



City of Salisbury

CITY COUNCIL AGENDA



September 8, 2014
Government Office Building

6:00 p.m.
Room 301

Times shown for agenda items are estimates only.

6:00 p.m. CALL TO ORDER

6:01 p.m. WELCOME/ANNOUNCEMENTS

6:03 p.m. CITY INVOCATION – Imam Ashraf Ahmed - Delmarva Muslim Community

6:06 p.m. PLEDGE OF ALLEGIANCE

6:08 p.m. PRESENTATION – Mayor James Ireton, Jr. and Council President Jacob R. Day

- Certificates of Appreciation – Youth Civics Council

6:25 p.m. ADOPTION OF LEGISLATIVE AGENDA

6:28 p.m. CONSENT AGENDA – City Clerk Kimberly Nichols

- August 11, 2014 regular meeting minutes
- August 18, 2014 work session minutes

6:30 p.m. RESOLUTIONS – City Administrator Tom Stevenson

- PUBLIC HEARING/Charter Amendment Resolution No. 2443 - Election Redistricting – amending the City of Salisbury Charter Sections SC1-20 (Article I Incorporation and General Government); SC2-2 (Article II The Council); and SC6-15 (Article VI Elections) for the following reasons: to create five (5) new election districts to replace the existing two (2) election districts; and to provide that as of the General Election of November 2015 one (1) councilmember shall be elected from each district
- Resolution No. 2444 - to write off certain fees and liens for a property acquired by Salisbury Fire Company # 2, Incorporated for the purpose and intent to gift the property to the City of Salisbury to build a new fire station

7:00 p.m. ORDINANCE – City Attorney Mark Tilghman

- Ordinance No. 2301 - 1st reading - to amend Section 2.32.050 by adding a Subsection D which establishes a Small Business, Veteran-Owned Small Business and Disabled-Veteran-Owned Small Business preferences in the Award of City Contracts

7:10 p.m. PUBLIC COMMENTS

7:15 p.m. ADJOURNMENT

**Copies of the agenda items are available for review
in the City Clerk's Office
Room 305 – City/County Government Office Building
410-548-3140**

**or
on the City's web site
www.ci.salisbury.md.us**

City Council meetings are conducted in open session unless otherwise indicated. All or part of the Council's meetings can be held in closed session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland 10-508(a), by vote of the City Council.

Proposed agenda items for September 22, 2014 (subject to change)

- PUBLIC HEARING/ Resolution No. __ - Expansion of the Arts & Entertainment District
- Resolution No. ____ - Approving the reappointment of Dr. Kane to the Ethics Commission
- Resolution No. ____ - Parking Rate Adjustment & Meter removal for State Attorney's Office
- Ordinance No. __ - 1st reading - Reallocation of the 2003 CDA bonds
- Ordinance No. __ - 2nd reading – Procurement Preference SDVOB & VOB

1 **CITY OF SALISBURY, MARYLAND**

2
3 **REGULAR MEETING**

AUGUST 11, 2014

4
5 **PUBLIC OFFICIALS PRESENT**

6
7 *Council President Jacob R. Day* *Councilwoman Eugenie P. Shields*
8 *Councilman Timothy K. Spies*

9 **PUBLIC OFFICIALS NOT PRESENT**

10 *Mayor James Ireton, Jr.* *Council Vice President Laura Mitchell*

11
12 **IN ATTENDANCE**

13
14 *City Clerk Kimberly R. Nichols, CMC, Assistant City Administrator Terence Arrington, City*
15 *Attorney Mark Tilghman, interested citizens and members of the press*

16 *****

17
18 **CITY INVOCATION – PLEDGE OF ALLEGIANCE**

19
20 *The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President*
21 *Day called the meeting to order and invited Pastor Robert C. Reinert from Faith Baptist Church*
22 *to the podium to deliver the invocation. Afterwards, the Pledge of Allegiance was recited.*

23
24 **COMMUNITY ORGANIZATION PRESENTATIONS**

- 25
26 • *Wicomico Farm & Home Show - presented by Zachary Evans*

27 *Council was joined at the podium by Zachary Evans to inform the public about the 78th*
28 *Annual Farm & Home Show to be held from August 14 - August 16, 2014. He informed*
29 *the public about the educational free activities for children and the various other*
30 *activities and entries the public can participate in including a car show and tractor pull.*
31 *He encouraged everyone to attend and enjoy the free events and food vendors.*

- 32
33 • *Poplar Hill Mansion – presented by Aleta Davis, Poplar Hill Mansion Chair and*
34 *Publicity Chair*

35 *Council President Day invited Aleta Davis to the podium to talk about a few upcoming*
36 *events at the Poplar Hill Mansion. They include the Civil War Day (September 7), End of*
37 *Summer Tea (September 11), and the Paranormal 101 Class (October 3). More*

38 information can be received on these and other events at the Mansion by calling the
39 Curator, Sarah Meyers at 410-749-1776 or emailing curator@poplarhillmansion.org.

40
41 **ADOPTION OF LEGISLATIVE AGENDA**

42
43 *Mrs. Shields moved and Mr. Spies seconded to approve the Legislative agenda. Mr. Spies moved,*
44 *Mrs. Shields seconded and the vote was unanimous (3-0) to amend the agenda by adding the*
45 *Manufacturing Exemption request for Labinal Salisbury to the agenda to immediately follow the*
46 *consent agenda.*

47
48 *The Legislative agenda, as amended, was approved by unanimous vote in favor (3-0).*

49
50 **CONSENT AGENDA** – presented by City Clerk Kim Nichols

51
52 *The Consent Agenda was unanimously approved on a 3-0 vote in favor on a motion and*
53 *seconded by Mrs. Shields and Mr. Spies, respectively:*

- 54
- 55 • *July 7, 2014 work session minutes*
 - 56 • *July 14, 2014 regular meeting minutes*
 - 57 • *July 21, 2014 work session minutes*
 - 58 • *Resolution No. 2419 – authorizing the Chief of Police to enter into a memorandum of*
59 *understanding with the Defense Reutilization Marketing Office (DRMO) and authorizing*
60 *the Mayor to direct the Chief to accept property from DRMO on behalf of the City until*
61 *such time as it can be approved and recognized as an official City asset by City Council*
 - 62 • *Resolution No. 2421 – approving the appointment of Matt Drew to the Bicycle-Pedestrian*
63 *Advisory Committee for term ending 7/31/2017*
 - 64 • *Resolution No. 2422 – approving the appointment of John A. Foley, III to the Bicycle-*
65 *Pedestrian Advisory Committee for term ending 7/31/2017*
 - 66 • *Resolution No. 2423 – approving the appointment of Rose Roma MacGregor to the*
67 *Bicycle-Pedestrian Advisory Committee for term ending 7/31/2017*
 - 68 • *Resolution No. 2424 – approving the appointment of David Herrick to the City Park*
69 *Committee for term ending 6/30/2017*
 - 70 • *Resolution No. 2425 – approving the appointment of Delores Neal to the Friends of*
71 *Poplar Hill Mansion Board of Directors for term ending 7/31/2017*
 - 72 • *Resolution No. 2426 – approving the appointment of Julia Glanz to the Historic District*
73 *Commission for term ending 8/31/2017*
 - 74 • *Resolution No. 2429 – approving the reappointment of Andrew Bradley to the Building*
75 *Board of Adjustments & Appeals for term ending 6/30/2019*
 - 76 • *Resolution No. 2430 – to approve a Maryland Department of Natural Resources,*
77 *Community Parks & Playgrounds Grant Application for funding for Phase 2 of the*
78 *Salisbury Skatepark*
 - 79 • *Resolution No. 2431 – providing for a Complete Streets policy to increase the usability of*

- streets for all modes of travel for citizens of all ages and abilities in the City of Salisbury
- Resolution No. 2432 – accepting funds in the amount of \$3,250 from Wicomico County for the purpose of participating in the AmeriCorps ShoreCorps/Pals Program
 - Resolution No. 2433 – accepting overtime reimbursement funding from the United States Marshals Service (USMS) for the Salisbury Police Department to investigate Gang and Part 1 Crimes and/or cases where guns, money, or drugs are recovered
 - Resolution No. 2434 - accepting State Grant Funds awarded through the Governor’s Office of Crime Control and Prevention entitled “Safe Streets – MSSP, “ in the amount of \$260,000.00 under the Collaborative Supervision and Focused Enforcement Initiative

AWARD OF BIDS – presented by Director of Internal Services Keith Cordrey

The Award of Bids, consisting of the following items, was unanimously approved on a 3-0 vote on a motion by Mrs. Shields that was seconded by Mr. Spies:

- Change Order #4 Contract 101-13 Parking Garage Vehicular Traffic Membrane - \$46,209.00
- Declaration of Surplus – WWTP Trojan UV 3000 Plus – \$0.00
- Declaration of Surplus – Salisbury Police Department Bicycles & Misc. Items – \$0.00
- Declaration of Surplus – Salisbury Police Department Firearms & Firearms Accessory - \$0.00

ORDINANCES – presented by City Attorney Mark Tilghman

- Ordinance No. 2298 – 2nd reading – creating bike route which will run along Riverside Drive from the intersection of Riverside Drive and West College Avenue to the intersection of Riverside Drive and Mill Street, as well as along South Boulevard from the intersection of South Boulevard and Camden Avenue to the intersection of Riverside Drive and South Boulevard; providing dedicated bicycle-only lanes and shared bicycle and motorized vehicle lanes as directed by MDMUTCD Chapter 9, Traffic Control for Bicycle Facilities (MDMUTCD); installing appropriate pavement markings in the form of lane striping for dedicated lanes; installing shared lane markings for shared lanes; installing bicycle markings on-pavement; and installing bike route signage along the route per the MDMUTCD

On a motion and seconded by Mrs. Shields and Mr. Spies, respectively, Ordinance No. 2298 was passed for second reading.

- Ordinance No. 2299 – 1st reading - to authorize and empower City of Salisbury (the “city”) to issue and sell from time to time, General Obligation Bonds in one or more series in an aggregate principal amount not to exceed Four Million Two Hundred Thousand Dollars (\$4,200,000.00) to allow for the possibility of proposals for the facility renovation for fire station #2 when received exceed current project/costs of issuance

123 *estimates and appropriation*

124
125 *On a motion and seconded by Mrs. Shields and Mr. Spies, respectively, Ordinance No.*
126 *2299 was approved for first reading.*

- 127
128 • *Ordinance No. 2300 – 1st reading – to authorize and empower City of Salisbury to issue*
129 *and sell from time to time, General Obligation Bonds in one or more series in an*
130 *aggregate principal not to exceed Two Million Eight Hundred Thousand Dollars*
131 *(\$2,800,000.00) (the “Original refunding bonds”), the proceeds of the sale thereof to be*
132 *used and applied for the public purpose of refunding the 2004A bond issued to CDA*

133
134 *On a motion and seconded by Mrs. Shields and Mr. Spies, respectively, Ordinance No.*
135 *2300 was approved for first reading.*

136
137 **PUBLIC COMMENTS**

138
139 *No comments were received from the public. Council President Day explained the process*
140 *Council would follow to fill the vacant Council position created upon former Councilwoman*
141 *Cohen’s resignation. The requirements for the position would be in the advertisement and would*
142 *mirror those of elected council members in the Charter which are: appointee shall reside in the*
143 *City of Salisbury for at least one year immediately preceding the date of vacancy; appointee*
144 *shall reside within the boundaries of District 2 on the date of application, and continue to reside*
145 *therein during the term to which they are appointed; appointee must be at least 21 years of age;*
146 *appointee shall be a qualified registered voter in the City of Salisbury. Interested persons shall*
147 *submit a resume and letter of interest to City Clerk Nichols. Mailed packets must be postmarked*
148 *by Thursday, August 21, 2014 and received by noon on Monday, August 25, 2014.*

149
150 *There will be a Closed Session prior to the Legislative Session on Monday, August 25, 2014 to*
151 *discuss the candidates with deliberation and final decision scheduled for Monday, September 2,*
152 *2014 at which time an appointment will be sworn in.*

153
154 **ADJOURNMENT**

155
156 *President Day adjourned the Legislative Session at 7:01 p.m.*

157
158 _____
159 *City Clerk*

160
161 _____
162 *Council President*

1 CITY OF SALISBURY
2 WORK SESSION
3 AUGUST 18, 2014

4
5 Public Officials Present
6

Council President Jacob R. Day Mayor James Ireton, Jr.
Council Vice President Laura Mitchell Councilwoman Eugenie P. Shields
7 Councilman Timothy K. Spies
8

9 In Attendance

10
11 City Clerk Kimberly R. Nichols, CMC, City Administrator M. Thomas Stevenson, Jr., Internal
12 Services Director Keith Cordrey, City Attorney Associate Peter J. Golba, interested citizens and
13 members of the press
14 -----
15

16 On August 18, 2014 Salisbury City Council convened in a Work Session at 1:32 p.m. in
17 Council Chambers (Room 301) of the Government Office Building. The following is a synopsis
18 of the meeting:
19

20 **Youth Civics Council presentation**

21
22 Mr. Day invited the Youth Civics Council representatives forward to present their projects.
23

24 Gail Rabasca and Aubrey Davis-Lockart joined Council and presented their idea of planning a
25 Half-Marathon, similar to Salisbury University's Seagull Century. Half-Marathons are very
26 popular right now because they are more challenging than 5K's and not as long as a marathon,
27 and there aren't as many held locally, so it should be well-attended. There could be a 5K option,
28 and the focal point could be Downtown Salisbury. The proceeds from the Half Marathon would
29 benefit a local charity or non-profit. Local businesses could help by becoming sponsors.
30

31 Council was appreciative and interested in the planning of a Half-Marathon.
32

33 **Urban Bee Keeping**

34
35 President Day explained that the Lower Eastern Shore Beekeeping Association assisted in
36 drafting the ordinance in the briefing packet. The primary purposes for supporting residents
37 being able to participate in bee keeping in Salisbury is to keep Africanized Honey Bees away
38 (which are a threat to humans) to allow and support healthy community gardening and flowering
39 tree systems throughout Salisbury.
40

41 **Urban Chickens discussion**

42
43 Since the Urban Bee Keeping discussion ties in with Urban Chickens, Council discussed both
44 topics concurrently. Police Major Dave Meienschein joined Council to provide input and

45 estimates on the amount of time that would be required and numbers of necessary additional
46 staffers. He did not have any specific numbers, but acknowledged additional manpower would
47 be needed.

48
49 Council discussion included the additional staff (Police, Animal Control Officers, Neighborhood
50 Services) needed to monitor bees and chickens, noise and odor issues, and the varmints that are
51 attracted to chickens. Council also discussed hen house structures and consulted Building
52 Permits and Inspections Director Bill Holland on permitting and setback requirements.

53
54 After discussion, President Day asked City Administrator Tom Stevenson and Kim Nichols to
55 research other cities and clerks in Maryland through MML to find out how many additional
56 staffers and dollar amounts may be needed to support regulating and monitoring bees and
57 chickens. Council would return the topic to another Work Session to continue discussion on
58 potential issues that could arise from allowing bees and chickens to be kept in the City.

59

60 **Reallocation of 2003 CDA Bonds**

61

62 Internal Services Director Keith Cordrey explained that bond council was in the process of
63 drafting an ordinance to re-designate funds from the Springfield Circle Storm Drain, South
64 Baptist Street Storm Drain, and Beaver Dam Creek Stabilize Projects. The ordinance will request
65 that Ordinance No. 1870 (adopted on January 27, 2003 issuing \$5,525,000 in Infrastructure
66 Bonds, 2003 Series A) be amended to include the following reallocated projects:

67

- 68 • City Park Tennis Court lighting improvements (\$25,000)
- 69 • Marina Signage and Fence Improvements (\$50,000)

70

71 **City Tennis Court Lighting Upgrade/City Marina Entrance and Sign Improvement**

72

73 Public Works Director Mike Moulds joined Council and Mr. Cordrey to discuss the allocated
74 projects and Council reached unanimous consensus to advance the ordinance to an upcoming
75 legislative session.

76

77 Council took a ½ hour break at 2:30 p.m. and reconvened in Work Session at 3:00 p.m.

78

79 **South Division Street/Rinnier Annexation**

80

81 Chris Jakubiak and Blair Rinnier joined Council to discuss the annexation agreement for the
82 Rinnier Annexation on Olney Road near the intersection of South Division Street. Mr. Rinnier
83 received positive feedback from the Planning Commission pertaining to the proposed land use
84 and zoning. The plan will be for 11 or 12 townhouses for student rental, with 8-A Zoning. The
85 Concept plan calls for bike parking, solar energy, grass and sidewalks. The adjoining City parcel
86 will be improved and maintained in a park-like appearance by Mr. Rinnier.

87

88 Council discussion included proposed storm drain, the old Mall's rubble (recycling materials),
89 left hand turns/James S. Bennett down Olney Road, parcel width, and bike racks.

90

91 The next step will be for the City Council to review the State required Annexation Plan and
92 resolution, which will be scheduled for another Work Session for discussion.

93

94 **Bed & Breakfast Inns in Newtown Historic District**

95

96 Planning & Zoning Director Jack Lenox joined Council to discuss the Bed & Breakfast (B & B)
97 ordinance that will provide for B & B inns within the Newtown Historic District pursuant to
98 special exception.

99

100 The following was discussed by Council:

101

- 102 • Leaving some flexibility for parking off site – Mr. Lenox will direct Planning & Zoning
103 to consider
- 104 • There are gaps in the general provisions for the number of appropriate rooms
- 105 • Lines 30 and 31 – Rooms
- 106 • Noise discussion
- 107 • Length of stay discussion to avoid any sort of rooming house appearance (6 months is too
108 long)
- 109 • Newtown Neighborhood Association should comment
- 110 • What is precedent in other cities (Frederick, Annapolis)?

111

112 Mr. Spies asked that Line 55 be amended to reword “unobtrusively” and asked that Line 54 be
113 reconsidered, which refers to 75 watt light bulbs, which are now illegal.

114

115 Council reached unanimous consensus to return the discussion to Work Session to discuss the
116 changes made to the drafted ordinance. The next work session discussion on the B & B
117 Ordinance will include parking, number of rooms, and sign standards.

118

119 **Non-conforming Uses/Amortization legislation for properties in Newtown Historic District**

120

121 Mayor Ireton and Council discussed the 10 - Year Amortization process and Mr. Day stated that
122 precedence examples would be useful.

123

124 Council unanimously agreed that the conversation would continue at an upcoming Work
125 Session.

126

127 **Council Discussion**

128

129 Council Vice President asked whether Neighborhood Sweeps were still being done, and Mayor
130 Ireton advised the sweeps never were stopped. Mrs. Mitchell asked Mr. Stevenson for a listing of
131 the Habitual Offenders.

132

133 **Motion to convene in Closed Session**

134

135 At 5:42 p.m. Mrs. Shields moved, Mr. Spies seconded and the vote was unanimous to convene in
136 Closed Session to discuss a pending contract negotiated over a parcel of land as permitted in the
137 Annotated Code of Maryland §10-508(a)(3).

138
139 At 5:58 p.m. Mrs. Shields moved, Mrs. Mitchell seconded and the vote was unanimous to close
140 the Closed Session and return to Open Session at which time President Day provided the
141 statement out to the public that Council directed Counsel to share their perspective on the
142 agreement and to finalize the contract in question.

143

144 **Adjournment**

145

146 Council President Day adjourned the Open Session at 6:00 p.m.

147

148

149

150

151 City Clerk

152

153

154

155 Council President

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: City Council
Mayor
From: Tom Stevenson
Subject: Redistricting
Date: July 11, 2014

Mayor Ireton has requested that City Council initiate consideration of an amendment to Section SC1-20 of the City of Salisbury Charter, regarding Council election districts. This amendment would provide for five districts, with two encompassing a majority-minority population, and one Council member elected from each district. The Council last considered this item during the March 17, 2014 work session.

For your recollection, City districts were established in 1987 pursuant to a Federal court order in which it was agreed that the at-large electoral system previously utilized in the City violated Section 2 of the Voting Rights Act. While the order contemplated the need for future changes in the electoral system if circumstances change, it required the approval of the Court to amend the number of Council members allocated to each district.

In June of 2012, City Council voted to amend the Charter, anticipating these changes would take effect during the November 2015 election. Under this amendment, the area for District 1 would expand; and the area allocated for District 2 would reduce. Thus, two Council members would be elected in District 1 and three Council members in District 2.

As of this date, the 2012 amendment has not yet been submitted to the court for the necessary concurrence. It is the position of the Administration that the five-district alternative furthers the purposes of the Voting Rights Act, and best represents the general interests of City residents.

If you have any additional questions, please let me know.

30 replace the existing two (2) Council Districts, pursuant to the 2010 Census, and to elect one (1)
31 Councilmember from each district; and

32 WHEREAS, beginning with the General Election in 2015, the Mayor and all five (5)
33 Councilmembers shall be elected on the first Tuesday of November 2015 and shall hold office for a
34 term of four (4) years or until their successors are duly elected and qualified; and

35 WHEREAS, to achieve these ends, it is necessary to amend Sections SC1-20, SC2-2, and
36 SC6-15 of the City of Salisbury Charter.

37 NOW, THEREFORE, BE IT RESOLVED that the Salisbury City Council deems it to be
38 in the best interest of the citizens of Salisbury to create five (5) new election districts beginning
39 with the November 2015 election, and to establish the area of District 1, District 2, District 3,
40 District 4 and District 5, with one (1) Councilmember elected from each District, the City of
41 Salisbury Charter is hereby amended as follows:

42 ARTICLE I

43 Incorporation and General Government

44 § SC1-20. Districts

45 The City shall be divided into District 1, ~~[and]~~ District 2, District 3, District 4, and
46 District 5 for electing the members of the City Council. The voters in each District ~~[+]~~ shall
47 nominate and elect one (1) Councilmember on the first Tuesday of ~~[April 2013]~~ November,
48 ~~[and,]~~ beginning on the first Tuesday of November 2015, ~~shall nominate and elect two (2)~~
49 ~~Councilmembers; the voters in District 2 shall nominate and elect four (4) Councilmembers, one~~
50 ~~(1) of whom shall stand for election on the first Tuesday of April 2013 (the other three (3) having~~
51 ~~previously been elected), and, beginning on the first Tuesday of November 2015, the voters in~~
52 ~~District 2 shall nominate and elect three (3) Councilmembers].~~

53 Beginning with the election on the first Tuesday of ~~[April 2013]~~November 2015, the
54 boundaries of Districts 1, ~~[and]~~2, 3, 4, and 5 shall be those boundaries ~~[which existed on the first~~
55 Tuesday of April 2011 with the following additions and deletions: See] as set forth below:

56 [Phase I—2013

57 The following described parcel of land shall be transferred from Council District
58 Two to be made part of Council District One:

59 Being all that part and parcel

60 Beginning at a point on the centerline of West Isabella Street,
61 approximately 300 feet, more or less east of the intersection of Lake Street
62 and Isabella Street, on a bridge that spans the center of the North Prong of
63 the Wicomico River; said point also lying on the easterly boundary of City
64 Council District 1;

65 Thence in an easterly direction by and with the centerline of West Isabella
66 Street until it intersects the centerline of Mill Street;

67 Thence in a southerly direction, by and with the centerline of Mill Street
68 until it intersects the centerline of West Chestnut Street;

69 Thence in an easterly direction by and with the centerline of West
70 Chestnut Street until it intersects the centerline of North Division Street;

71 Thence in a northerly direction, by and with the centerline of North
72 Division Street approximately 78 feet to the intersection of the centerline
73 of East Chestnut Street;

74 Thence in an easterly direction by and with the centerline of East Chestnut
75 Street until it intersects the centerline of Poplar Hill Avenue;

76 Thence in a southerly direction by and with the centerline of Poplar Hill
77 Avenue approximately 100 feet until it intersects with the centerline of
78 Broad Street;

79 Thence in an easterly direction by and with the centerline of Broad Street
80 until it intersects with US Rt. 13 (also known as North Salisbury
81 Boulevard);

82 Thence in a northerly direction by and with the centerline of the
83 southbound lane of US Rt. 13 until it intersects with the centerline of East
84 William Street;

85 Thence in an easterly direction by and with the centerline of East William
86 Street until it intersects with the centerline of East Church Street;

87 Thence in an easterly direction by and with the centerline of East Church
88 Street until it intersects with the centerline of the railroad track;

89 Thence in a southerly direction by and with the centerline of the railroad
90 track until it intersects the centerline of East Main Street;

91 Thence in an easterly direction by and with the centerline of East Main
92 Street until it intersects with Maryland Rt. 12 (also known as Snow Hill
93 Road);

94 ~~Thence in a southerly direction by and with the centerline of Snow Hill~~
95 ~~Road until it intersects with the centerline of East Locust Street at a point~~
96 ~~on the Council District boundary;~~
97 ~~Thence in a westerly direction by and with the centerline of East Locust~~
98 ~~Street and the Council District boundary until the intersection of Franklin~~
99 ~~Avenue;~~
100 ~~Thence in a southerly direction by and with the centerline of Franklin~~
101 ~~Avenue and the Council District boundary until it intersects with the~~
102 ~~centerline of Elmwood Street;~~
103 ~~Thence in a westerly direction by and with the centerline of Elmwood~~
104 ~~Street and the Council District boundary until it intersects with the~~
105 ~~centerline of Oak Street;~~
106 ~~Thence in a northerly direction by and with the centerline of Oak Street~~
107 ~~and the Council District boundary until it intersects with the centerline of~~
108 ~~Buena Vista Avenue;~~
109 ~~Thence in a westerly direction by and with the centerline of Buena Vista~~
110 ~~Avenue and the Council District boundary until it intersects with Pond~~
111 ~~Street;~~
112 ~~Thence in a northerly direction by and with the centerline of Pond Street~~
113 ~~and the Council District boundary until it intersects with the centerline of~~
114 ~~South Park Drive;~~
115 ~~Thence in a westerly direction by and with the centerline of South Park~~
116 ~~Drive and the Council District boundary until it intersects with the~~
117 ~~centerline of the railroad track;~~
118 ~~Thence in a northerly direction by and with the centerline of the railroad~~
119 ~~track and the Council District boundary until it intersects with the southern~~
120 ~~edge of the East Prong of the Wicomico River;~~
121 ~~Thence in a westerly direction by and with the southern edge of the East~~
122 ~~Prong of the Wicomico River and the Council District boundary until it~~
123 ~~intersects with the extension of a line that is the western edge of the North~~
124 ~~Prong of the Wicomico River;~~
125 ~~Thence in a northerly direction by and with the western edge of the North~~
126 ~~Prong of the Wicomico River and the Council District boundary until it~~
127 ~~becomes the centerline of the North Prong of the Wicomico River;~~
128 ~~Thence continuing in a northerly direction by and with the centerline of the~~
129 ~~North Prong of the Wicomico River to the point of beginning.~~

131 ~~The following described parcel of land shall be transferred from Council District~~
132 ~~One to be made part of Council District Two:~~

133 ~~Being all that part and parcel~~

134 ~~Beginning at a point at the intersection of the centerline of East Locust~~
135 ~~Street with the centerline of Hastings Street, said point also lying on the~~
136 ~~easterly boundary of City Council District 1;~~

137 Thence in an easterly direction by and with the centerline of East Locust
138 Street and the Council District boundary until it intersects with the
139 centerline of Md. Rt. 12 (also known as Snow Hill Road);
140 Thence in a southeasterly direction by and with the centerline of Snow Hill
141 Road and continuing with the Council District boundary until the
142 intersection with the centerline of East Vine Street;
143 Thence in a northwesterly direction by and with the centerline of East Vine
144 Street and the Council District boundary until it intersects with Roger
145 Street; thence continuing the centerline of East Vine Street approximately
146 128 feet;
147 Thence leaving East Vine Street and running in a southwesterly direction
148 approximately 231 feet with the Council District boundary until the line
149 intersects with the centerline of Washington Street;
150 Thence in a westerly direction by and with the centerline of Washington
151 Street and the Council District boundary until it intersects with the
152 centerline of Jackson Street;
153 Thence in a northerly direction by and with the centerline of Jackson Street
154 and the Council District boundary until it intersects with the centerline of
155 East Vine Street;
156 Thence in a westerly direction by and with the centerline of East Vine
157 Street and the Council District boundary until it intersects with the
158 centerline of Hastings Street;
159 Thence leaving the Council District boundary and running in a northerly
160 direction, by and with the centerline of Hastings Street to the point of
161 beginning.

162 The following described parcel of land shall be transferred from Council District
163 Two to be made part of Council District One:

164 Being all that part and parcel

165 Beginning at a point at the intersection of the centerlines of East Vine
166 Street and Eastern Shore Drive, said point also lying on the Council
167 District boundary;
168 Thence in an easterly direction by and with the centerline of East Vine
169 Street and the Council District boundary until it intersects with the
170 centerline of Jackson Street;
171 Thence in a southerly direction by and with the centerline of Jackson
172 Street and the Council District boundary, in part, until it intersects with the
173 centerline of East Lincoln Avenue;
174 Thence in an easterly direction by and with the centerline of East Lincoln
175 Avenue until it intersects with the centerline of Roger Street;
176 Thence in a southerly direction by and with the centerline of Roger Street
177 until it intersects with the centerline of East College Avenue;
178 Thence in a westerly direction by and with the centerline of College
179 Avenue until it intersects with the centerline of Eastern Shore Drive;
180 Thence in a northerly direction by and with the centerline of Eastern Shore
181 Drive until it intersects with the centerline of Lee Street;

182 Thence in a westerly direction by and with the centerline of Lee Street
183 until it intersects with the centerline of the railroad track;
184 Thence in a northerly direction by and with the centerline of the railroad
185 track approximately 333 feet;
186 Thence in a westerly direction a proximately 243 feet to the centerline of
187 Roland Street; thence continuing the centerline of Roland Street until it
188 intersects with the centerline of US Rt.13 (also known as South Salisbury
189 Boulevard);
190 Thence continuing in a westerly direction across US Rt. 13 until it
191 intersects with the centerline of North Boulevard;
192 Thence in a westerly direction by and with the centerline of North
193 Boulevard until it intersects with the centerline of Waverly Drive;
194 Thence in a northerly direction by and with the centerline of Waverly
195 Drive to and with the Council District boundary until it intersects with the
196 centerline of Newton Street;
197 Thence in a southeasterly direction by and with the centerline of Newton
198 Street and continuing with the Council District boundary until it intersects
199 with the centerline of Old West Vine Street;
200 Thence in a northeasterly direction by and with the centerline of Old West
201 Vine Street and the Council District boundary until it intersects the
202 centerline of West Vine Street;
203 Thence in an easterly direction by and with the centerline of West Vine
204 Street and the Council District boundary until intersects with the centerline
205 of the railroad track;
206 Thence in a southerly direction by and with the centerline of the railroad
207 track and the Council District boundary approximately 1,700 feet;
208 Thence in an easterly direction by and with the Council District boundary
209 to connect to the end of the centerline of West Lincoln Avenue; thence
210 continuing; in an easterly direction by and with the centerline of West
211 Lincoln Avenue and the Council District boundary until it intersects with
212 the centerline of Madison Street;
213 Thence in a northerly direction by and with the centerline of Madison
214 Street and the Council District boundary until it intersects with Webster
215 Street;
216 Thence in a northwesterly direction by and with the centerline of Webster
217 Street and the Council District boundary until it intersects with the
218 centerline of Prince Street;
219 Thence in a westerly direction by and with the centerline of Prince Street
220 and the Council District boundary until it intersects with the centerline of
221 Monroe Street;
222 Thence in a southwesterly direction by and with the centerline of Monroe
223 Street and the Council District boundary until it intersects with the
224 centerline of Eastern Shore Drive;
225 Thence in a northerly direction by and with the centerline of Eastern Shore
226 Drive and the Council District boundary to the point of beginning.

227 Beginning with the election on the first Tuesday of November 2015, the
228 boundaries of each District shall be as set forth above with the following additions
229 and deletions:
230

231 ~~Phase II – 2015~~

232 The following described parcel of land shall be transferred from Council District
233 Two to be made part of Council District One:

234 Being all that part and parcel

235 Beginning at a point at the intersection of the centerlines of the railroad
236 track and East Church Street, said point lying on the boundary of District 1;
237 Thence in a northeasterly direction by and with the centerline of the
238 railroad track until it intersects with the centerline of US Rt. 13, (also
239 known as North Salisbury Boulevard);

240 Thence in a northeasterly direction by and with the centerline of US Rt. 13
241 until it intersects with the centerline of North Division Street;

242 Thence in a northeasterly direction by and with the centerline of North
243 Division Street until it intersects with the centerline of Priscilla Street;

244 Thence in a northerly direction by and with the centerline of Priscilla
245 Street until it intersects with the centerline of Hammond Street;

246 Thence in a southeasterly direction by and with the centerline of
247 Hammond Street until it intersects with the centerline of Middle Neck
248 Drive;

249 Thence in an easterly direction by and with the centerline of Middle Neck
250 Drive until it intersects with the centerline of Bryn Mawr Drive;

251 Thence in a southerly and westerly direction by and with the centerline of
252 Bryn Mawr Drive until it intersects with the centerline of Hammond
253 Street;

254 Thence in a southerly direction by and with the centerline of Hammond
255 Street until it intersects with the centerline of East Church Street;

256 Thence in a westerly direction by and with the centerline of East Church
257 Street until it intersects with the centerline of Truitt Street;

258 Thence in a southerly direction by and with the centerline of Truitt Street
259 until it intersects with the centerline of East Main Street;

260 Thence in a southwesterly direction by and with the centerline of East
261 Main Street until it intersects with the centerline of North Park Drive;

262 Thence in a southeasterly direction by and with the centerline of North
263 Park Drive until it intersects with the centerline of Beaverdam Drive;

264 Thence in a southerly direction by and with the centerline of Beaverdam
265 Drive to a fork in the road; thence continuing southwest on Beaverdam
266 Drive until it intersects with South Park Drive;

267 Thence in an easterly direction by and with the centerline of South Park
268 Drive for a distance of approximately 365 feet until it intersects with an
269 extension of the Corporate Limit Line of the City of Salisbury;

270 Thence in a southerly direction to and by and with the Corporate Limit
271 Line of the City of Salisbury until it intersects with the centerline of East
272 College Avenue;
273 Thence in a westerly direction by and with the centerline of East College
274 Avenue until it intersects with the centerline of Roger Street;
275 Thence in a northerly direction by and with the centerline of Roger Street
276 until it intersects with the centerline of Lincoln Avenue;
277 Thence in a westerly direction by and with the centerline of Lincoln
278 Avenue until it intersects with the centerline of Jackson Street;
279 Thence in a northerly direction by and with the centerline of Jackson Street
280 until it intersects with the centerline of East Vine Street and the Council
281 District boundary;
282 Thence in a westerly direction by and with the centerline of East Vine
283 Street and the Council District boundary until it intersects with the
284 centerline of Hastings Street;
285 Thence in a northerly direction by and with the centerline of Hastings
286 Street until it intersects with the centerline of East Locust Street and the
287 Council District boundary;
288 Thence in a southeasterly direction by and with the centerline of East
289 Locust Street and the Council District boundary until it intersects with the
290 centerline of Snow Hill Road;
291 Thence in a northwesterly direction by and with the centerline of Snow
292 Hill Road until it intersects with the centerline of East Main Street;
293 Thence in a westerly direction by and with the centerline of East Main
294 Street until it intersects with the centerline of the railroad track;
295 Thence in a northerly direction by and with the centerline of the railroad
296 track to the point of beginning.]

297
298 **First District.**

299 All of that portion of Wicomico County bounded and described as follows:
300 Beginning at the point of intersection of the Corporate Limit Line of the
301 City of Salisbury and the northwesterly shoreline of the Wicomico River at
302 or near the southwesterly corner of the Chesapeake Shipbuilding property;
303 thence proceeding northerly along the Salisbury Corporate Limit Line to
304 the thread of Johnson Pond opposite Deer's Head State Hospital; thence
305 proceeding southerly along said thread of Johnson Pond to the west
306 shoreline of the North Prong of the Wicomico River at W. Isabella St.;
307 thence proceeding southerly along said shoreline to W. Main St.; thence
308 proceeding southerly across the Wicomico River to a point where the
309 easterly shoreline of the Wicomico River intersects the southerly shoreline
310 of the East Prong; thence proceeding easterly with the said shoreline of the
311 East Prong of the Wicomico River to Mill St.; thence proceeding
312 southwesterly along Mill St. to Riverside Dr.; thence proceeding southerly
313 along Riverside Dr. to Wicomico St.; thence proceeding easterly along
314 Wicomico St. to Camden Ave.; thence proceeding southerly along

315 Camden Ave. to Maryland Ave.; thence proceeding easterly along
316 Maryland Ave. to Light St.; thence proceeding northerly along Light St. to
317 Newton St.; thence proceeding easterly along Newton St. to Waverly Dr.;
318 thence proceeding southerly along Waverly Dr. to Ohio Ave.; thence
319 proceeding easterly along Ohio Ave. to S. Salisbury Blvd.; thence
320 proceeding southerly along S. Salisbury Blvd. to Roland St.; thence
321 proceeding easterly along Roland St. and the extension of Roland St. to the
322 railroad track; thence proceeding southerly along said railroad track to a
323 point where an extension of Lee St. would intersect the railroad track;
324 thence proceeding easterly along the extension of Lee St. to its street bed;
325 thence continuing easterly along Lee St. to Eastern Shore Dr.; thence
326 proceeding northerly along Eastern Shore Dr. to Morris Ln.; thence
327 proceeding westerly along Morris Ln. and its extension to the railroad
328 track; thence proceeding northerly along the railroad track to Washington
329 St.; thence proceeding easterly along Washington St. to Eastern Shore Dr.;
330 thence proceeding northerly along Eastern Shore Dr. to E. Vine St.; thence
331 proceeding easterly along E. Vine St. to Madison St.; thence proceeding
332 southerly along Madison St. to Washington St.; thence proceeding easterly
333 along Washington St. to Roger St.; thence proceeding southerly along
334 Roger St. to Bethel St.; thence proceeding easterly along Bethel St. to
335 Spring Ave.; thence proceeding southerly along Spring Ave. to E. Lincoln
336 Ave.; thence proceeding easterly along E. Lincoln Ave. to Green Mor
337 Ave.; thence proceeding southerly along Green Mor Ave. to Princeton
338 Ave.; thence proceeding westerly along Princeton Ave. to Spring Ave.;
339 thence proceeding northerly along Spring Ave. to Pryor Ave.; thence
340 proceeding westerly along Pryor Ave. to S. Division St.; thence
341 proceeding southerly along S. Division St. to Carrolton St.; thence
342 proceeding easterly along Carrolton St. to Marion St.; thence proceeding
343 southerly along Marion St. to E. College Ave.; thence proceeding westerly
344 along E. College Ave. to its intersection with S. Division St.; thence
345 proceeding westerly along W. College Ave. to S. Salisbury Blvd.; thence
346 proceeding northerly along S. Salisbury Blvd. to Pinehurst Ave.; thence
347 proceeding westerly along Pinehurst Ave. to Hanover St.; thence
348 proceeding northerly along Hanover St. to Monticello Ave.; thence
349 proceeding westerly along Monticello Ave. to Smith St.; thence
350 proceeding northerly along Smith St. to Middle Blvd.; thence proceeding
351 westerly along Middle Blvd. to Camden Ave.; thence proceeding northerly
352 along Camden Ave. to Virginia Ave.; thence proceeding westerly along
353 Virginia Ave. to Oak Hill Ave.; thence proceeding northerly along Oak
354 Hill Ave. to Georgia Ave.; thence proceeding westerly along Georgia Ave.
355 to Riverside Rd.; thence proceeding southwesterly along Riverside Rd. to
356 Georgia Ave.; thence proceeding northwesterly along Georgia Ave. to
357 Riverside Dr.; thence proceeding southwesterly along Riverside Dr. to
358 Ridge Rd.; thence proceeding northwesterly along Ridge Rd to Terrie Ct.;
359 thence proceeding northerly along Terrie Ct. to a point on the boundary

360 line between the properties known as 798 Terrie Ct. and 800 Terrie Ct.;
361 thence proceeding northerly along said boundary line to the southeasterly
362 shoreline of the Wicomico River; thence proceeding northeasterly along
363 said shoreline to a point on the extension of the centerline of Alabama
364 Ave.; thence proceeding northwesterly with said extension of Alabama
365 Ave., crossing the Wicomico River to its northwesterly shoreline; thence
366 proceeding southerly along the northwesterly shoreline of the Wicomico
367 River to the point of beginning.

368
369 **Second District.**

370 All of that portion of Wicomico County bounded and described as follows:
371 Beginning at the point of intersection of S. Division St. and Carrolton St.;
372 thence proceeding northerly along S. Division St. to Pryor Ave.; thence
373 proceeding easterly along Pryor Ave. to Spring Ave.; thence proceeding
374 southerly along Spring Ave. to Princeton Ave.; thence proceeding easterly
375 along Princeton Ave. to Green Mor Ave.; thence proceeding northerly
376 along Green Mor Ave. to E. Lincoln Ave.; thence proceeding westerly
377 along E. Lincoln Ave. to Spring Ave.; thence proceeding northerly along
378 Spring Ave. to Bethel St.; thence proceeding westerly along Bethel St. to
379 Roger St.; thence proceeding northerly along Roger St. to Washington St.;
380 thence proceeding westerly along Washington St. to Madison St.; thence
381 proceeding northerly along Madison St. to E. Vine St.; thence proceeding
382 westerly along E. Vine St. to Eastern Shore Dr.; thence proceeding
383 northerly along Eastern Shore Dr. to the extension of the centerline of
384 Elmwood St.; thence proceeding easterly along said extension of Elmwood
385 St. to Oak St.; thence proceeding northerly along Oak St. to W. Carroll St.;
386 thence proceeding easterly along W. Carroll St. to Franklin Ave.; thence
387 proceeding northerly along Franklin Ave. to Buena Vista Ave.; thence
388 proceeding easterly along Buena Vista Ave. to Snow Hill Rd.; thence
389 proceeding southeasterly along Snow Hill Rd. to Sheffield Ave.; thence
390 proceeding northerly along Sheffield Ave. to Richwil Dr.; thence
391 proceeding easterly along Richwil Dr. to Beaver Dam Dr.; thence
392 proceeding northerly along Beaver Dam Dr. to S. Park Dr.; thence
393 proceeding westerly along S. Park Dr. to Beaver Dam Dr.; thence
394 proceeding northerly along Beaver Dam Dr. to its intersection with Glen
395 Ave.; thence proceeding northeasterly along Parkway Ave. to Long Ave.;
396 thence proceeding northerly along Long Ave. to E. Main St.; thence
397 proceeding westerly along E. Main St. to Davis St.; thence proceeding
398 northerly along Davis St. to E. Salisbury Pkwy.; thence proceeding
399 westerly along E. Salisbury Pkwy. to Ward St.; thence proceeding
400 northerly along Ward St. to E. William St.; thence proceeding westerly
401 along E. William St. to E. Railroad Ave.; thence proceeding northerly
402 along E. Railroad Ave. to Brown St.; thence proceeding northeasterly
403 along Brown St. to the second railroad crossing; thence proceeding
404 southeasterly along the Norfolk Southern Railway to Truitt St.; thence

405 proceeding northerly along Truitt St. to Mabel Ave.; thence proceeding
406 easterly along Mabel Ave. to Decatur Ave.; thence proceeding northerly
407 along Decatur Ave. to Johnson St.; thence proceeding westerly along
408 Johnson St. to Homer St.; thence proceeding northerly along Homer St. to
409 N. Division St.; thence proceeding easterly along N. Division St. to
410 Hammond St.; thence proceeding easterly along Hammond St. to
411 Middleneck Dr.; thence proceeding easterly along Middleneck Dr. to Bryn
412 Mawr Dr.; thence proceeding southerly along Bryn Mawr Dr. to
413 Hammond St.; thence proceeding southerly along Hammond St. to
414 Brittingham St.; thence proceeding easterly along Brittingham St. to
415 Christopher St.; thence proceeding southerly along Christopher St. to
416 Harrington St.; thence proceeding westerly along Harrington St. to
417 Hammond St.; thence proceeding southerly along Hammond St. to the
418 Norfolk Southern Railway; thence proceeding easterly along the Norfolk
419 Southern Railway to a point opposite Harden Ct.; thence proceeding
420 southeasterly to a point at the westerly end of Robert St.; thence
421 proceeding easterly along Robert St. to Young Ave.; thence proceeding
422 southerly along Young Ave. to E. Church St.; thence proceeding westerly
423 along E. Church St. to N. Saratoga St.; thence proceeding southerly along
424 N. Saratoga St. to Phillips Ave.; thence proceeding westerly along Phillips
425 Ave. to Priscilla St.; thence proceeding northerly along Priscilla St. to E.
426 Church St.; thence proceeding westerly along E. Church St. to Truitt St.;
427 thence proceeding southerly along Truitt St. to E. Salisbury Pkwy.; thence
428 proceeding easterly along E. Salisbury Pkwy. 1,080 feet to a point; thence
429 proceeding southerly to the northwest corner of an enclave area known as
430 the “Civic Center Enclave Area” on the Salisbury Corporate Limit Line;
431 thence proceeding southerly along the Salisbury Corporate Limit Line to
432 its second intersection with Glen Ave.; thence proceeding easterly along
433 Glen Ave. to Emory Ct.; thence proceeding southerly along Emory Ct. to
434 Hannibal St.; thence proceeding westerly along Hannibal St. to N. Park
435 Dr.; thence proceeding southerly along N. Park Dr. to Beaglin Park Dr.;
436 thence proceeding southerly along Beaglin Park Dr. to the Salisbury
437 Corporate Limit Line at S. Schumaker Dr.; thence proceeding westerly
438 along the Salisbury Corporate Limit Line to Beaglin Park Dr.; thence
439 proceeding westerly along Beaglin Park Dr. to Snow Hill Rd.; thence
440 proceeding southeasterly along Snow Hill Rd. to Robins Ave.; thence
441 proceeding southwestward along Robins Ave. to the Salisbury Corporate
442 Limit Line; thence proceeding westerly along the Salisbury Corporate
443 Limit Line to Onley Rd.; thence proceeding easterly along Onley Rd. to a
444 point at the boundary line between the Wicomico County Board of
445 Education (Bennett Sr. High School) and the State of Maryland (Holly
446 Center); thence proceeding northerly along said boundary line to a point
447 20 feet south of the Salisbury Corporate Limit Line; thence proceeding
448 westerly in a line parallel to E. College Ave. 460 feet, more or less, to a
449 point due south of where the westerly right-of-way line of Adams Ave.

450 would intersect E. College Ave.; thence proceeding due north to E.
451 College Ave.; thence proceeding westerly along E. College Ave. to Spring
452 Ave.; thence proceeding northerly along Spring Ave. to an alley; thence
453 proceeding westerly along the alley to Cecil St.; thence proceeding
454 southerly along Cecil St. to E. College Ave.; thence proceeding westerly
455 along E. College Ave. to Roger St.; thence proceeding northerly along
456 Roger St. to the alley; thence proceeding westerly along the alley to
457 Marion St.; thence proceeding northerly along Marion St. to Carrollton St.;
458 thence proceeding westerly along Carrollton St. to the point of beginning.

459
460 **Third District.**

461 All of that portion of Wicomico County bounded and described as follows:
462 Beginning at the southwest corner of the Salisbury Corporate Limit, said
463 point being the intersection of the Salisbury Corporate Limit Line and the
464 southeasterly shoreline of the Wicomico River; thence proceeding
465 northwesterly with said Corporate Limit Line across the Wicomico River
466 to a point on the northwesterly shoreline of said river; thence continuing
467 northerly with the Salisbury Corporate Limit Line to a point on the
468 northwest shoreline of the Wicomico River at or near the southeasterly
469 corner of the City of Salisbury Wastewater Treatment Plant Property;
470 thence proceeding northeasterly with said shoreline and the Salisbury
471 Corporate Limit Line to the point of intersection of the Salisbury
472 Corporate Limit Line and northwesterly shoreline of the Wicomico River
473 at or near the southwesterly corner of the Chesapeake Shipbuilding
474 property; thence leaving said Corporate Limit Line and proceeding
475 northerly with said shoreline to a point opposite of the centerline of
476 Alabama Ave; thence proceeding southeasterly, crossing the Wicomico
477 River to a point on the southeasterly shoreline at a point where an
478 extension of the centerline of Alabama Ave. would meet the shoreline;
479 thence proceeding southwesterly along said shoreline to a point on the
480 boundary line between the properties known as 798 Terrie Ct. and 800
481 Terrie Ct.; thence proceeding southerly along said boundary line to Terrie
482 Ct.; thence proceeding southerly along Terrie Ct. to Ridge Rd.; thence
483 proceeding southeasterly along Ridge Rd. to Riverside Dr.; thence
484 proceeding northeasterly along Riverside Dr. to Georgia Ave.; thence
485 proceeding southeasterly along Georgia Ave. to Riverside Rd.; thence
486 proceeding northeasterly along Riverside Rd. to Georgia Ave.; thence
487 proceeding easterly along Georgia Ave. to Oak Hill Ave.; thence
488 proceeding southerly along Oak Hill Ave. to Virginia Ave.; thence
489 proceeding easterly along Virginia Ave. to Camden Ave.; thence
490 proceeding southerly along Camden Ave. to Middle Blvd.; thence
491 proceeding easterly along Middle Blvd. to Smith St.; thence proceeding
492 southerly along Smith St. to Monticello Ave.; thence proceeding easterly
493 along Monticello Ave. to Hanover St.; thence proceeding southerly along
494 Hanover St. to Pinehurst Ave.; thence proceeding easterly along Pinehurst

495 Ave. to S. Salisbury Blvd.; thence proceeding southerly along S. Salisbury
496 Blvd. to W. College Ave.; thence proceeding easterly along W. College
497 Ave. to its intersection with S. Division St.; thence proceeding easterly
498 along E. College Ave. to Marion St.; thence proceeding northerly along
499 Marion St. to an alley; thence proceeding easterly along the alley to Roger
500 St.; thence proceeding southerly along Roger St. to E. College Ave.;
501 thence proceeding easterly along E. College Ave to Cecil St.; thence
502 proceeding northerly along Cecil St. to the alley; thence proceeding
503 easterly along the alley to Spring Ave.; thence proceeding southerly along
504 Spring Ave. to E. College Ave.; thence proceeding easterly along E.
505 College Ave. to a point opposite of the westerly right-of-way line of
506 Adams Ave; thence proceeding due south 460 feet, more or less, to a
507 point; thence proceeding easterly in a line parallel to E. College Ave. to a
508 point on the boundary line between the Wicomico County Board of
509 Education (Bennett Sr. High School) and the State of Maryland (Holly
510 Center), 20 feet south of the Salisbury Corporate Limit Line; thence
511 proceeding southerly along said boundary line to Onley Rd.; thence
512 proceeding westerly along Onley Rd. to the Salisbury Corporate Limit
513 Line; thence proceeding northerly along the Salisbury Corporate Limit
514 Line to the easterly shoreline of the Wicomico River; thence proceeding
515 southwesterly along said shoreline and continuing with the Salisbury
516 Corporate Limit Line to the point of beginning.

517
518 **Fourth District.**

519 All of that portion of Wicomico County bounded and described as follows:
520 Beginning at the point of intersection of Riverside Dr. and Wicomico St.;
521 thence proceeding northerly along Riverside Dr. to Mill. St.; thence
522 proceeding northeasterly along Mill St. to the southerly shoreline of the
523 East Prong of the Wicomico River; thence proceeding westerly along said
524 shoreline to a point where the easterly shoreline of the Wicomico River
525 intersects the southerly shoreline of the East Prong of the Wicomico River;
526 thence proceeding northerly across the Wicomico River to the west
527 shoreline of the North Prong of the Wicomico River at W. Main St.;
528 thence proceeding northerly along said shoreline to the thread of Johnson
529 Pond at W. Isabella St.; thence proceeding northerly with the thread of
530 Johnson Pond to the Salisbury Corporate Limit Line opposite Deer's Head
531 State Hospital; thence proceeding easterly along the Salisbury Corporate
532 Limit Line to the northerly right-of-way line of Middle Neck Dr.; thence
533 proceeding westerly along said right-of-way line to Moss Hill Ln.; thence
534 proceeding southerly along Moss Hill Ln. to an unnamed street lying south
535 of and adjacent to the apartment buildings at 1240 and 1260 Middle Neck
536 Dr.; thence proceeding westerly along the unnamed street to Brookridge
537 Dr.; thence proceeding northerly along Brookridge Dr. to Middle Neck
538 Dr.; thence proceeding westerly along Middle Neck Dr. to Hammond St.;
539 thence proceeding northerly along Hammond St. to N. Division St.; thence

540 proceeding westerly along N. Division St. to Homer St.; thence proceeding
541 southerly along Homer St. to Johnson St.; thence proceeding easterly along
542 Johnson St. to Decatur Ave.; thence proceeding southerly along Decatur
543 Ave. to Mabel Ave.; thence proceeding westerly along Mabel Ave. to
544 Truitt St.; thence proceeding southerly along Truitt St. to the Norfolk
545 Southern Railway; thence proceeding westerly along the Norfolk Southern
546 Railway to a railroad spur; thence proceeding northwesterly along the
547 railroad spur to Brown St.; thence proceeding southwestly along Brown
548 St. to E. Railroad Ave.; thence proceeding southerly along E. Railroad
549 Ave. to E. William St.; thence proceeding easterly along E. William St. to
550 Ward St.; thence proceeding southerly along Ward St. to E. Salisbury
551 Pkwy.; thence proceeding easterly along E. Salisbury Pkwy. to Davis St.;
552 thence proceeding southerly along Davis St. to E. Main St.; thence
553 proceeding easterly along E. Main St. to Long Ave.; thence proceeding
554 southerly on Long Ave. to Parkway Ave.; thence proceeding westerly
555 along Parkway Ave. to its intersection with Glen Ave.; thence proceeding
556 southerly along Beaver Dam Dr. to S. Park Dr.; thence proceeding easterly
557 along S. Park Dr. to Beaver Dam Dr.; thence proceeding southerly along
558 Beaver Dam Dr. to Richwil Dr.; thence proceeding westerly along Richwil
559 Dr. to Sheffield Ave.; thence proceeding southerly along Sheffield Ave. to
560 Snow Hill Rd.; thence proceeding northwesterly along Snow Hill Rd. to
561 Buena Vista Ave.; thence proceeding westerly along Buena Vista Ave. to
562 Franklin Ave.; thence proceeding southerly along Franklin Ave. to W.
563 Carroll St.; thence proceeding westerly along W. Carroll St. to Oak St.;
564 thence proceeding southerly along Oak St. to the centerline extension of
565 Elmwood St.; thence proceeding westerly along said extension of
566 Elmwood St. to Eastern Shore Dr.; thence proceeding southerly along
567 Eastern Shore Dr. to Washington St.; thence proceeding westerly along
568 Washington St. to a railroad track; thence proceeding southerly along the
569 railroad track to a point where an extension of the centerline of Morris Ln.
570 would intersect the railroad track; thence proceeding easterly along said
571 extension of Morris Ln. to Morris Ln.; thence proceeding easterly along
572 Morris Ln. to Eastern Shore Dr.; thence proceeding southerly along
573 Eastern Shore Dr. to Lee St.; thence proceeding westerly along Lee St. and
574 continuing beyond Lee St. in the same direction to the railroad track;
575 thence proceeding northerly along said railroad track to a point on the
576 centerline of an extension of Roland St.; thence proceeding westerly along
577 said extension of Roland St. and the bed of Roland St. to S. Salisbury
578 Blvd.; thence proceeding northerly along S. Salisbury Blvd. to Ohio Ave.;
579 thence proceeding westerly along Ohio Ave. to Waverly Dr.; thence
580 proceeding northerly along Waverly Dr. to Newton St.; thence proceeding
581 westerly along Newton St. to Light St.; thence proceeding southerly along
582 Light St. to Maryland Ave.; thence proceeding westerly along Maryland
583 Ave. to Camden Ave.; thence proceeding northerly along Camden Ave. to

584 Wicomico St.; thence proceeding westerly along Wicomico St. to the point
585 of beginning.

586
587
588 **Fifth District.**

589 All of that portion of Wicomico County bounded and described as follows:
590 Beginning at the point of intersection of E. Church St. and Truitt St.;
591 thence proceeding easterly along E. Church St. to Priscilla St.; thence
592 proceeding southerly along Priscilla St. to Phillips Ave.; thence proceeding
593 easterly along Phillips Ave. to N. Saratoga St.; thence proceeding
594 northerly along N. Saratoga St. to E. Church St.; thence proceeding
595 easterly along E. Church St. to Young Ave.; thence proceeding northerly
596 along Young Ave. to Robert St.; thence proceeding westerly along Robert
597 St. to a point at the westerly end of Robert St.; thence proceeding
598 northwesterly to the Norfolk Southern Railway at a point opposite Harden
599 Ct.; thence proceeding westerly along the Norfolk Southern Railway to
600 Hammond St.; thence proceeding northerly along Hammond St. to
601 Harrington St.; thence proceeding easterly along Harrington St. to
602 Christopher St.; thence proceeding northerly along Christopher St. to
603 Brittingham St.; thence proceeding westerly along Brittingham St. to
604 Hammond St.; thence proceeding northerly along Hammond St. to Bryn
605 Mawr Dr.; thence proceeding easterly along Bryn Mawr Dr. to Middleneck
606 Dr.; thence proceeding easterly along Middleneck Dr. to Brookridge Dr.;
607 thence proceeding southerly along Brookridge Dr. to an unnamed street
608 lying south of and adjacent to the apartment buildings at 1240 and 1260
609 Middle Neck Dr.; thence proceeding easterly along the unnamed street to
610 Moss Hill Ln.; thence proceeding northerly along Moss Hill Ln. to the
611 northerly right-of-way line of Middle Neck Dr.; thence proceeding easterly
612 along said right-of-way line to the Salisbury Corporate Limit Line; thence
613 proceeding easterly along the Salisbury Corporate Limit Line to Robins
614 Ave.; thence proceeding northeasterly along Robins Ave. to Snow Hill
615 Rd.; thence proceeding northwesterly along Snow Hill Rd. to Beaglin Park
616 Dr.; thence proceeding easterly along Beaglin Park Dr. to the Salisbury
617 Corporate Limit Line; thence proceeding northerly along the Salisbury
618 Corporate Limit Line to Beaglin Park Dr.; thence proceeding northerly
619 along Beaglin Park Dr. to N. Park Dr.; thence proceeding northerly along
620 N. Park Dr. to Hannibal St.; thence proceeding easterly along Hannibal St.
621 to the centerline extension of Emory Ct.; thence proceeding northerly
622 along said extension and the roadbed of Emory Ct. to Glen Ave.; thence
623 proceeding westerly along Glen Ave. to the Salisbury Corporate Limit
624 Line; thence proceeding westerly along the Salisbury Corporate Limit Line
625 to the northwest corner of an enclave area known as the “Civic Center
626 Enclave Area”; thence proceeding northerly to a point on E. Salisbury
627 Pkwy. located 1,080 feet east of Truitt St.; thence proceeding westerly
628 along E. Salisbury Pkwy., 1,080 feet to Truitt St.; thence proceeding

629 northerly along Truitt St. to the point of beginning; excepting herefrom all
630 of that enclave area bounded by the Salisbury Corporate Limit Line,
631 containing Carey Avenue as well as other streets shown on the plat entitled
632 City of Salisbury Redistricting and dated September 8, 2014.

633
634
635 * Calls appearing in the descriptions for every district above are to the
636 centerline of all streets, roads, avenues, alleys, railroad tracks and other
637 rights-of-way (including references to extensions thereof which do not
638 presently exist), unless otherwise indicated.

639
640 The boundaries of each District thereafter shall be fixed by the Council from time to time
641 by ordinance and a description of the District boundaries shall be on file in the City offices,
642 reasonably available for public inspection during normal business hours.

643
644 **ARTICLE II**

645 **The Council**

646 **§ SC2-2. Qualifications.**

647 Councilmembers shall have resided in Salisbury for at least one (1) year immediately
648 preceding their election and the ~~[Councilmember or]~~ Councilmembers from each District ~~[1 and~~
649 ~~District 2]~~ shall reside in the boundaries of the District from which they are to be elected on the
650 date of filing for election and must continue to reside therein during the term to which they are
651 elected, must be at least twenty-one (21) years of age and shall be qualified registered voters of
652 the City. The Board of Supervisors of Elections shall be the judge of the qualifications of
653 candidates for City Council.

654 **ARTICLE VI**

655 **Elections**

656 **§ SC6-15. Tie elections.**

657 A. Primary Election.

658 1. In ~~[the]~~ an election year in which the Mayor and ~~/or [two (2)]~~ council members~~;~~

659 ~~one (1) from District 1 and one (1) from District 2,~~ are to be elected, if the candidates for the
660 second position on the ballot for any office have an equal number of votes, then all such
661 candidates shall be listed on the General Election ballot.

662 ~~[2. — In the election years in which the Mayor and five (5) council members, two (2)~~
663 ~~from District 1 and three (3) from District 2, are to be elected, if candidates for the second~~
664 ~~position for Mayor, the fourth position for the council members in District 1 or the sixth (6th)~~
665 ~~position for the council members in District 2 have an equal number of votes, then all such~~
666 ~~candidates shall be listed on the General Election ballot.]~~

667 B. General Election.

668 1. In ~~[the] an~~ election year in which the Mayor and/or ~~[two (2)]~~ council members~~[-~~
669 ~~one (1) from District 1 and one (1) from District 2,~~ are to be elected, if the candidates for the
670 Mayor or ~~[either] any~~ of the council positions have an equal number of votes, then, unless all but
671 one such candidate concedes or otherwise becomes ineligible for office, a Special Election shall
672 be held no earlier than forty-five (45) days and no later than sixty (60) days after the date of
673 certification of the General Election results for the Mayor or Council position.

674 ~~[2. — In election years in which the Mayor and five (5) council members, two (2) from~~
675 ~~District 1 and three (3) from District 2, are to be elected, if the candidates for the Mayor or either~~
676 ~~of the council positions have an equal number of votes, then, unless all but one (1) such~~
677 ~~candidate concedes or otherwise becomes ineligible for office, a Special Election shall be held no~~
678 ~~earlier than forty five (45) days and no later than sixty (60) days after the date of certification of~~
679 ~~the General Election results for the Mayor and Council positions.]~~

680 ~~[3]~~2. The County Election Board shall open for registration of City voters for twenty-
681 one (21) days between the General and Special Election.

682 [4]3. All incumbent council members or the incumbent mayor shall continue in office
683 until the Special Election results for either the council or the mayor are certified.

684 AND, BE IT FURTHER RESOLVED by the Salisbury City Council that the title of this
685 Resolution shall be deemed a fair summary of the amendments provided for herein for
686 publication and all other purposes;

687 AND, BE IT FURTHER RESOLVED by the Salisbury City Council that this Resolution
688 shall take effect fifty (50) days from and after the date of its final passage and that its provisions
689 shall be implemented on the ____ Day of _____, 2014, subject to the right of petition to
690 referendum. The City Clerk, on behalf of the Mayor, is hereby directed to proceed with the
691 posting and publication of this Resolution, and the sending of information concerning the charter
692 amendments provided for herein to the Maryland Department of Legislative Services pursuant to
693 the requirements of Local Government Article §4-304 of the Annotated Code of Maryland;

694 AND, BE IT FURTHER RESOLVED that, to the extent that any Section of the City of
695 Salisbury Charter is in conflict with the provisions of this Resolution, such Section or Sections
696 be and hereby are repealed to the extent of such conflict.

697 The above Resolution was introduced, read and passed at the regular meeting of the City
698 Council of the City of Salisbury held on this ___ day of _____, 2014.

699 ATTEST:

700

701 _____

702

703 Kimberly R. Nichols, City Clerk
704 the

705

706 Publish:

— Jacob R. Day, President of

Council of the City of Salisbury

Salisbury Redistricting, Metes and Bounds

First District.

All of that portion of Wicomico County bounded and described as follows: Beginning at the point of intersection of the Corporate Limit Line of the City of Salisbury and the northwesterly shoreline of the Wicomico River at or near the southwesterly corner of the Chesapeake Shipbuilding property; thence proceeding northerly along the Salisbury Corporate Limit Line to the thread of Johnson Pond opposite Deer's Head State Hospital; thence proceeding southerly along said thread of Johnson Pond to the west shoreline of the North Prong of the Wicomico River at W. Isabella St.; thence proceeding southerly along said shoreline to W. Main St.; thence proceeding southerly across the Wicomico River to a point where the easterly shoreline of the Wicomico River intersects the southerly shoreline of the East Prong; thence proceeding easterly with the said shoreline of the East Prong of the Wicomico River to Mill St.; thence proceeding southwesterly along Mill St. to Riverside Dr.; thence proceeding southerly along Riverside Dr. to Wicomico St.; thence proceeding easterly along Wicomico St. to Camden Ave.; thence proceeding southerly along Camden Ave. to Maryland Ave.; thence proceeding easterly along Maryland Ave. to Light St.; thence proceeding northerly along Light St. to Newton St.; thence proceeding easterly along Newton St. to Waverly Dr.; thence proceeding southerly along Waverly Dr. to Ohio Ave.; thence proceeding easterly along Ohio Ave. to S. Salisbury Blvd.; thence proceeding southerly along S. Salisbury Blvd. to Roland St.; thence proceeding easterly along Roland St. and the extension of Roland St. to the railroad track; thence proceeding southerly along said railroad track to a point where an extension of Lee St. would intersect the railroad track; thence proceeding easterly along the extension of Lee St. to its street bed; thence continuing easterly along Lee St. to Eastern Shore Dr.; thence proceeding northerly along Eastern Shore Dr. to Morris Ln.; thence proceeding westerly along Morris Ln. and its extension to the railroad track; thence proceeding northerly along the railroad track to Washington St.; thence proceeding easterly along Washington St. to Eastern Shore Dr.; thence proceeding northerly along Eastern Shore Dr. to E. Vine St.; thence proceeding easterly along E. Vine St. to Madison St.; thence proceeding southerly along Madison St. to Washington St.; thence proceeding easterly along Washington St. to Roger St.; thence proceeding southerly along Roger St. to Bethel St.; thence proceeding easterly along Bethel St. to Spring Ave.; thence proceeding southerly along Spring Ave. to E. Lincoln Ave.; thence proceeding easterly along E. Lincoln Ave. to Green Mor Ave.; thence proceeding southerly along Green Mor Ave. to Princeton Ave.; thence proceeding westerly along Princeton Ave. to Spring Ave.; thence proceeding northerly along Spring Ave. to Pryor Ave.; thence proceeding westerly along Pryor Ave. to S. Division St.; thence proceeding southerly along S. Division St. to Carrolton St.; thence proceeding easterly along Carrolton St. to Marion St.; thence proceeding southerly along Marion St. to E. College Ave.; thence proceeding westerly along E. College Ave. to its intersection with S. Division St.; thence proceeding westerly along W. College Ave. to S. Salisbury Blvd.; thence proceeding northerly along S. Salisbury Blvd. to Pinehurst Ave.; thence proceeding westerly along Pinehurst Ave. to Hanover St.; thence proceeding northerly along Hanover St. to Monticello Ave.; thence proceeding westerly along Monticello Ave. to Smith St.; thence proceeding northerly along Smith St. to Middle Blvd.; thence proceeding westerly along Middle Blvd. to Camden Ave.; thence proceeding northerly along Camden Ave. to Virginia Ave.; thence proceeding westerly along Virginia Ave. to Oak Hill Ave.; thence proceeding northerly along Oak Hill Ave. to Georgia Ave.; thence proceeding westerly along

Georgia Ave. to Riverside Rd.; thence proceeding southwesterly along Riverside Rd. to Georgia Ave.; thence proceeding northwesterly along Georgia Ave. to Riverside Dr.; thence proceeding southwesterly along Riverside Dr. to Ridge Rd.; thence proceeding northwesterly along Ridge Rd to Terrie Ct.; thence proceeding northerly along Terrie Ct. to a point on the boundary line between the properties known as 798 Terrie Ct. and 800 Terrie Ct.; thence proceeding northerly along said boundary line to the southeasterly shoreline of the Wicomico River; thence proceeding northeasterly along said shoreline to a point on the extension of the centerline of Alabama Ave.; thence proceeding northwesterly with said extension of Alabama Ave., crossing the Wicomico River to its northwesterly shoreline; thence proceeding southerly along the northwesterly shoreline of the Wicomico River to the point of beginning.

Second District.

All of that portion of Wicomico County bounded and described as follows: Beginning at the point of intersection of S. Division St. and Carrolton St.; thence proceeding northerly along S. Division St. to Pryor Ave.; thence proceeding easterly along Pryor Ave. to Spring Ave.; thence proceeding southerly along Spring Ave. to Princeton Ave.; thence proceeding easterly along Princeton Ave. to Green Mor Ave.; thence proceeding northerly along Green Mor Ave. to E. Lincoln Ave.; thence proceeding westerly along E. Lincoln Ave. to Spring Ave.; thence proceeding northerly along Spring Ave. to Bethel St.; thence proceeding westerly along Bethel St. to Roger St.; thence proceeding northerly along Roger St. to Washington St.; thence proceeding westerly along Washington St. to Madison St.; thence proceeding northerly along Madison St. to E. Vine St.; thence proceeding westerly along E. Vine St. to Eastern Shore Dr.; thence proceeding northerly along Eastern Shore Dr. to the extension of the centerline of Elmwood St.; thence proceeding easterly along said extension of Elmwood St. to Oak St.; thence proceeding northerly along Oak St. to W. Carroll St.; thence proceeding easterly along W. Carroll St. to Franklin Ave.; thence proceeding northerly along Franklin Ave. to Buena Vista Ave.; thence proceeding easterly along Buena Vista Ave. to Snow Hill Rd.; thence proceeding southeasterly along Snow Hill Rd. to Sheffield Ave.; thence proceeding northerly along Sheffield Ave. to Richwil Dr.; thence proceeding easterly along Richwil Dr. to Beaver Dam Dr.; thence proceeding northerly along Beaver Dam Dr. to S. Park Dr.; thence proceeding westerly along S. Park Dr. to Beaver Dam Dr.; thence proceeding northerly along Beaver Dam Dr. to its intersection with Glen Ave.; thence proceeding northeasterly along Parkway Ave. to Long Ave.; thence proceeding northerly along Long Ave. to E. Main St.; thence proceeding westerly along E. Main St. to Davis St.; thence proceeding northerly along Davis St. to E. Salisbury Pkwy.; thence proceeding westerly along E. Salisbury Pkwy. to Ward St.; thence proceeding northerly along Ward St. to E. William St.; thence proceeding westerly along E. William St. to E. Railroad Ave.; thence proceeding northerly along E. Railroad Ave. to Brown St.; thence proceeding northeasterly along Brown St. to the second railroad crossing; thence proceeding southeasterly along the Norfolk Southern Railway to Truitt St.; thence proceeding northerly along Truitt St. to Mabel Ave.; thence proceeding easterly along Mabel Ave. to Decatur Ave.; thence proceeding northerly along Decatur Ave. to Johnson St.; thence proceeding westerly along Johnson St. to Homer St.; thence proceeding northerly along Homer St. to N. Division St.; thence proceeding easterly along N. Division St. to Hammond St.; thence proceeding easterly along Hammond St. to Middleneck Dr.; thence proceeding easterly along Middleneck Dr. to Bryn Mawr Dr.; thence proceeding southerly along Bryn Mawr Dr. to Hammond St.; thence proceeding southerly along Hammond St. to Brittingham St.; thence

proceeding easterly along Brittingham St. to Christopher St.; thence proceeding southerly along Christopher St. to Harrington St.; thence proceeding westerly along Harrington St. to Hammond St.; thence proceeding southerly along Hammond St. to the Norfolk Southern Railway; thence proceeding easterly along the Norfolk Southern Railway to a point opposite Harden Ct.; thence proceeding southeasterly to a point at the westerly end of Robert St.; thence proceeding easterly along Robert St. to Young Ave.; thence proceeding southerly along Young Ave. to E. Church St.; thence proceeding westerly along E. Church St. to N. Saratoga St.; thence proceeding southerly along N. Saratoga St. to Phillips Ave.; thence proceeding westerly along Phillips Ave. to Priscilla St.; thence proceeding northerly along Priscilla St. to E. Church St.; thence proceeding westerly along E. Church St. to Truitt St.; thence proceeding southerly along Truitt St. to E. Salisbury Pkwy.; thence proceeding easterly along E. Salisbury Pkwy. 1,080 feet to a point; thence proceeding southerly to the northwest corner of an enclave area known as the "Civic Center Enclave Area" on the Salisbury Corporate Limit Line; thence proceeding southerly along the Salisbury Corporate Limit Line to its second intersection with Glen Ave.; thence proceeding easterly along Glen Ave. to Emory Ct.; thence proceeding southerly along Emory Ct. to Hannibal St.; thence proceeding westerly along Hannibal St. to N. Park Dr.; thence proceeding southerly along N. Park Dr. to Beaglin Park Dr.; thence proceeding southerly along Beaglin Park Dr. to the Salisbury Corporate Limit Line at S. Schumaker Dr.; thence proceeding westerly along the Salisbury Corporate Limit Line to Beaglin Park Dr.; thence proceeding westerly along Beaglin Park Dr. to Snow Hill Rd.; thence proceeding southeasterly along Snow Hill Rd. to Robins Ave.; thence proceeding southwestwardly along Robins Ave. to the Salisbury Corporate Limit Line; thence proceeding westerly along the Salisbury Corporate Limit Line to Onley Rd.; thence proceeding easterly along Onley Rd. to a point at the boundary line between the Wicomico County Board of Education (Bennett Sr. High School) and the State of Maryland (Holly Center); thence proceeding northerly along said boundary line to a point 20 feet south of the Salisbury Corporate Limit Line; thence proceeding westerly in a line parallel to E. College Ave. 460 feet, more or less, to a point due south of where the westerly right-of-way line of Adams Ave. would intersect E. College Ave.; thence proceeding due north to E. College Ave.; thence proceeding westerly along E. College Ave. to Spring Ave.; thence proceeding northerly along Spring Ave. to an alley; thence proceeding westerly along the alley to Cecil St.; thence proceeding southerly along Cecil St. to E. College Ave.; thence proceeding westerly along E. College Ave. to Roger St.; thence proceeding northerly along Roger St. to the alley; thence proceeding westerly along the alley to Marion St.; thence proceeding northerly along Marion St. to Carrolton St.; thence proceeding westerly along Carrolton St. to the point of beginning.

Third District.

All of that portion of Wicomico County bounded and described as follows: Beginning at the southwest corner of the Salisbury Corporate Limit, said point being the intersection of the Salisbury Corporate Limit Line and the southeasterly shoreline of the Wicomico River; thence proceeding northwestwardly with said Corporate Limit Line across the Wicomico River to a point on the northwestwardly shoreline of said river; thence continuing northerly with the Salisbury Corporate Limit Line to a point on the northwest shoreline of the Wicomico River at or near the southeasterly corner of the City of Salisbury Wastewater Treatment Plant Property; thence proceeding northeastwardly with said shoreline and the Salisbury Corporate Limit Line to the point of intersection of the Salisbury Corporate Limit Line and northwestwardly shoreline of the

Wicomico River at or near the southwesterly corner of the Chesapeake Shipbuilding property; thence leaving said Corporate Limit Line and proceeding northerly with said shoreline to a point opposite of the centerline of Alabama Ave; thence proceeding southeasterly, crossing the Wicomico River to a point on the southeasterly shoreline at a point where an extension of the centerline of Alabama Ave. would meet the shoreline; thence proceeding southwesterly along said shoreline to a point on the boundary line between the properties known as 798 Terrie Ct. and 800 Terrie Ct.; thence proceeding southerly along said boundary line to Terrie Ct.; thence proceeding southerly along Terrie Ct. to Ridge Rd.; thence proceeding southeasterly along Ridge Rd. to Riverside Dr.; thence proceeding northeasterly along Riverside Dr. to Georgia Ave.; thence proceeding southeasterly along Georgia Ave. to Riverside Rd.; thence proceeding northeasterly along Riverside Rd. to Georgia Ave.; thence proceeding easterly along Georgia Ave. to Oak Hill Ave.; thence proceeding southerly along Oak Hill Ave. to Virginia Ave.; thence proceeding easterly along Virginia Ave. to Camden Ave.; thence proceeding southerly along Camden Ave. to Middle Blvd.; thence proceeding easterly along Middle Blvd. to Smith St.; thence proceeding southerly along Smith St. to Monticello Ave.; thence proceeding easterly along Monticello Ave. to Hanover St.; thence proceeding southerly along Hanover St. to Pinehurst Ave.; thence proceeding easterly along Pinehurst Ave. to S. Salisbury Blvd.; thence proceeding southerly along S. Salisbury Blvd. to W. College Ave.; thence proceeding easterly along W. College Ave. to its intersection with S. Division St.; thence proceeding easterly along E. College Ave. to Marion St.; thence proceeding northerly along Marion St. to an alley; thence proceeding easterly along the alley to Roger St.; thence proceeding southerly along Roger St. to E. College Ave.; thence proceeding easterly along E. College Ave to Cecil St.; thence proceeding northerly along Cecil St. to the alley; thence proceeding easterly along the alley to Spring Ave.; thence proceeding southerly along Spring Ave. to E. College Ave.; thence proceeding easterly along E. College Ave. to a point opposite of the westerly right-of-way line of Adams Ave; thence proceeding due south 460 feet, more or less, to a point; thence proceeding easterly in a line parallel to E. College Ave. to a point on the boundary line between the Wicomico County Board of Education (Bennett Sr. High School) and the State of Maryland (Holly Center), 20 feet south of the Salisbury Corporate Limit Line; thence proceeding southerly along said boundary line to Onley Rd.; thence proceeding westerly along Onley Rd. to the Salisbury Corporate Limit Line; thence proceeding northerly along the Salisbury Corporate Limit Line to the easterly shoreline of the Wicomico River; thence proceeding southwesterly along said shoreline and continuing with the Salisbury Corporate Limit Line to the point of beginning.

Fourth District.

All of that portion of Wicomico County bounded and described as follows: Beginning at the point of intersection of Riverside Dr. and Wicomico St.; thence proceeding northerly along Riverside Dr. to Mill. St.; thence proceeding northeasterly along Mill St. to the southerly shoreline of the East Prong of the Wicomico River; thence proceeding westerly along said shoreline to a point where the easterly shoreline of the Wicomico River intersects the southerly shoreline of the East Prong of the Wicomico River; thence proceeding northerly across the Wicomico River to the west shoreline of the North Prong of the Wicomico River at W. Main St.; thence proceeding northerly along said shoreline to the thread of Johnson Pond at W. Isabella St.; thence proceeding northerly with the thread of Johnson Pond to the Salisbury Corporate Limit Line opposite Deer's Head State Hospital; thence proceeding easterly along the

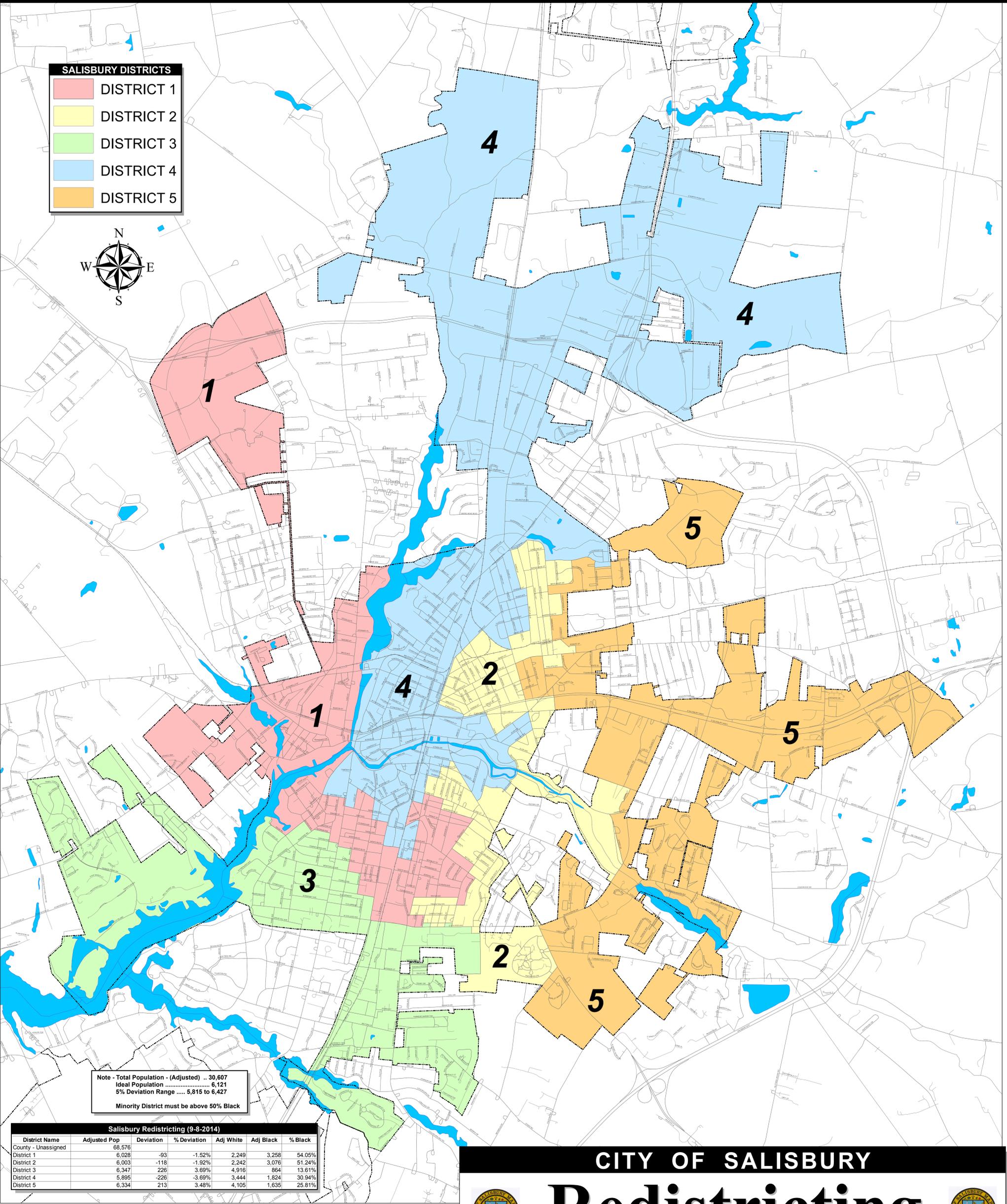
Salisbury Corporate Limit Line to the northerly right-of-way line of Middle Neck Dr.; thence proceeding westerly along said right-of-way line to Moss Hill Ln.; thence proceeding southerly along Moss Hill Ln. to an unnamed street lying south of and adjacent to the apartment buildings at 1240 and 1260 Middle Neck Dr.; thence proceeding westerly along the unnamed street to Brookridge Dr.; thence proceeding northerly along Brookridge Dr. to Middle Neck Dr.; thence proceeding westerly along Middle Neck Dr. to Hammond St.; thence proceeding northerly along Hammond St. to N. Division St.; thence proceeding westerly along N. Division St. to Homer St.; thence proceeding southerly along Homer St. to Johnson St.; thence proceeding easterly along Johnson St. to Decatur Ave.; thence proceeding southerly along Decatur Ave. to Mabel Ave.; thence proceeding westerly along Mabel Ave. to Truitt St.; thence proceeding southerly along Truitt St. to the Norfolk Southern Railway; thence proceeding westerly along the Norfolk Southern Railway to a railroad spur; thence proceeding northwesterly along the railroad spur to Brown St.; thence proceeding southwestwardly along Brown St. to E. Railroad Ave.; thence proceeding southerly along E. Railroad Ave. to E. William St.; thence proceeding easterly along E. William St. to Ward St.; thence proceeding southerly along Ward St. to E. Salisbury Pkwy.; thence proceeding easterly along E. Salisbury Pkwy. to Davis St.; thence proceeding southerly along Davis St. to E. Main St.; thence proceeding easterly along E. Main St. to Long Ave.; thence proceeding southerly on Long Ave. to Parkway Ave.; thence proceeding westerly along Parkway Ave. to its intersection with Glen Ave.; thence proceeding southerly along Beaver Dam Dr. to S. Park Dr.; thence proceeding easterly along S. Park Dr. to Beaver Dam Dr.; thence proceeding southerly along Beaver Dam Dr. to Richwil Dr.; thence proceeding westerly along Richwil Dr. to Sheffield Ave.; thence proceeding southerly along Sheffield Ave. to Snow Hill Rd.; thence proceeding northwesterly along Snow Hill Rd. to Buena Vista Ave.; thence proceeding westerly along Buena Vista Ave. to Franklin Ave.; thence proceeding southerly along Franklin Ave. to W. Carroll St.; thence proceeding westerly along W. Carroll St. to Oak St.; thence proceeding southerly along Oak St. to the centerline extension of Elmwood St.; thence proceeding westerly along said extension of Elmwood St. to Eastern Shore Dr.; thence proceeding southerly along Eastern Shore Dr. to Washington St.; thence proceeding westerly along Washington St. to a railroad track; thence proceeding southerly along the railroad track to a point where an extension of the centerline of Morris Ln. would intersect the railroad track; thence proceeding easterly along said extension of Morris Ln. to Morris Ln.; thence proceeding easterly along Morris Ln. to Eastern Shore Dr.; thence proceeding southerly along Eastern Shore Dr. to Lee St.; thence proceeding westerly along Lee St. and continuing beyond Lee St. in the same direction to the railroad track; thence proceeding northerly along said railroad track to a point on the centerline of an extension of Roland St.; thence proceeding westerly along said extension of Roland St. and the bed of Roland St. to S. Salisbury Blvd.; thence proceeding northerly along S. Salisbury Blvd. to Ohio Ave.; thence proceeding westerly along Ohio Ave. to Waverly Dr.; thence proceeding northerly along Waverly Dr. to Newton St.; thence proceeding westerly along Newton St. to Light St.; thence proceeding southerly along Light St. to Maryland Ave.; thence proceeding westerly along Maryland Ave. to Camden Ave.; thence proceeding northerly along Camden Ave. to Wicomico St.; thence proceeding westerly along Wicomico St. to the point of beginning.

Fifth District.

All of that portion of Wicomico County bounded and described as follows: Beginning at the point of intersection of E. Church St. and Truitt St.; thence proceeding easterly along E. Church St. to Priscilla St.; thence proceeding southerly along Priscilla St. to Phillips Ave.; thence proceeding easterly along Phillips Ave. to N. Saratoga St.; thence proceeding northerly along N. Saratoga St. to E. Church St.; thence proceeding easterly along E. Church St. to Young Ave.; thence proceeding northerly along Young Ave. to Robert St.; thence proceeding westerly along Robert St. to a point at the westerly end of Robert St.; thence proceeding northwesterly to the Norfolk Southern Railway at a point opposite Harden Ct.; thence proceeding westerly along the Norfolk Southern Railway to Hammond St.; thence proceeding northerly along Hammond St. to Harrington St.; thence proceeding easterly along Harrington St. to Christopher St.; thence proceeding northerly along Christopher St. to Brittingham St.; thence proceeding westerly along Brittingham St. to Hammond St.; thence proceeding northerly along Hammond St. to Bryn Mawr Dr.; thence proceeding easterly along Bryn Mawr Dr. to Middleneck Dr.; thence proceeding easterly along Middleneck Dr. to Brookridge Dr.; thence proceeding southerly along Brookridge Dr. to an unnamed street lying south of and adjacent to the apartment buildings at 1240 and 1260 Middle Neck Dr.; thence proceeding easterly along the unnamed street to Moss Hill Ln.; thence proceeding northerly along Moss Hill Ln. to the northerly right-of-way line of Middle Neck Dr.; thence proceeding easterly along said right-of-way line to the Salisbury Corporate Limit Line; thence proceeding easterly along the Salisbury Corporate Limit Line to Robins Ave.; thence proceeding northeasterly along Robins Ave. to Snow Hill Rd.; thence proceeding northwesterly along Snow Hill Rd. to Beaglin Park Dr.; thence proceeding easterly along Beaglin Park Dr. to the Salisbury Corporate Limit Line; thence proceeding northerly along the Salisbury Corporate Limit Line to Beaglin Park Dr.; thence proceeding northerly along Beaglin Park Dr. to N. Park Dr.; thence proceeding northerly along N. Park Dr. to Hannibal St.; thence proceeding easterly along Hannibal St. to the centerline extension of Emory Ct.; thence proceeding northerly along said extension and the roadbed of Emory Ct. to Glen Ave.; thence proceeding westerly along Glen Ave. to the Salisbury Corporate Limit Line; thence proceeding westerly along the Salisbury Corporate Limit Line to the northwest corner of an enclave area known as the "Civic Center Enclave Area"; thence proceeding northerly to a point on E. Salisbury Pkwy. located 1,080 feet east of Truitt St.; thence proceeding westerly along E. Salisbury Pkwy., 1,080 feet to Truitt St.; thence proceeding northerly along Truitt St. to the point of beginning; excepting herefrom all of that enclave area bounded by the Salisbury Corporate Limit Line, containing Carey Avenue as well as other streets shown on the plat entitled City of Salisbury Redistricting and dated September 8, 2014.

* Calls are to the centerline of all streets, roads, avenues, alleys, railroad tracks and other rights-of-way (including references to extensions thereof which do not presently exist), unless otherwise indicated.

CITY OF SALISBURY



SALISBURY DISTRICTS

- DISTRICT 1
- DISTRICT 2
- DISTRICT 3
- DISTRICT 4
- DISTRICT 5



Note - Total Population - (Adjusted) .. 30,607
 Ideal Population 6,121
 5% Deviation Range 5,815 to 6,427
 Minority District must be above 50% Black

Salisbury Redistricting (9-8-2014)						
District Name	Adjusted Pop	Deviation	% Deviation	Adj White	Adj Black	% Black
County - Unassigned	68,576					
District 1	6,028	-93	-1.52%	2,249	3,258	54.05%
District 2	6,003	-118	-1.92%	2,242	3,076	51.24%
District 3	6,347	226	3.69%	4,916	864	13.61%
District 4	5,895	-226	-3.69%	3,444	1,824	30.94%
District 5	6,334	213	3.48%	4,105	1,635	25.81%



CITY OF SALISBURY

-Redistricting-





*From the
Office of the
Chief*

To: Tom Stevenson, City Administrator
CC: Terence Arrington, Assistant City Administrator
From: Richard A. Hoppes, Fire Chief
Subject: Fire Station # 2 Land Acquisition Fees and Liens Waiver
Date: September 3, 2014

At your request attached is a resolution to be presented to the City Council for their consideration to waive the fees and liens for the land acquisition for 413 Naylor Street.

Please recall that the Council has already heard this request and voted to agree to waive the fees. However, at that time no resolution was proffered to officially recognize this action. The Internal Services – Finance Department has requested that a resolution be completed for accounting and audit purposes for this transaction. Specifically, waiving of fees has an associated accounting transaction/s that must be duly approved in order for it to be legally carried out.

This resolution and request ensure that the proper action be taken to have this presented before Council at their/your convenience. Unless you or the Mayor has further questions, please advance this memorandum to the City Council at the earliest possible opportunity.

**This is a Department Specific Communication Intended for Internal Use Only
Unauthorized Use is Strictly Prohibited**

RESOLUTION NO. 2444

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND TO WRITE OFF CERTAIN FEES AND LIENS FOR A PROPERTY ACQUIRED BY SALISBURY FIRE COMPANY # 2, INCORPORATED FOR THE PURPOSE AND INTENT TO GIFT THE PROPERTY TO THE CITY OF SALISBURY TO BUILD A NEW FIRE STATION.

WHEREAS, the City of Salisbury Fire Department has a desire to build a new fire station to replace the current Salisbury Fire Company Station # 2; and

WHEREAS, the Salisbury Fire Company # 2, Inc. has acquired the 413 Naylor Street property through legal means; and

WHEREAS, said property is required to build the new fire station; and

WHEREAS, the Salisbury Fire Company # 2, Inc. requests that the City of Salisbury waive certain fees and liens pertaining to the acquisition of said property; and

WHEREAS, the City of Salisbury, if approved, will properly waive all accumulated fees and liens associated with said property as provided by the City Internal Services – Finance Department (see detailed attached list) with the understanding that the Salisbury Fire Company # 2, Inc. shall gift said property to the City; and

WHEREAS, both parties agree to the terms outlined herein; and

WHEREAS, both the Fire Chief and the Mayor have recommended that the City approve the waiver of all fees and liens attached by the City of Salisbury for the property know as 413 Naylor Street, as outlined herein and attached; and

WHEREAS, the City’s policy requires City Council approval.

NOW, THEREFORE IT BE RESOLVED that the City of Salisbury waives all associated fees and liens attached to the property known as 413 Naylor Street by the City of Salisbury in the amount of \$25,951.12.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on Monday, _____, and is to become effective immediately upon adoption.

ATTEST:

Kimberly R. Nichols,
City Clerk

Jacob R. Day, President
Council President

APPROVED BY ME THIS:

_____ Day of _____, 2014

James Ireton, Jr.
Mayor

08/19/2014 09:22
cklaverweiden

CITY OF SALISBURY, MD
CUSTOMER STATEMENT

Miscellaneous Accts. Rec.
Total on Page 4: 25,951.21

P 1
arcidstm

CURRENT ADDRESS:
DELMAR HOMES INC
RE:413 NAYLOR ST
415 HEADQUARTERS DRIVE, STE 8
MILLERSVILLE MD 21108-2552

LOCATION:
0
PROPERTY CODE:

CUSTOMER ID: 25931

INTEREST DATE: 08/19/2014

YEAR	TYPE	CHARGE	BILLED	PRIN DUE	INT DUE	FEE/PEN DUE	TOTAL DUE
2014	GB-I	1 ADMIN FEEA	100.00	100.00	13.00	.00	113.00
		1 GRASS CUTT	135.00	135.00	17.55	.00	152.55
		BILL# 16920	235.00	235.00	30.55	.00	265.55
2014	GB-I	1 ADMIN FEEA	100.00	100.00	13.00	.00	113.00
		1 GRASS CUTT	75.00	75.00	9.75	.00	84.75
		BILL# 16921	175.00	175.00	22.75	.00	197.75
2014	GB-I	1 GRASS CUTT	90.00	90.00	8.10	.00	98.10
		1 ADMIN FEEA	100.00	100.00	9.00	.00	109.00
		BILL# 17825	190.00	190.00	17.10	.00	207.10
2014	GB-I	1 GRASS CUTT	75.00	75.00	6.75	.00	81.75
		1 ADMIN FEEA	100.00	100.00	9.00	.00	109.00
		BILL# 17826	175.00	175.00	15.75	.00	190.75
2014	GB-I	1 GRASS CUTT	75.00	75.00	5.25	.00	80.25
		1 ADMIN FEEA	100.00	100.00	7.00	.00	107.00
		BILL# 18306	175.00	175.00	12.25	.00	187.25
2014	GB-I	1 GRASS CUTT	130.00	130.00	9.10	.00	139.10
		1 ADMIN FEEA	100.00	100.00	7.00	.00	107.00
		BILL# 18307	230.00	230.00	16.10	.00	246.10
2014	GB-I	1 GRASS CUTT	25.00	25.00	.50	.00	25.50
		1 ADMIN FEEA	100.00	100.00	2.00	.00	102.00
		BILL# 19431	125.00	125.00	2.50	.00	127.50
2014	GB-I	1 GRASS CUTT	85.00	85.00	1.70	.00	86.70
		1 ADMIN FEEA	100.00	100.00	2.00	.00	102.00
		BILL# 19432	185.00	185.00	3.70	.00	188.70
2013	GB-I	1 GRASS CUTT	125.00	125.00	30.00	.00	155.00
		1 ADMIN FEEA	100.00	100.00	24.00	.00	124.00
		BILL# 14146	225.00	225.00	54.00	.00	279.00
2013	GB-I	1 GRASS CUTT	125.00	125.00	27.50	.00	152.50

08/19/2014 09:22
cklaverweiden

CITY OF SALISBURY, MD
CUSTOMER STATEMENT

P 2
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CURRENT ADDRESS:
DELMAR HOMES INC
RE:413 NAYLOR ST
415 HEADQUARTERS DRIVE, STE 8
MILLERSVILLE MD 21108-2552

LOCATION:
0
PROPERTY CODE:

CUSTOMER ID: 25931

INTEREST DATE: 08/19/2014

YEAR	TYPE	CHARGE	BILLED	PRIN DUE	INT DUE	FEE/PEN DUE	TOTAL DUE
	1	ADMIN FEEA	100.00	100.00	22.00	.00	122.00
		BILL# 14502	225.00	225.00	49.50	.00	274.50
2013	GB-I 1	GRASS CUTT	95.00	95.00	20.90	.00	115.90
	1	ADMIN FEEA	100.00	100.00	22.00	.00	122.00
		BILL# 14503	195.00	195.00	42.90	.00	237.90
2013	GB-I 1	ADMIN FEEA	100.00	100.00	14.00	.00	114.00
	1	GRASS CUTT	95.00	95.00	13.30	.00	108.30
		BILL# 16250	195.00	195.00	27.30	.00	222.30
2013	GB-I 1	ADMIN FEEA	100.00	100.00	14.00	.00	114.00
	1	GRASS CUTT	50.00	50.00	7.00	.00	57.00
		BILL# 16251	150.00	150.00	21.00	.00	171.00
2012	GB-I 1	GRASS CUTT	75.00	75.00	27.00	.00	102.00
	1	ADMIN FEEA	100.00	100.00	36.00	.00	136.00
		BILL# 10966	175.00	175.00	63.00	.00	238.00
2012	GB-I 1	ADMIN FEEA	100.00	100.00	35.00	.00	135.00
	1	GRASS CUTT	95.00	95.00	33.25	.00	128.25
		BILL# 11306	195.00	195.00	68.25	.00	263.25
2012	GB-I 1	GRASS CUTT	75.00	75.00	19.50	.00	94.50
	1	ADMIN FEEA	100.00	100.00	26.00	.00	126.00
		BILL# 13622	175.00	175.00	45.50	.00	220.50
2012	GB-I 1	GRASS CUTT	75.00	75.00	19.50	.00	94.50
	1	ADMIN FEEA	100.00	100.00	26.00	.00	126.00
		BILL# 13623	175.00	175.00	45.50	.00	220.50
2011	GB-I 1	GRASS CUTT	125.00	125.00	58.75	.00	183.75
	1	ADMIN FEEA	100.00	100.00	47.00	.00	147.00
		BILL# 8208	225.00	225.00	105.75	.00	330.75
2011	GB-I 1	GRASS CUTT	45.00	45.00	21.15	.00	66.15
	1	ADMIN FEEA	100.00	100.00	47.00	.00	147.00

08/19/2014 09:22
cklaverweiden

CITY OF SALISBURY, MD
CUSTOMER STATEMENT

P 3
arcidstm

CURRENT ADDRESS:
DELMAR HOMES INC
RE:413 NAYLOR ST
415 HEADQUARTERS DRIVE, STE 8
MILLERSVILLE MD 21108-2552

LOCATION:
0
PROPERTY CODE:

CUSTOMER ID: 25931

INTEREST DATE: 08/19/2014

YEAR	TYPE	CHARGE	BILLED	PRIN DUE	INT DUE	FEE/PEN DUE	TOTAL DUE
		BILL# 8209	145.00	145.00	68.15	.00	213.15
2011	GB-I 1	ADMIN FEEA	100.00	100.00	45.00	.00	145.00
	1	GRASS CUTT	90.00	90.00	40.50	.00	130.50
		BILL# 8502	190.00	190.00	85.50	.00	275.50
2010	GB-I 1	GRASS CUTT	65.00	65.00	39.65	.00	104.65
	1	ADMIN FEEA	100.00	100.00	61.00	.00	161.00
		BILL# 3963	165.00	165.00	100.65	.00	265.65
2010	GB-I 1	GRASS CUTT	125.00	125.00	76.25	.00	201.25
	1	ADMIN FEEA	100.00	100.00	61.00	.00	161.00
		BILL# 3964	225.00	225.00	137.25	.00	362.25
2010	GB-I 1	CLIEI/LIEN	74.65	74.65	64.95	.00	139.60
	1	ADM FEE	500.00	500.00	435.00	.00	935.00
		BILL# 4909	574.65	574.65	499.95	.00	1,074.60
2010	GB-I 1	GRASS CUTT	120.00	120.00	69.60	.00	189.60
	1	ADMIN FEEA	100.00	100.00	58.00	.00	158.00
		BILL# 4910	220.00	220.00	127.60	.00	347.60
2010	GB-I 1	GRASS CUTT	60.00	60.00	34.80	.00	94.80
	1	ADMIN FEEA	100.00	100.00	58.00	.00	158.00
		BILL# 4911	160.00	160.00	92.80	.00	252.80
2010	GB-I 1	DEMO TIPPI	9,874.00	9,874.00	5,529.44	.00	15,403.44
		BILL# 5583	9,874.00	9,874.00	5,529.44	.00	15,403.44
2010	GB-I 1	GRASS CUTT	70.00	70.00	35.00	.00	105.00
	1	ADMIN FEEA	100.00	100.00	50.00	.00	150.00
		BILL# 7089	170.00	170.00	85.00	.00	255.00
2010	GB-I 1	GRASS CUTT	70.00	70.00	35.00	.00	105.00
	1	ADMIN FEEA	100.00	100.00	50.00	.00	150.00
		BILL# 7090	170.00	170.00	85.00	.00	255.00

08/19/2014 09:22
cklaverweiden

CITY OF SALISBURY, MD
CUSTOMER STATEMENT

P 4
arcidstm

CURRENT ADDRESS:
DELMAR HOMES INC
RE:413 NAYLOR ST
415 HEADQUARTERS DRIVE, STE 8
MILLERSVILLE MD 21108-2552

LOCATION:
0
PROPERTY CODE:

CUSTOMER ID: 25931

INTEREST DATE: 08/19/2014

YEAR	TYPE	CHARGE	BILLED	PRIN DUE	INT DUE	FEE/PEN DUE	TOTAL DUE
2009	GB-I 1	GRASS CUTT	50.00	50.00	36.50	.00	86.50
	1	ADMIN FEEA	100.00	100.00	73.00	.00	173.00
	BILL#	1227	150.00	150.00	109.50	.00	259.50
2009	GB-I 1	GRASS CUTT	90.00	90.00	64.80	.00	154.80
	1	ADMIN FEEA	100.00	100.00	72.00	.00	172.00
	BILL#	1449	190.00	190.00	136.80	.00	326.80
2009	GB-I 1	ADMIN FEEA	100.00	100.00	72.00	.00	172.00
	1	GRASS CUTT	75.00	75.00	54.00	.00	129.00
	BILL#	1633	175.00	175.00	126.00	.00	301.00
2009	GB-I 1	GRASS CUTT	125.00	125.00	86.25	.00	211.25
	1	ADMIN FEEA	100.00	100.00	69.00	.00	169.00
	BILL#	2137	225.00	225.00	155.25	.00	380.25
2009	GB-I 1	CLIEN/LIEN	365.00	365.00	355.88	.00	720.88
	1	ADMIN FEEA	100.00	100.00	65.00	.00	165.00
	BILL#	2884	465.00	465.00	420.88	.00	885.88
2009	GB-I 1	LBR-BOARD/	298.46	298.46	188.03	.00	486.49
	1	ADMIN FEEA	100.00	100.00	63.00	.00	163.00
	BILL#	3412	398.46	398.46	251.03	.00	649.49
2009	GB-I 1	GRASS CUTT	130.00	130.00	81.90	.00	211.90
	1	ADMIN FEEA	100.00	100.00	63.00	.00	163.00
	1st INST. TOTAL		230.00	230.00	144.90	.00	374.90
	BILL#	3530	230.00	230.00	144.90	.00	374.90
	CUSTOMER TOTALS		17,152.11	17,152.11	8,799.10	.00	25,951.21

** END OF REPORT - Generated by Connie Klaverweiden **

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190 Procurement
Fax: 410-548-3192 Procurement

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL SERVICES

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

TO: Tom Stevenson
Terence Arrington

FROM: Jennifer Miller

DATE: July 11, 2014

RE: Establishing a Small Business Preference Program

The Procurement Division for the City of Salisbury would like to request a Council discussion to establish a Small Business Procurement Preference Program for select competitive bids. Such programs are implemented as a means of nurturing small businesses and local economies by providing both assistance and opportunity to participate in the City's competitive bidding process. By giving preference to local small businesses, the City can benefit beyond the value of the initial contract, as tax dollars are recycled into and thus expand the local economy.

The basis for the proposed Small Business Preference Program for the City of Salisbury is the State of Maryland Small Business Preference Program. Under this program, the Procurement Department would determine which competitively-bid procurements would most likely result in maximum small business participation based on the availability of qualified, certified small businesses. Concurrently, a percentage preference would be applied and this information would be designated in the bid documents and the solicitation notices. Such percentages would be as follows:

- 5% Small Business Preference
- 7% Veteran-Owned Small Business
- 8% Disabled-Veteran-Owned Small Business

The Procurement Department will accept the most favorable responsive bid from a responsible small business if the bid of the small business does not exceed the most favorable responsive bid received from a responsible bidder who is not a small business by the above percentages. The percentage preferences are established for the purpose of evaluation and thus do not change the actual price offered by the bidder. Price preferences as defined above are not cumulative and may not be combined under any circumstance.

The City would require the same certifications as the State to verify small business status. These certifications would include one or more of the following: registration as a small business with the Maryland DGS; currently verified and registered on www.VetBiz.gov; a copy of the DD Form 214; a copy of the Adjudication Letter from the U.S. Veterans Administration. If the bidder is requesting the application of a preference as noted in the bid document, it is the responsibility of the bidder to provide documentation that establishes the bidder's qualifications for the preference. Bidder's failure to provide this information with their bid proposal is grounds to deny the preference. A business is not entitled to any preferences unless the business, to the extent required by law:

- Has paid all taxes assessed by the State, County and City; and

- Holds current small business certification from the Maryland Department of General Services.

Where a procurement involves the expenditure of federal or state assistance, grant, or contract funds, the City of Salisbury shall also comply with federal and state laws as are mandatorily applicable and which are not presently reflected in the ordinance. Notwithstanding, where federal assistance, grant or contract funds are used in a procurement by the City of Salisbury, the City of Salisbury will defer to any requirements that are more restrictive than this proposed ordinance if the application of such would render the City of Salisbury ineligible to receive federal funds whose receipt is conditioned on compliance with mandatorily applicable federal or state law.

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ORDINANCE NO. 2301

AN ORDINANCE OF THE CITY OF SALISBURY TO AMEND SECTION 2.32.050 BY ADDING A SUBSECTION D WHICH ESTABLISHES A SMALL BUSINESS, VETERAN-OWNED SMALL BUSINESS AND DISABLED-VETERAN-OWNED SMALL BUSINESS PREFERENCES IN THE AWARD OF CITY CONTRACTS.

WHEREAS, the State of Maryland has enacted certain procurement preferences pursuant to the State Finance and Procurement Article, Annotated Code of Maryland and COMAR; and

WHEREAS, the City of Salisbury has concluded that it is in the best interest of city residents to permit the use of procurement preferences for certain types of businesses located in Salisbury, Maryland; and

WHEREAS, the City of Salisbury previously amended the city Charter, Section SC16-3, to allow preferences by the city in the evaluation of contracts for the construction of public works and the purchase of materials, services and supplies from businesses that qualify to receive preferences in contracts with the State of Maryland; and

WHEREAS, the City of Salisbury wishes to authorize the Director of Internal Services to begin utilizing certain procurement preferences in the competitive bidding process.

NOW, THEREFORE, BE IT ORDAINED by the City of Salisbury, Maryland that Section 2.32.050 of the City Code be amended by the addition of the following:

D. Small Business Preference Program.

1. Applicability. The Small Business Preference Program applies to all competitive bidding conducted pursuant to this section by the City.
2. Procedures.
 - a. The director of internal services shall screen all procurements potentially eligible for a small business preference and shall determine which of those procurements is appropriate for preferences under these procedures. The director of internal services shall also determine which percentage preference is to be applied. The determination shall be based on the availability of qualified, certified small businesses and other appropriate factors.
 - b. The proposed small business procurement preference may not exceed a base percentage preference of five percent (5%) of the total contract value. A two percent (2%) preference may be added to the base percentage preference for veteran-owned small businesses and a three percent (3%) preference may be added to the base percentage preference for disabled-veteran-owned small businesses.
 - c. Any solicitation for a procurement designated for a small business preference shall include a statement that the procurement has been so designated and shall indicate the price preference percentage to be applied to that procurement.
 - d. Small Businesses preferences shall apply only to those businesses which meet the definition of a small business, veteran-owned small business, or disabled-veteran-owned small business under Maryland law and COMAR, and in the case of the City's small business preference program, any small business, veteran-owned small business or disabled-veteran-owned small business must also have its principal place of business within the city limits of Salisbury, Maryland or be at least 51% owned and controlled by an individual domiciled in Salisbury, Maryland.
 - e. The director of internal services shall maintain a list of all small businesses, veteran-owned small businesses and disabled-veteran-owned small

1 businesses qualified under both state law and this Code to be designated as
2 such. It is the responsibility of the small business and not the director of
3 internal services, to request that its name be included on the list. The director
4 will, however, verify whether each small business is qualified for inclusion
5 on the list and demand whatever proof is required. If any business is found
6 not qualified, the director of internal services will notify the business and
7 afford it an opportunity to appeal the director's decision to the City
8 Administrator. The decision of the City Administrator is final.

9
10 3. Direct Solicitation. When soliciting bids for a procurement designated for a small
11 business preference, the director of internal services shall send a solicitation or notice
12 of the solicitation to all certified small businesses on the list which are appropriate
13 for the subject of the contract.

14 4. Evaluation. When a procurement under this code section has been designated for a
15 small business preference, the procurement officer shall accept the most favorable
16 responsive bid from a responsible small business if the bid does not exceed the most
17 favorable responsive bid price received from a responsible bidder that is not certified
18 as a small business by:

- 19 a. More than 5%;
20 b. More than 7% for a veteran-owned small business;
21 c. More than 8% for a disabled-veteran-owned small business; or
22 d. The predetermined percentage preference.

23
24
25 AND BE IT FURTHER ENACTED AND ORDAINED by the City of Salisbury, Maryland that the
26 Ordinance shall take effect upon final passage.

27
28 THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held
29 on this ____ day of _____ 2014, and thereafter, a statement of the substance of the Ordinance having
30 been published as required by law, was finally passed by the Council on the ____ day of _____, 2014.

31
32
33 **ATTEST:**

34
35 _____
36 Kimberly R. Nichols, City Clerk

37 _____
38 Jacob R. Day, President
39 Salisbury City Council

40 APPROVED BY ME THIS ____ day of _____, 2014.

41
42 _____
43 James Ireton, Jr., Mayor
44
45