



City of Salisbury
Neighborhood Services & Code Compliance
 501B E. Church Street
 Salisbury, MD 21804
 (410) 341-9550 · FAX (410) 341-3682
 www.ci.salisbury.md.us

VACANT BUILDING REGISTRATION

“Vacant” means no person or persons actually, currently conduct a lawfully licensed business, or lawfully reside or live in any part of the building as the legal or equitable owner(s) or tenant-occupant(s), on a permanent, nontransient basis.

ADDRESS:	
<u>BUILDING USE</u>	
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial

	NAME	ADDRESS (#, STREET, CITY, STATE)	ZIP CODE	TELEPHONE #
PROPERTY OWNER				
	e-mail:			FAX #

PROPERTY OWNERSHIP INFORMATION (Check one)

1. Individual/Sole Proprietor
2. Partnership/LLP (List all partners and percentage of ownership)
3. Corporation/LLC (List all members/shareholders and percentage of ownership/interest)
4. Owned by an estate (List name and address of personal representative)
5. Owned by a trust (List name and address of all trustees, grantors and beneficiaries)
6. Owned by any other form of unincorporated association (List names and addresses of all principals with an interest of 10% or greater)
7. Owner is located out of state (List representative name and address who is designated as a responsible, local party or agent who resides within in the state)

Note: Information for items 2 through 7 above must be provided on a separate sheet of paper.

*I affirm that the information on this application is true to the best of my knowledge and belief. **If the property is sold to a new owner, corporation or partnership, or if any other ownership changes occur, the property shall be re-registered with all appropriate information.** Failure to comply with this requirement may result in penalties as established by the city code.*

OWNER

DATE

Office Use Only

FEE DUE \$25	FEE PAID \$		
RECEIVED BY:	DATE PAID:	CK #	CASH