP,LLP | SCHEDULED/CANCELLED | 1 |
| BAKER, DALE & JULIE | NO RESPONSE | 1 |
| BANKS, CHERYL | REFUSED | 1 |
| BEARDSLEY, ROBERT & NANCY | NO RESPONSE | 1 |
| BISSON, CELESTE | NO RESPONSE | 1 |
| BRATTEN, BLYNN & LYNN | REFUSED | 1 |
| CANNON LLP | NO RESPONSE | 3 |
| CANNON, BILLY & CHRISTINE | NO RESPONSE | 3 |
| CANNON, NICHOLAS | NO RESPONSE | 1 |
| CAPTAIN INVESTMENTS LLC | NO RESPONSE/REFUSED | 2 |
| CARESTIA, JOSEPH & PAMELA | NO RESPONSE | 1 |
| CAROLINE TOWNHOMES LLC | NO RESPONSE | 3 |
| CHANDLER RENTALS LLC | NO RESPONSE | 5 |
| CHENG, HANG ON & RONG HUANG | NO RESPONSE | 1 |
| CONAWAY, CHARLES | REFUSED | 1 |
| CORNET, CELIN & NATACHA | NO RESPONSE | 1 |
| CORNISH, SANDRA DELAS | NO RESPONSE | 1 |
| DAVIS, TIBOR & ELANA | NO RESPONSE | 1 |
| DDG RENTALS | REFUSED | 1 |
| DONG, XUE LING | NO RESPONSE | 1 |
| DUNN, MICHAEL | NO RESPONSE | 1 |
| EVANS FAMILY PROPERTIES | NO RESPONSE | 1 |
| FRAME, TARA & RICHARD WICKER | NO RESPONSE | 1 |
| GNI, LLC | NO RESPONSE | 6 |
| GOLEN TREE SALISBURY LLC | NO RESPONSE | 1 |
| HALE-SAVOY, PATRICIA | SCHEDULED/NO SHOW | 1 |
| WESTBROOKE PROPERTIES | REFUSED | 1 |
| HOGUE, FRANK & CATHERINE | REFUSED | 1 |
| HOGUE, FRANK JR | NO RESPONSE | 1 |
| HOUCK, SHIRLEY | SCHEDULED/NO SHOW | 1 |
| HTC LLC | REFUSED | 1 |
| HUDSON, DOLORES | REFUSED | 1 |
| IVAN, PETTER | NO RESPONSE | 1 |
| J GARDINER PROPERTIES LLC | REFUSED | 1 |
| JARMON, JAMES & MABLE | SCHEDULED/CANCELLED | 1 |
| JEAN, ST.VAL | NO RESPONSE | 1 |
| JEFFREY, PAULA | REFUSED | 1 |
| JRK, LLC | NO RESPONSE | 1 |
| KEEP BUILDING WEALTH INC | SCHEDULED/NO SHOW | 1 |
| KURTZ, ROGER & CONNIE | REFUSED | 1 |
| L&M RENTALS LLP | NO RESPONSE | 4 |
| LB LLC | NO RESPONSE | 1 |
| LEER, STEW | NO RESPONSE | 2 |
| LEWIS & JOSHI PROPERTIES LLC | REFUSED | 2 |
| LITTLE, JOHN & ROCHELLE | REFUSED | 1 |
| LLOYD, ALAN | REFUSED | 2 |
| LOVETT, VERLIN | NO RESPONSE | 1 |
| M&L RENTALS LLP | NO RESPONSE | 2 |

Property Owners Who Refused City of Salisbury Inspections

| OWNER | RESULT | # OF PROPERTIES REQUESTED WITH IN 12 MONTH PERIOD |
|-----------------------------------|---------------------|---|
| MARTIN, WILLIAM & CYNTHIA | NO RESPONSE/REFUSED | 5 |
| MASUCCI, PAUL | REFUSED | 1 |
| MOORE, WILLIAM | NO RESPONSE | 1 |
| OT 2000 LLC | NO RESPONSE | 1 |
| OTTERSTETTER, WALTER | NO RESPONSE | 1 |
| PAN, QIANG & YAO JUANJUAN | NO RESPONSE | 1 |
| PARSONS, DANIEL | NO RESPONSE | 1 |
| PRICE, KEVIN & RENAE | NO RESPONSE | 1 |
| PRICE'S PREFERRED PROPERTIES LLC | NO RESPONSE | 2 |
| RCP, LLC | SCHEDULED/CANCELLED | 1 |
| REKART, CAROL | NO RESPONSE | 1 |
| REPC & HTC LLC | REFUSED | 21 |
| REPC LLC | REFUSED | 11 |
| RIVERSIDE INVESTMENT COMPANY INC. | SCHEDULED/NO SHOW | 1 |
| RODIS, DONALD JOHN | SCHEDULED/CANCELLED | 1 |
| RSWL - TWO ASSOCIATES | NO RESPONSE | 2 |
| RSWL ASSOCIATES | NO RESPONSE | 3 |
| SADIC, YAHOSHUAH | REFUSED | 1 |
| SESSOMS, ERIC | NO RESPONSE | 1 |
| SKELTON, JOHN & EMILY | REFUSED | 1 |
| ST. FLEUR FAMILY INVESTMENT LLC | REFUSED | 1 |
| STANGER, ROBERT | REFUSED | 1 |
| STICKLAND, SUSAN | REFUSED | 1 |
| TENANT BUYER OPTIONS LLC | REFUSED | 1 |
| TOWNSEND, GEORGE | REFUSED | 1 |
| TUGBOAT FERRY LLC | REFUSED | 2 |
| UNION REALTY INC. | REFUSED | 1 |
| WEISNER, MICHAEL & STACEY | SCHEDULED/CANCELLED | 1 |
| WICOMICO COUNTY HOUSING AUTHORITY | REFUSED | 1 |
| WILLEY, PERRY | NO RESPONSE | 1 |
| WORKMAN, HOWARD | NO RESPONSE | 1 |

Of the **869** random comprehensive inspections that were requested, we were unable to perform **143** with in the 12 month period of Jan. 1, 2009 to Dec. 31, 2009. Approximately **84%** of random inspections NSCC requested were successfully completed in 2009.



CITY OF SALISBURY
Neighborhood Services & Code Compliance

Prepared by: Susan Phillips

Date: November 1, 2010

NESP Report: Princeton Homes Area - October 26, 2010 through October 29, 2010

| <u>VIOLATION TYPE:</u> | <u>TOTAL:</u> |
|--|----------------------|
| Abandoned/Inoperable Vehicles | 5 |
| Accessory Structures | 27 |
| Board-Up Orders | 4 |
| Chimneys & Towers | 1 |
| Dead Trees | 1 |
| Doors | 31 |
| Exhaust Vents & Waste Discharge | 1 |
| Exterior - General | 15 |
| Friendly Reminder - Door Tag | 3 |
| Fire Safety Requirements - Accumulations & Storage (Blocking Egress) | 4 |
| Floor Surfaces | 2 |
| Foundation Walls | 3 |
| Furniture | 4 |
| Graffiti | 5 |
| Handrails & Guards - Exterior | 5 |
| Infestation | 1 |
| Insect Screen (Disrepair) | 31 |
| Investigation of Excessive Occupancy | 1 |
| Mechanical & Electrical Requirements | 42 |
| Notice To Register | 9 |
| Order To Reduce | 2 |
| Overhang Extensions | 2 |
| Plumbing Facilities & Fixture Requirements | 13 |
| Range Hoods | 6 |
| Required Maintenance | 5 |
| Roofs & Drainage | 30 |
| Rubbish | 78 |
| Sidewalks & Driveways | 2 |

| | |
|--|-----|
| Stairs & Railings (Interior) | 1 |
| Street Numbers | 4 |
| Surfaces (Interior) | 15 |
| Trash Receptacle | 5 |
| • Vacant Buildings Registrations | 17 |
| Ventilation - Bathrooms & Toilet Rooms | 2 |
| Ventilation - Clothes Dryer Exhaust | 4 |
| • Walls - Exterior | 112 |
| Weeds - Tall Grass | 16 |
| Weeds - Sidewalks | 2 |
| Windows & Door Frames | 30 |
| Workmanship | 35 |
| • Zoning - Nonconforming Uses | 1 |

TOTAL VIOLATIONS

577

City of Salisbury Maryland

Crossroads of Delmarva



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Monday, November 08, 2010

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- Crime Prevention Newsletter
- Community Mediation
- Slum Property of the Week
- Fees for City Services
- Public Info. Act Requests
- Home
- Related Links
- Employment and Jobs
- Bids and RFP's

Analysis of Impediments to Fair Housing

SALISBURY ANALYSIS OF IMPEDIMENTS AND FAIR HOUSING STRATEGY

Prepared by

Neighborhood Solutions LLC

for the

City of Salisbury

August 1, 2005

EXECUTIVE SUMMARY

The US Department of Housing and Urban Development (HUD) broadly defines fair housing choice as "the ability of persons with similar incomes to have the same housing choices regardless of race, color, religion, sex, age, national origin, familial status, or disability." All state and local governments, particularly those that receive federal funds from HUD, are required to promote fair housing choice and to "affirmatively further fair housing." Since Salisbury receives Community Development Block Grant (CDBG) entitlement funds, the City not only has to promote fair housing

Announcements

- WWIP All Design Plan Discussion
- FY10 ADOPTED BUDGET
- FY10 BUDGET CUTS
- FY11 ADOPTED BUDGET
- 2009 City of Salisbury Audit
- 4th Qtr FY10 Financial Results
- CIP FY11-FY15
- Downtown Matters
- Tax Differential Study
- 2008 Audit Management Letter
- 2008 City of Salisbury Audit
- Assistance Resources List
- Historic District Guidelines
- Q & A from Council Meetings
- Audio-Council Meeting-10-11-10
- MD Mortgage Program-4/23/10 mtg
- Comcast Living Forms
- Corrective Action Plan for WWIP

Contact Us

- City Contacts
- Location Map
- Web Site Feedback

News & Events

- City Newsletter
- Calendar of Events

Weather Links

- Current Weather
- 7 day Forecast
- Regional Radar
- Advisories & Alerts

However, the median income for the 2642 black households was \$22,870, compared with \$31,724 for the 6138 white households. Roughly 43 percent of all 9233 households earn less than \$25,000, while 34 percent earn between \$25,000 and \$50,000. Only 5.5 percent of the 9233 families earn \$100,000 or more. Of those City residents over 16 years of age, 63.5 percent are in the labor force and 36.5 percent are not seeking work. Of the 12,385 residents in the labor force, 1011 or more than five percent are unemployed. Many households (2286) live on Social Security income (\$10,503 mean SSi), others (1390 households) live on retirement income (\$14,119 mean income), and still others (434 households) receive public assistance (\$2753 mean assistance). In 1999, 820 families in Salisbury lived in poverty. Of these families, 426 or 52 percent were black families. 578 or 70 percent were families with children headed by single women, most of whom were also black (363 families)

Overall, according to 2000 Census data, approximately 3445, or 38 percent, of all 9,067 households in Salisbury experience some type of housing problem. Of these 9067 households, roughly 5661, or 62 percent, are renters, while 3406, or 38 percent, are homeowners. Of the 5661 total renters, 2774 or 49 percent have some type of housing problem. Conversely, of the 3406 homeowners, only 681 or 20 percent have a housing problem.

Housing Problems (Affordability, Overcrowding, and Substandard Conditions)

The most frequently experienced housing problem is lack of affordability. Housing affordability is the amount of the household income spent on the cost of housing. It is commonly assumed that a maximum of 30 percent of gross household income should be spent on housing costs, including utilities. Households spending more than that amount are said to have a cost burden. Households spending 50 percent or more of gross household income for housing costs are experiencing a severe cost burden. An estimated 3460 Salisbury households are cost burdened and roughly 1550 households are severely cost burdened. Conversely, less than two percent of all Salisbury's households live in substandard conditions and less than four percent of City households live in "overcrowded" (e.g., more than one person in each room) housing.

Although not shown, the same data for the City disaggregated by racial or ethnic group indicates that black households have disproportionately more housing problems than white households. Specifically, 52 percent of all 2661 black households have housing problems, while only 31 percent of all 5785 white households have housing problems. If black households in Salisbury are further split between renters and homeowners, 56 percent of black renters (2239 households) have housing problems and only 30 percent of black homeowners (422 households) have housing problems. Although 79 percent of Hispanic households have housing problems, only 162 or less than two percent of all Salisbury households are Hispanic. In general, such households are primarily migrants as indicated by 140 of the 162 Hispanic households being renters, working primarily in agricultural pursuits.

B. Minority and Low Income Concentrations

The City of Salisbury's Consolidated Plan defines an area of minority concentration as a "Census tract where at least 60 percent of the population who reside within the Census tract are identified as minority households, as defined by the US 2000 Census." There is only one census tract within the City of Salisbury which qualifies under this definition - Census Tract 3. Census Tract 3 encompasses the Westside neighborhood of Salisbury. Slightly over 93 percent of the residents of Census Tract 3 (the Westside neighborhood) are minorities.

Using HUD's definition of "Area Benefit," an area of low income concentration is one where 51 percent or more of the population is

546m

City of Salisbury



William T. Holland
Director
Henry C. Eure
Deputy Director

Member:
ICC
NFPA
MBOA

Department of Building, Housing & Zoning
125 N. Division Street
Salisbury, MD 21801-4940
(410) 548-3130 FAX (410) 548-3183

November 9, 2005

Captain Investments
106 Lee Street
Salisbury, Maryland 21804

Amuel

*Heather
Gibbs 10/20/05*

31

Ref: Roger St - 1004, 1005, 1007, 1019, ~~1021~~ Margaret St - 1005, 1005
Princeton St - 202, 205, 206, 207, 300, 302, 304, 307, 309, 311, 313, 315, 317, 319, 323
Carrollton Ave - 111, 304, 305, ~~306~~, 307, 309, 311 E. College Ave - 315 John St - 1017

AM

546m

To Whom It May Concern,

In response to growing complaints concerning overall housing conditions in this area, beginning November 29, 2005, through December 8, 2005, the Department of Building, Housing & Zoning in conjunction with the City of Salisbury Fire Department will be conducting life/safety inspections in the Princeton Homes area.

If your property was inspected within the past year through the rental inspection program, your property will not be included in this life/safety inspection program. Once we complete the inspections, your property will be removed from the landlord licensing inspection list for a period of at least of three years.

We anticipate your cooperation and request that you contact this office at (410)548-3130 by November 23, 2005, to establish a firm date and time to conduct this life/safety inspection.

Sincerely,

William T. Holland, Director
Department of Building, Housing & Zoning

David See, Fire Chief
City of Salisbury Fire Department