



City of Salisbury

CITY COUNCIL AGENDA



August 11, 2014
Government Office Building

6:00 p.m.
Room 301

Times shown for agenda items are estimates only.

6:00 p.m. CALL TO ORDER

6:01 p.m. WELCOME/ANNOUNCEMENTS

6:03 p.m. CITY INVOCATION – Pastor Robert C. Reinert, Faith Baptist Church

6:06 p.m. PLEDGE OF ALLEGIANCE

6:08 p.m. COMMUNITY ORGANIZATION PRESENTATION - Wicomico Farm & Home Show-
presented by President Bob Driscoll, Vice President Susan Arnold, and MidAtlantic
Farm Credit Loan Officer Zachary Evans

6:25 p.m. ADOPTION OF LEGISLATIVE AGENDA

6:28 p.m. CONSENT AGENDA – City Clerk Kimberly Nichols

- July 7, 2014 work session minutes
- July 14, 2014 regular meeting minutes
- July 21, 2014 work session minutes
- Resolution No. 2419 - authorizing the Chief of Police to enter into a memorandum of understanding (MOU) with the Defense Reutilization Marketing Office (DRMO) and authorizing the Mayor to direct the Chief to accept property from DRMO on behalf of the City until such time as it can be approved and recognized as an official City asset by City Council
- Resolution No. 2421 - approving the appointment of Matt Drew to the Bicycle-Pedestrian Advisory Committee for term ending 7/31/2017
- Resolution No. 2422 - approving the appointment of John A. Foley, III to the Bicycle-Pedestrian Advisory Committee for term ending 7/31/2017
- Resolution No. 2423 - approving the appointment of Rose Roma MacGregor to the Bicycle-Pedestrian Advisory Committee for term ending 7/31/2017
- Resolution No. 2424 - approving the appointment of David Herrick to the City Park Committee for term ending 6/30/2017
- Resolution No. 2425 - approving the appointment of Delores Neal to the Friends of Poplar Hill Mansion Board of Directors for term ending 7/31/2017
- Resolution No. 2426 - approving the appointment of Julia Glanz to the Historic District Commission for term ending 8/31/2017
- Resolution No. 2429 - approving the reappointment of Andrew Bradley to the Building Board of Adjustments & Appeals for term ending 6/30/2019

- Resolution No. 2430 - to approve a Maryland Department of Natural Resources, Community Parks & Playgrounds Grant Application for funding for Phase 2 of the Salisbury Skatepark
- Resolution No. 2431 - providing for a Complete Streets policy to increase the usability of streets for all modes of travel for citizens of all ages and abilities in the City of Salisbury
- Resolution No. 2432 - accepting funds in the amount of \$3,250 from Wicomico County for the purpose of participating in the Americorps Shorecorps/Pals Program
- Resolution No. 2433 - accepting overtime reimbursement funding from the United States Marshals Service (USMS) for the Salisbury Police Department to investigate Gang and Part 1 Crimes and/or cases where guns, money, or drugs are recovered
- *Resolution No. 2434 - accepting State Grant Funds awarded through the Governor's Office of Crime Control and Prevention entitled "Safe Streets – MSSP," in the amount of \$260,000.00 under the Collaborative Supervision and Focused Enforcement Initiative*

6:40 p.m. AWARD OF BIDS – Assistant Director of Internal Services – Procurement & Parking
Jennifer L. Miller

- Change Order #4 Contract 101-13 Parking Garage Vehicular Traffic Membrane
- Declaration of Surplus – WWTP Trojan UV 3000 Plus
- Declaration of Surplus – Salisbury PD Bicycles & Misc. items
- Declaration of Surplus – Salisbury PD Firearms & Firearms Accessory

6:55 p.m. ORDINANCES - City Attorney Mark Tilghman

- Ordinance No. 2298 – 2nd reading – creating bike route which will run along Riverside Drive from the intersection of Riverside Drive and West College Avenue to the intersection of Riverside Drive and Mill Street, as well as along South Boulevard from the intersection of South Boulevard and Camden Avenue to the intersection of Riverside Drive and South Boulevard; providing dedicated bicycle-only lanes and shared bicycle and motorized vehicle lanes as directed by MDMUTCD Chapter 9, Traffic Control for Bicycle Facilities (MDMUTCD); installing appropriate pavement markings in the form of lane striping for dedicated lanes; installing shared lane markings for shared lanes; installing bicycle markings on-pavement; and installing bike route signage along the route per the MDMUTCD
- Ordinance No. 2299 – 1st reading – to authorize and empower City of Salisbury (the “city”) to issue and sell from time to time, General Obligation Bonds in one or more series in an aggregate principal amount not to exceed Four Million Two Hundred Thousand Dollars (\$4,200,000.00) to allow for the possibility of proposal for the facility renovation for fire station #2 when received exceed current project/costs of issuance estimates and appropriation
- Ordinance No. 2300 – 1st reading - to authorize and empower City of Salisbury to issue and sell from time to time, General Obligation Bonds in one or more series in an aggregate principal amount not to exceed Two Million Eight Hundred Thousand Dollars (\$2,800,000.00) (the “Original refunding bonds”), the proceeds of the sale thereof to be used and applied for the public purpose of refunding the 2004A bond issued to CDA

7:10 p.m. PUBLIC COMMENTS

7:15 p.m. ADJOURNMENT

Copies of the agenda items are available for review
in the City Clerk's Office
Room 305 – City/County Government Office Building
410-548-3140

or

on the City's web site

www.ci.salisbury.md.us

City Council meetings are conducted in open session unless otherwise indicated. All or part of the Council's meetings can be held in closed session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland 10-508(a), by vote of the City Council.

Proposed agenda items for August 25, 2014 (subject to change)

- PUBLIC HEARING/Charter Amendment Resolution No. __ - Election Redistricting
- Resolution No. __ - allowing Salisbury Police Department to enter into a reimbursement agreement with the Maryland State Police
- Resolution No. __ - accepting funds from GOCCP under the Stop Gun Violence Reduction Grant Cease Fire Council
- Ordinance No. __ - 1st reading – Procurement Preference SDVOB & VOB

CITY OF SALISBURY
WORK SESSION
JULY 7, 2014

Public Officials Present

Council President Jacob R. Day
Councilman Timothy K. Spies

Vice President Laura Mitchell
Councilwoman Terry E. Cohen (arrived 4:41 p.m.)

Public Officials Not Present

Mayor James Ireton, Jr.
Councilwoman Eugenie P. Shields

In Attendance

City Clerk Kimberly R. Nichols, CMC, City Administrator M. Thomas Stevenson, Jr., Internal Services Director Keith Cordrey, Public Works Director Mike Moulds, Public Works Deputy Director Amanda Pollack, Business Development Specialist Laura Kordzikowski, City Attorney Mark Tilghman, interested citizens and members of the press.

On June 7, 2014 Salisbury City Council convened in a Work Session at 4:30 p.m. in Council Chambers (Room 301) of the Government Office Building.

Bond Counsel Information Session

President Jake Day invited Sam Ketterman and Joe Mason, Senior Vice Presidents at Davenport & Company, LLC to the table to discuss the City of Salisbury's debt options.

Mr. Mason discussed the history of Davenport & Company, LLC which is a diverse brokerage firm with over 200 years of public finance experience providing financial advice and investment consulting services to their clients. He noted some of the services the firm provides include planning, pre-project modeling, and educating on various financing mechanisms including special taxing districts and general obligation bonds.

Mr. Mason explained that once the firm becomes familiar with the City's projects they will present options for an overall plan. Currently, construction costs and interest rates are favorable.

Mr. Day asked Messrs. Ketterman and Mason to plan to return in the near future to continue the open discussions with Council on the City's financial options. The attached booklet, provided by Davenport & Company, LLC as a discussion guide, is attached and made part of these minutes.

Request from Salisbury Coin Club to use City seal for commemorative coins

Mr. Ray Szmajda, Secretary of the Salisbury Coin Club, joined Council at the table and requested to use the Salisbury seal on a commemorative coin. The non-profit group plans to

distribute 100 commemorative coins as a tribute to the semi-centennial anniversary (50th year in existence) of the club.

Council reached unanimous consensus to permit Salisbury Coin Club to use the City seal on their commemorative coin.

Expansion of Henry S. Parker Sports Complex

Council was joined at the table by Wicomico County Recreation, Parks & Tourism Director Gary Mackes and Wicomico County Director of Administration Wayne Strausburg to discuss the County's request for the donation of 34.94 acres from the City to expand the Henry S. Parker Athletic Complex.

Points of discussion included the following:

- Facility is needed for additional soccer, lacrosse, and softball fields all situated at one location
- Wicomico County has secured \$1 million from the State and will match the funds
- Wicomico County expects \$10 million in economic activity over the next four years after the facility is built
- Traffic challenges during tournaments and how they would be dealt with (traffic will perhaps increase by 25% to 30%)
- Required easements that would need to be executed
- Funds are included in the grant for infrastructure for restrooms and snack stands
- Possibly leasing rather than donating the land to the County
- The next steps in the process would be for the County's law office to meet with Mr. Tilghman to discuss the details
- Scenic Drive would not be altered
- There's little residential in the immediate area
- Wicomico County will have a traffic study done
- What is the actual value of the land?
- Concerns about traffic since senior housing is nearby
- How many hotels are booked in the City during tournaments?
- What will happen to the bike trails?
- Liability and maintenance will be handled by Wicomico County
- To replicate the park as it exists now would cost approximately \$5 million, and hopes are to keep as many trees in the new section as possible

Council unanimously agreed for the Legal Department, Public Works and City Administration to work with the County to develop the agreement and perform the traffic study and analysis.

Approving Revolving Loan Applicant – Echelon Restaurant

Council President Day invited Dr. Chauwan Matthews to the table to discuss the loan for his restaurant, Echelon Southern Bistro and Lounge. City Administrator Tom Stevenson presented

the drafted resolution, explained the documents in the packet, and requested Council's approval to provide the loan from the City's Revolving Loan Fund in the amount of \$24,000.00. (This amount was changed on July 14, 2014 to \$24,560 to include the Attorney's processing fees)

After discussion, Council reached unanimous consensus to advance the resolution to the July 14, 2014 Legislative Session.

Ben's Red Swings Enhancement Project

Public Works Director Mike Moulds and Matt Drew joined Council to discuss the restroom project and the placement of a resilient surface under the swings and slides for the Ben's Red Swings Playground.

The proposed restroom location was identified on the site plan Mr. Moulds distributed to Council prior to the meeting (attached and made part of these minutes) and will be placed visually near the playground as a safety feature. It will house separate boys and girls restrooms and have a rear storage closet. Currently, the City provides portable bathrooms for the playground.

Mr. Drew explained that private donations would pay for the projects through the Zoo Commission the same way the playground was built. The design development would be done once all the funds are received (approximately \$50,000.00 needed) for the building. The building will be donated to the City upon completion.

Council discussion included: providing adequate exterior lighting on the building, locking the bathroom facilities in the evening, Zoo Commission approval of the project, targeted deadline for receiving funds, watershed from the roof of the building, and the establishment of a Community Foundation Endowment Fund for the Ben's Red Swings Playground.

Council reached unanimous consensus to approve moving forward with the bathroom project.

Riverside Drive & South Boulevard Bike Lanes

Amanda Pollack and City of Salisbury Project Engineer Paul Mauser joined Council to discuss the Riverside Drive and South Boulevard Bike Lanes project.

The ordinance will create the dedicated bike route running along Riverside Drive from West College Avenue to Mill Street and shared bike lanes on South Boulevard from Camden Avenue to Riverside Drive.

The resolution will accept \$32,440.00 from Maryland Department of Transportation Maryland Bikeways Program to create bike routes along Riverside Drive from the intersection of Riverside Drive and West College Avenue to the intersection of Riverside Drive and Mill Street, and along South Boulevard from the intersection of South Boulevard and Camden Avenue to the intersection of Riverside Drive and South Boulevard. The bike lanes will be re-stripped and widened (in areas), new signage will be installed, and symbols and markings will be placed along the pavement as needed and per the standards.

After discussion, Council reached unanimous consensus to advance the resolution and ordinance to the July 28, 2014 Legislative Session.

MOU for acquisition of surplus federal property

Police Chief Barbara Duncan joined Council to discuss the draft resolution which would authorize her (Chief Duncan) to enter into an MOU with Defense Reutilization Marketing Office (DRMO) and authorizes Mayor Ireton to direct Chief Duncan to accept property from DRMO on behalf of the City of Salisbury until such time that it can be approved and recognized as an official City asset by City Council.

Council Vice President Mitchell suggested the resolution be amended to include the Mayor or his designee would be able to authorize Chief Duncan to accept property so that action can be taken quickly in order to get equipment when its available.

Council reached unanimous consensus to advance the resolution to legislative session.

Accepting WINTF Funds

Chief Duncan explained the resolution was to accept \$15,000.00 from the Wicomico County Narcotics Task Force (WINTF) to be used for the purchase of new equipment, and new Salisbury Police K-9 and to cover the cost for officer training.

Council reached unanimous consensus to advance the resolution to legislative session.

False Alarm Ordinance/Enhanced Call Verification

Mr. Stevenson re-capped Council's prior discussions about Enhanced Call Verification (ECV) because it was some time ago since they last discussed the drafted ordinance. He explained the proposed legislation does not apply to Fire, EMS, or intruder dispatch.

Mr. Stevenson discussed the following items with Council:

- Line 25 – the opportunity for appeal was added to the legislation.
- Line 28 and Lines 269 to 271 – Panic alarms prohibited was stricken (to permit panic alarms)
- Line 32 – strike “unnecessary”
- Line 35 – added Section 150 which is specific to ECV
- Line 89 – “Central Monitoring Station” concerns about obligation to have monitoring system
- Pages 2 to 4 – improvements made to “Definitions” beginning on page 2
- Line 100 – should include “internet” because it doesn't matter how they are connected
- Should Comcast's home monitoring systems be included
- Line 141 – Decided to go to calendar year, not just “12 consecutive months”

- Lines 162 to 164 – If a fine is issued, the appeal is the opportunity to request the case go before District Court
- Line 163 – strike “A procedure for appealing the denial of a license shall be established by the Police Department” and insert “In the case of a denial, the Police Department shall notify the applicant they can appeal according to a procedure established by the Police Department”
- Line 172 – Chief Duncan will research the list of users and report back to Council why the list is necessary
- Lines 230 to 237 – If a fee is issued by the City, that appeal can be appealed to the City Administration
- Lines 245 to 246 – strike “have someone check the building or to”
- Lines 247 to 248 – strike “Once this notification is made, the Police Department is relieved of any responsibility to respond to that alarm.”
- Line 244 – insert “within a reasonable amount of time,” after “location”
- Line 249 to 261 – “Fire Department Actions” improvements are to be made similar to Line 240 – “Police Department Actions”
- Mr. Stevenson will contact Mr. Boltz about opting out of the ECV

Council reached unanimous consensus to discuss the changes incorporated in the ECV at an upcoming Work Session.

Council Discussion

Councilwoman Cohen commented on the following:

- The Traffic and Safety Commission’s recommendation that no parking signs be erected on a portion of Pinehurst Avenue
- Why were recent Community Legacy press releases sent on Mayor Ireton’s political letterhead?
- Asked Mr. Stevenson to check with Mayor Ireton to see what his intentions were in reference to Election Redistricting

Election Redistricting

City Attorney Tilghman stated that he called the ACLU to discuss coordination of the process, which led to a conversation whereby he ultimately has called the Justice Department six or seven times, spoken with several assistants, and can’t get anybody there to assist him. He is told who should help him, but that person does not return his calls.

Mr. Tilghman indicated the City has more than met the requirements of the law because the minority representation has increased with the proposed redistricting plan. He called the Justice Department to ask if anything else had to be done, but can’t get anyone to return his calls.

Fire Agreement

Ms. Cohen stated she requested a draft of the Fire Service Agreement some time ago, and understands that it is an executive matter, but is concerned that a candidate for County

Council (Mrs. Mitchell) is also representing the City in this mediation because it seems awkward for someone who has a vested interest in the County business also be representing the City's interest on a mediation team.

Mr. Day did not think the mediation team would meet until after the election. Ms. Cohen indicated that since one member of the Council now is privy to the drafted Fire Service Agreement that all of City Council should be able to review it, and it would be beneficial to discuss and agree upon points before the parties go into the mediation.

Burglaries and Trespassing

Councilman Spies indicated state law calls for posting areas with "Keep Out" or "No Trespassing" signs but asked if the City could consider codifying something to address situations where if someone is in a yard and does not belong there, they are trespassing without having to have a sign posted. It seems disturbing for front porches to have these signs posted in order to keep trespassers off.

According to Mr. Tilghman, state law protects the property owner and the person who might unknowingly wander onto your property, and the City can't contradict state law. Clearly, if someone crosses over a yard, the law wants to protect the person from their own ignorance that they may be trespassing, but Mr. Tilghman would look into the matter and report back.

Adjournment

President Day adjourned the Work Session at 7:50 p.m.

City Clerk

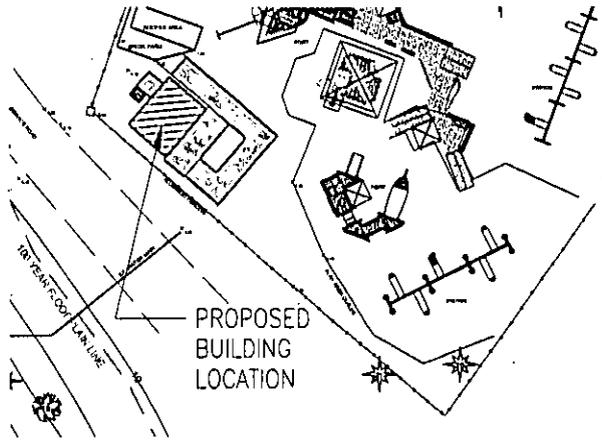
Council President



Engineers/Architects
 1942 Northwood Drive
 Salisbury, MD 21801-7824
 (410) 742-7299

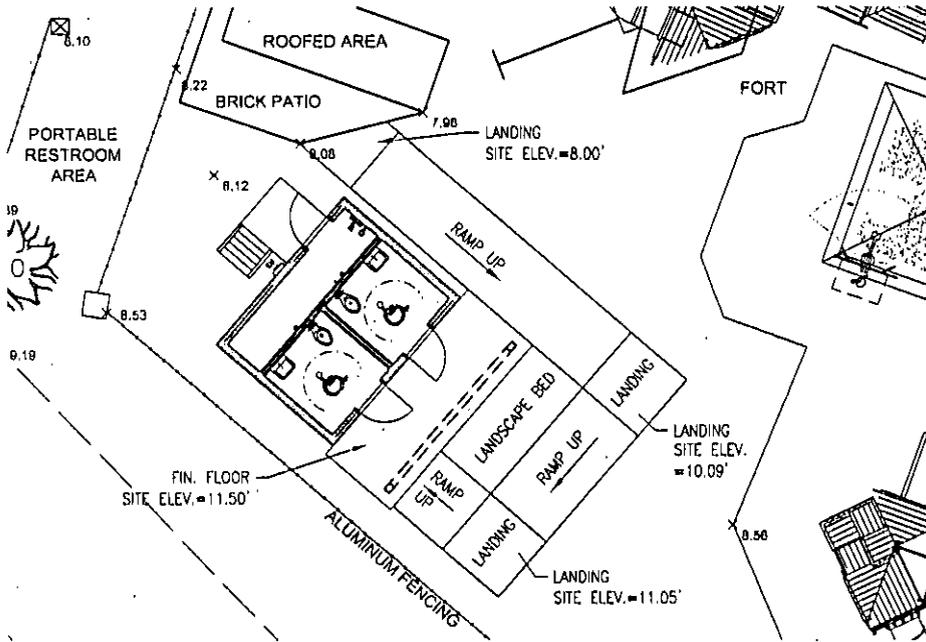
BEN'S RED SWINGS - PROPOSED RESTROOM FACILITY

JOB NUMBER: _____ FILE: _____
 DRAWN BY: GMJ DATE: 07 JUL 14
 SHEET NO. 1 OF 1 SCALE: AS NOTED



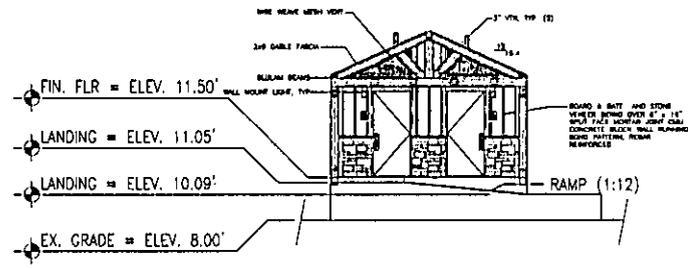
OVERALL SITE PLAN

1"=50'

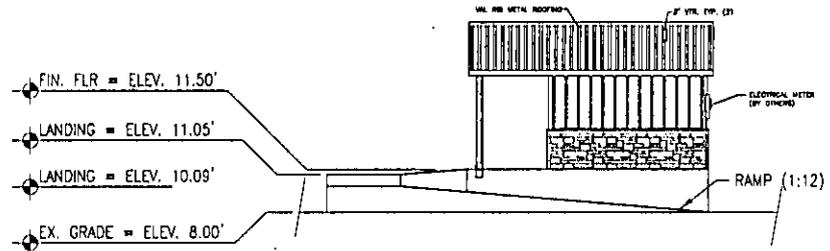


ENLARGED PLAN

1"=10'

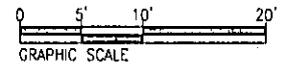
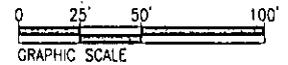


NOTE: HAND/GUARD RAILS AT RAMP NOT SHOWN FOR CLARITY

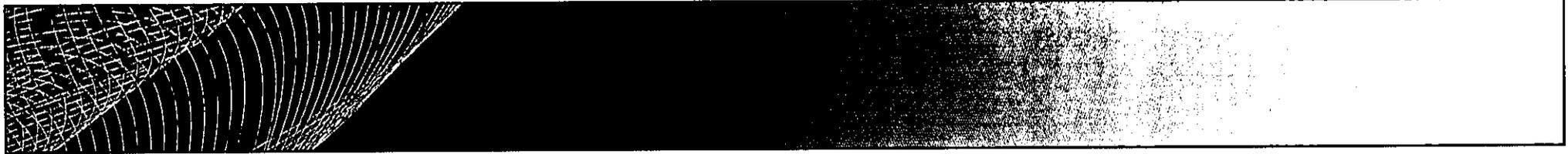


CONCEPT ELEVATIONS

1"=10'



COPYRIGHT © 2014, ANDREW W. BOOTH & ASSOCIATES, INC.



Discussion Materials Prepared for: Salisbury, Maryland

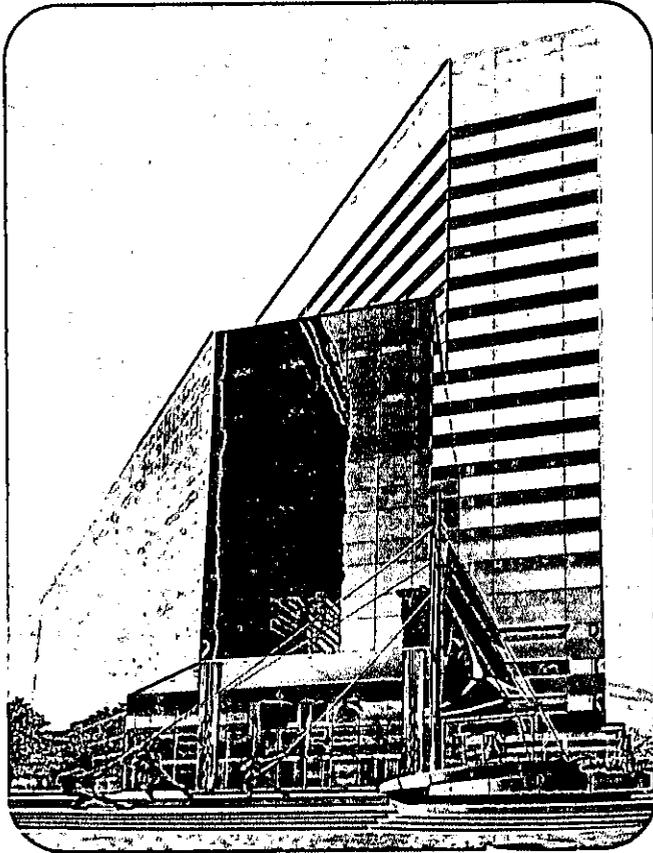


July 7, 2014

Table of Contents

- 1** Davenport & Company Overview and Qualifications
- 2** Resumes
- 3** Tax District & Economic Development Financing: Experience and Services Provided
- Appendix A: Anne Arundel County TIF Policy
- Appendix B: Prince George’s County TIF Policy

Davenport & Company LLC

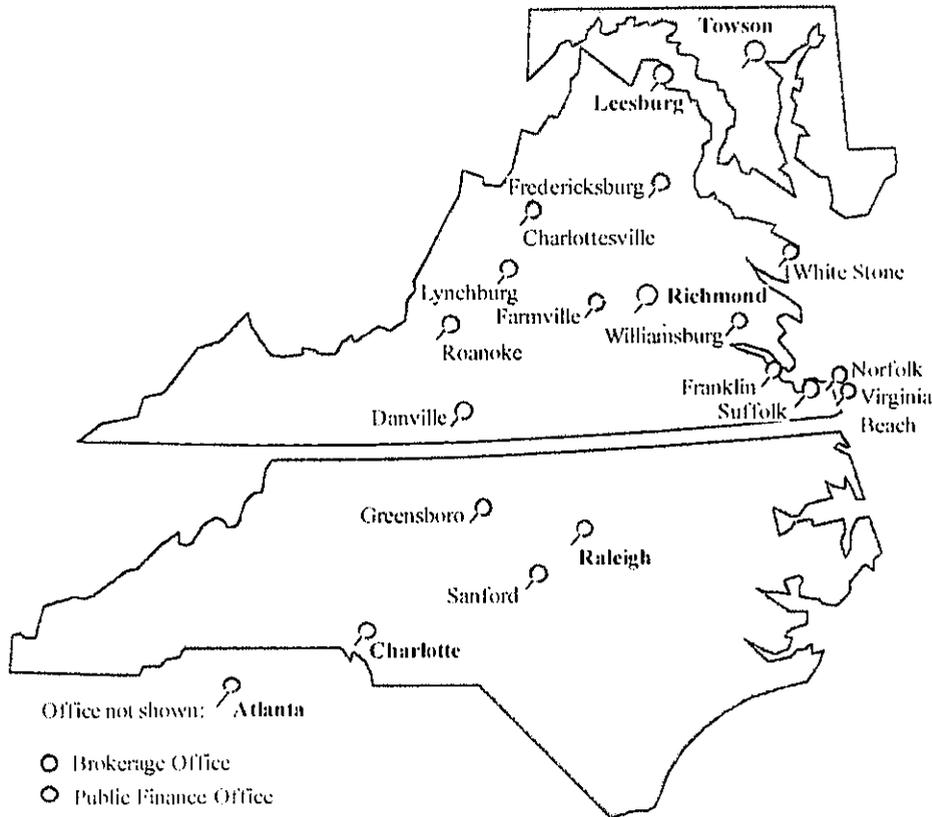


Overview

Davenport & Company LLC is a privately held, Virginia based, investment firm with a group specializing in providing financial services to states, agencies, counties and municipalities.

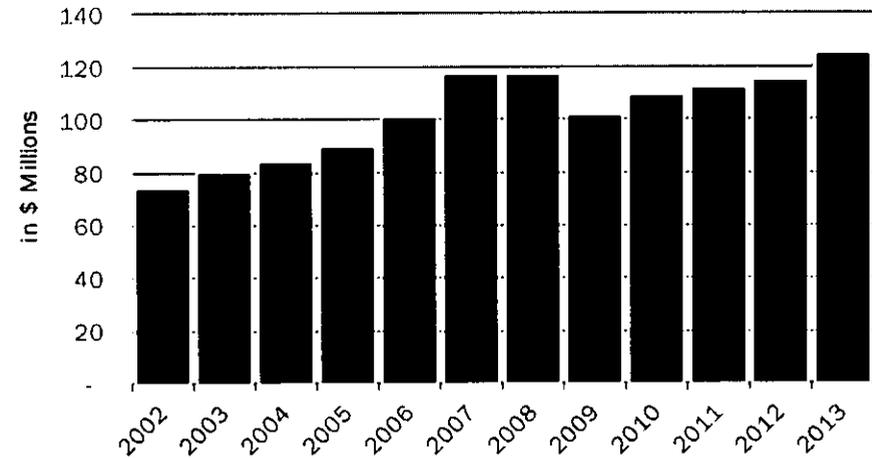
During the past 10 years Davenport has served as Financial Advisor on more than 1,300 transactions aggregating \$31.1 billion.

Public Finance Overview



Davenport & Company LLC provides financial advice and investment consulting services to clients in the Mid-Atlantic region.

Davenport Revenue Growth



Key Statistics

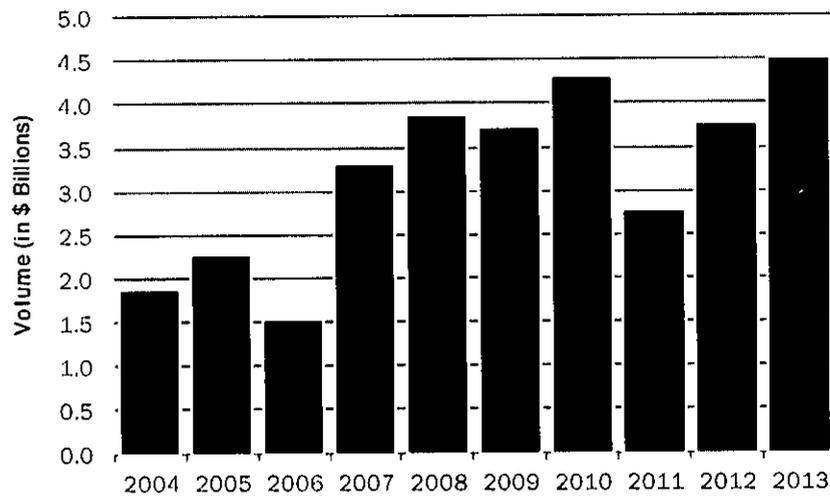
Founded:	1863
Employees:	400+
Client Assets:	\$16.9 Billion
Firm Assets:	\$85.7 Million
Firm Capital:	\$36.6 Million

Major Business Concentrations

- Public Finance
- Asset Management
- Investment Consulting
- Retail Brokerage
- Equity Research

Public Finance Overview

Financial Advisory Volume



Davenport's clients benefit from our staff's combined 200 years of public finance experience and diverse analytical skills.

Senior Vice Presidents

James E. Sanderson, Jr.
Edward F. Cole, III ⁽²⁾
A. Samuel Ketterman
Joseph D. Mason

James M. Traudt ^{(1) (2)}
David P. Rose ^{(1) (2)}
Roland M. Kooch
Courtney E. Rogers ⁽²⁾

First Vice Presidents

Robert M. High
Robert L. Morrison

Kyle A. Laux

Vice Presidents

B. Mitchell Brigulio, Jr.

Ty Wellford, Jr.

Associate Vice Presidents

Philip R. Weisshaar

Analysts

Charles Habilston
Douglas J. Gebhardt
Griffin Moore
Leah C. Schubel

Caroline K. Heggie
Mason McLean

Research Assistants

Linda A. Moran

Caitlyn D. Powitz

⁽¹⁾ Manager

⁽²⁾ Board of Directors

Regional Rankings | Top Financial Advisors

Financial Advisor Transactions Virginia, North Carolina, & Maryland							
Rank	Company	2009	2010	2011	2012	2013	Total
1	Davenport & Company LLC	52	61	35	60	57	265
2	Public Financial Management Inc	40	40	44	61	39	224
3	DEC Associates Inc	29	16	13	16	15	89
4	Public Resources Advisory Group	17	12	11	22	11	73
5	Caine Mitter & Associates Inc	10	12	11	10	8	51
6	BB&T Capital Markets	17	11	7	10	5	50
7	FirstSouthwest	9	11	12	7	10	49
8	Strategic Solutions Center	3	10	10	13	11	47
9	Public Advisory Consultants	9	7	7	9	12	44
10	Kaufman Hall & Associates Inc	6	7	2	10	4	29

Financial Advisor Volume (in \$ Millions) North Carolina, Virginia & Maryland							
Rank	Company	2009	2010	2011	2012	2013	Total
1	Public Financial Management Inc	4,449	2,304	4,252	5,139	3,600	19,744
2	Davenport & Company LLC	2,069	2,023	1,324	2,160	2,669	10,244
3	Public Resources Advisory Group	1,649	599	1,749	2,592	1,409	7,997
4	FirstSouthwest	1,669	783	1,983	978	1,740	7,153
5	DEC Associates Inc	1,823	569	547	647	961	4,547
6	Ponder & Co	1,016	655	81	1,369	-	3,121
7	Public Advisory Consultants	549	315	656	443	1,115	3,078
8	BB&T Capital Markets	1,098	454	398	711	291	2,952
9	Kaufman Hall & Associates Inc	452	718	110	843	268	2,392
10	Strategic Solutions Center	240	205	198	801	598	2,041

Source: Thomson Financial

Note: Public market transactions only, does not include direct bank loan transactions.

National Rankings | Top Financial Advisors

Davenport has consistently ranked in the top ten financial advisory firms nationally over the past six years.

Top Financial Advisors: Full Year 2009 Nationwide: All Competitive Issues

Rank	Company	\$MM
1	Public Financial Management Inc	9,972.0
2	Public Resources Advisory Group	3,877.9
3	First Southwest Co.	2,863.2
4	Seattle-Northwest Securities Corp	2,263.3
5	Springsted Inc.	1,919.8
6	Montague DeRose & Associates LLC	1,710.9
7	Ross Sinclair & Associates LLC	1,639.1
8	RBC Capital Markets	1,470.0
9	Ehlers & Associates	1,398.9
10	Davenport & Company LLC	1,205.2

Top Financial Advisors: Full Year 2012 Nationwide: All Competitive Issues

Rank	Company	\$MM
1	Public Financial Management Inc	13,887.4
2	Public Resources Advisory Group	8,231.2
3	Seattle-Northwest Securities Corp	3,496.4
4	First Southwest Co.	3,415.3
5	Springsted Inc.	2,540.4
6	Montague DeRose & Associates LLC	2,244.2
7	Ehlers & Associates	1,847.1
8	Acacia Financial Group Inc.	1,322.3
9	Lamont Financial Services Corp.	1,285.9
10	Davenport & Company LLC	1,266.5

Top Financial Advisors: Full Year 2008 Nationwide: All Competitive Issues

Rank	Company	\$MM
1	Public Financial Management Inc	10,406.7
2	First Southwest Co.	3,265.1
3	Public Resources Advisory Group	2,808.3
4	Seattle-Northwest Securities Corp	2,191.1
5	Springsted Inc.	1,570.6
6	Ehlers & Associates	1,390.3
7	RBC Capital Markets	1,366.7
8	Nevada State Bank Public Finance	1,262.0
9	Montague DeRose & Associates LLC	1,007.9
10	Davenport & Company LLC	906.7

Top Financial Advisors: Full Year 2010 Nationwide: All Competitive Issues

Rank	Company	\$MM
1	Public Financial Management Inc	15,149.7
2	Public Resources Advisory Group	6,700.6
3	First Southwest Co.	4,566.2
4	Springsted Inc.	2,213.2
5	Seattle-Northwest Securities Corp	2,175.9
6	Montague DeRose & Associates LLC	1,714.1
7	Ehlers & Associates	1,656.3
8	Ross Sinclair & Associates LLC	1,647.9
9	Piper Jaffray & Co.	1,493.5
10	Davenport & Company LLC	1,428.1

Top Financial Advisors: Full Year 2013 Nationwide: All Competitive Issues

Rank	Company	\$MM
1	Public Financial Management Inc	12,895.6
2	Public Resources Advisory Group	9,895.2
3	First Southwest	5,125.3
4	Piper Jaffray & Co	3,476.0
5	Davenport & Company LLC	1,986.2
6	KNN Public Finance	1,665.3
7	Montague DeRose & Associates LLC	1,476.3
8	Acacia Financial Group Inc.	1,403.4
9	Stephens Inc	1,381.0
10	Springsted Incorporated	1,349.0

Source: Thomson Reuter's "AT7c" League Table

Services Provided

Planning and Analytical Services

- Strategic Planning
 - Financial Policies
 - Alternative Financing Structures
 - Strategic Financial Plan
 - Monitoring Refunding Opportunities
 - Analytics
 - Quantitative Analysis
 - Financial Pro Forma
 - Debt Capacity Analysis
 - Peer Group Comparisons
 - Debt Structure
 - Debt Management Analysis
 - Computer Simulation Models
 - Cash Management Analytics
-

Investment Consulting

- Investment Policies
 - Investment Strategy
 - Cash Flow Forecasting
 - Management Reporting and Interface
 - Investment of Bond Proceeds
-
-

Credit Ratings

- Documentation
 - Written Credit Presentation
 - Comparative Analysis
 - Analyst Meetings
 - Follow Up
-

Transactional Services

- Time Schedule
 - Bond Covenants
 - Disclosure
 - Market Conditions
 - Bank Placements
 - Method of Sale
 - Competitive/Negotiated Sale Mechanics
 - Issue Structure
 - Mailings Lists
 - Pre-Sale Marketing
 - Analyze Bids/Pricing
 - Post-Sale Analysis
 - Closing
-

Representative Engagements

	Public Offerings	Private Placements	Refundings	Investment Mgmt	Interest Rate Swaps	Cash Flow Analysis	Financial Forecasting	Debt Capacity	Economic Devel.	Funding Strategies	Capital Program	Financial Policies	Credit Analysis	Credit Ratings	Bond Insurance	Letter of Credit	Rating Upgrade	New Credit	
Virginia																			
Virginia Resources Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Loudoun County	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
City of Alexandria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Richmond	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
City of Lynchburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loudoun County Sanitation Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Prince William Co Sanitation Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Upper Occoquan Sewage Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richmond Metropolitan Authority	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Richmond Metropolitan Authority	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Richmond International Airport	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maryland																			
Maryland State Treasurer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maryland Transportation Authority	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maryland GARVEEs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Montgomery County	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Md National Capital Parks Comm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frederick County	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carroll County	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
North Carolina																			
State of North Carolina	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wake County	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Raleigh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
New Hanover County	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
City of Wilmington	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
City of High Point	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Johnston County	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Guilford County	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Town of Cary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Select Clients Served

- Davenport has evolved into one of the top municipal finance firms with a broad range of clients and engagements.

Maryland:

Aberdeen, City of
 Allegany County
 Annapolis, City of
 Bowie, City of
 Calvert County
 Caroline County
 Carroll County
 Cecil County
 Charles County
 Easton, Town of
 Frederick County
 City of Frederick
 City of Frostburg
 Maryland Transportation Authority
 Montgomery County
 Ocean City, Town of
 St. Mary's County
 Wicomico County
 Worcester County

Virginia:

Albemarle County
 Blacksburg, Town of
 Botetourt County
 Culpeper, Town of
 Danville, City of
 Dinwiddie County
 Fairfax County EDA (Rt. 28 Project)
 Fairfax County Water
 Fairfax, City of
 Fauquier County
 Fluvanna County
 Franklin County
 Franklin, City of

Virginia Continued

Hampton, City of
 Harrisonburg, City of
 Hopewell, City of
 Isle of Wight County
 James City County
 James City County Service Auth.
 King George County
 Leesburg, Town of
 Liberty University
 Loudoun County
 Loudoun County Sanitation Auth.
 Manassas Park, City of
 Meherrin River Regional Jail Auth.
 Montgomery County
 New River Valley Reg. Jail Auth.
 Northern VA Criminal Justice Academy
 Orange County
 Patrick County
 Pittsylvania County
 Portsmouth, City of
 Prince William County Serv Auth.
 Richmond Metropolitan Authority
 Richmond Utilities
 Richmond, City of
 Rivanna Water and Sewer Auth.
 Southampton County
 Southwest VA Regional Jail Auth.
 Spotsylvania County
 Spotsylvania County Water & Sewer

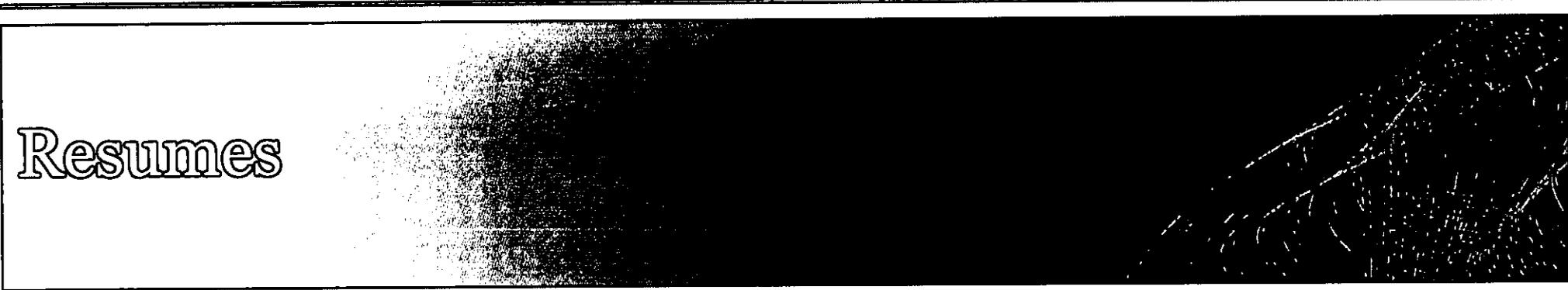
Virginia Continued

Suffolk, City of
 Upper Occoquan Sewage Auth.
 Vienna, Town of
 Warren County
 Washington County
 Williamsburg, City of

North Carolina:

Apex, Town of
 Burlington, City of
 Burlington, City of, Water & Sewer
 Clayton, Town of
 Durham County Water & Sewer
 Edgecombe County
 Fuquay-Varina, Town of
 Garner, Town of
 Gaston County
 Greenville, City of
 Hickory, City of
 High Point, City of
 High Point, City of, Water & Sewer
 Johnston County
 Moore County
 Morrisville, Town of
 Nash County
 Salisbury, City of
 Wake Forest, Town of
 Wayne County
 Wilson, City of

¹ Does not include rating upgrades as a result of Moody's or Fitch's rating recalibrations.



Resumes

Resume – A. Samuel Ketterman

A. Samuel Ketterman
Senior Vice President
Public Finance



Maryland Executive Park
8600 LaSalle Road, Ste 324
Towson, MD 21286
(410) 926-9426 office
(804) 697-2910 fax

sketterman@investdavenport.com

Position at Davenport:

- Senior Vice President

Number of Years Experience:

- Municipal Finance Industry: 33
- Providing Financial Advisory Services: 33
- Years with Davenport: 14

Experience:

- Senior Vice President, Davenport & Company 2000 - Present
- Managing Director, H.C. Wainwright & Co. 1994-2000
- Vice President, Alex Brown & Sons, Inc. 1981-1994
- Investment Supervisor, Baltimore County 1972 - 1981
- Loan Officer, Savings Bank of Baltimore 1968-1972

Education:

- Johns Hopkins University 1964-1968

Resume – Joseph D. Mason

Joseph D. Mason
Senior Vice President
Public Finance

DAVENPORT
& COMPANY LLC
EST. 1863 • MEMBER: NYSE • FINRA • SIPC

Lansdowne Town Center, Bldg. N
19301 Winmeade Dr., Ste. 218
Leesburg, VA 20176
(571) 223-5893 office
(804) 549-4900 fax

jmason@investdavenport.com

Position at Davenport:

- Senior Vice President

Number of Years Experience:

- Municipal Finance Industry: 16
- Providing Financial Advisory Services: 8
- Years with Davenport: 8

Experience:

- Senior Vice President, Davenport & Company 2006 - Present
- Senior Director, Fitch Ratings 1998-2005
- Senior Bond Analyst, IL Bureau of the Budget 1996-1998
- Budget Analyst, IL Bureau of the Budget 1994-1996
- Budget Analyst, U.S. Dept. of Veterans Affairs 1992-1994

Education:

- The American University 1991-1993
- University of Wisconsin – Madison 1987-1991

Tax District & Economic Development
Financing: Experience and Services Provided

Maryland CDA / Special Tax District Experience

Issuer	Year	Principal Amount	Issue / Project
City of Annapolis	2013	\$17,815,000	Park Place Refunding (Refunding of Series 2005A and B)
	2005	\$25,000,000	Park Place Project (Series 2005A and B)
Anne Arundel County	2004	\$30,350,000	Arundel Mills Project
	2004	\$15,655,000	National Business Park Project
	2004	\$2,570,000	Nursery Road Project
	2003	\$9,889,997	Villages of Dorchester Project
	2003	\$6,083,242	Villages of Dorchester Project
	2000	\$14,000,000	National Business Park
	1999	\$28,000,000	Arundel Mills Project
	1998	\$6,222,000	Farmington Village Project
City of Brunswick	2006	\$36,310,000	Brunswick Crossing Special Taxing District
City of Frederick	1999	\$2,500,000	Monocacy Boulevard Extension Project
Frederick County	2013	\$40,000,000	Jefferson Technology Park TIF
	2013	\$57,910,000	Oakdale TIF (in progress)
	2010	\$77,675,000	Special Obligation Bonds (Urbana CDA), Series 2010A Refunding
	2010	\$20,020,000	Special Obligation Bonds (Urbana CDA), Series 2010B Refunding
	2004	\$26,513,000	Urbana CDA, Series 2004A
	2004	\$6,461,000	Urbana CDA, Series 2004B
	2001	\$6,730,000	Villages of Lake Linganore CDA
Prince George's County:			
City of Bowie	2014	TBD	Karington TIF
Town of Riverdale Park	2014	\$4,000,000	Riverdale Park TIF (preliminary)

Davenport's Role as Financial Advisor for Special Districts

- Develop a series of Policy Guidelines addressing general policy considerations, as well as key topics (e.g., level of debt and debt-to-value ratios).
- Using threshold criteria for special districts, act as “gatekeeper” by evaluating new special district proposals and summarizing relative strengths and weaknesses of each project.
- Assist the jurisdiction and its consultants in measuring the fiscal impact, both positive and negative, associated with the proposed development, including the General Fund, Utility Fund(s), and other funds as appropriate.
- Assist the jurisdiction in the assessment of any costs that are project-related and work with its other consultants to develop and negotiate developer proffers/exactions and/or other cost-offsetting considerations.

Davenport's Role as Financial Advisor for Special Districts

- Assist in measuring the fiscal impact on jurisdiction's finances associated with providing services and capital infrastructure as necessitate by the proposed development.
- Assist in communication with rating agencies to determine potential impacts associated with projects.
- General project financing oversight and working group coordination.
- Assistance with debt structuring.
- Underwriter selection and negotiations and bond trustee selection and negotiations.

Davenport's Role as Financial Advisor for Special Districts

- Assistance with the drafting and review of offering and disclosure documents including Preliminary and Final Limited Offering Memoranda, Trust Indenture, Market and Feasibility Studies, Engineering Report, Agreement Among Underwriters and the Bond Purchase Agreement.
- Pre-pricing and pricing oversight.
- Development an analysis of bond proceed investment alternatives.
- Closing and settlement flow of funds verification.

Benefits of CDAs / Special Tax Districts

- Practical tool for development of limited areas by charging only those that benefit from projects financed.
- No direct burden to larger community or tax base.
- No use of general fund money.
- Potential to encourage infrastructure development and increase the tax base.
- Quicker build-out of infrastructure - developer can provide projects up front instead of piece meal.
- Can assist in meeting municipality's future plans.
- Developer can borrow at lower tax-exempt, fixed rates for a longer time than in the commercial market.

Considerations of CDAs / Special Tax Districts

- Growth can strain municipal resources- accelerate residential growth and implications of that growth.
- Credit Considerations
 - CDA debt will be considered overlapping debt and can be a credit concern to rating agencies and bank lenders.
- Locality will be required to collect special assessments/taxes on behalf of the CDA and may require additional staff time.
- Residential versus Commercial Development
 - Historically, many CDAs have been commercial developments. Some included minor residential components.
 - Current trend has been to utilize CDAs for major residential developments.
 - Residential tax rate differentials can create future tax fairness/political issues.

Considerations of CDAs / Special Tax Districts

- Practical concern of some governing bodies, include: (1) CDA landowners may become vocal when problems occur in the future and complain about the assessments on a more slowly developing project, and (2) lack of support for general obligation debt of the jurisdiction.
- Concern over security of development and repayment of CDA debt, in particular during the early stages of the development.
- Local governing bodies should provide for competent finance and bond counsel professionals to advise them in the structuring of the CDA, the financing methods, the concerns and potential problems of feasibility studies, etc. to try to avoid the over-leveraged or highly speculative development.

Tools to Assist Locality on Creation and Approval

- Policy Guidelines
 - General Policies - Set forth criteria for consideration of CDAs, prevents burden on staff time.
- Education of Officials/Unbiased Oversight of CDA Financing Process
 - Legal counsel
 - Financial Advisor to locality/CDA
- Professional Partners Involved in CDA Financing:

Municipal Attorney

Developer

Financial Advisor

Bond Counsel

CDA Legal Counsel

Underwriter

Trustee

Underwriter's Counsel

Trustee Counsel

Appendix A
Anne Arundel County TIF Policy

POLICY GUIDELINES FOR TAX INCREMENT DISTRICTS

(8/2/98)

Because tax increment districts are essentially a dedicated funding technique utilizing general fund revenues for funding capital projects, the financial tests utilized are tied to the existing County debt affordability guidelines. However, because the purpose of creating a Tax Increment District is to generate economic development which will enhance County revenues beyond the debt service requirements, and because general County property tax revenues beyond the increment generated within the district are not pledged to support the debt, the County's debt affordability guidelines will take into consideration the distinction between general County debt and tax increment debt.

General Guideline

These guidelines relate to specific developer proposed projects. Any proposed development project that intends to utilize tax increment financing must be in concert with the County's General Development Plan and provide significant new permanent employment opportunities to the County's citizens. The proposed improvements to be financed shall be public improvements that will not solely benefit the specific development project, but be an enhancement that benefits the general public. The administrative costs of any proposed developer project shall be borne by the developer.

Development Project Proposal

Any development project that intends to utilize Tax Increment Financing to finance public improvements must be able to demonstrate that the incremental real property tax revenues generated by the development project will be sufficient to pay the principal and interest of the debt issue according to the debt service schedule of the debt offering. The proposed development project should also demonstrate an ability to generate additional County revenues in excess of debt service requirements of the tax increment financing of at least 50%. The developer must also demonstrate that the project is economically feasible, and has a high likelihood of being a successful project.

Due Diligence

A due diligence investigation performed by the County or its agents must confirm information regarding the reputation of the developers of the project, the property owners, and the prospective occupants of the project. The investigation shall also include a review of the developer's and property owner's financial resources to sustain the project's proposed financing.

Credit Enhancement

A development project that wishes to utilize tax increment financing to build necessary public improvements shall utilize a credit enhancement mechanism for the debt issued in order to protect the county's taxpayers. The credit enhancement provided can take the form of a third

party guaranty satisfactory to the county, a special taxing district legally tied and coincident to the development project which is generating the need for the public improvements, a letter of credit, posting of satisfactory collateral, or other credit enhancement vehicle that is satisfactory to the county.

Issue Limitations

Because tax increment financings are to be self supporting, and offer the further protection of a credit enhancement mechanism, the impact of tax increment financings on the overall county debt affordability is mitigated. Accordingly, the county's debt affordability guidelines should take into account these mitigating factors of tax increment financings, while they are included in the county's overall debt affordability determination.

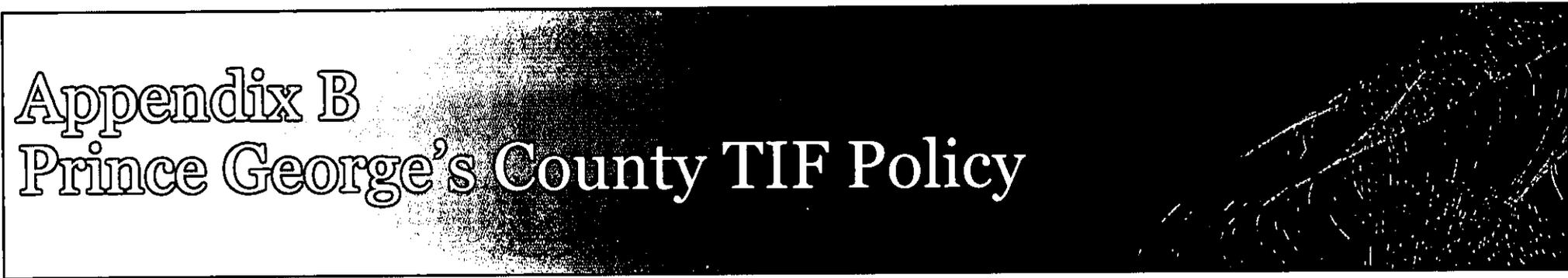
In total, the outstanding debt represented by tax increment financings (developer proposed and general county) should not be greater than 0.5% of the county's assessable base, nor represent more than 15% of the outstanding tax supported debt. The debt service on tax increment financing should represent no more than 0.75% of the total of general fund operating revenue and tax increment district revenue. Maturities of tax increment debt shall be limited to no more than 30 years and the average life of any individual issue shall be no longer than 60% of the longest maturity.

The County's established total debt ratios for general county obligations, tax increment obligations, and special taxing district obligations are as follows;

* Debt service to operating revenue, tax increment revenue and special taxing district revenue	10%
* Debt to Estimated Full Value	1.75%
* Debt per capita	\$1,200
* Debt to personal income	3.5%
* Tax increment district & special taxing district debt as a % of total debt	15%

Review

These policy guidelines shall be reviewed annually during the preparation of the annual budget.



Appendix B
Prince George's County TIF Policy

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND
2011 Legislative Session

Resolution No. CR-38-2011
Proposed by Council Member Toles
Introduced by Council Members Toles, Lehman, Franklin, Patterson,
Turner and Johnson
Date of Introduction May 17, 2011

RESOLUTION

1 A RESOLUTION concerning

2 Economic Development

3 For the purpose of revising the County's policy for the use of Tax Increment Financing and other
4 financial tools and incentives to fund economic and community development projects and
5 initiatives in Prince George's County.

6 WHEREAS, Tax Increment Financing ("TIF") is an economic and community
7 development tool that enables counties and municipalities to borrow money by issuing and
8 selling bonds for the purpose of financing the development of industrial, commercial, or
9 residential areas; and

10 WHEREAS, the Council adopted CR-89-2006 which established a policy for the County to
11 use specific criteria in determining the appropriateness and necessity of applying TIF and other
12 financial incentives to help fund economic and community development projects and initiatives
13 throughout the County; and

14 WHEREAS, the Council adopted CR-98-2010 to revise the TIF policy by adding criteria to
15 strengthen LMBE equity participation; provide for a MBE Plan to be approved by the County's
16 Compliance Manager; require best efforts to afford opportunities for public and private
17 partnerships and to offer creative and unique opportunities for economic and community
18 development projects and initiatives; require certification for all LMBEs; prior to bonds being
19 sold, require certifications from the developer, County Executive and Bond Counsel that all
20 provisions of CR-98-2010 have been complied with; and prior to the sale of the bonds, the
21 Council must review the TIF proposal and certification and approve the same by resolution; and

22 WHEREAS, the economic and community development projects and initiatives that utilize

1 TIF and other financial tools and incentives shall be consistent with the County's General and
2 Sector Plans and other economic and community development policies, strategies/ tools, and
3 guidelines, as well as generate and produce additional significant revenue that will benefit all
4 County citizens and residents; and

5 WHEREAS, the economic and community development policies, strategies and guidelines
6 shall take into consideration and maximize all public and private partnership opportunities,
7 employment opportunities, Minority Business Enterprise ("MBE") equity participation
8 opportunities, opportunities to expand the County's commercial base, and the uniqueness that a
9 new project or initiative can bring to the County; and

10 WHEREAS, the Council has determined that the policy criteria needs to be refined and to
11 add additional criteria.

12 NOW, THEREFORE, BE IT RESOLVED by the County Council of Prince George's
13 County, Maryland, that Prince George's County shall use the following revised criteria in
14 determining the appropriateness and necessity of applying TIF and other financial incentives
15 funded by County taxes to help fund economic and community development projects and
16 initiatives throughout the County:

17 In order to demonstrate appropriateness and necessity, proposed projects and initiatives
18 must:

- 19 1) Be consistent with the County's General Plan and Sector Plans, as well as other
20 economic and community development policies, strategies, and tools;
- 21 2) Generate additional significant revenue for the County;
- 22 3) Meet both a short-term and long-term "But-For Test", which demonstrates that the
23 proposed project or initiative is not feasible without the County's participation and assistance;
- 24 4) Be subject to a "Trigger Mechanism/Look Back Provision", which, on an ongoing
25 basis, examines a project's proposed and projected cash flows, profits, and other financial
26 information to determine whether and when repayment of the County's investment is or may be
27 necessary;
- 28 5) Where appropriate, be used to help fund the revitalization of an area or community in
29 the County;
- 30 6) Provide documentation, prior to any issuance of TIF bonds, showing not less than five
31 percent (5%) of the value of the TIF issued to the developer through either (i) LMBE equity

1 ownership in the entity receiving TIF funds or (ii) LMBE ownership or participation equal to
2 five percent (5%) of the TIF note issued and a Minority Business Enterprise (MBE) Plan must be
3 submitted to include a goal of thirty percent (30%) for local business enterprise (LBE), minority
4 business enterprise (MBE) and local minority business enterprise (LMBE); however, at no time
5 shall the LMBE participation be less than twenty percent (20%) of the available project dollars;

6 7) Not have an adverse impact on the County's credit/bond rating;

7 8) Expand and strengthen employment opportunities with a minimum employment goal
8 of thirty percent (30%) for County residents;

9 9) Expand the County's commercial base;

10 10) Use best efforts to afford opportunities for public and private partnerships;

11 11) Use best efforts to offer creative and unique opportunities for economic and
12 community development projects and initiatives;

13 12) Certification of all LMBEs shall be required. Any LMBE certified by the County, the
14 Maryland Department of Transportation (MDOT), the Washington Metropolitan Area Transit
15 Authority (WMATA), Maryland/District of Columbia Minority Supplier Development Council
16 (or any other organizations with similar certification authority), or any Federal agency shall be
17 deemed certified for purposes of receiving contract awards as a LMBE;

18 13) Any developer or other party receiving TIF assistance estimated at One Million Dollars
19 (\$1,000,000) or more from Prince George's County shall submit a certification to the
20 Compliance Manager, as a condition of receiving such assistance, verifying that all construction
21 contractors and subcontractors, of whatever tier, performing work on the assisted project, shall
22 meet the apprenticeship requirements specified below. Failure to comply with this requirement
23 shall constitute a material breach on the part of the TIF recipient and result in the assessment of
24 One Thousand Dollars (\$1,000.00) liquidated damages per day for each day of non-compliance.

25 (A) The developer or other party receiving TIF assistance participates in a Class A
26 Apprenticeship Program for each separate trade or classification in which it employs craft
27 employees and shall continue to participate in such program or programs for the duration of the
28 project. For purposes of this section, a Class A Apprenticeship Program is an apprenticeship
29 program that is currently registered with and approved by the U.S. Department of Labor or a
30 state apprenticeship agency and has graduated apprentices to journey person status for at least
31 three of the past five years.

1 (B) To demonstrate compliance with this section, the developer or other party receiving
2 TIF assistance shall provide to the Compliance Manager, with this certification, a list of all
3 trades or classifications of craft employees it will employ on the project and documentation
4 verifying it participates in a Class A Apprenticeship Program for each trade or classification
5 listed.

6 (C) A developer or other party receiving TIF assistance may submit a request to the
7 Compliance Manager for a partial waiver of the apprenticeship participation requirements of this
8 Section if a partial waiver is necessary to ensure compliance with the MBE, LBE and LMBE
9 goals of this Section.

10 (D) To obtain such a partial waiver, the developer or other party receiving TIF assistance
11 shall demonstrate that it is unable to meet the applicable apprenticeship participation
12 requirements unless a partial waiver is granted. However, a partial waiver issued under this
13 Subsection shall be approved by the County Council and shall not waive apprenticeship
14 participation requirements beyond the extent necessary to meet the MBE, LBE and LMBE goals
15 of this Section.

16 14) Prior to bonds being sold, the developer, County Executive and Bond Counsel shall
17 certify that the provisions of this resolution have been complied with and that the MBE Plan has
18 been approved by the Compliance Manager in conformance with the MBE Plan Guidelines
19 promulgated by the Compliance Manager; and

20 15) Prior to the sale of the bonds, the Council must review the TIF proposal and
21 certification and approve of the same by resolution.

22 BE IT FURTHER RESOLVED that the County Council periodically may refine these
23 criteria, as well as add additional criteria as experience and circumstances may require.
24

1 BE IT FURTHER RESOLVED that this resolution shall apply to TIF bonds issued
2 following the adoption of this resolution.

Adopted this 19th day of July, 2011.

COUNTY COUNCIL OF PRINCE
GEORGE'S COUNTY, MARYLAND

BY: _____
Ingrid M. Turner
Chair

ATTEST:

Redis C. Floyd
Clerk of the Council

KEY:
Underscoring indicates language added to existing law.

Disclaimer

The U.S. municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author's and may differ from those of the Davenport fixed income Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of me or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

This material has been prepared for information purposes only and is not a solicitation of any offer to buy or sell any security/instrument or to participate in any trading strategy. Any such offer would be made only after a prospective participant had completed its own independent investigation of the securities, instruments or transactions and received all information it required to make its own investment decision, including, where applicable, a review of any offering circular or memorandum describing such security or instrument. That information would contain material information not contained herein and to which prospective participants are referred. This material is based on public information as of the specified date, and may be stale thereafter. We have no obligation to tell you when information herein may change. We make no representation or warranty with respect to the completeness of this material. Davenport has no obligation to continue to publish information on the securities/instruments mentioned herein. Recipients are required to comply with any legal or contractual restrictions on their purchase, holding, sale, exercise of rights or performance of obligations under any securities/instruments transaction.

The securities/instruments discussed in this material may not be suitable for all investors or issuers. Recipients should seek independent financial advice prior to making any investment decision based on this material. This material does not provide individually tailored investment advice or offer tax, regulatory, accounting or legal advice. Prior to entering into any proposed transaction, recipients should determine, in consultation with their own investment, legal, tax, regulatory and accounting advisors, the economic risks and merits, as well as the legal, tax, regulatory and accounting characteristics and consequences, of the transaction. You should consider this material as only a single factor in making an investment decision.

The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

01/13/2014 SK / LM

1 **CITY OF SALISBURY, MARYLAND**

2
3 **REGULAR MEETING**

JULY 14, 2014

4
5 **PUBLIC OFFICIALS PRESENT**

6
7 *Council President Jacob R. Day* *Council Vice President Laura Mitchell*
8 *Councilwoman Eugenie P. Shields*

9
10 **PUBLIC OFFICIALS NOT PRESENT**

11 *Mayor James Ireton, Jr.* *Councilwoman Terry E. Cohen*
12 *Councilman Timothy K. Spies*

13 **IN ATTENDANCE**

14
15 *City Clerk Kimberly R. Nichols, CMC, Assistant City Administrator Terence Arrington, City*
16 *Attorney Mark Tilghman, Public Works Director Michael Moulds, Public Works Deputy Director*
17 *Amanda Pollack, Internal Services Director Keith Cordrey, Assistant Director Internal Services*
18 *- Parking & Procurement Jennifer Miller, interested citizens and members of the press*

19 *****

20
21 **CITY INVOCATION – PLEDGE OF ALLEGIANCE**

22
23 *The City Council met in regular session at 6:06 p.m. in Council Chambers. Council President*
24 *Day called the meeting to order, a moment of silent meditation was held, and the Pledge of*
25 *Allegiance was recited.*

26
27 **COMMUNITY ORGANIZATION PRESENTATION**

28
29 *Jeff and Diana Merritt, Coordinators with Operation We Care, were welcomed to the podium to*
30 *discuss the support given by the organization to men and women in troops deployed overseas*
31 *through the collection of canned goods, granola bars, instant drinks and oatmeal, microwave*
32 *popcorn, Pop Tarts, instant tea, personal care products, etc. Volunteers with the organization*
33 *pack and send the care packages to troops overseas. They also actively support the Wounded*
34 *Warriors organization. In its seventh year now, the project continues with the support of many*
35 *people, local businesses and civic organizations.*

36
37 *For more information on how to help, visit the website at OperationWeCare.org, email the*
38 *organization at OperationWeCare.org@gmail.com or call 410-713-8940.*

39
40 **ADOPTION OF LEGISLATIVE AGENDA**

42 Mrs. Shields moved, Mrs. Mitchell seconded, and the vote was unanimous (3-0) to approve the
43 Legislative Agenda as presented.

44
45 **CONSENT AGENDA** – presented by City Clerk Kim Nichols

46
47 The Consent Agenda was unanimously approved on a 3-0 vote in favor on a motion and
48 seconded by Mrs. Shields and Mrs. Mitchell, respectively:

- 49
- 50 • May 27, 2014 closed session minutes
 - 51 • June 2, 2014 closed session minutes
 - 52 • June 23, 2014 regular meeting minutes
 - 53 • June 23, 2014 closed session minutes
 - 54 • Resolution No. 2413 – declaring that Salisbury Dance Academy is eligible to receive
55 Enterprise Zone benefits for property located at 201 W. Main Street, Salisbury, Maryland
 - 56 • Resolution No. 2414 - declaring that Devreco, LLC is eligible to receive Enterprise Zone
57 benefits for property located at 115 South Division Street, Salisbury, Maryland
 - 58 • Resolution No. 2415 – approving the appointment of Paul G. Youngk to the Marina
59 Committee for term ending 1/31/2016
 - 60 • Resolution No. 2416 – approving the reappointment of Richard H. Parsons to the Marina
61 Committee for term ending 1/31/2016
 - 62 • Resolution No. 2417 – approving the reappointment of Tom Ayd to the Traffic & Safety
63 Advisory Committee for term ending 7/31/2017
 - 64 • Resolution No. 2418 – approving a loan to Echelon Sby, LLC from the City’s Revolving
65 Loan Fund to assist in the renovation of the building located at 100 North Division
66 Street, Salisbury, Maryland 21801

67
68 **AWARD OF BIDS** – presented by Assistant Director of Internal Services – Procurement &
69 Parking Jennifer L. Miller

70
71 The Award of Bids, consisting of the following items, was unanimously approved on a 3-0 vote
72 on a motion by Mrs. Shields that was seconded by Mrs. Mitchell:

- 73
- 74 • Change Order #2 Contract A-07-14 Street Improvements – \$354,000.00
75 Curb, Gutter & Sidewalk Construction
 - 76 • Change Order #5 Contract A-22-12 (2nd renewal) – \$205,000.00
77 Citywide Blacktop Program

78
79 **ORDINANCES** – presented by City Attorney Mark Tilghman

- 80
- 81 • Ordinance No. 2295 – 2nd reading - granting a utility easement to Wicomico County,
82 Maryland across City owned property along Beaglin Park Drive at Shamrock Drive in
83 Salisbury, Maryland

84

85 *Mrs. Shields moved, Mrs. Mitchell seconded, and the vote was unanimous to approve*
86 *Ordinance No. 2295 for second reading.*

- 87
- 88 • *Ordinance No. 2296 –2nd reading – pursuant to Chapter 17.228 of Title 17, Zoning of*
89 *the Salisbury Municipal Code and Section 4.04 of Article 66b of the Annotated Code of*
90 *Maryland for the purpose of amending Section 17.04.120, Definitions, and Section*
91 *17.76.020b, Light Industrial District to add a definition for an outdoor storage yard and*
92 *to add an outdoor storage yard as a use permitted by special exception*

93
94 *Mrs. Mitchell recused herself from the discussion.*

95
96 *Mrs. Shields moved, Mr. Day seconded, and the vote was unanimous (2-0) to approve*
97 *Ordinance No. 2296 for second reading. Mrs. Mitchell abstained from the voting.*

- 98
- 99 • *Ordinance No. 2297 – 2nd reading – supplementing a Right of Way Agreement with*
100 *Delmarva Power & Light Company across City owned property between North Park*
101 *Drive and South Park Drive in Salisbury, Maryland*

102
103 *Mrs. Mitchell moved, Mrs. Shields seconded and the vote was unanimous to approve*
104 *Ordinance No. 2297 for second reading.*

105
106 **PUBLIC COMMENTS**

107
108 *One member of the public provided the following comments:*

- 109
- 110 • *Expressed interest in the Revolving Loan Fund to borrow money to improve his business*
111 *and received information pertaining to the loan process*

112
113 **ADJOURNMENT**

114
115 *With no further discussion, President Day adjourned the Legislative Session at 6:48 p.m.*

116
117
118 _____
119 *City Clerk*

120
121
122 _____
123 *Council President*

1 CITY OF SALISBURY
2 WORK SESSION
3 JULY 21, 2014
4

5 Public Officials Present
6

Council President Jacob R. Day
Mayor James Ireton, Jr. (left - 5:00 p.m.)
Councilman Timothy K. Spies

Vice President Laura Mitchell
Councilwoman Eugenie P. Shields
Councilwoman Terry E. Cohen (teleconferenced - 5:02 p.m.)

7
8 In Attendance
9

10 City Clerk Kimberly R. Nichols, CMC, City Administrator M. Thomas Stevenson, Jr., Public
11 Works Deputy Director Amanda Pollack, Internal Services Assistant Director – Procurement
12 Jennifer Miller, City Attorney Mark Tilghman, interested citizens and members of the press.
13 -----
14

15 On July 21, 2014 Salisbury City Council convened in a Work Session at 1:36 p.m. in Council
16 Chambers (Room 301) of the Government Office Building.
17

18 **Small Business and Veteran – Owned Small Business Procurement Preference Program**
19

20 Internal Services Assistant Director – Procurement Jennifer Miller joined Council at the table to
21 discuss the Small Business and Veteran – Owned Small Business Procurement Preference
22 Program and associated ordinance.
23

24 Ms. Miller explained the State of Maryland Small Business Preference Program is the basis for
25 the City’s proposed Small Business Preference Program. She provided the following
26 information:
27

- 28 • Procurement will determine which competitively-bid procurements would likely result in
29 maximum small business participation based on availability of qualified small businesses
- 30 • Procurement will accept the most favorable responsive bids from responsible small
31 businesses if the bids do not exceed the most favorable responsive bids received from
32 bidders who are not a small businesses by the following percentages: 5% Small Business
33 Preference; 7% Veteran-Owned Small Businesses; and 8% Disabled-Veteran-Owned
34 Small Businesses.
35

36 After Council discussion, unanimous consensus was reached to advance the ordinance to
37 legislative session.
38

39 **North Prong Presentation**
40

41 Dr. Judith Stribling and Amanda Pollack joined Council and presented the North Prong
42 Assessment summary (attached as a PDF file and made part of the minutes).
43

44 Dr. Stribling explained the program mission was to gather information for sharing with the
45 public in order to restore the Wicomico River while engaging the public through volunteering.
46

47 Amanda Pollack provided the following summary of the City's projects that are reflected in
48 Dr. Stribling's report:
49

- 50 • Part of the Caustic building project at the Paleo Water Plant was including a bio
51 retention area there, and construction should begin next week. Rain barrels were added
52 as part of that project.
- 53 • We need to examine municipal facilities for implementation of pollution prevention
54 practices
- 55 • Recently the City has received proposals from consultants to do a storm water pollution
56 prevention plan at the City Yard including staff training
- 57 • Working on a grant application through the Chesapeake Bay Trust Watershed
58 Implementation Plan funding package to install an underground sand filter at the City
59 Yard as a pollution prevention practice
- 60 • In the report, the Plaza is targeted as an area for possible impervious area removal. This
61 will be addressed as part of the Main Street Master Plan.
62

63 The presentation was for Council's information only, with no legislative action taken or
64 consensus reached.
65

66 **SWED Quarterly Economic Update** 67

68 Council was joined by SWED Director Dave Ryan and President Bob Moore to receive a
69 quarterly update on the local economy. Highlights of the session included the following:
70

- 71 • Service sector jobs seem to be growing rapidly
- 72 • The area is in a slow but steady recovery
- 73 • The housing market is still coming down slowly
- 74 • Salisbury/Wicomico County is fortunate to have a diversified base which includes
75 industries such as poultry, pharmaceuticals, and healthcare
- 76 • Salisbury/Wicomico County has people involved in great entrepreneurial efforts
77

78 The update was for Council's information only, with no legislative action taken or consensus
79 reached.
80

81 **Resolution of Support for Lodges at Naylor Mill – Phase 2** 82

83 Rick Della, representing Interfaith Housing, joined Council at the table and reported the partners
84 are seeking support from the City of Salisbury to obtain financing from the Maryland
85 Department of Housing and Community Development (DHCD) or the Community Development
86 Administration (CDA) for the second phase of the Lodges at Naylor Mill senior apartment
87 facility. The project was previously approved by Council in July 2013 but was not selected by
88 DHCD or CDA for funding. He stated that Interfaith Housing was interested in reapplying for
89 the \$2 million in funding and requested the City's support of the project again this year.

90
91 After discussion, Council reached unanimous consensus to advance the resolution of support to
92 the August 11, 2014 Legislative Session.

93
94 (Council took an eight minute break and reconvened in Work Session at 3:28 p.m.)

95
96 **Redevelopment Negotiation Process**

97
98 David Wilk, the City's Public - Private Partnership consultant, was invited to join Council to
99 discuss the downtown redevelopment process. Mr. Wilk provided his professional background
100 (He was National Chair of Corporate Real Estate and Advisory Services for Sperry Van Ness,
101 Corporate Valuation Advisor and former Adjunct Professor of Real Estate Finance at the
102 University of Delaware Lerner Business School) and told Council this initial report would not
103 have many details yet as the project began only a week or so ago.

104
105 Mr. Wilk outlined the following stages in which the real estate development would occur:

- 106
107 1. Idea inception
108 2. Idea refinement
109 3. Feasibility (currently this project is in the idea refinement stage, leading towards the
110 feasibility stage)
111 4. Contract Negotiations
112 5. Create land disposition contract which will be a development agreement between Harkins
113 and the City
114 6. Construction will begin
115 7. Certificate of Occupancies issued
116 8. Asset management

117
118 The update was for Council informational purposes only, with no legislative action taken or
119 consensus reached. Mr. Wilk will return periodically to report on the process.

120
121 **Fundraising Discussion with Presidents of Volunteer Corp.**

122
123 Deputy Chief Lee Smith joined Council at the table to discuss the volunteer fire component's
124 time commitments, fundraising, recruiting and retaining personnel.

125
126 He discussed the Fire Department's annual fundraiser, a solicited mailing sent out in October
127 each year. Carnivals, gun bashes and bingos are done at other Fire Departments in the County
128 but in most cases alcohol is served, but the Salisbury Fire Department does not serve alcohol.
129 The Salisbury auxiliaries fundraise to support the Fire Department.

130
131 Deputy Chief Smith handed out the memo and volunteer status report, which is attached and
132 included as part of these minutes.

133
134 The discussion was for Council informational purposes only and no consensus was reached or
135 legislative action required.

136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180

Complete Streets

Council President Day reported on the Complete Streets Policy Development work shop he attended in Mt. Rinnier, MD, provided by Smart Growth America for Maryland municipalities.

Mr. Day explained the process would begin with a resolution to adopt a policy. Later, an ordinance would be passed that outlines changes to the street section of the City Code or adopts specific standards through a set of design guidelines. He reported the City currently uses the American Association of State Highway and Transportation Officials (AASHTO) standards, but as a recipient of the Smart Growth America Building Blocks grant, the adoption of the National Association of City Transportation Officials (NACTO) Street Design Guide will be recommended. The drafted resolution includes language stating the City would consider adopting NACTO and the Urban Bike Lane design guide.

Council reached unanimous consensus to advance the resolution to legislative session.

Youth Civics Council

Mr. Day invited Brittany Goff, Youth Civics Council Coordinator, to the podium to introduce the Youth Civics Council members present to present their reports: Cole Davis, Ahmed Osman and Maddy Sherwood.

Messrs. Davis and Osman identified two main recommendations for Salisbury in their PowerPoint presentation: to remove planters on W. Main Street in order to allow healthy two-way traffic flow and to completely overhaul the existing Enterprise Zones in Salisbury.

Ms. Sherwood reported on youth suicide and developing support groups for the youth.

The Council will hear from more Youth Civics Council members on upcoming agendas.

(Council took a ten minute break and reconvened in Work Session at 5:01 p.m.)

Election Redistricting

Council President Day called Councilwoman Cohen, as she had requested to teleconference for the discussion.

Mr. Stevenson reported that Mayor Ireton was requesting Council consideration to amend the City Charter SC1-20 to create (5) election districts in the City of Salisbury. The previous Charter Resolution passed in June 2012 changed the size of the voting districts and provided for the 2015 November election of all Council Members and Mayor for four year terms. He added that the charter change would need to be approved soon in order to allow City Attorney Tilghman enough time to seek additional counsel and schedule the required case with the court.

181 Planning & Zoning Technical Services Coordinator Frank McKenzie reported on the minority
182 versus non-minority numbers in the two-district map for 2015:

- 183
- 184 • District 1 – Total population - 12,013 (adjusted Black population – 6,665; - 55.48%)
 - 185 • District 2 – Total population – 18,594 (adjusted Black population – 3,992; - 21.47%)
- 186

187 Mr. Spies stated he had previously requested a map of the City identifying rental versus owner-
188 occupied properties with overlays of both proposals and had not yet received the map. Mr.
189 Stevenson reported that the completed report contained numerous potential mistakes and was
190 sent back to Munis for review. Once received from Munis, Mr. McKenzie will prepare the map.

191

192 After discussion, Council reached consensus (3 – 2) to advance the legislation for the Charter
193 change to create five election districts. Councilmembers Day, Mitchell and Shields agreed with
194 the proposed legislation; Councilmembers Cohen and Spies preferred the Two District Plan.

195

196 **Council Discussion**

197

198 President Day reported the next Coffee With Your Council was rescheduled from July 23, 2014
199 to August 20, 2014 at 6:00 p.m.

200

201 **Adjournment**

202

203 President Day adjourned the Work Session at 6:00 p.m.

204

205

206 _____

207 City Clerk

208

209

210 _____

211 Council President

Wicomico River Watershed Plan



Final Stakeholder Meeting

6/24/2014

Reid Christianson, PE, PhD

Water Resources Engineer

rdc@cwpa.org

410-461-8323 x 224

North Prong Assessment History

2011: National Fish & Wildlife Foundation grant to Salisbury

desktop assessment of the entire Wicomico River watershed
field assessment of the South/East Prong subwatershed**

2012: Chesapeake Bay Trust grant to Wicomico Env. Trust

field assessment of the Tony Tank subwatershed**

2013: Chesapeake Bay Trust grant to WET

Field assessment of the North Prong subwatershed**

Technical work was contracted to the Center for Watershed Protection, which led field assessments and analyzed data. Salisbury employees, WET members and others participated in the field assessments.

**These three subwatersheds have the greatest impacts to the river, encompass the city jurisdiction and have been targeted for restoration.

About the Center for Watershed Protection

- National non-profit 501(c)3 organization founded in 1992
- 15 full-time professional staff
- Located in Ellicott City, MD

What we do:

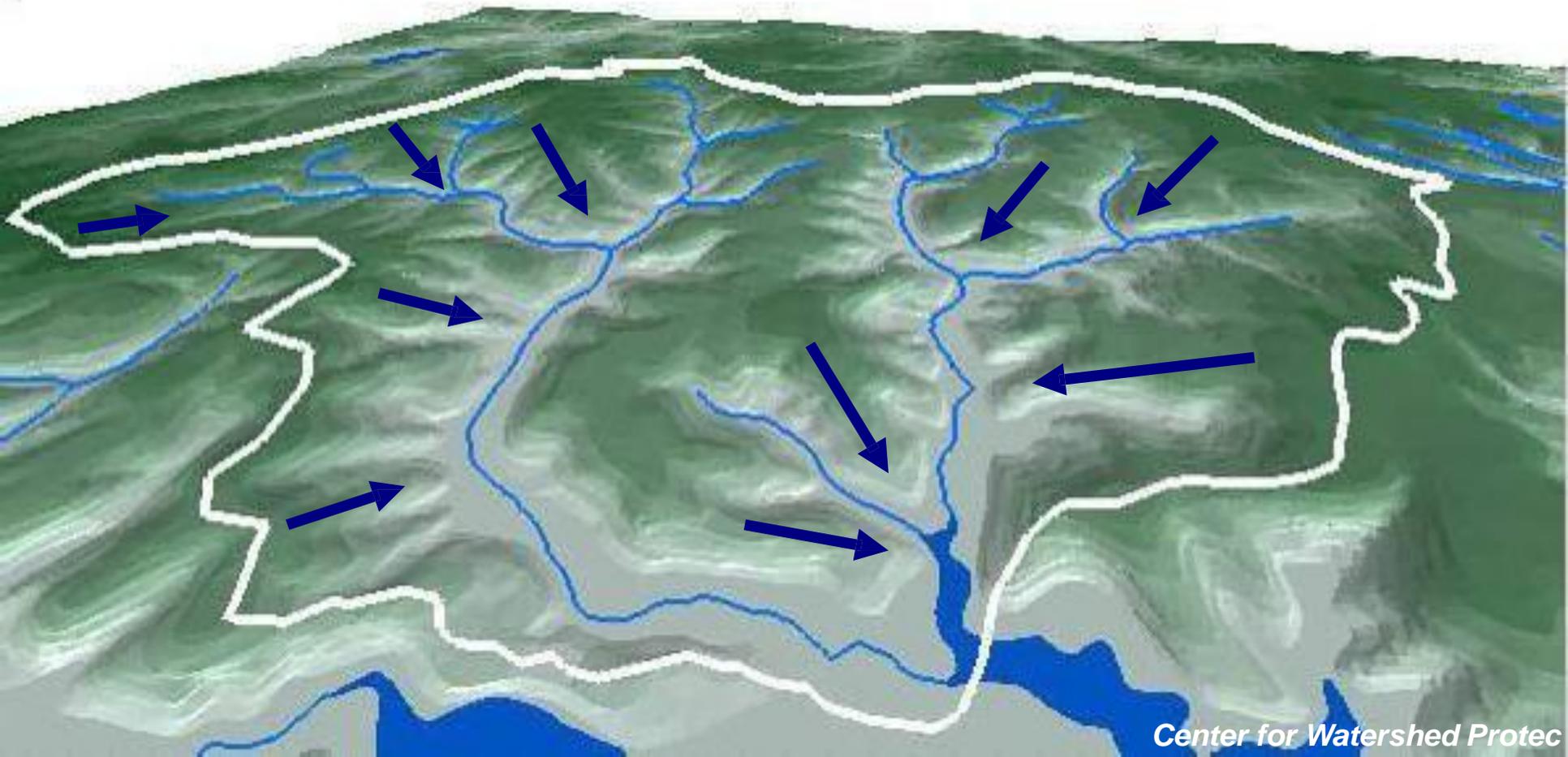
- Distill research into practical tools
- Provide local watershed services
- Train others to manage watersheds
- Center for Watershed Protection Association (CWPA)

www.cwp.org

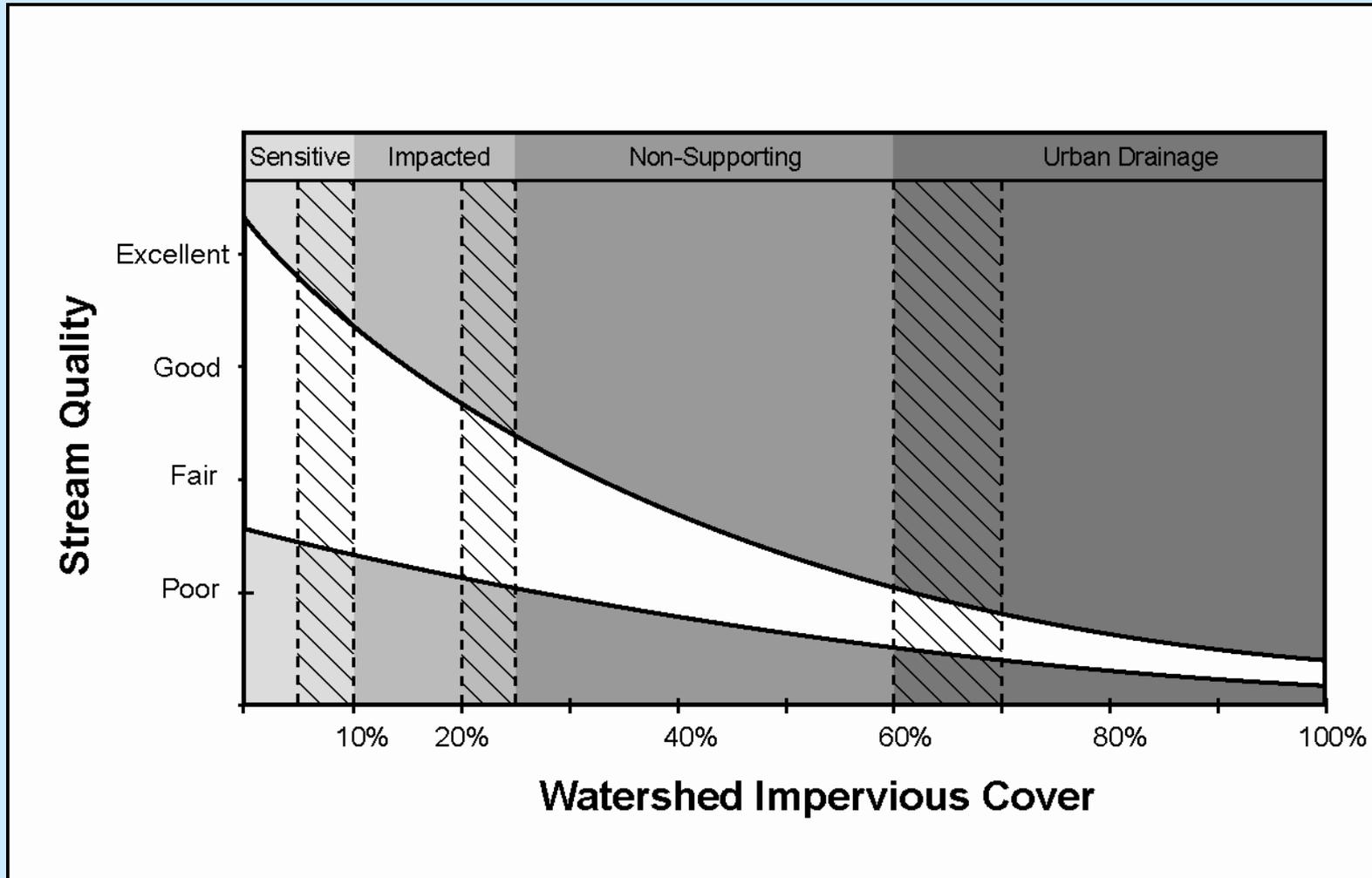


What Is a Watershed?

A watershed is the area of land that drains to a particular point along a stream



Relationship Between Impervious Cover & Water Quality



Stream Impacts



Why do watershed planning?

- **Regulatory**
 - Chesapeake Bay Total Maximum Daily Load (TMDL)
 - National Pollution Discharge Elimination System (NPDES)
 - Local TMDLs
 - CWA Antidegradation Policy
 - Wetlands and Floodplains
 - Safe Drinking Water Act
 - Endangered Species Act
- **Local**
 - Link to comprehensive planning and greenways
 - Protect water supply
 - Address flooding complaints
 - Protect commercial and recreational amenities
 - Align with local program goals & ordinances
 - Plan capital improvement budget

Common Outcomes of Watershed Planning

Actions

- Adopt/update development regulations
- Conserve or acquire critical lands
- Improve watershed awareness & stewardship
- Integrate restoration efforts into municipal operations
- Create a watershed organization

Other

- **Enhance** local capacity to manage watershed development
- **Improve** or **maintain** quality of water resource

Projects

- Plant trees in buffers
- Construct stormwater retrofits
- Stabilize streambanks
- Fix illicit discharges
- Maintain/repair clogged culvert

Watershed Planning Elements



Desktop Analysis

- Land use/Impervious Cover Analysis
- Evaluate Local Regs & Programs
- Pollutant Load Modeling



Field Assessment

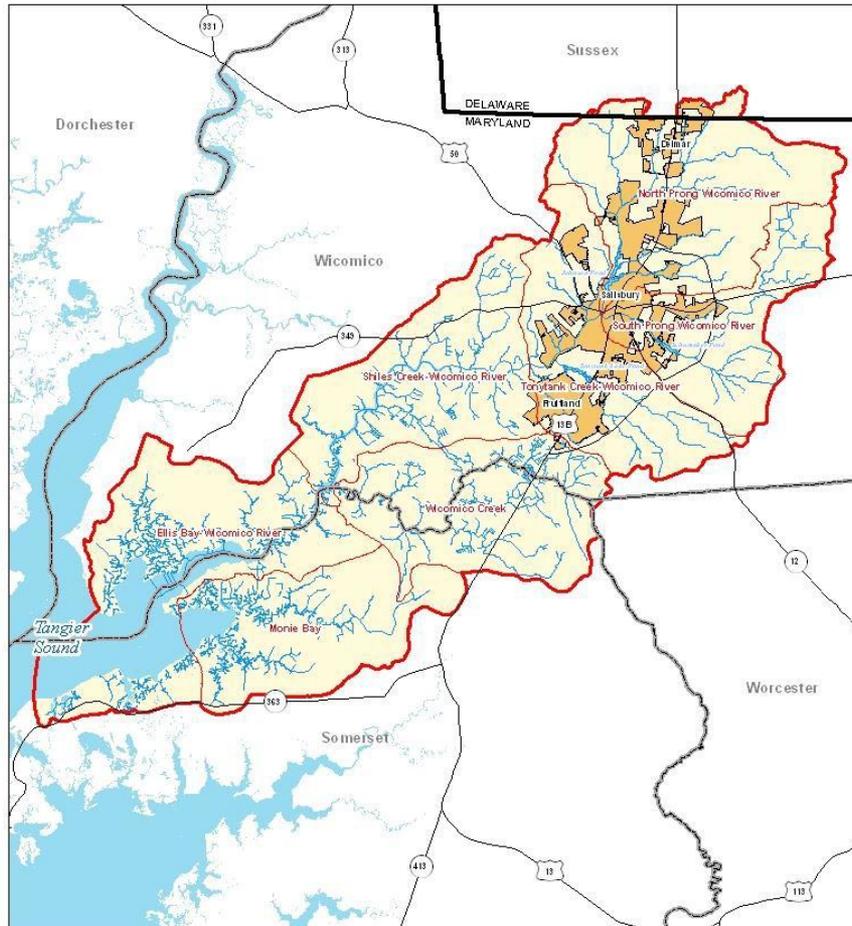
- Stream Assessments
- Pollution Prevention Inventory
- Conservation Area Assessments
- Stormwater Retrofit Inventory



Writing and Talking

- Stakeholder Meetings
- Baseline Assessments
- Project Ranking Process
- Draft/Final Watershed Plan

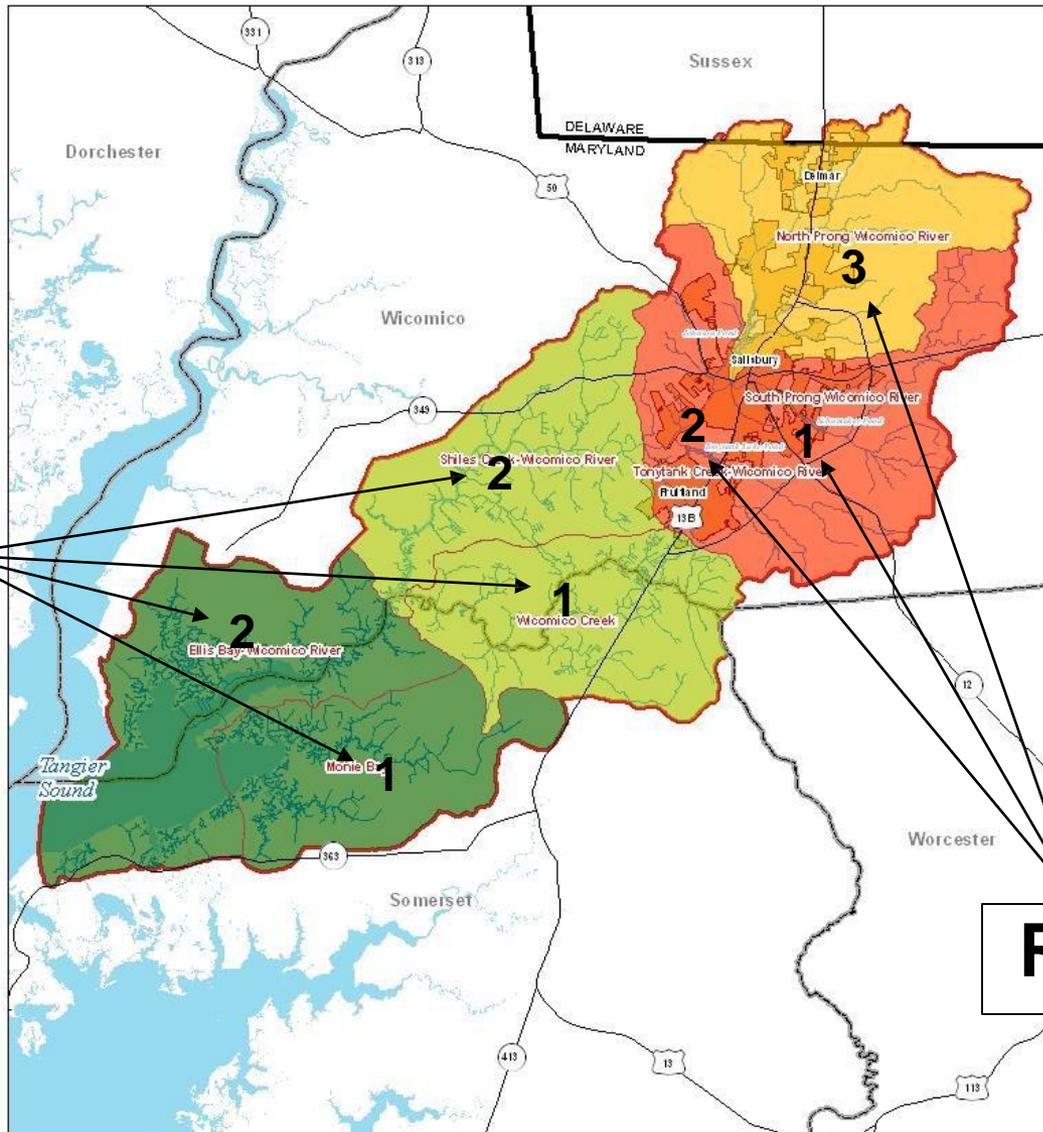
Wicomico River Watershed



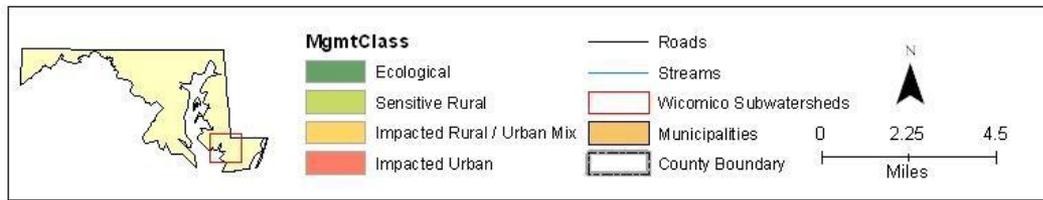
- 230 square miles
- 1% in Sussex County, 30% Somerset County, 69% Wicomico County
- 27% agricultural, 25% wetland, 18% forest, 15% developed & 9% open water
- 22% of stream length is impaired
- 7 subwatershed management units based on USGS data

Management Classification	Definition
Ecological	<5% impervious cover >60% wetland/forest and <25% crop/pasture >40% targeted ecological area
Sensitive Rural	<5% impervious cover <60% wetland/forest and >25% crop/pasture 10-25% stream length impaired
Impacted Rural / Urban Mix	5-10% impervious cover <60% wetland/forest and >25% crop/pasture >25% stream length impaired
Impacted Urban	≥ 10% impervious cover >25% stream length impaired

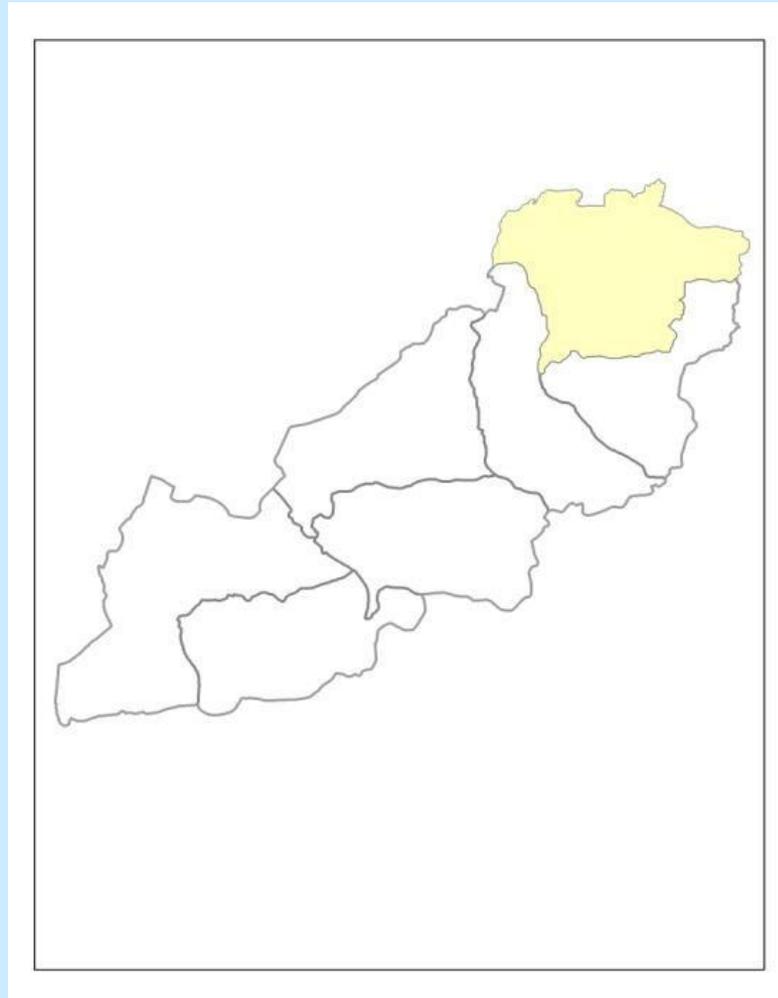
PROTECT



RESTORE



North Prong Action Plan



North Prong

Subwatershed Characteristics

North Prong Subwatershed Characteristics		
Drainage Area		24,834 acres (38.8 sq. mi.)
Existing Impervious Cover		1,947 acres (7.84%)
Stream Miles		44.76 miles
2006 Land Use	Developed, Open Space	10.2%
	Developed, Low Intensity	6.3%
	Developed, Medium Intensity	4.0%
	Developed, High Intensity	2.6%
	Forest / Shrub	28.9%
	Cropland and Pasture	34.4%
	Woody & Herbaceous Wetlands	12.0%
Jurisdictions as Percent of North Prong	14.2% Salisbury 4.3% Delmar 76% Wicomico County	

Land Characterizations: South Prong, Tony Tank, and North Prong

- Area:
 - South Prong – 14,816 acres (11.2% imp.)
 - Tony Tank – 18,564 acres (9.9% imp.)
 - North Prong – 24,834 acres (7.8% imp.)
- Dominant Land Use:
 - South Prong – Cropland and Pasture (30.8%)
 - Tony Tank – Cropland and Pasture (25.9%)
 - North Prong – Cropland and Pasture (34.4%)

Land Characterizations: South Prong, Tony Tank, and North Prong

- Stream Length:
 - South Prong – 32.8 miles
 - Tony Tank – 37.7 miles
 - North Prong – 44.8 miles
- Primary Jurisdiction:
 - South Prong – Wicomico County (83%)
 - Tony Tank – Wicomico County (73%)
 - North Prong – Wicomico County (76%)

North Prong Field Assessment

- **November 14-15, 2013**
- **4 teams, each with a CWP staff person and volunteer**



Searching for Opportunities

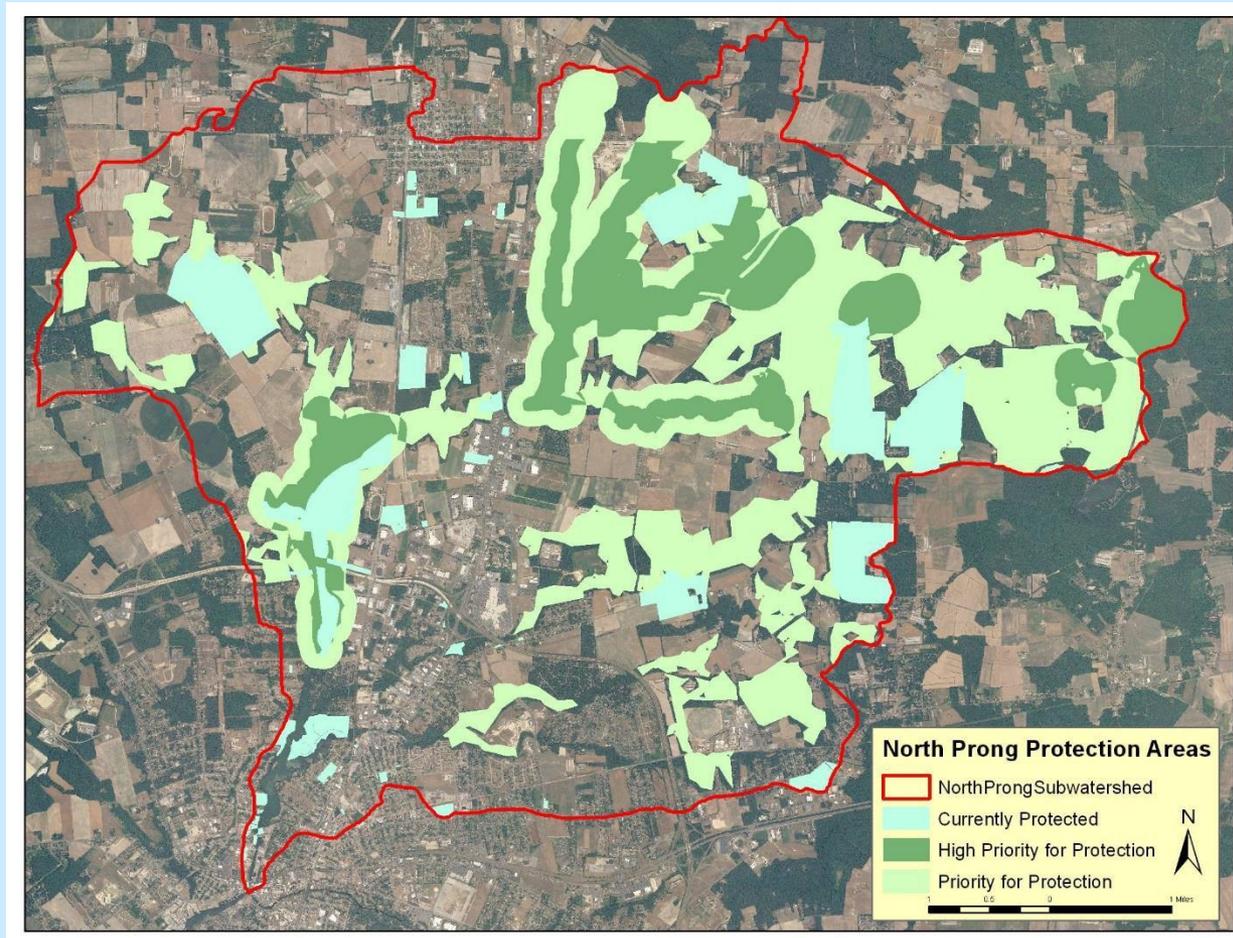
- Streams – Impacts and restoration opportunities
- Neighborhoods – Pollution severity and restoration potential; retrofit opportunities
- Hotspots - Assessment and stormwater retrofit opportunities
- Stormwater retrofits – Restoration opportunities

Project Prioritization

Project Screening Factor	Total Weight
Cost	20
Community Education and Involvement	12
Visibility	10
Feasibility	15
Water Quality Improvement	30
Ecological Benefit	12
Protection Priority, DNR	15
Wicomico Watershed Goal 1	2
Wicomico Watershed Goal 2	2
Wicomico Watershed Goal 3	2
Total Points	120

Protection Priorities

- 2,153 acres of high priority area
- 5,783 acres of priority area



North Prong Streams General Findings

- Walked 7.8 miles of stream (17%)
- Assessed 19 stream reaches: 7 excellent, 2 good, 6 fair, 2 poor and 2 very poor
- Identified 18 projects



Stream Reach Rating



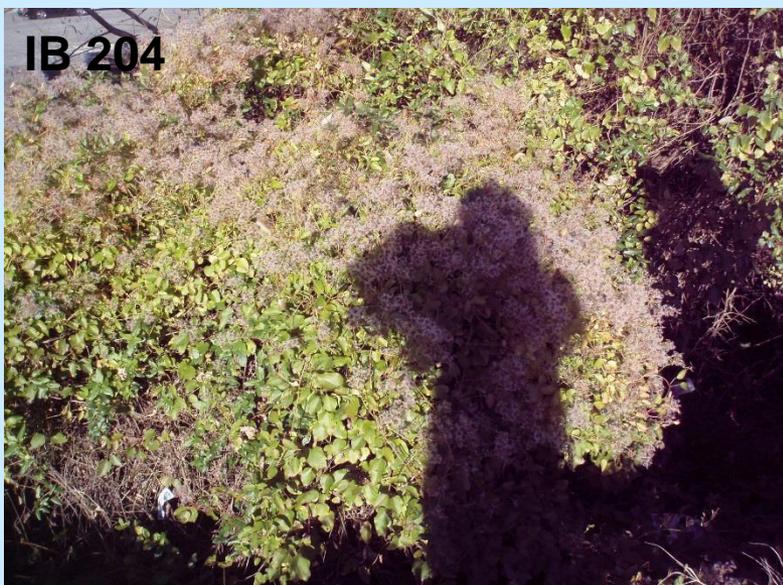
North Prong Streams

General Findings Continued

- Lower reaches – trash
- Upper reaches - areas of good habitat but several impacted buffers
- Channel modifications throughout the subwatershed (concrete channels, armored banks, channelized streams)
- Issues with invasive Japanese knotweed

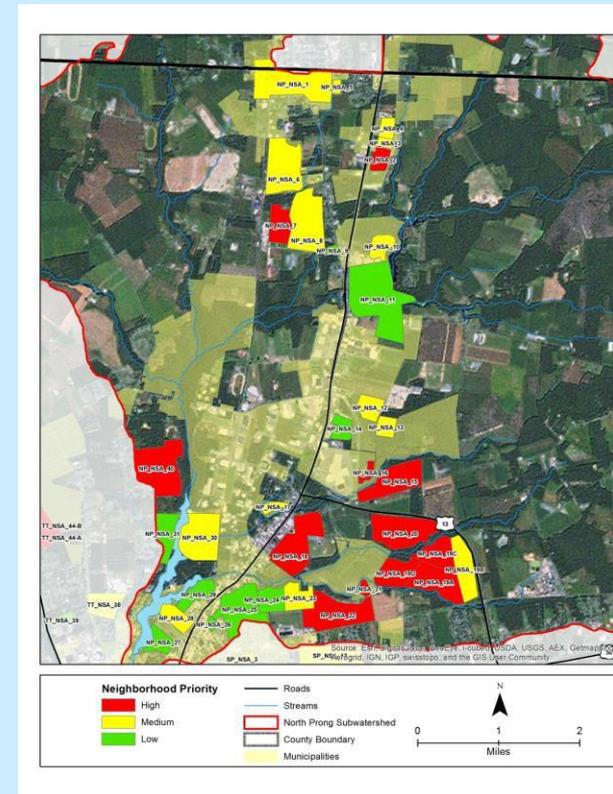
Priority Stream Projects

- Buffer planting and invasive removal at IB 105 (1 and 2)
- Buffer planting along IB 104
- Invasive species removal along IB 204
- Trash removal along TR 101a, 106_1, and 204_2



North Prong Neighborhoods General Findings

- 35 neighborhoods visited
- Pollution severity index – 14 low, 18 moderate, 3 high
- Restoration potential – 15 low, 20 moderate
- Less opportunity north of Rt. 13 beltway – newer homes



High Pollution Severity Index

- NSA 15 – potential for better lawn/landscaping practice, tree planting, rain barrels, leaf pickup, and lawn education.
- NSA 19A – potential for better lawn/landscaping practice, better management of common space, pond retrofit, pool education, and tree planting
- NSA 20 – potential for better lawn/landscaping practice, pond retrofit, and septic maintenance

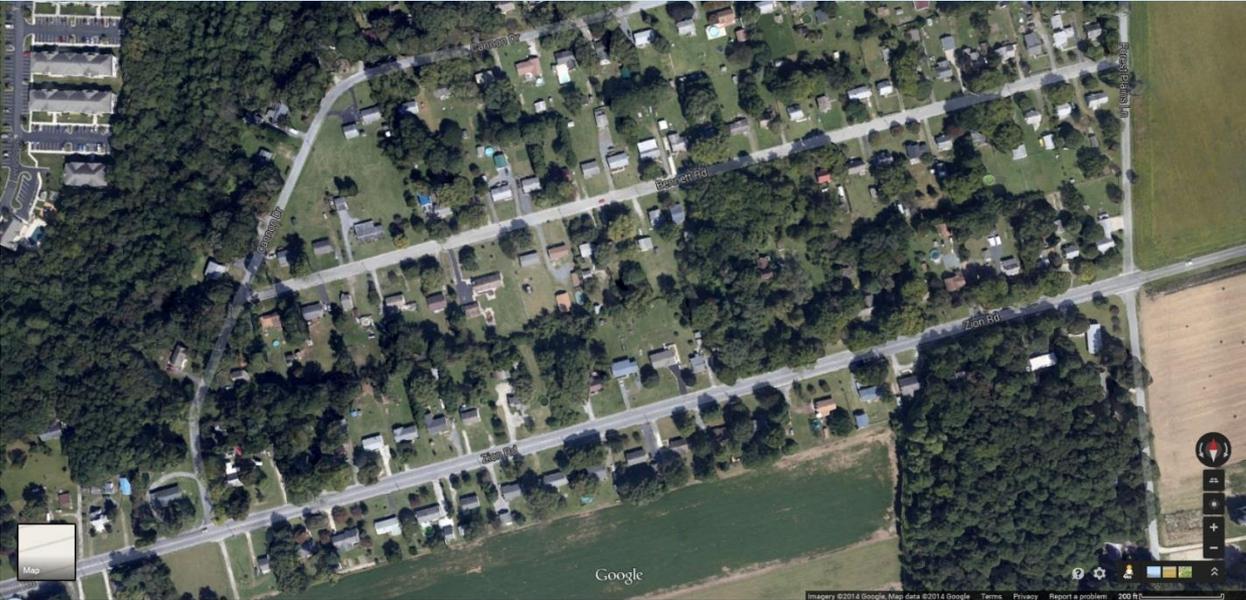
NSA 20



NSA 19A



NSA 15

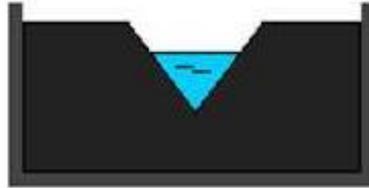


Other general/potential neighborhood projects

- Ditch Restoration
- Amend soils to promote infiltration (sand/compost)
- Add water control structures (in channel/ditch)
- Install bioretention / constructed wetlands



Rectangular Weir with End Contractions



Y-Notch Weir

Sharp-Crested Rectangular and Y-Notch Weirs

North Prong Hotspots

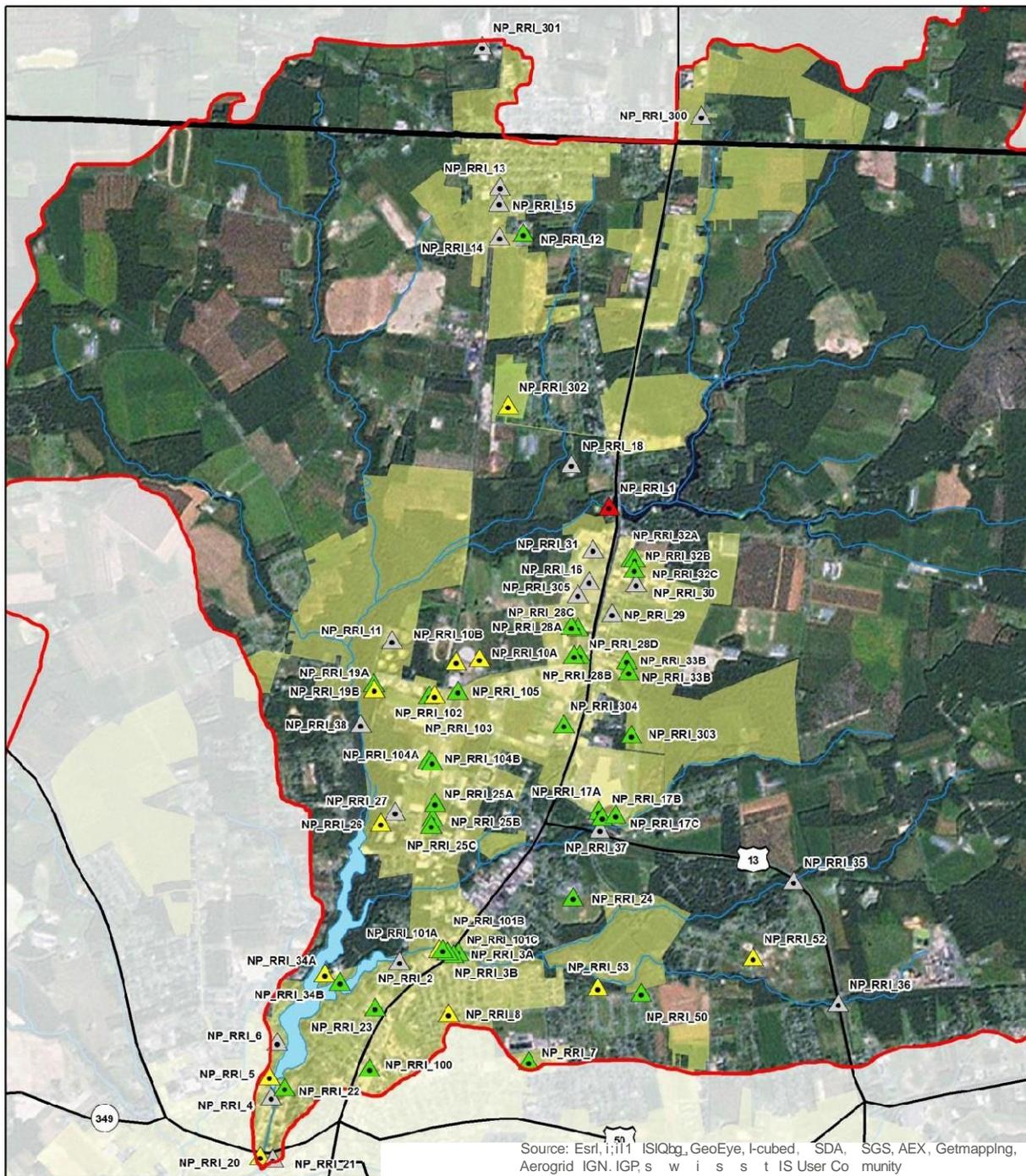
General Findings

- 29 sites were assessed
- 1 site identified as severe
- 4 sites identified as confirmed hotspots
- 4 sites identified as potential hotspots
- 20 sites were not a hotspot
- Contributors
 - Vehicle operations
 - Outdoor material storage
 - Waste management

Stormwater Retrofit General Findings

- 70 sites visited
- 51 retrofits identified
 - 33 sites
 - 138 acres treated
- Types of retrofits
 - Bioretention, infiltration, constructed wetland
 - Permeable pavement, impervious cover removal
- Focus on water quality treatment

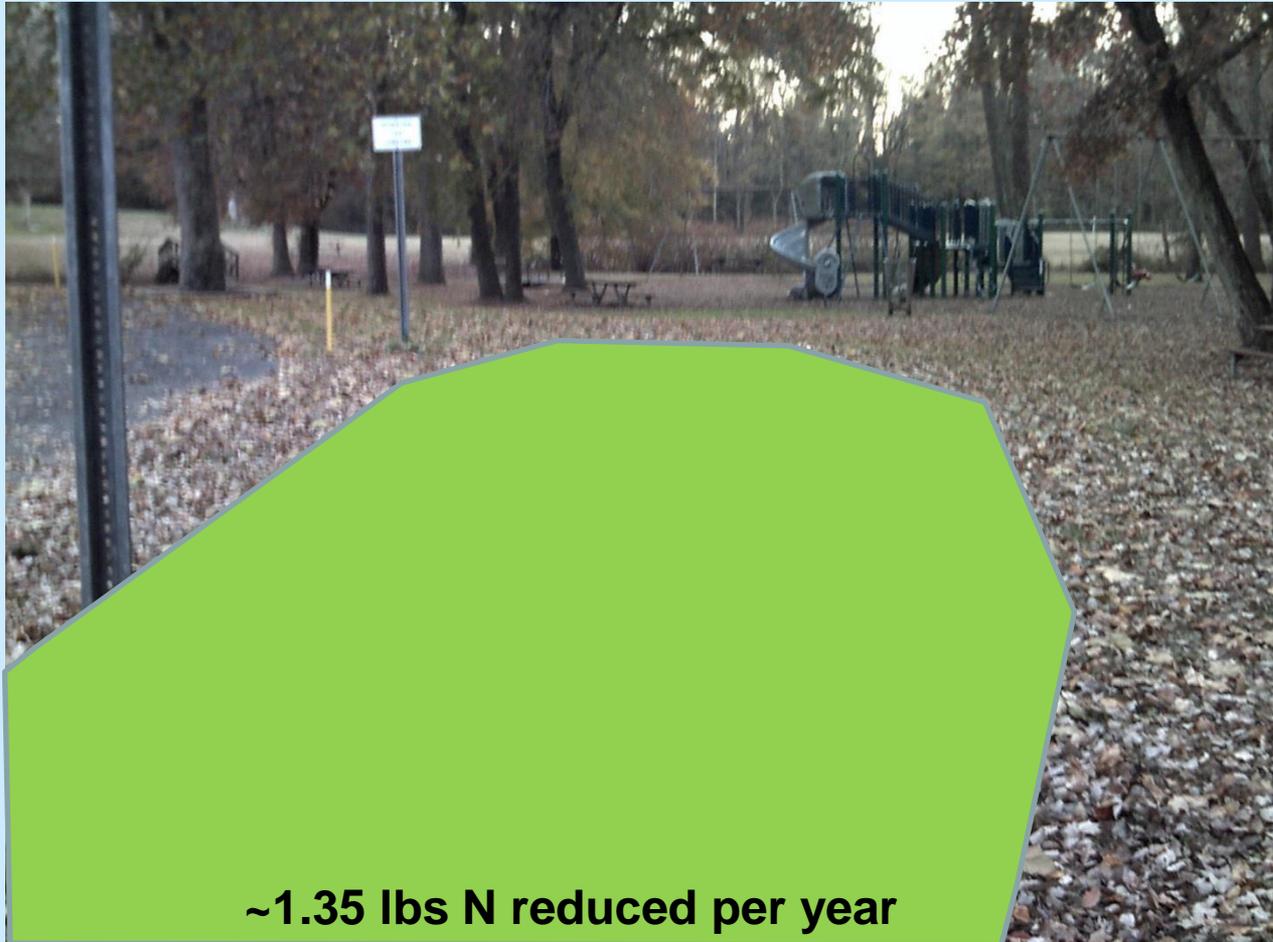




Priority Retrofit Projects

- Wicomico Tourism Center (bioretention)
- Two at the water treatment plant (bioretention)
- Winter place little league park (infiltration)
- East and North Salisbury Elementary Schools (stormwater planter & infil.)
- Two at Deers Head Hospital (infil. & RSC)
- Doverdale Park (Permeable Pavers)
- Corrections/Detention Center (wetland)

Wicomico Tourism Center





If all new stormwater retrofit projects were implemented:

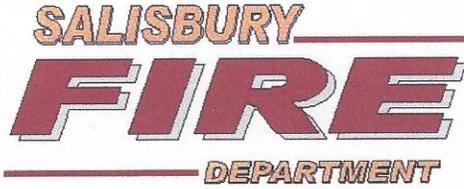
- Reduce TN by 325 lb/yr;
- Reduce TP by 29 lb/yr; and
- Reduce TSS by 20,362 lb/yr
- Cost: \$3.9 million
- Potentially more reduction from retrofitting existing practices:
 - 104 lbs/yr TP; 469 lbs/year TN; 12,448 lbs/year TSS

Questions?



Reid's contact info:

rdc@cwpp.org 410-461-8323 x224



*From the
Office of the
Chief*

To: Chief Rick Hoppes

Date: 06/29/12

From: Deputy Chief Lee Smith

Subject: Re: Volunteer time commitments

Good morning Chief, I hope that the attached information will be beneficial for the City Council to understand what the Volunteer Fire component means to the City of Salisbury, and realizes the value that these dedicated men and women bring to our organization.

Our Volunteer component is available to respond to emergencies 24 hrs a day, 7 days a week, 365 days a year. They get up out of a warm bed in the middle a cold winter night to help someone in trouble, as well as leave their families from dinner, special events, and holidays to lend a helping hand. Delegate Norman Conway once told me "What other organization can you alert for manpower on a pager, and in a matter of less than 10 minutes have all the help you need to perform the necessary task"? I remember on the tragic event that occurred on September 11, 2001, and we alerted for standby crews at all of Salisbury's stations. In a matter of 10 minutes, we had crews to man all the apparatus that was in the City, ready to respond in the event of further attacks. The Volunteer fire service is committed to serve the public in Salisbury, just as they are in other parts of the United States.

I think that our men and women do an awesome job performing dangerous tasks without due regard for their own personal commitments. I think where we lack sometimes is marketing ourselves, to the citizens to let them know the countless hours that are required to become a volunteer in the City of Salisbury. In addition, we hold our members, and officers to a higher standard that many of our departments in our area. If anyone truly feels that the Volunteer fire service is easy, they should fill out an application, apply, and go through the required training to become a volunteer. Also be prepared to give up many nights away from your family to attend these classes, since they also work full time jobs for their lively hood.

We never know when emergencies are going to occur, however what is important to know is that when we have personnel to respond, we have the proper tools and training to mitigate those situations without loss of life or injuries. Station 1 and Station 2 are not staffed 24 hours per day like Station 16 is, and respond to all calls for service from 7:00 PM to 7:00 AM during the week, and all weekend. Due to budget restraints, Station 2 is completely alerted for a volunteer response. In addition to that, Station 2 runs more calls for service than any other department in Wicomico County.

The members are also required to attend meetings, monthly training drills, as well as fire alarms to maintain their status within the City as well as their own organizations. When a member makes a commitment to become a Volunteer, the first 2 years are very time consuming in gaining the mandatory training required. In addition, they participate in standby crews to fill in for career personnel that are, as well as assist with Fire Prevention, and other fire safety displays. Public image is very important to Salisbury Fire Department, and our staff work hard to uphold that reputation.

Below are a list of the minimum requirements, and time that our Volunteer component is required to achieve, and maintain.

Firefighter

Firefighter 1 training	108 hrs.
Haz Mat Ops	24 hrs.
NIMS 100/200/700	8 hrs.
	140 hrs.

** Training annually, as well as SCBA, CPR/AED, Blood borne Pathogens, and Safety Stand down Safety training. These additional training add in excess of 60 hrs. annually

Firefighter/Engineer

Firefighter 1 training	108 hrs.
Haz Mat Operations	24 hrs.
Emergency Medical Tech	165 hrs.
Pump Operator	30 hrs.
Emergency Vehicle Operator	39 hrs.
Aerial Apparatus Operator	24 hrs.
Truck Company Operations	24 hrs.
NIMS 100/200/700	8 hrs.
	422 hrs.

** Annual protocol tests required for EMT-B , and also 24 hr. refresher every 3 years. Driver operator (FADO) training annually, as well as SCBA, CPR/AED, Blood borne Pathogens, and Safety Stand down Safety training. These additional training add in excess of 60 hrs. annually.

Lieutenant

Firefighter 1 training	108 hrs.
Haz Mat Operations	24 hrs.
Emergency Medical Tech	165 hrs.
Pump Operator	30 hrs.
Emergency Vehicle Operator	39 hrs.
Aerial Apparatus Operator	24 hrs.
Truck Company Operations	24 hrs.
Fire Officer 1 Class	63 hrs.
Instructor 1 Class	30 hrs.

NIMS 100/200/700	8 hrs.
NIMS 300/400	48 hrs.
	563 hrs.

** Annual protocol tests required for EMT-B , and also 24 hr. refresher every 3 years. Driver operator (FADO) training annually, as well as SCBA, CPR/AED, Blood borne Pathogens, and Safety Stand down Safety training. These additional training add in excess of 60 hrs. annually.

Captain

Firefighter 1 training	108 hrs.
Haz Mat Operations	24 hrs.
Emergency Medical Tech	165 hrs.
Pump Operator	30 hrs.
Emergency Vehicle Operator	39 hrs.
Aerial Apparatus Operator	24 hrs.
Truck Company Operations	24 hrs.
Fire Officer 1 Class	63 hrs.
Fire Officer 2 Class	45 hrs.
Instructor 1 Class	30 hrs.
Instructor 2 Class	36 hrs.
NIMS 100/200/700	8 hrs.
NIMS 300/400	48 hrs.
	644 hrs.

** Annual protocol tests required for EMT-B , and also 24 hr. refresher every 3 years. Driver operator (FADO) training annually, as well as SCBA, CPR/AED, Blood borne Pathogens, and Safety Stand down Safety training. These additional training add in excess of 60 hrs. annually.

Assistant Chief

Firefighter 1 training	108 hrs.
Haz Mat Operations	24 hrs.
Emergency Medical Tech	165 hrs.
Pump Operator	30 hrs.
Emergency Vehicle Operator	39 hrs.
Aerial Apparatus Operator	24 hrs.
Truck Company Operations	24 hrs.
Fire Officer 1 Class	63 hrs.
Fire Officer 2 Class	45 hrs.
Instructor 1 Class	30 hrs.
Instructor 2 Class	36 hrs.
Fire Officer 3	60 hrs.
NIMS 100/200/700	8 hrs.
NIMS 300/400	48 hrs.
	704 hrs.

** Annual protocol tests required for EMT-B , and also 24 hr. refresher every 3 years. Driver operator (FADO) training annually, as well as SCBA, CPR/AED, Blood borne Pathogens, and Safety Stand down Safety training. These additional training add in excess of 60 hrs. annually.

Deputy Chief

Firefighter 1 training	108 hrs.
Haz Mat Operations	24 hrs.
Emergency Medical Tech	165 hrs.
Pump Operator	30 hrs.
Emergency Vehicle Operator	39 hrs.
Aerial Apparatus Operator	24 hrs.
Truck Company Operations	24 hrs.
Fire Officer 1 Class	63 hrs.
Fire Officer 2 Class	45 hrs.
Instructor 1 Class	30 hrs.
Instructor 2 Class	36 hrs.
Fire Officer 3 Class	60 hrs.
Fire Officer 4 Class	60 hrs.
NIMS 100/200/700	8 hrs.
NIMS 300/400	48 hrs.
	764 hrs.

** Annual protocol tests required for EMT-B , and also 24 hr. refresher every 3 years. Driver operator (FADO) training annually, as well as SCBA, CPR/AED, Blood borne Pathogens, and Safety Stand down Safety training. These additional training add in excess of 60 hrs. annually.

We have very dedicated men and women who commit a great deal of time to Salisbury Fire Department, other than responding to emergencies. The training can range from 132 hrs, with annual mandatory training of 24 hrs, to 675 hours for senior officers, as well as the 24 hr. annual training, which we strive to comply with both NFPA, and OSHA.

We can only ask so much from our personnel. It's difficult to ask them to take more time away from their jobs, families. Asking our personnel to spend additional time monthly doing fundraising will force them to make decisions. There are only so many hours in a day, week, and month, and if they commit time doing fundraising, they are not going to make time to attend additional training opportunities to better themselves, as well as the department, or make the decision I can't leave for this emergency because I have already taken off from my job to do fundraising. We recognize their time commitments, as well as the time that everyone has available. There is only so much that we can ask of our volunteers before they say " enough is enough", and we lose them as an individual, but most of all we lose the experience and knowledge which we can't recover. Getting people to volunteer is one thing, keeping them is more valuable to us, and our organization.

Vol Status

John Tull

Sent: Monday, July 21, 2014 8:21 AM

To: Lee Smith

Chief,

Based on your request for information, the Volunteers responded to the following:

- January 2013 – December 2013 758 calls
- January 2014 – June 2014 420 calls

Additionally, a breakdown of the County Volunteer Fire Service call volume from January 2013 – December 2013 is as follows:

- Station #3 – 323
- Station #74 – 217
- Station #5 – 198
- Station #6 – 266
- Station #7 – 152
- Station #8 – 87
- Station #9 – 97
- Station #11 – 29
- Station #12 – 70
- Station #14 – 42
- Station #15 – 61

JOHN W. TULL, BS
DEPUTY CHIEF OF OPERATIONS
325 CYPRESS STREET
SALISBURY, MD 21801
410-548-3120
www.citylivingsalisbury.com



May 14, 2014

TO: Mr. Tom Stevenson

FROM: Major David Meienschein

SUBJECT: Resolution – 1033 Defense Reutilization Marketing Office, DRMO, and Memorandum of Understanding.

The 1033 Defense Reutilization Marketing Office maintains property that is no longer required for federal government use. Under the 1033 DRMO program state and local agencies may enter into an MOU and become eligible to acquire property that in turn may be utilized at no expense. The Chief of Police has authorized to enter into the Memorandum of Understanding in years past to participate in the DRMO program. DRMO property greatly benefits the City by providing resources that may otherwise be too expensive to acquire and it allows for a better allocation of funds to purchase other items not contained within the DRMO program. Items available may include but are not limited to vehicles, weapons, computers and storage systems.

This property is awarded on a first come, first served basis therefore time is of the essence when claiming property. The City's process for accepting such property is typically much slower than the process used by the Marketing Office when making items available to be claimed.

This resolution is intended to gain authorization for the Chief of Police to once again enter into a Memorandum of Understanding with Defense Reutilization Marketing Office as in years past. This resolution shall further authorize the Mayor to direct the Chief to accept possession of DRMO property when property first becomes available. By allowing the Mayor to grant such authorization to the Chief, the City Council would place the City into a competitive position for the acquisition of surplus federal property. The MOU outlines terms and condition of acquisition, relinquishment, care & maintenance of DRMO property.

DRMO property acquisitions will be claimed by the Chief of Police after consultation with and authorization by the Mayor. The property will then be submitted for acceptance by the City Council as an additional custodial asset through the submission of Written Ordinance, in accordance with the Salisbury City Charter. In no case will 1033 DRMO property be utilized for its intended purpose or deployed as designed until properly accepted in the manner described above. In cases where the City Council disapproves the acceptance of the asset, the property will be returned to DRMO as outlined in the MOU.

Unless you or the Mayor has further questions, please forward this resolution to the City Council.

Major David Meienschein
Administrative Commander

Attachment

1 RESOLUTION No. 2419

2
3 A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND AUTHORIZING
4 THE CHIEF OF POLICE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING
5 (MOU) WITH THE DEFENSE REUTILIZATION MARKETING OFFICE (DRMO) AND
6 AUTHORIZING THE MAYOR TO DIRECT THE CHIEF TO ACCEPT PROPERTY FROM
7 DRMO ON BEHALF OF THE CITY UNTIL SUCH TIME AS IT CAN BE APPROVED AND
8 RECOGNIZED AS AN OFFICIAL CITY ASSET BY CITY COUNCIL.

9
10 WHEREAS, the Police Department has created a policy for handling Defense
11 Reutilization Marketing Office (DRMO) acquisitions; and

12
13 WHEREAS, the Chief of Police is authorized to sign and enter into a Memorandum of
14 Understanding (MOU) with DRMO; and

15
16 WHEREAS, the Mayor is authorized to direct the Chief of Police to acquire property
17 through DRMO as it becomes available and to hold such property until accepted through the
18 ordinary process by the City Council; and

19
20 WHEREAS, the DRMO program allows for state and local governments to compete for
21 and acquire surplus federal property at no cost; and

22
23 WHEREAS, the City of Salisbury will be required to care and maintain the acquired
24 property, and will not be allowed to sell or otherwise dispose of the property to a private vendor;
25 and

26
27 WHEREAS, the City of Salisbury at any time and for any reason may return to DRMO
28 any acquired property; and

29
30 WHEREAS, DRMO may at any time inspect and request the return of any and all
31 acquired property; and

32
33 WHEREAS, the purpose of acquiring property from DRMO will be to enhance public
34 safety by obtaining equipment that might otherwise not be available or would be too costly, and
35 will free funds that may be used in other ways.

36
37 NOW, THEREFORE, BE IT RESOLVED, BY THE CITY OF SALISBURY,
38 MARYLAND that authorization is given to the Mayor and to the Chief of Police to sign and
39 enter into any required Memorandum of Understanding with the Defense Reutilization
40 Marketing Office, and acquire on behalf of the City of Salisbury, federal property for the purpose
41 of enhancing public safety and improving the quality of life for the citizens of Salisbury.

42
43 THIS RESOLUTION was duly passed at a meeting of the Council of the City of
44 Salisbury held on _____, 2014, and is effective immediately upon adoption.
45
46

47 ATTEST:

48

49

50

51 _____
Kimberly R. Nichols, City Clerk

52

53

54

55 APPROVED BY ME THIS:

56

57 _____ Day of _____, 2014

58

59

60

61 _____
James Ireton Jr., Mayor

62

Jacob R. Day, President
Salisbury City Council

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Sherrell McBride
Subject: Appointment to the Salisbury Bicycle-Pedestrian Advisory Committee
Date: July 15, 2014

Mayor Ireton would like to appoint the following person to the Salisbury Bicycle-Pedestrian Advisory Committee:

<u>Name</u>	<u>Term Ending</u>
Matt Drew	7/31/2017

Attached you will find information from Mr. Drew and the Resolution necessary for his appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Amanda Pollack

Hi Sherrell--

Thanks for considering my application for membership on the recently-created Salisbury Bicycle-Pedestrian Advisory Committee.

Attached are two info-graphics, noting the accomplishments that have been made in 2013 by our community to become more bike friendly.

I personally contributed to each of these accomplishments, and would continue these same efforts as a member of the committee.

In the next year, I want to see Bicycle-Pedestrian Advisory Committee help Salisbury to meet the following goals:

1. Apply to the League of American Bicyclists to become a Bicycle Friendly Community
2. Work with City government to adopt a Complete Streets policy for Salisbury.
3. Work with Salisbury Public Works to include bike and pedestrian facilities in the upcoming Main Street Master Plan design
4. Work with Salisbury Police to improve education and enforcement of laws impacting vehicle, bike, and pedestrian traffic.
5. Work with the Metropolitan Planning Organization to improve planning for bicycle and pedestrian improvements in Salisbury, such as the Eastern Shore Drive road diet study.

Character References:

Mayor James Ireton

City Council President Jacob Day

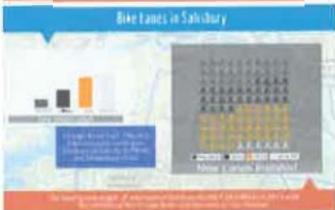
Salisbury Police Chief Barbara Duncan

Salisbury Public Works Director Mike Moulds

Salisbury-Wicomico Planning Director Jack Lennox

Thanks,
Matt

2013
YEAR IN REVIEW
Making Salisbury a Bicycle Friendly Community



Volunteers making it happen!

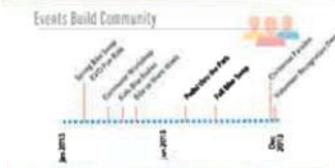
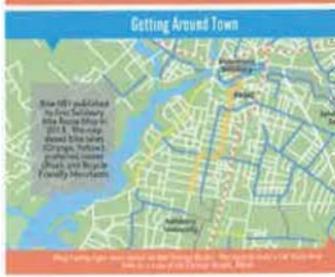
2.75 MILES GROWING!

Bikes mean Business



Partners: Pictochart

2013
YEAR IN REVIEW
Making Salisbury a Bicycle Friendly Community



Stay Connected in 2014

Facebook: [bike-sdy](#)
Twitter: [@bike_sdy](#)
Website: www.bike-sdy.org

Partners: Pictochart

RESOLUTION NO. 2421

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36

BE IT RESOLVED by the City Council of the City of Salisbury, Maryland that the following individual is appointed to the Salisbury Bicycle-Pedestrian Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Matt Drew	7/31/2017

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 28 day of July 2014.

Kimberly R. Nichols
CITY CLERK

Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
_____ day of July 2014.

James Ireton, Jr.
MAYOR

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Sherrell McBride
Subject: Appointment to the Salisbury Bicycle-Pedestrian Advisory Committee
Date: July 15, 2014

Mayor Ireton would like to appoint the following person to the Salisbury Bicycle-Pedestrian Advisory Committee:

<u>Name</u>	<u>Term Ending</u>
John A. Foley III	7/31/2017

Attached you will find information from Mr. Foley and the Resolution necessary for his appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Amanda Pollack

John A. Foley III
409 Pinehurst Avenue
Salisbury, MD 21801
757-678-6130

The Honorable Mayor Jim Ireton
Office of the Mayor
City of Salisbury, Maryland
125 N. Division Street
Room 304
Salisbury, MD 21801

Dear Mr. Mayor,

As a cyclist and a new member of the community, I am thrilled to see Salisbury's breaking away from the last century's paradigm of a car-oriented city to embrace once again the values and benefits of a downtown designed for the scale and pace of the pedestrian.

While I am from the Eastern Shore of Virginia, I lived in Washington, DC for the ten past years, receiving two degrees in architecture with an undergraduate minor in urban planning. At the height of my bike usage of the metropolitan area's extensive trail network and aggressively growing city bike paths, I rode my bike twenty miles to work daily, logging an average of 150 miles of riding a week with my additional weekend rides.

My travels around the world have taken me for seven months to Yokohama, Japan's second largest city south of Tokyo. In addition to my exploratory rides most days of the week, I finished the semester with a 3000 solo bicycle ride from the south back to Tokyo; and I came away with an experience and view of a unique region's pedestrian network.

In 2009 my best friend and I took a six-week, 2800-mile trip from Athens to London. We had discussed several routes, but because his sister was getting married in Greece, our starting point was a given. The trip took us through nine countries, where we experienced many different bikeways, each country's system becoming more widespread and integrated with its urban network the more north we traveled. The Dutch are obviously a system to study.

The point of this descriptive submission of interest in becoming a member of the advisory committee is to illustrate not only an academic background, but a practical background as well. I am an aspiring architect in the architecture firm of Davis, Bowen and Friedel, where my window has a direct view of the corner of Main and Division Streets. It would be a unique opportunity to be able to see the progress being made just outside my window of the decisions that I, with my fellow committee members and a dedicated town leadership, help to implement.

In light of my submission of membership, I look forward to your response. In the meantime, I remain

Sincerely yours,

John Foley

RESOLUTION NO. 2422

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34

BE IT RESOLVED by the City Council of the City of Salisbury, Maryland that the following individual is appointed to the Salisbury Bicycle-Pedestrian Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
John A. Foley III	7/31/2017

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 28 day of July 2014.

Kimberly R. Nichols
CITY CLERK

Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
_____ day of July 2014.

James Ireton, Jr.
MAYOR

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Sherrell McBride
Subject: Appointment to the Salisbury Bicycle-Pedestrian Advisory Committee
Date: July 15, 2014

Mayor Ireton would like to appoint the following person to the Salisbury Bicycle-Pedestrian Advisory Committee:

<u>Name</u>	<u>Term Ending</u>
Rose Roma MacGregor	7/31/2017

Attached you will find information from Ms. MacGregor and the Resolution necessary for her appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Amanda Pollack

From: Rose Roma MacGregor [romanomad@gmail.com]
Sent: Monday, June 02, 2014 10:19 PM
To: James Ireton
Cc: matt@bike-sby.org
Subject: Re: Salisbury's Bicycle-Pedestrian Advisory Committee is a go!

Hello Mayor Ireton,

I would like to express my interest in serving on the Bicycle-Pedestrian Advisory Committee. I am a bicycle commuter and enthusiast with a deep love for Salisbury. I currently serve on the Public Access Channel (PAC14) Board of Directors as well as the 3rd Friday Planning Committee. I own a home in Salisbury so would be easily available to serve a three-year term. I am not traditionally employed at the moment. I have worked for Salisbury University, Ward Museum, and Wicomico School system in the recent past. I currently volunteer for Calliope Farm and teach yoga and bellydance. My skill set includes graphic and web design, marketing, general office technology, desktop publishing, teaching, and public speaking. I am very creative, progressive, and outgoing with a joie de vivre that keeps me active and healthy. I would love to contribute to this and any efforts to make Salisbury a more bicycle friendly community. I have attached my resume and below are some references.

Thank you for considering me!

Best,

Rose MacGregor
443-669-4430<<tel:443-669-4430>>
romanomad@gmail.com<<mailto:romanomad@gmail.com>>

References:

Creig Twilley (Public Access Channel, PAC14) 410-546-3670<<tel:410-546-3670>>
cbtwilley@salisbury.edu<<mailto:cbtwilley@salisbury.edu>>
Jamie Heater (3rd Friday) 443-614-3416
jamie_heater@wmdt.com<mailto:jamie_heater@wmdt.com>
Jeff Dean (friend) 443-783-5308
paramedic600@gmail.com<<mailto:paramedic600@gmail.com>>
Todd Smith (Salisbury University, Web Office) 410-677-5487<<tel:410-677-5487>>
tvsmith@salisbury.edu<<mailto:tvsmith@salisbury.edu>>

RESOLUTION NO. 2423

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34

BE IT RESOLVED by the City Council of the City of Salisbury, Maryland that the following individual is appointed to the Salisbury Bicycle-Pedestrian Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Rose Roma MacGregor	7/31/2017

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 28 day of July 2014.

Kimberly R. Nichols
CITY CLERK

Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
_____ day of July 2014.

James Ireton, Jr.
MAYOR

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Sherrell McBride
Subject: Appointment to the City Park Committee
Date: July 15, 2014

Mayor Ireton would like to appoint the following person to the City Park Committee with a term ending as follows:

<u>Candidate</u>	<u>Term Ending</u>
David Herrick	06/30/2017

Attached you will find Mr. Herrick's letter of interested and the Resolution necessary for his appointment. Please forward this information to the City Council so it may be placed on the agenda for the next City Council meeting. Please let me know if you have any questions.

Attachments

May 16, 2014

David Herrick
1014 Baccharis Dr.
Salisbury, MD 21804

Office of the Mayor
City of Salisbury, Maryland
425 N. Division Street, Room 304
Salisbury, MD 21801-4940

RE: Request to become member of the Parks and Recreation Committee

Mr. Mayor,

Since moving to Salisbury from Laurel, DE last year I have taken advantage of the wonderful parks and trail system you have provided for the community and visitors so I thought I would attend the monthly Parks and Recreation meeting on May 15 to see the committee at work. I found it a very interesting and worthwhile experience and after offering some comments myself the chairperson kindly introduced me to the members then asked me if I wanted to become a member myself.

I had been involved as a citizen in Laurel in that local government and found it to be an invigorating experience and wish to continue that involvement in my new community therefore I am requesting that I be considered for membership in the Parks and Recreation Committee.

I am recently retired after 17 years with US Foodservice where I worked with many restaurants in the city including the dining facility at Salisbury U. so I am very familiar with that segment of your business community. I am an avid outdoor person who enjoys walking, hiking, canoeing, biking and boating and I have a Bachelor of Arts degree from U. of Miami, FL. I work well with others but can also manage a project from inception to implementation. I believe I can be a valuable member of the city government and I look forward to hearing from you.

Sincerely



Home 410-572-2722

Mobile 302-344-1674

dherrick@ocs.com

RESOLUTION NO. 2424

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

BE IT RESOLVED by the City of Salisbury, Maryland that the following individual is appointed to the City Park Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
David Herrick	06/30/2017

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 28 day of July 2014.

Kimberly R. Nichols
CITY CLERK

Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
_____ day of July 2014.

James Ireton, Jr.
MAYOR

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Sherrell McBride
Subject: Appointment to the Friends of Poplar Hill Mansion Board of Directors
Date: July 15, 2014

Mayor Ireton would like to appoint the following person to the Friends of Poplar Hill Mansion Board of Directors:

<u>Name</u>	<u>Term Ending</u>
Delores Neal	7/31/2017

Attached you will find a letter from Ms. Neal and the Resolution necessary for her appointment. Please forward this information to the City Council to be placed on the agenda for the next Council meeting. Please let me know if you have any questions.

Attachments

CC: Aleta Davis
Virginia Hussey

From: "Charles Neal" <charleshenryneal@yahoo.com>
To: allmanor@comcast.net
Sent: Saturday, April 26, 2014 1:23:00 PM
Subject: Letter of Interest to join the Board of PHM

Dolores Neal
6268 Oxbridge Drive
Salisbury, MD 21801
443-880-6182

To Aleta Davis, Chair of the Board for Poplar Hill Mansion

Being active in volunteerism for most of my life, most recently at Poplar Hill Mansion, I want to progress to a deeper level of commitment in helping to create a page of history by a continued effort to keep Poplar Hill Mansion as a vital part of Salisbury's history.

This will be a team effort involving not only the curator, all the board members, Friends of Poplar Hill Mansion, but the many city and county residents that visit this historical home. I wish to be part of the resurgence of the historical value of the Poplar Hill Mansion and the land that surrounded the home that became a part of Salisbury history that continues to this day.

I retired from Wicomico County Health Department in 2011 as a secretary to the Director of Nursing. Currently I am serving on the Board for the Willow Creek Homeowners Association and actively serving on a event committee for the Institute of Retired Persons at Salisbury University.

Always involved in various aspects of learning history and its impact on people even today, I will strive to make a positive influence in the membership drive, event planning and overall continued success of the Poplar Hill Mansion.

Dolores Neal

BOARD OF DIRECTORS
FRIENDS OF POPLAR HILL MANSION

May 22, 2014

Special Closed Meeting Minutes

Aleta Davis, Friends of the Poplar Hill Mansion Board Chair, called for a special e-vote of the members of the Board on Thursday, May 22, 2014. The purpose of the e-vote was for the acceptance of Ms. Delores Neal as a member of the Board of Directors of the Friends of Poplar Hill Mansion.

The majority of the Board of directors responded to the e-vote. The acceptance of Ms. Neal to become a member of the Board of Directors was by unanimous vote.

Ms. Davis sent Ms. Neal's letter of intention and the result of the e-vote to City of Salisbury Mayor James Ireton for his consideration to appoint Ms. Neal to the Board of Directors of the Poplar Hill Mansion.

Respectfully Submitted,

Ginny Hussey, CAP-OM

Ginny Hussey, CAP-OM. Recording Secretary

RESOLUTION NO. 2425

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33

BE IT RESOLVED by the City of Salisbury, Maryland that the following individual is appointed to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Delores Neal	07/31/2017

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 28 day of July 2014.

Kimberly R. Nichols
CITY CLERK

Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
_____ day of July 2014.

James Ireton, Jr.
MAYOR

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Sherrell McBride
Subject: Appointment to the Historic District Commission
Date: July 22, 2014

Mayor Ireton would like to appoint the following person to the Historic District Commission:

<u>Candidate</u>	<u>Term Ending</u>	<u>Member Since</u>
Julia Glanz	8/31/2017	New Member

Attached is a letter from Ms. Glanz and the Resolution necessary for her appointment. Please forward this information to the City Council for the next City Council meeting. Please let me know if you have any questions.

Attachments

CC: Mayor Ireton
Tom Stevenson

Julia Glanz
224 W. Main St, Unit 203
Salisbury, MD 21801

July 18, 2014

Re: Salisbury Historic District Commission

Dear Mayor Ireton,

As a recent resident to Downtown Salisbury I am appreciative of the beauty and culture that Salisbury has preserved over the years. I would like to be considered for a commissioner position for the Salisbury Historic District Commission. It is my goal to help preserve the treasures we currently have in Salisbury, but make sure we do not stifle growth as we work towards revitalizing our many historic neighborhoods and community. If appointed I will work with all commissioners to review cases with an open mind and take into consideration all sides of an issue. I am a dedicated City resident and would love to be able to give back to Salisbury by sitting on the Salisbury Historic District Commission.

Please let me know if you need anything else from me. Thank you for your consideration.

Sincerely,



Julia Glanz

RESOLUTION NO. 2426

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33

BE IT RESOLVED by the City of Salisbury, Maryland that the following individual is appointed to the Historic District Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Julia Glanz	8/31/2017

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the 28 day of July 2014.

Kimberly R. Nichols
CITY CLERK

Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
_____ day of July 2014.

James Ireton, Jr.
MAYOR

Memorandum

To: Tom Stevenson, City Administrator

From: William T. Holland

Date: 7/31/2014

Re: Appointment to Building Board of Appeals

Tom, I'm recommending the reappointment of Andrew Bradley to the City Building Board of Appeals. Mr. Bradley has served as Chairman of the Board for approximately six years. Mr. Bradley is a local general contractor and has constructed numerous projects in the city, such as, Brew River, Bundles of Joy Day Care, Martin Assoc. office building, and several medical offices. Mr. Bradley is also a graduate from the University of Maryland Eastern Shore with a B.S. in Construction Management & Technology (CMT). Additionally, Mr. Bradley served on the Board of Director's for the department of CMT and taught several classes for a number of years.

The Building Board of Appeals is established in Appendix B of the International Building Code (IBC) and was adopted in August 2010, as part of Ordinance 2117. Section B101.2.2 of the IBC establishes qualifications for Board members in the field of building technology. Such qualifications includes a Maryland Licensed Architect, Maryland Licensed Professional Engineer or structural engineer, a building contractor or superintendent with at least ten years' experience, a registered design professional with fire protection experience, and an electrical or mechanical/plumbing design professional with experience.

The Board makes decisions based on a claim that the true intent of the code legally adopted have been incorrectly interpreted, the provisions of the code do not fully apply or an equally good or better form of construction is proposed.

Please contact me if you have any questions.

William Holland

From: abbradley@dmv.com
Sent: Wednesday, July 16, 2014 4:50 PM
To: William Holland
Subject: Building Board of Appeals

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Mr. Holland,

Thank you for contacting me concerning the end of my term on the Building Board of Appeals for the City of Salisbury. It has been my pleasure to serve on the board and I would be glad to serve for another term if required. Please contact me with any questions.

Sincerely yours

Andrew Bradley

RESOLUTION NO. 2429

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34

BE IT RESOLVED by the City of Salisbury, Maryland that the following individual is reappointed to the Building Board of Adjustments & Appeals for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Andrew Bradley	06/30/2019

The above resolution was introduced, read and passed at the regular meeting of the Council of the City of Salisbury held on the _____ day of August 2014.

Kimberly R. Nichols
CITY CLERK

Jacob R. Day
COUNCIL PRESIDENT

APPROVED BY ME THIS
_____ day of August 2014.

James Ireton, Jr.
MAYOR

Office of Community Development

MEMO

To: Tom Stevenson

From: Deborah Stam

Subject: Resolution of Support for the FY 2016 Community Parks & Playgrounds (CP&P) Funding Application – Salisbury Skatepark, Phase 2

Date: July 25, 2014

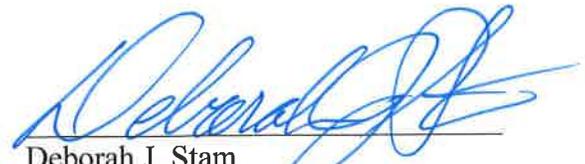
As you are aware, we will be submitting a Community Parks & Playgrounds (CP&P) funding application to the Maryland Department of Natural Resources (DNR) for the FY 2016 funding round. This application is for \$383,000 in CP&P funding for Phase 2 of the Salisbury Skatepark project.

The Salisbury Skatepark project has been broken into two phases in order to make it more affordable. Phase 1 has been funded through CP&P for approximately 6,000 square feet, and Phase 2 will be another 7,400 square feet. The master plan for the layout of both phases of the skatepark has been designed through the Phase 1 contract. Phase 2 of the Skatepark will include the design and construction of an additional 7,400 square feet of poured-in-place concrete skatepark, the remaining fencing, entrance and exit security gates, the creation of additional on-street parallel parking spots, benches, trash cans, and a bike rack. The signage for the project was covered in the Phase 1 grant.

Although DNR does not typically request a Resolution of Support when a CP&P funding application is submitted, I feel strongly that it will help us a great deal during the application review phase if we include one in our package. I don't want the review committee to have any concerns based upon what happened with the Phase 1 grant award.

Attached is a copy of the Community Parks & Playgrounds Project Agreement section of the FY 2016 application, with the updated project description and cost estimates. I have also included copies of the design drawings that have been developed by Pillar Design Studios as part of the Phase 1 contract – the Salisbury Skatepark Master Plan Layout, the Salisbury Skatepark Phase 1 Construction Plan, and a number of 3-D drawings showing overviews from different angles and various close-up views of sections of the skatepark.

Also attached is a Resolution of Support for the City's CP&P funding application. Please forward this Resolution to the City Council so that it may be placed on their agenda for the council meeting on August 11, 2014.


Deborah J. Stam
Community Development Director

Attachments

**Maryland Department of Natural Resources
Program Open Space
Community Parks and Playgrounds (CP&P) Program**

**Community Parks and Playgrounds
Application and Project Agreement**

Shaded Areas For
State Use Only.

CP&P PROJECT # _____

1. PROJECT TITLE: **Salisbury Skatepark, Phase 2**
2. APPLICANT: City of Salisbury / Wicomico
(Municipality or Baltimore City) (Specify County)
3. APPLICANT'S FEDERAL ID #: 52-6000806 LAST CP&P GRANT ISSUED ON THIS SITE #: 5980-22-206
4. PROJECT LOCATION: Street Address: 921 South Park Drive
City/Town: Salisbury Zip Code: 21804
LEGISLATIVE DISTRICT: 38th ADC Road Map Edition # 8th Map # 13 Grid Ltr D
County Tax Map # 112 Grid 11 Parcel # Part of 1886

5. PROJECT DESCRIPTION: Descriptions are written into the agenda item, which is presented to the Maryland Board of Public Works for approval. Attach a separate sheet, if necessary.

The Salisbury Skatepark project has been broken into two phases in order to make it more affordable. Phase 1 has been funded through CP&P for approximately 6,000 square feet, and Phase 2 will be another 7,400 square feet. The master plan for the layout of both phases of the skatepark has been designed through the Phase 1 contract. Phase 2 of the Skatepark will include the design and construction of an additional 7,400 square feet of poured-in-place concrete skatepark, the remaining fencing, entrance and exit security gates, the creation of additional on-street parallel parking spots, benches, trash cans, and a bike rack. The signage for the project was covered in the Phase 1 grant.

6. a. LOCAL FUNDS: \$ 10,000 2.5 % (Specify Source/Type) Salisbury Skatepark Committee Contribution
b. OTHER FUNDS: \$ _____ % (Specify Source/Type) _____
c. CP&P FUNDS REQUESTED: \$ 383,000 97.5 %
d. TOTAL PROJECT COST: \$ 393,000 100 %

7. LOCAL PROJECT COORDINATOR:

Deborah J. Stam

Community Development Director

dstam@ci.salisbury.md.us

(Print Name)

(Print Title)

(E-mail Address)

125 North Division Street

Salisbury

MD

21801

(410) 334-3031

(Mailing Address)

(City)

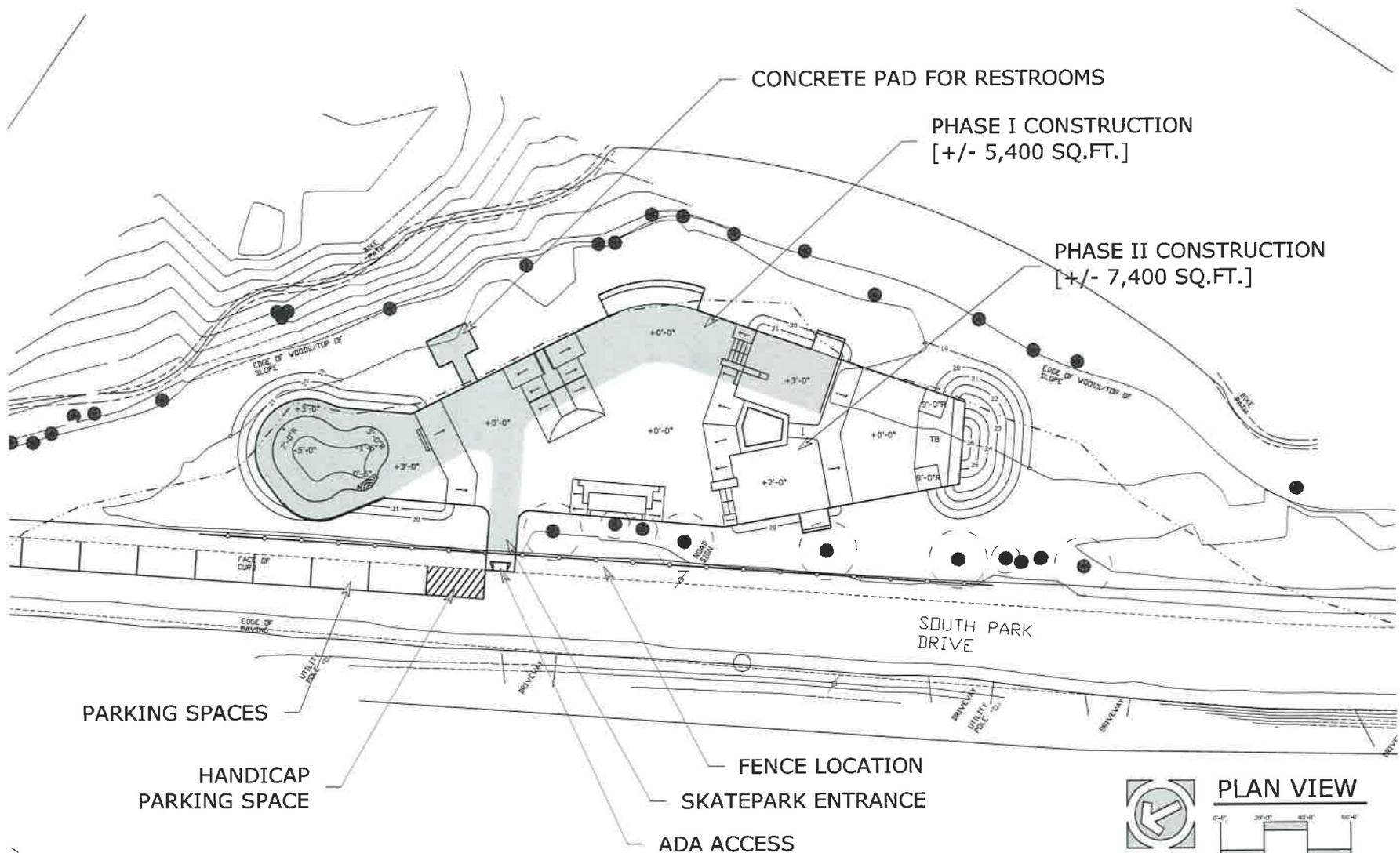
(State)

(Zip)

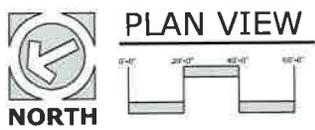
(Telephone Number)

8. PROJECT PERIOD: From: _____ (Date of Letter of Acknowledgement/Concurrence)
To: _____ (Estimated Date of Completion)

9. ITEMIZED DETAILED COST ESTIMATE: Round all estimates to nearest dollar.			
Item No.	Item	Estimated Cost	
1.	Community Parks and Playgrounds Acknowledgement Sign Sample text: "A Maryland Department of Natural Resources, Program Open Space, Community Parks and Playgrounds Program assisted project"	NA - Provided for in Phase 1 of project	
2.	Design and Construction of poured-in-place concrete skatepark - Phase 2 7,400 square feet @ \$40 per square foot	\$296,000	
3.	Fencing – Approx. 375 linear feet, 10 feet high, vinyl-coated chain link, 1 Double Drive Gate for Maintenance	\$13,750	
4.	Pedestrian Entrance Gate w/Time Lock	\$10,000	
5.	Pedestrian "Exit Only" Swing Gate	\$3,000	
6.	Parking – Removal / relocation of existing curb and street paving required to create additional on-street parallel parking spaces.	\$25,000	
7.	Bike Rack – 18 Bike Capacity (permanent)	\$450	
8.	Benches – 8 Ft. Benches w/Vertical Steel Slats – 6 @ \$1,325 each	\$7,950	
9.	Trash Cans - In-ground Mount with Dome Top 2 @ \$500 each	\$1,000	
10.	Contingency	\$35,850	
Total Development Costs:		\$393,000	
<p>10. LOCAL GOVERNMENT AUTHORIZATION:</p> <p>As the authorized representative of this Political Subdivision, I read the terms of the "Project Agreement and General Conditions" of the Program Open Space (POS) Grants Manual and I agree to perform all work in accordance with the Manual, POS Law and Regulations, Special Conditions of the Community Parks and Playgrounds Program and with the attachments included herewith and made a part thereof.</p>			
James Ireton, Jr.		Mayor	
(Signature)	(Print Name)	(Print Title)	(Date)
PROGRAM ADMINISTRATIVE REVIEW:			
11. ON-SITE INSPECTION	DATE _____	BY _____	
12. DEPARTMENT OF NATURAL RESOURCES – PROGRAM OPEN SPACE APPROVAL:			
(Signature)	(BPW Approval Date)	(Agenda Item No.)	

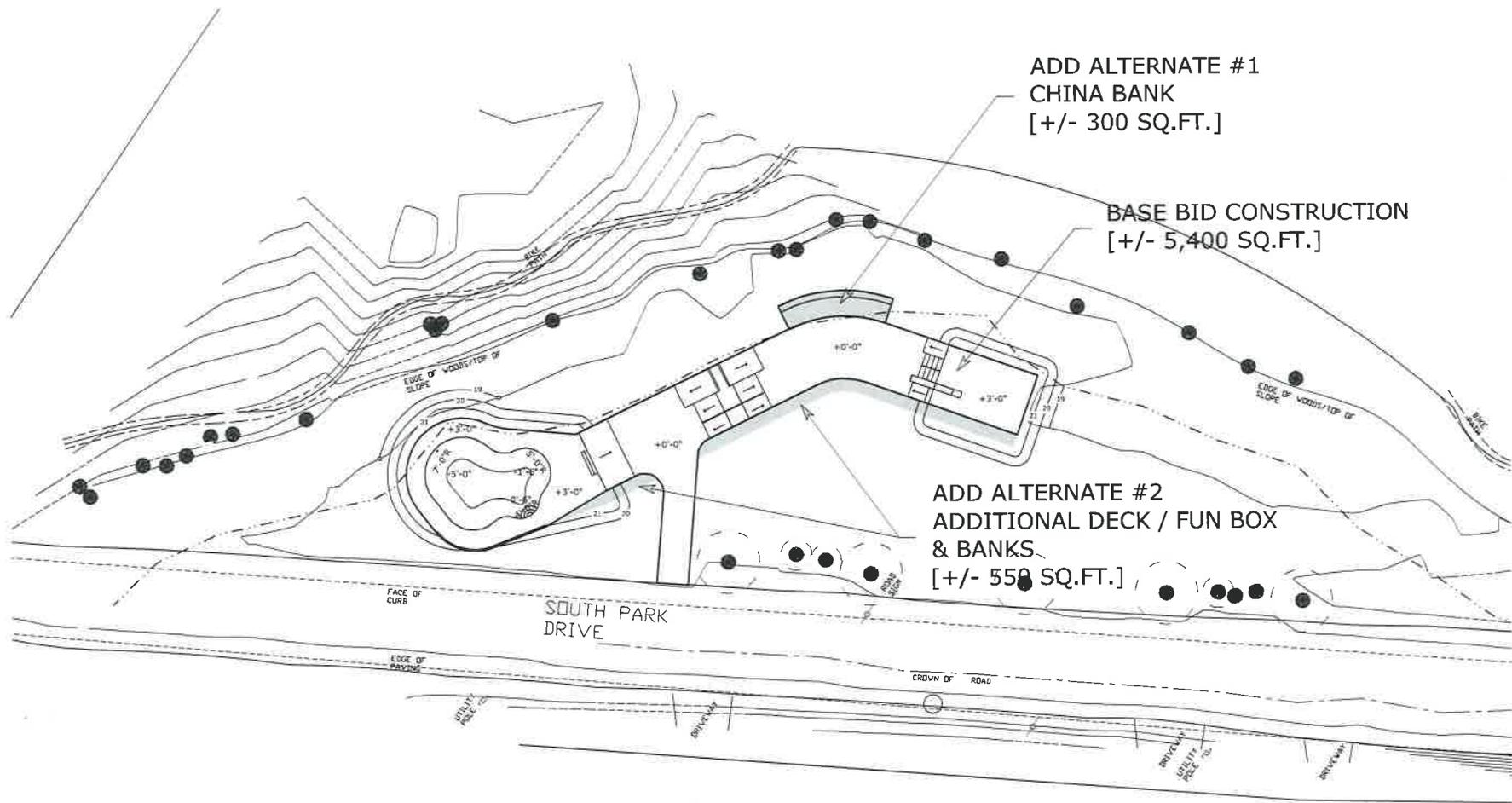


DATE: 07/23/14

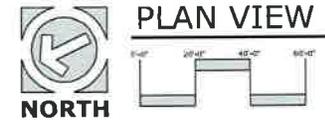


**SALISBURY SKATE PARK
MASTER PLAN LAYOUT
SALISBURY, MARYLAND**

These drawings are an instrument of professional service and the property of Pillar Design Studios, L.L.C. Reproduction of these drawings shall not be allowed without the express written permission of the Licensed Architect. Copyright 2014 Pillar Design Studios.



DATE: 07/23/14



**SALISBURY SKATE PARK
PHASE I CONSTRUCTION PLAN
SALISBURY, MARYLAND**

These drawings are an instrument of professional service and the property of Pillar Design Studios, L.L.C. Reproduction of these drawings shall not be allowed without the written consent of Pillar Design Studios, L.L.C. Copyright 2014 Pillar Design Studios, L.L.C.



SALISBURY SKATEPARK

SALISBURY, MARYLAND

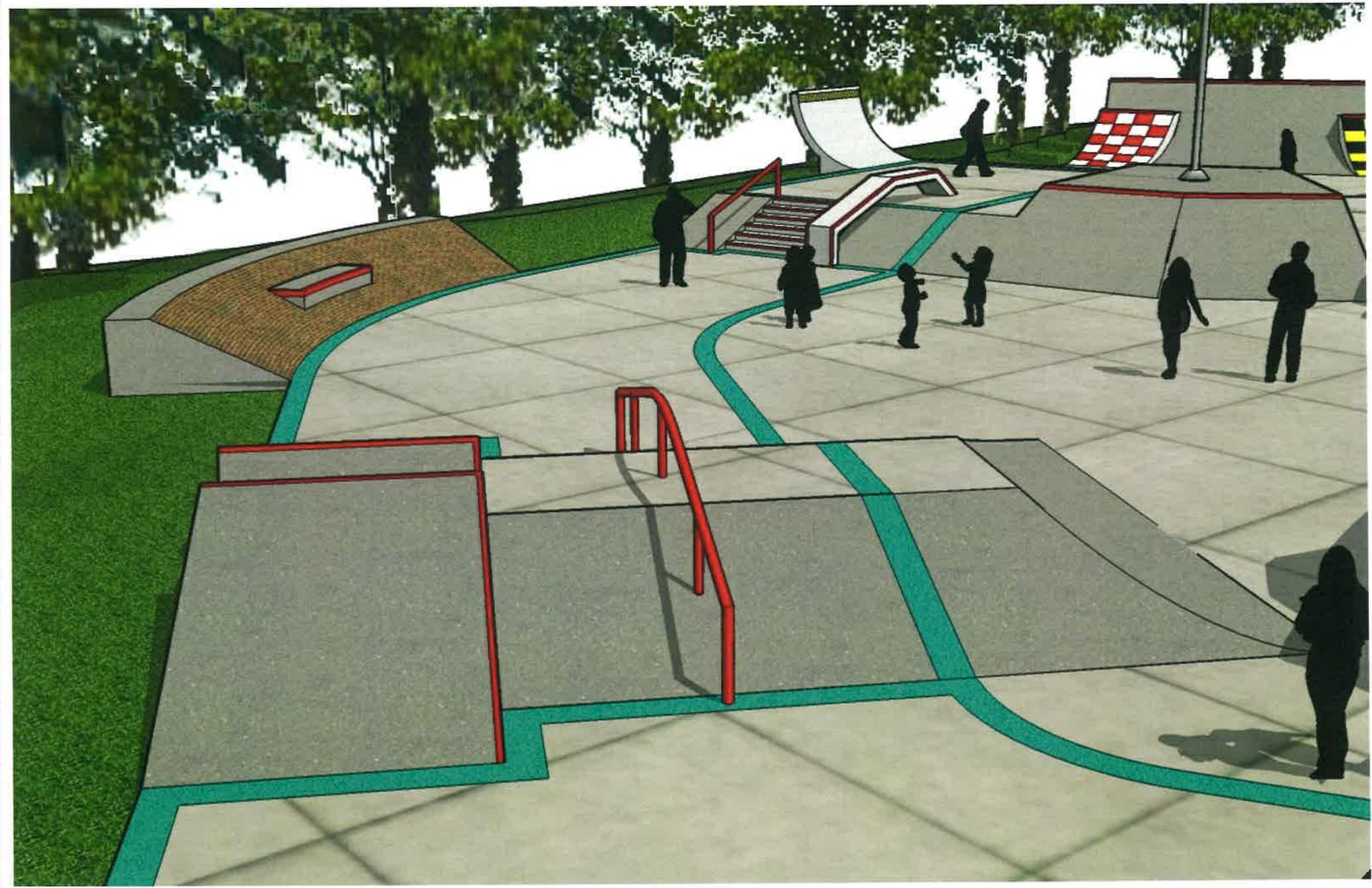


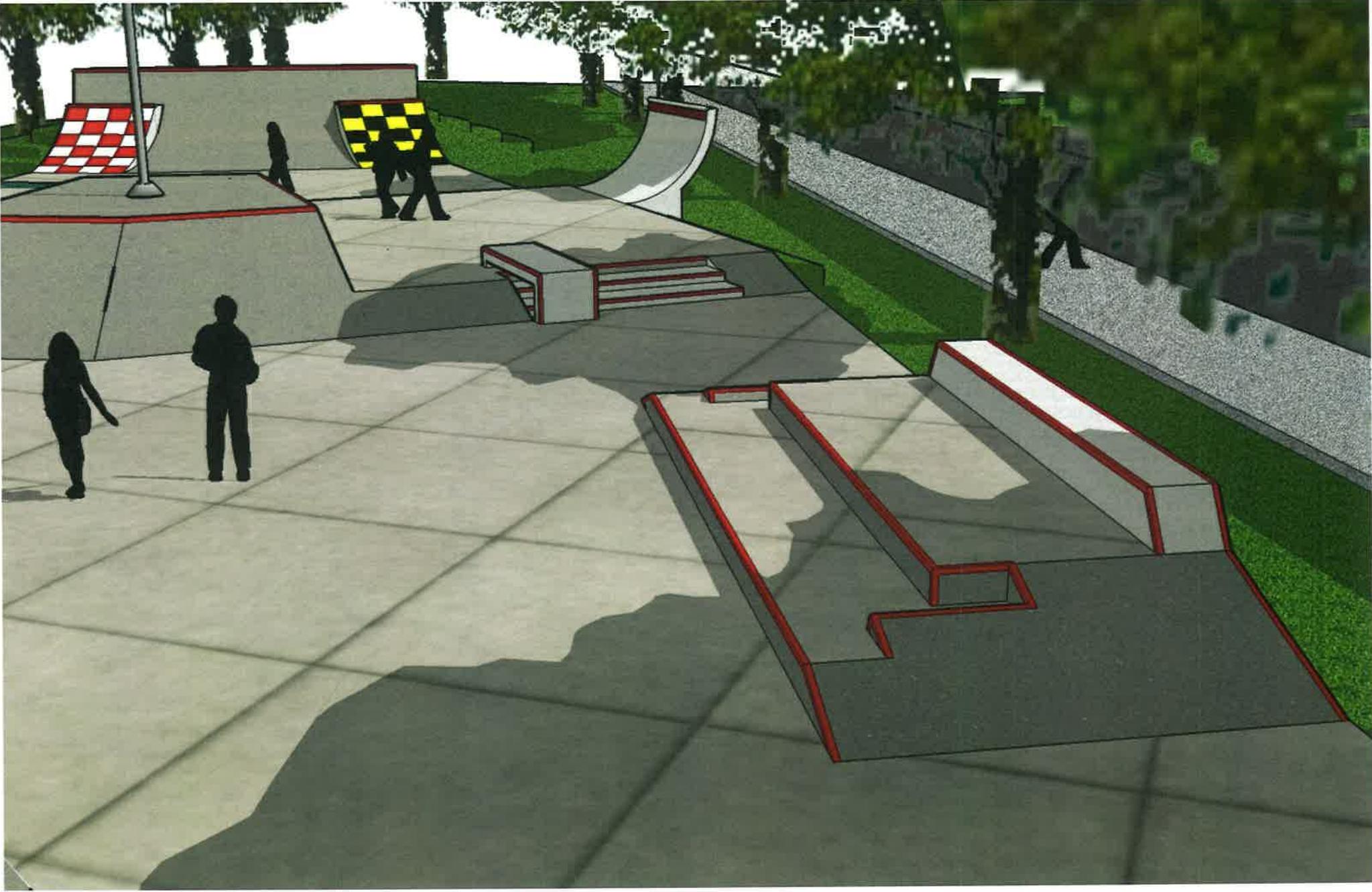
















1
2 **RESOLUTION NO. 2430**
3
4

5 A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE A
6 MARYLAND DEPARTMENT OF NATURAL RESOURCES, COMMUNITY PARKS &
7 PLAYGROUNDS GRANT APPLICATION FOR FUNDING FOR PHASE 2 OF THE
8 SALISBURY SKATEPARK.
9

10 WHEREAS, the Maryland Department of Natural Resources (DNR) has solicited
11 applications from eligible jurisdictions to apply for funding under the Community Parks &
12 Playgrounds (CP&P) Program for Fiscal Year 2016; and
13

14 WHEREAS, the City of Salisbury is eligible to apply for CP&P funds from DNR; and
15

16 WHEREAS, the Council of the City of Salisbury recognizes the important role that our local
17 parks, playgrounds and recreational areas play in maintaining a healthy, pleasant, attractive
18 environment for the enjoyment of our local residents; and
19

20 WHEREAS, the Council wishes to rehabilitate, improve and expand the parks, playgrounds
21 and recreational areas within the City of Salisbury in order to improve the quality of life for all
22 citizens; and
23

24 WHEREAS, DNR has awarded a Community Parks & Playgrounds grant in the amount of
25 \$262,000 to the City of Salisbury for the Salisbury Skatepark, Phase 1 (CPP # 5980-22-206).
26

27 NOW, THEREFORE, BE IT RESOLVED THAT, the Council of the City of Salisbury,
28 Maryland does hereby authorize the submission of an application to the Maryland Department of
29 Natural Resources for Community Parks & Playgrounds funds to forward the City's recreational
30 initiatives. This will be accomplished by applying for **\$383,000** to provide funds for the Salisbury
31 Skatepark, Phase 2.
32

33 BE IT FURTHER RESOLVED THAT, James Ireton, Jr., Mayor, is authorized and
34 empowered to execute any and all documents required for the submission of this grant application.
35

36 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of
37 the City of Salisbury, Maryland held on August 11, 2014, and is to become effective immediately.
38
39
40

41 _____
42 Kimberly R. Nichols
43 CITY CLERK
44

45 _____
46 Jacob R. Day
47 COUNCIL PRESIDENT
48

49 APPROVED BY ME THIS

50 _____ day of August, 2014
51
52

53 _____
54 James Ireton, Jr.
Mayor

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: City Council
From: Tom Stevenson, City Administrator
Subject: Complete Streets Policy
Date: July 31, 2014

Attached for Council consideration is a resolution that will have the effect of implementing a City of Salisbury Complete Streets Policy. This item was introduced to City Council during the July 21st Work Session. After Council discussion, this item was unanimously approved to advance to an upcoming legislative session.

If you have any additional questions, please let me know.

RESOLUTION NO. 2431

A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY PROVIDING FOR A COMPLETE STREETS POLICY TO INCREASE THE USABILITY OF STREETS FOR ALL MODES OF TRAVEL FOR CITIZENS OF ALL AGES AND ABILITIES IN THE CITY OF SALISBURY.

WHEREAS, the City of Salisbury wishes to ensure all users of our transportation network are able to travel safely and conveniently on all streets and roadways within the public right-of-way in Salisbury;

WHEREAS, a complete street is defined as a roadway providing for a safe, convenient, and context sensitive facility for all modes of travel, for users of all ages and abilities;

WHEREAS, complete streets better serve the needs of those using transit by providing access to transit systems;

WHEREAS, complete streets have public health benefits by providing the opportunity for people to bike and walk safely;

WHEREAS, a priority for implementation of complete streets is providing safe routes to school for students;

WHEREAS, the City of Salisbury will encourage developers to implement complete streets for new residential and commercial development;

WHEREAS, the City of Salisbury will review and, if necessary, amend the annexation policies and procedures to require the dedication of right-of-way or easements for complete streets projects, as well as review concept development plans for potential linkages to existing and proposed cyclist and pedestrian networks;

WHEREAS, it is the desire of the City of Salisbury to formalize a commitment to the principles of complete streets for all newly constructed or completely reconstructed roadways within the City;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, the City of Salisbury commits to a Complete Streets Policy with the following elements:

1. Consideration should be given to design and construct any new or completely reconstructed roadway in the City of Salisbury to promote the following:
 - a. Provide for the safety and convenience of all users of all ages and abilities for pedestrians, cyclist, transit users, and motorists; and
 - b. Address the needs of all users both along roadway corridors and their crossings;
2. Any project in which an existing roadway surface is programmed to be milled and repaved shall integrate all possible elements of a complete street design. Design and engineering shall particularly include: existing and future demand of non-motorized and motorized uses; available right of way and parking; and other life safety benefits and costs.
3. An annual report will be made to the City of Salisbury's Bicycle and Pedestrian Advisory Committee showing progress made in implementing this policy.
4. The application of design standards will be flexible to recognize all streets are different and user needs will be balanced.

The above Resolution was introduced and read and passed at the regular meeting of the Council of the City of Salisbury held on the ___ day of _____, ____, having been duly

published as required by law in the meantime a public hearing was held on _____, and
was finally passed by the Council at its regular meeting held on the ____ day of _____.

Kimberly R. Nichols,
City Clerk

Jacob R. Day,
Council President

APPROVED BY ME this ____ day of _____, 2014.

James Ireton, Jr.,
Mayor of the City of Salisbury

City of Salisbury

Complete Street Policy

USERS and MODES

- To ensure the safety and convenience of all users of the transportation system are accommodated, including pedestrians, bicyclists, users of public transit vehicles, people with disabilities, the elderly, motorists, freight providers, emergency responders, and adjacent land users.
- When reconstructing streets, retrofit as many complete street eligible projects as possible in an affordable, balanced, responsible, and equitable way to accommodate and encourage travel by motorist, bicyclist, public transit vehicles and their passengers, and pedestrians of all ages and abilities.

PROJECTS and PHASES

- In conjunction with projects related to: design; planning; construction; reconstruction; rehabilitation; or maintenance of public rights-of-way, departments, boards, and commissions of the City of Salisbury shall: give full consideration to the accommodation of the transportation needs of the users (regardless of age and ability) including those traveling by private vehicle, public transit vehicles, foot, and bicycle.
- Complete Streets may be achieved through single projects or incrementally through a series of smaller improvements or maintenance activities over time.

EXCEPTIONS

- The costs of providing accommodation are excessively disproportionate to the need or probable use.
- The existing or planned population, employment densities, traffic volumes, or level or transit service around a particular roadway as documented by the City of Salisbury Public Works Department or any related planning analysis completed by the Salisbury-Wicomico Metropolitan Planning Organization is so low that future expected users of the roadway will not include pedestrians, public transit vehicles, freight vehicles, or bicyclist.

NETWORK

- The City will actively look for reasonable opportunities to repurpose rights-of-way to enhance connectivity for pedestrians, bicyclist, and public transit vehicles.
- The City will focus non-motorized connectivity improvements to major activity generators including, but not limited to services, schools, parks, civic uses, residential neighborhoods, Downtown, employment centers, regional connections, and commercial uses.
- The City will require large new developments, redevelopment projects, and future annexations to provide interconnected street networks with small blocks.

ALL CITY AGENCIES and ROADS

- All relevant City agencies will review and revise as necessary their plans, manuals, policies, processes and programs to foster the implementation of Complete Streets on identified roadways within the City's jurisdiction.

- A goal of the City of Salisbury is to foster partnerships with the State of Maryland, Wicomico County, Salisbury-Wicomico Metropolitan Planning Organization, and neighboring municipalities to promote and enhance a safe and efficient multimodal transportation network.

DESIGN GUIDANCE and FLEXIBILITY

- Create a connected network of facilities accommodating each mode of travel consistent with and supportive of the local community, recognizing all streets are different and various users will need to be balanced in a flexible manner.
- The City of Salisbury will follow accepted or adopted design standards when implementing intended to achieve the Complete Streets Policy, but will consider innovative or non-traditional design options where a comparable level of safety for users is present.
- The City of Salisbury will consider the National Association of City Transportation Officials' Urban Street Design Guide and Urban Bikeway Design Guide as the adopted City street design standard upon adoption of this policy.

CONTEXT SENSITIVITY

- The implementation of this Policy shall reflect the context and character of the surrounding built and natural environments, and efforts to enhance the environment should be considered.

PERFORMANCE MEASURES

- Measure the success of this complete streets policy using the following performance measures:
 - Total miles of on-street bicycle routes (defined by streets with clearly marked or signed bicycle accommodation);
 - Linear feet of new pedestrian accommodation;
 - Number of new or replacement curb ramps installed along City of Salisbury streets;
 - Number of new street trees planted along existing City streets.

INTER _____ #

OFFICE _____

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Terence Arrington, Assistant City Administrator
Subject: Acceptance of funds from Wicomico County for AmeriCorps program
Date: July 23, 2014

The City of Salisbury has made tremendous progress with our first Youth Civics Council. Through our partnership with AmeriCorps, the City has retained a role in educating the youth in our community, and restored a sense of pride and ownership in the neighborhoods where these children live, work, and play! In our effort to continue moving forward with the Youth Civics Council, the City of Salisbury has collaborated with Wicomico County to submit an application for another part-time Program Coordinator from the AmeriCorps.

The cost to host a part time ShoreCops/PALS AmeriCorps member from Salisbury University for one-year is \$6,100. In support of this partnership, Wicomico County has provided the City of Salisbury with a check in the amount \$3,250 to assist with the cost of this project. To deposit these funds, a resolution of approval from City Council is necessary to program these funds.

Please advance this cover memo and resolution to the City Council for approval on the Monday, August 11, 2014 council meeting.

Thank you,

ShoreCorps/PALS
AmeriCorps Program at Salisbury University
1101 Camden Avenue, Salisbury, MD 21801
Phone: 410-543-6137; Fax: 410-548-4507



Lynn Rising, Program Coordinator
ltrising@salisbury.edu
www.salisbury.edu/amerikorps

Greetings!

Enclosed you will find the ShoreCorps/PALS (PALS) service site partnership packet for the 2014-2015 service year. Each site wishing to partner with our program for the upcoming year must complete these application and agreement documents and return them to our office. *Please note: our program is contingent upon funding being received from the Governor's Office on Service and Volunteerism (GOSV).*

This packet is the first step in determining an agency's eligibility to become a partner with PALS. The packet defines the scope of our partnership and determines the role of the AmeriCorps member. Our service year extends from September 2014 to September 2015, and we are seeking placement for 5 full-time, 12 half-time, and 3 quarter-time members.

Once we receive your partnership packet, the process of matching applicants with sites works this way:

1. The member applicant completes an application and returns it to the PALS office. Applications are received on a "rolling" basis until all slots are filled.
2. PALS staff reviews applications and sends copies to sites that match the applicant's availability and preferences starting in July. Sites are also encouraged to recruit their own members. PALS engages in a focused member recruitment campaign, but please feel free to advertise for your own specific site and member requirements.
3. After reviewing applications, service sites will contact applicants directly to schedule interviews.
4. When an applicant is selected by a service site, the site will notify the applicant and PALS.
5. PALS will contact selected applicants to schedule orientations in August and September. Orientations will continue as long as needed as subsequent matches are made.
6. The orientation includes an overview of the program requirements and benefits of service through PALS. Selected applicants complete preliminary enrollment paperwork, including a Criminal History Check that must be passed in order to be fully enrolled in the program. FBI electronic fingerprinting is required.

Please pay special attention to these important sections in the packet:

- ... Service Description for AmeriCorps member (page 3)
- ... Responsibilities of host site and site supervisor (page 4)
- ... Program Management Worksheet (page 6)
- ... Required signatures (pages 5 and 7)

The first site supervisor meeting will be scheduled for late September or early October, date and time to be determined. All sites are required to send a representative to this meeting, which serves as an orientation to the service year.

The completed application packet should be returned to the PALS office as soon as possible. Thank you for your cooperation, and we look forward to our partnership!

Sincerely,

Lynn Rising



**SHORECORPS/PALS SERVICE SITE PARTNERSHIP PACKET
2014 – 2015 PARTNERSHIP APPLICATION AND AGREEMENT**

Please complete this partnership application and agreement and return it to the ShoreCorps/PALS office.
This document serves as the contract between your agency and ShoreCorps/PALS.

Applicant Information

Date _____

Name of Organization/Legal Applicant:	
Street Address:	
City/State/Zip: (include last 4 digits of zip)	
County:	
Main Telephone:	
Web Page:	
Legal Applicant's Federal ID. Number:	
State Legislative District:	
Executive Director:	
Executive Director's Telephone:	
Name of Application Writer/Initial Contact:	
Contact's Title:	
Contact's Telephone:	
Contact's Fax Number:	
Contact's Email:	
Name of Site Supervisor for AmeriCorps Member:	
Site Supervisor's Title:	
Site Supervisor's Telephone:	
Site Supervisor's Fax Number:	
Site Supervisor's Email:	

Shore Corps/PALS
AmeriCorps Program at Salisbury University
1101 Camden Avenue, Salisbury MD 21801
Phone: 410-543-6137; Fax: 410-548-4507
www.salisbury.edu/amicorps

George Whitehead, Project Director: gwhitehead@salisbury.edu
Lynn Rising, Program Coordinator: lrising@salisbury.edu
Sara Heim, Administrative Assistant: ssheim@salisbury.edu

Type of Organization:

_____ Government agency (*specify only one type*):

_____ Federal _____ State _____ County _____ City _____ School

_____ Nonprofit (501c3) (*specify only one type*):

_____ Local _____ State _____ National _____ International

_____ Other (Please describe) _____

Agency Overview

What is your agency’s mission?

What are your current programs and services?

Community Need

What is the *critical unmet need in your community* or client population that will be addressed by direct service volunteers during the partnership year?

This question applies to the community you serve—not your internal organizational need for volunteers or direct service. To answer this question, summarize or quote relevant demographic data or other research to support your community need; be sure to cite your sources. Please be specific about the need itself (e.g., the number of children at your school reading below grade level or the pollution levels in a particular environmental area or number of senior citizens not getting the resources they need) and about how the need was determined (e.g., test scores, surveys, or focus groups).

The critical unmet need addressed by the AmeriCorps member:

AGENCY 2014-2015 PARTNERSHIP AGREEMENT

The purpose of this agreement is to establish the basic parameters of AmeriCorps participation at the host site.

The **PALS Staff** will be responsible for the following:

- Y recruitment and screening of AmeriCorps applicants, conducting pre-service orientation, and providing training to members and host site sponsors regarding AmeriCorps and PALS policies and procedures
- Y ongoing, systematic training and workshops for members
- Y ongoing site and member support
- Y support to site supervisors regarding member supervision
- Y maintenance of member personnel files, payroll and timesheets
- Y required quarterly evaluation of the AmeriCorps program to the GOSV
- Y administration of grant funds for members' living allowances, insurance, training, AmeriCorps service gear and other member support costs
- Y Criminal history check and FBI fingerprinting

The **Host Site**, your organization, is expected to:

- Y treat your AmeriCorps members as part of your staff team. AmeriCorps members should attend staff meetings, be formally introduced to all staff, and be invited to participate in in-house training if appropriate. They should be made aware of all staff policies that apply to them.
- Y define, explain and recognize the service of your AmeriCorps members and of your collaboration with PALS at your site and in your newsletters and publications
- Y allow time away from the site for your AmeriCorps member to attend the required weekly AmeriCorps classes at SU during the fall and spring semesters
- Y release AmeriCorps members to attend all programs (including statewide service projects) and PALS trainings and meetings, and support these activities as an important part of the AmeriCorps experience
- Y designate a site supervisor to guide the AmeriCorps members while serving at your organization
- Y provide office space, computer use and office equipment equal to the tasks in the members' job descriptions (Regular email access is required.)

The **Site Supervisor** is expected to:

- Y support, mentor, train and evaluate his/her AmeriCorps members; meet on a regular basis with the AmeriCorps members to provide guidance, assistance, information, resources and feedback
- Y ensure that the member has sufficient opportunity to complete the required number of hours to qualify for an Education Award and create a schedule for the members which makes it possible
- Y examine their weekly timesheets to verify hours and sign indicating your approval
- Y attend site supervisors' orientation (first site supervisor meeting of the service year) and scheduled quarterly meetings during the year. These meetings are opportunities to clarify procedures, share ideas and resources, and have questions answered.
- Y provide written performance evaluations (mid-year and end-of-year) for members
- Y notify the PALS staff immediately if any AmeriCorps members have attendance and tardiness problems or if there are concerns about the members' professional behavior
- Y provide members with site's policy for reporting child abuse & neglect and policy for reporting work related injuries
- Y complete quarterly statistical reports and submit to PALS office by the date requested in December, March, June, & September

Prohibited Activities
Copied from 2014 AmeriCorps State and National Grant Provisions
Effective June 1, 2014

While charging time to the AmeriCorps program, accumulating service or training hours, or otherwise performing activities supported by the AmeriCorps program or CNCS, staff and members may not engage in the following activities (see 45 CFR § 2520.65):

- a. Attempting to influence legislation;
- b. Organizing or engaging in protests, petitions, boycotts, or strikes;
- c. Assisting, promoting, or deterring union organizing;
- d. Impairing existing contracts for services or collective bargaining agreements;
- e. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- f. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- g. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;
- h. Providing a direct benefit to—
 - i. A business organized for profit;
 - ii. A labor union;
 - iii. A partisan political organization;
 - iv. A nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and
 - v. An organization engaged in the religious activities described in paragraph 3.g. above, unless CNCS assistance is not used to support those religious activities;
- i. Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
- j. Providing abortion services or referrals for receipt of such services; and
- k. Such other activities as CNCS may prohibit.

AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-CNCS funds. Individuals should not wear the AmeriCorps logo while doing so.

It is essential that both AmeriCorps members and all volunteers generated by AmeriCorps members adhere to the Prohibited Activities policy. Your signature below confirms that you are aware of this policy and will regularly supervise and communicate with PALS members and their generated volunteers to ensure that all are aware of and do not engage in prohibited activities.

Signature of Site Supervisor: _____ Date _____

PROGRAM MANAGEMENT WORKSHEET

ShoreCorps/PALS is required to collect and report on our program's progress in meeting our Performance Measures. Please assist us by completing this worksheet.

2014-2015 Performance Measures for ShoreCorps/PALS (pending final approval by the GOSV and the Corporation for National & Community Service)

Output: number of community volunteers recruited by organizations or participants (target number 800)
Output: number of community volunteers managed by organizations or participants (target number 800)
Outcome: number of organizations implementing effective volunteer management practices (target number 14)
End Outcome: number of new beneficiaries from targeted populations, i.e., at-risk youth or senior citizens (target number 1,600)

To obtain these measurements we need a baseline for each measure. **Please provide these figures.**

1. Number of community volunteers your organization recruited in 2013-2014 _____
2. Number of community volunteers your organization managed in 2013-2014 _____
3. Number of new beneficiaries from targeted populations in 2013-2014 _____

Volunteer Management

1. How many volunteers do you hope to recruit? _____ Manage? _____
2. How will your AmeriCorps member be involved with volunteers?

_____ Recruiting _____ Managing _____ Event Planning
_____ Other (please explain) _____

How will you utilize your volunteers? (Check all that apply.)

___ Mentoring/life skills ___ Providing safe places ___ Service projects
___ Homework support ___ Tutoring ___ Mediation support
___ Caregiver support ___ Providing resources for seniors ___ Program support
___ Other (please explain) _____

Youth and/or Senior Citizens Served

Improving Life Skills & Access to Services

How many youth/seniors do you hope to reach? _____

What skills will you address? (Check all that apply.)

___ Self esteem ___ Conflict resolution skills ___ Academic achievement
___ Communication skills ___ Informational/computer literacy ___ Knowledge of human sexuality
___ Attitudes toward school ___ Dangers of drugs, alcohol, tobacco ___ Parenting skills
___ Understanding, advocating and exercising legal rights – as a consumer and a health care recipient
___ Becoming empowered with knowledge of consumer laws and rights and health care decisions laws
___ Protecting money and avoiding financial exploitation
___ Protecting personal identity information and avoiding identity theft and scams
___ Other (please explain) _____

2014-2015 SHORECORPS/PALS PARTNERSHIP AGREEMENT

We are pleased to have the opportunity to partner with you. Together we work to improve the quality of life for our local residents and the AmeriCorps member. We want to use the services of AmeriCorps members to enhance our existing programs, enabling these programs to expand their service offerings, improve delivery of services, operate more efficiently, and reach a larger segment of the target populations.

The total number of AmeriCorps members requested for your site is:

Full-time: _____ Half-time: _____ Quarter-time: _____
(1,700 hours/year) (900 hours/year) 450 hours/year

The cost for a full-time member is \$8,500 x _____ (# of members) = _____

The cost for a half-time member is \$6,100 x _____ (# of members) = _____

The cost for a quarter-time member is \$3,100 x _____ (# of members) = _____

Your organization's total cost is \$_____

Please sign below indicating your acceptance of this agreement.

Partnership Agreement Signatures

Signature of Legal Applicant Director

Date

Signature of the Service Site Supervisor

Date

Please return this completed packet to the ShoreCorps/PALS office:
1101 Camden Avenue, Salisbury MD 21801
Phone: 410-543-6137; Fax: 410-548-4507
Lynn Rising, Program Coordinator; ltrising@salisbury.edu
www.salisbury.edu/amicorps

RESOLUTION NO. 2432

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND ACCEPTING FUNDS IN THE AMOUNT OF \$3,250 FROM WICOMICO COUNTY FOR THE PURPOSE OF PARTICIPATING IN THE AMERICORPS SHORECORPS/PALS PROGRAM.

WHEREAS, the City of Salisbury recognizes the need for an amplified sense of ownership, civic pride, and community engagement of youth in City and County jurisdictions; and

WHEREAS, the City of Salisbury in partnership with Wicomico County will utilize a member of the AmeriCorps program to serve as a part-time Program Coordinator for a joint City/County Youth Civics Council; and

WHEREAS, the AmeriCorps member will engage the members of the Youth Civics Council in a series of meetings that address critical community questions; provide mentoring opportunities with local leaders; and facilitate educational seminars on local government and civic engagement; and

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council of the City of Salisbury, Maryland does hereby accept a contribution of \$3,250 from Wicomico County to participate in the AmeriCorps program with the City of Salisbury.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on August 11th, 2014 and is to become effective immediately.

ATTEST:

Kimberly R. Nichols, City Clerk

Jacob R. Day, President
Salisbury City Council

APPROVED BY ME THIS:

_____ Day of _____, 2014

James Ireton Jr., Mayor

City of Salisbury



JAMES IRETON JR.
MAYOR

TOM STEVENSON
CITY ADMINISTRATOR



Maryland

699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

June 19, 2014

TO: Tom Stevenson
FROM: Major David Meienschein
SUBJECT: Resolution – United States Marshall Service Funds

Attached, please find a Resolution to accept \$5,000.00 in funds from the United States Marshalls service. These funds will be used for overtime reimbursement for officers to investigate gang and Part I Crimes and/or cases where guns, money or drugs are recovered.

Unless you or the Mayor, have further questions, please forward this Resolution to the City Council.

A handwritten signature in black ink, appearing to read "David Meienschein".

David Meienschein
Administrative Commander

1 RESOLUTION No. 2433

2
3 A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND
4 ACCEPTING OVERTIME REIMBURSEMENT FUNDING FROM THE UNITED
5 STATES MARSHALS SERVICE (USMS) FOR THE SALISBURY POLICE
6 DEPARTMENT TO INVESTIGATE GANG AND PART I CRIMES AND/OR CASES
7 WHERE GUNS, MONEY, OR DRUGS ARE RECOVERED.
8

9
10 WHEREAS, the United States Marshals Service has police officer overtime
11 funding in the amount of \$5,000.00 available for the purpose of conducting gang and
12 violent crime suppression that can be utilized by the Salisbury Police Department; and,
13

14 WHEREAS, the funds must be used while arresting, conducting operations or
15 investigations for violent offenders connected to the commission of Part I crimes, and/or
16 arrests, operations, or investigations where guns, money, or drugs are recovered; and,
17

18 WHEREAS, arrest information meeting the aforementioned criteria where these
19 funds are being utilized will be provided to the U.S. Marshals Service for justification for
20 the funds; and,
21

22 WHEREAS, all funds must be utilized no later than September 1, 2014; and,
23

24 NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE
25 CITY OF SALISBURY, MARYLAND that this funding, not to exceed \$5,000.00 (five
26 thousand dollars), be accepted and used for the reimbursement of overtime salary costs
27 related to operations, investigations, and arrests associated with gangs, Part I crime
28 and/or where guns, money, or drugs are recovered.
29

30 THIS RESOLUTION was duly passed at a meeting of the Council of the City of
31 Salisbury held on _____, 2014, and is to become effective immediately upon
32 adoption.
33

34 ATTEST;
35

36
37 _____
38 Kimberly R. Nichols
39 City Clerk

Jacob R. Day
Salisbury City Council

40
41 APPROVED BY ME THIS:

42
43 _____ Day of _____, 2014
44

45
46 _____
47 Jim Ireton, Mayor

City of Salisbury



JAMES IRETON JR.
MAYOR

TOM STEVENSON
CITY ADMINISTRATOR



Maryland
699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

July 3, 2014

TO: Tom Stevenson

FROM: Major David Meienschein

SUBJECT: Resolution – "Safe Streets Coalition" – "MSSP"

Attached, please find a Resolution to accept \$260,000.00 in state grant funds, awarded through the Governor's Office of Crime Control and Prevention to address high incidences of crime in the City of Salisbury and surrounding areas. The grant includes funds for salaries, fringe benefits, and travel expenses for a Safe Streets Coordinator, salaries, and fringe benefits for a Crime Data Analyst, overtime for law enforcement support for overt and covert operations along with Crime Prevention through Environmental Design, Wicomico County State's Attorney Community Prosecutor's salary and fringe benefits, and funding for Crime Solvers.

This grant has been awarded to the City of Salisbury Police Department, under the Collaborative Supervision and Focused Enforcement Initiative.

Unless you, or the Mayor, have further questions, please forward this Resolution to the City Council.

A handwritten signature in black ink, appearing to read "David Meienschein".

David Meienschein
Administrative Commander

Attachment

1 RESOLUTION No. 2434

2
3 A RESOLUTION OF THE CITY OF SALISBURY TO ACCEPT STATE GRANT
4 FUNDS AWARDED THROUGH THE GOVERNOR’S OFFICE OF CRIME CONTROL AND
5 PREVENTION ENTITLED “SAFE STREETS – MSSP”, IN THE AMOUNT OF \$260,000.00
6 UNDER THE COLLABORATIVE SUPERVISION AND FOCUSED ENFORCEMENT
7 INITIATIVE.
8

9 WHEREAS, The City of Salisbury’s Safe Streets program addresses high incidences of
10 crime in the city and surrounding areas; and
11

12 WHEREAS, this State grant was awarded by the Governor’s Office of Crime Control and
13 Prevention utilizing a security integration model of multi-agency collaboration with federal, state
14 and local agencies; and
15

16 WHEREAS, the grant funds will provide for salary support, fringe benefits, and travel
17 expenses for a Safe Streets Coordinator, overtime for law enforcement, Salary support and fringe
18 benefits for a community prosecutor, Crime Analyst and funding for Crime Solvers.
19

20 NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
21 OF SALISBURY, MARYLAND that awarded State Grant funds in the amount of \$260,000.00
22 (two hundred sixty thousand), be accepted and utilized for the City of Salisbury’s Safe Streets
23 Program.
24

25 THIS RESOLUTION was duly passed at a meeting of the Council of the City of
26 Salisbury held on _____, and is to become effective immediately upon
27 adoption.
28

29 ATTEST:

30 _____
31
32 Kimberly R. Nichols
33 City Clerk

Jacob R. Day, President
Salisbury City Council

34
35 APPROVED BY ME THIS:

36
37 _____ day of _____, 2014
38
39
40

41 _____
42 James Ireton, Jr., Mayor

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190 Procurement
Fax: 410-548-3192 Procurement

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL
SERVICES

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

Council Agenda – Award of Bids August 11, 2014

- | | |
|--|-------------|
| 1. Request for Approval of Change Order #4
Contract 101-13
Parking Garage Vehicular Traffic Membrane | \$46,209.00 |
| 2. Request for Declaration of Surplus
WWTP Trojan UV 3000 Plus | \$ 0.00 |
| 3. Request for Declaration of Surplus
Salisbury PD Bicycles & Misc. Items | \$ 0.00 |
| 4. Request for Declaration of Surplus
Salisbury PD Firearms & Firearms Accessory | \$ 0.00 |

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190 Procurement
Fax: 410-548-3192 Procurement

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL
SERVICES

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

Council Agenda – Award of Bid

August 11, 2014

TO: Mayor and City Council

RE: Change Order No. 4 – Contract 101-13
Parking Garage Vehicular Traffic Membrane

The City of Salisbury Internal Services Division received a request from the Salisbury Parking Authority to process Change Order No. 4 to Contract 101-13, Parking Garage Vehicular Traffic Membrane. The application of this membrane will protect the garage by prohibiting water seepage into the structural elements. Two of three portions of the garage have already been completed by the bid winner, Concrete Protection and Restoration, with the third and final section budgeted for completion in FY15. The final application is expected to cost \$46,209.00

Funds in the amount of \$46,209.00 are available in account 31154-577015 (Buildings). The Procurement Division is requesting Council's approval of this change order to Concrete Protection and Restoration, in the noted amount.

Sincerely,

Jennifer Miller
Asst. Director of Internal Services – Procurement and Parking

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190 Procurement
Fax: 410-548-3192 Procurement

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL
SERVICES

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

To: Jennifer Miller, Assistant Director Internal Services - Procurement

From: Keith Cordrey, Director of Internal Services

Subject: Change Order No. 4 - Contract No. 101-13- P.O. 02130239
Parking Garage Vehicular Traffic Membrane

Salisbury Parking Authority requests the City of Salisbury Internal Services-Procurement Department to process Change Order #4, in the amount of \$46,209.00. This contract is to protect the garage from water damage. Currently without this protection water is leaking down through the floor to the T-stems and spandrel connections which reduces the life span of the parking garage.

These services were bid in FY13 and awarded to Concrete Protection and Restoration. One section was completed in FY13 and one section in FY14. The final section of vehicular traffic membrane was budgeted in FY15.

Funds in the amount of \$46,209.00 are available in account 31154-577015 (Buildings). Upon your review and approval, I am requesting that this be moved to City Council for final approval.

Approved By:

Keith Cordrey
Director Internal Services

CPR Concrete Protection & Restoration Inc. [®]

saving the life of concrete

Proposal

**Salisbury Municipal Garage
Level 4 Traffic Coating**

To: Ralph Plaskon

Project #:
9-Jul-14

Item	Repairs	Unit	Quantity	Unit Price	Total Base Bid
Base Bid (Column Line 13-16, A-C)					
1	General Conditions/Mobe/Demobe/Protection	ls	1	\$ 5,750.00	\$ 5,750.00
2	Install New Urethane Vehicular Traffic Coating	sf	11,750	\$ 2.60	\$ 30,550.00
3	Re-Apply Traffic Striping (38 spaces, 2 cross hatch areas)	ls	1	\$ 500.00	\$ 500.00
4	Concrete Repairs w/ Epoxy	sf	10	\$ 50.00	\$ 500.00
5	Remove & Replace T-T Joint Sealants	lf	1,116	\$ 6.50	\$ 7,254.00
6	Random Crack Repairs	lf	250	\$ 2.90	\$ 725.00
7	Detail Coating Strip @ Column Line 8 from B to C	lf	62	\$ 15.00	\$ 930.00
TOTAL					\$ 46,209.00
Alternates					
8	Connection Plate Repairs	ea		\$ 200.00	
9	Column Repairs	sf		\$ 60.00	
Support by others (at no cost to CPR) shall include the following:					
1. Parking for service vehicles.					
2. 110V electric, Water supply.					
Exclusions:					
1. CPR is not responsible for damage to embedded utilities.					
2. Engineering/Testing/Bonds					
3. Bonds available at 1.5%					
4. No shoring design included.					
Working Conditions:					
1. Daytime work hours.					
2. Five (5) day week; Monday through Friday or weekends to meet schedule.					
3. Open shop, No wage scale.					
4. Payment - Net 30 days					
5. See Attachment A - General Conditions					
Assumptions:					
1. Anticipated work duration is two (2) weeks.					
2. Entire area available at one time.					
3. Engineer to determine extent of required alternate work to be performed.					
4. Repairs performed per Specs from Contract 101-13.					

Submitted By: Brian T. McCabe Accepted By: _____ Date: 7/8/14

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190
Fax: 410-548-3192

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
ACTING CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES
PROCUREMENT DIVISION

COUNCIL AGENDA

August 11, 2014

TO: Mayor and City Council
RE: Declaration of Surplus –Trojan UV 3000 Plus
Salisbury WWTP

The City of Salisbury Internal Services Department – Procurement Division received a request from the Salisbury Waste Water Treatment Plant to declare as surplus the Trojan UV 3000 Plus water disinfection system. The system is of inadequate design to properly support the City's needs in disinfecting waste water. However, the system may have alternate uses as a UV disinfection system for the drinking water market and therefore the City may be able to partially recoup the investment if the item can be successfully resold. The equipment would be removed during the WWTP upgrade planned for FY16 and would be available for pick up by the successful bidder. In addition to the main unit, there are several spare parts that will also need to be liquidated. The Trojan UV 3000 Plus was originally purchased in 2003 at an approximate cost of \$530,000.

The Procurement Division requests Council's approval to declare the item and spare parts "surplus" and to allow the Procurement and Public Works Divisions to proceed with executing a plan for liquidation.

Sincerely,

Jennifer Miller
Asst. Director of Internal Services - Procurement and Parking

MEMO:

To: Mike Moulds 

Date: 6/19/2014

From: Al Porianda, Salisbury WWTP

Re: WWTP, UV system auction project proposal.

Please see attached an "Asset Control Sheet" that I have prepared to begin the process of the auctioning our *Trojan UV 3000 Plus* water disinfection system. This system was installed during the last upgrade of the WWTP but was of inadequate design to properly disinfect our wastewater.

It was decided at our last meeting with our engineering consultants, (Brown and Caldwell), that the City may try to recoup the funds that were expended for the cost of this equipment by placing this equipment up for auction. The plan that has been suggested by Brown and Caldwell is that this UV system will be removed carefully by our contractor for the next upgrade and the equipment will be available for pick up by the successful bidder at that time. There are also numerous spare parts that will also be available to be placed in the auction. Considering the initial cost of this equipment, we may realize a reasonable recovery of these funds that could be used for other projects.

Also, I have attached some pictures and specifications of this equipment should you wish to pursue this project. Please let me know if you have any questions or require any further information regarding this project proposal.

Regards,


Al Porianda
Superintendent
Salisbury WWTP

7/11/14
Jennifer: Approval
to send to auction


City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190 Procurement
Fax: 410-548-3192 Procurement

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL SERVICES

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

Council Agenda

August 11, 2014

TO: Mayor and City Council

RE: Declaration of Surplus – Bicycles and Misc. Items
Salisbury Police Department

The City of Salisbury Internal Services Department – Procurement Division received a request from the Salisbury Police Department to declare 91 bicycles and 7 miscellaneous items surplus. All items were found, forfeited or unclaimed, and attempts to return items to known owners have been unsuccessful. It is the request of the Salisbury PD that items are either sold at auction or donated locally. A detailed list of the items is included.

The Procurement Division requests Council's approval to declare the noted items "surplus" and to allow the Salisbury PD to dispose of them as requested.

Sincerely,

Jennifer Miller
Asst. Director of Internal Services – Procurement and Parking

City of Salisbury



JAMES IRETON JR.
MAYOR
TOM STEVENSON
CITY ADMINISTRATOR



Maryland
699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

July 14, 2014

To: Jennifer Miller
From: Major David Meienschein
Subject: Recommendation for Surplus of Bicycles

I am requesting that the attached list of bicycles be deemed surplus. These bicycles will be sold through Property Room. Com and/ or will be donated locally.

Respectfully,

A handwritten signature in blue ink, appearing to read "David Meienschein".

David Meienschein
Administrative Commander

City of Salisbury



JAMES IRETON JR.
MAYOR

TOM STEVENSON
ACTING CITY ADMINISTRATOR



Maryland
699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

Police Department

Salisbury, Maryland

MEMORANDUM 106-14

July 14, 2014

To: Major D. Meienschein
Sgt. J. Felts
Purchasing Department

From: Teresa Tyndall
Property Custodian

Subject: Auction of Unclaimed Property

Attached is a copy of the 91 bicycles, 7 other various items from the Salisbury Police Department's Property Vault which were found, forfeited or unclaimed. These items will be sold, with your approval, at the Property Room.Com Auction. All known owners of this property have been contacted either by mail or by phone and have made no attempt to claim this property.

Please review the list and advise if you have any questions.

Distribution

Chief of Police
Administrative Commander
Administrative Sergeant
CALEA: 84.1.7

**SURPLUSED BICYCLES FOR
PROPERTYROOMS.COM**

Property Number	Brand Name	Model	Description	Serial Number
2013-111			Red/Silver	LWKE078124
2013-192	Mongoose		Green/Black	SNFSD11J191
2013-6155	Gary Fisher		Purple, Mountain	1888587
2013-6429	Mongoose		Black/Blue, Kids	SNFSD11SP8511
2013-6859	Next	Parowan	Purple	LWJE579908
2013-7935			White, Mountain	R9139910760
2013-11010 1of2	Schwinn	Raider	Blue, Boys	SNACE05D14436
2013-11010 2of2	Ratz		Girls, Purple	UV05352543
2013-11132	Next	BreakPoint	Red, Mountain	O11D247309
2012-37159	Next		Aluminum 3spd	CJ05102786
2013-15866	Mongoose			SNFS3D12CS8918
2013-17230	Mongoose		Blue	C1E0188235
2013-18933			Boys,Red	74677788
2013-19174	Huffy	Backwater	Pink	KC6389-20822F1752
2013-19974	Huffy	Lakota	15 spd, Black/Red	ACY06A024227
2013-21182	Next	Powerclimber	Men's, Blue/Silver, Mountain	DJDC050242
2013-23134	Huffy		Women's/Green/Beachcruiser	SNHEJ10E47018
2013-24235 1of2	Next		Kids BMX/Green/Silver	OQ10305947
2013-24235 2of2	Huffy		Red/Toddler	5260710309E
2013-24293			Gray/Mountain	WDJ025018
2013-24558	Kent		Children's/Purple	
2013-24613 1of4	Mongoose		Mountain/Purple/White/Black	SNFSD12CN3426
2013-24613 2of4	Next	Powerclimber	Red	DICCH034444
2013-24613 3of4	Next		BMX/LimeGreen	DWFC074932
2013-24613 4of4	Mongoose	HoopD	BMX/Orange	SNACW10G06503
2013-24677			Black	DMG12E0708
2013-25414	Avigo Atra		20"Boys/Black	HS120700104
2013-25572			Black	
2013-25962 1of2	Diamondback	Viper	Black	ACA06M028285
2013-25962 2of2	Mongoose		BMX/Blue	A0292892
2013-26635	Huffy	Cranbrook	BeachCruiser/White/Turquoise	NHBC12C39879
2013-26878	Schwinn	Drifter	BeachCruiser/Black/White	SNFSD09JC0882
2013-27376	Schwinn		3Speed/26"/Mountain/Red	F95102384

**SURPLUSED BICYCLES FOR
PROPERTYROOMS.COM**

2013-27382	Huffy		Black/Orange	SNHBC11K06461
2013-28601			Mountain/Red/White	
2013-28950	Next		Green/Mountain	DWE1047071
2013-29970			Black	
2013-30136	Huffy	RockCreek	Red/Black	5684206912A
2013-30481	Next		Black/Mountain	LWLk008969
2013-30851	The Humber	Humbersport	Black	544JO
2013-31019	Trek		Black	T1KB40997
2013-31293	Mongoose		Boys./Black	SNXDS12E40427
2013-32372 1of2	Criscross		Black	C167714
2013-32372 2of2	Freestyle	Ambush	Orange	G109016437
2013-32386	Huffy		Pink	SNP5A32576
2013-34201	Roadmaster		Blue/Mountain	BC10038206
2013-34210			BMX Style/black spraypainted	SNFSDJ88780
2013-34384	Next	PowerClimber	Blue/Mountain	DJDB052096
2013-34402	Mongoose	XR150	21 speed	VC2G015573
2013-34796	Roadmaster	Mt Sport SX	Gray	SNFSD05L73707
2013-35299	Pacific		Blue/Mountain	SNFSD05FK6949
2013-33617			BMX Style/Red/Black	
2013-33745	Magna	Excitor	Mountain/Red/Black	DJEE063532
2013-35007	Huffy		Blue/Silver	SNHEX09C000122
2012-41099			Gold/Red	
2013-11131	Roadmaster		Greenish/Mountain	RMC23081846
2013-17114	Shocker		Green/Mountain	DM07E52001
2013-27530	Fling 90		Green	
2013-37616 1of2	Huffy		Gold	10G53647
2013-37616 2of2	Next		Red	DWBI100352
2013-37629	Next		Black/Mountain	LWLJ015781
2013-38190			Black/Pink	T4206154
2013-38660	Schwinn		BMX Style/Silver	ACE7F03220
2013-38955	Next	Surge	BMX/Silver/Green Decals	850825E20090531
2013-39024	Roadmaster		Men's/Blue/Silver	SNFSD04DC0482
2013-39024	Roadmaster		Women's/Purple/Blue	SNFD09B69242

**SURPLUSED BICYCLES FOR
PROPERTYROOMS.COM**

2013-41873 1 of 2	Murray		Blue
2013-41873 2 of 2	Trek 3700		Red
2013-42793	Roadmaster		Pink/Purple
2013-42982	Next		Red, Mountain
2013-43133	Next		Black, Mountain
2013-44001	Trek		Blue, Mountain
2013-44139	Trek	3 Series	Black/Gray
2013-44246	LaJolla	Street Cruiser	
2013-44331	Pacific	Mt Aspen	Teal
2013-44596	Magna		21 speed, Blue, Silver
2013-45306 1 of 2	Huffy		BMX
2013-45306 2 of 2	Pacific		BMX
2013-46734 1 of 2			Mountain, Blue
2013-46734 2 of 2	Schwinn		Green
2013-48719	Raleigh	M-60	Blue
2013-49581	LaJolla	Street Cruiser	
2013-50762	Mongoose		BMX, Silver
2013-50914	Next	PowerClimber	Mountain
2013-52507 1 of 3	MTB		Stow A Bike
2013-52507 2 of 3	Avalon		Black
2013-52507 3 of 3	Schwinn	PowerMatic	Silver
2013-52515	Murray	Sabre	Blue, Mountain
2013-40186	Next		Blue, Silver
2013-48013	Mongoose		Mountain
2013-51412	Jamis Ranger		Black Mountain

SURPLUSED ITEMS FOR
PROPERTYROOMS.COM

Property Number	Brand Name	Model	Description	Serial Number
2001-13762 B	Barnett		Crossbow	
2006-22471	M C		Surfboard	
2007-6221 D	Dewalt		Cordless drill,yellow w/black case	
2008-39113	Hoyt	Compano	Bow	
2009-45970	Apex		19" LCD TV	
2010-706 #8	PSE Dominator	Genesis Series	Compound Bow	
2010-706 #10	Black&Decker		7.2 V drill	

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190
Fax: 410-548-3192

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES
PROCUREMENT DIVISION

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
ACTING CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

COUNCIL AGENDA

August 11, 2014

TO: Mayor and City Council

RE: Declaration of Surplus –Firearms and Firearms Accessories
Salisbury Police Department

The City of Salisbury Internal Services Department – Procurement Division received a request from the Salisbury Police Department to declare 8 firearms and one gun case as surplus. These firearms were obtained as a result of various calls for SPD service. The firearms are no longer needed in any criminal or civil court proceeding, and per Maryland law are unable to be returned to the owners or resold to a third party. Upon declaration of surplus, as approved by Council, the aforementioned firearms will be integrated into the Salisbury PD for departmental use. A detailed list of the firearms is attached.

The Procurement Division requests Council's approval to declare these firearms and accessory "surplus" and to allow the Salisbury PD to use them as requested.

Sincerely,

Jennifer Miller
Asst. Director of Internal Services - Procurement and Parking

City of Salisbury



JAMES IRETON JR.
MAYOR
TOM STEVENSON
CITY ADMINISTRATOR



Maryland
699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

07/08/2014

TO: Jennifer Miller – Procurement Supervisor

FR: Major David Meienschein

RE: Recommendation for Surplus of Firearms

I am requesting that the attached list of firearms and firearms accessories be deemed surplus and integrated into Salisbury Police Department inventory for departmental use. These items will be used by members of the Salisbury Police Department in the performance of their duties.

Respectfully

A handwritten signature in black ink, appearing to read "David Meienschein", written in a cursive style.

David Meienschein
Major
Salisbury Police Department

Police Department

Salisbury, Maryland

MEMORANDUM – 107-14

July 8, 2014

TO: Chief Barbara Duncan
Major David Meienschein
Sgt. John Felts
Salisbury City Council

FROM: Property Custodian – Teresa Tyndall

SUBJECT: Surplus of Firearms

On July 8th, 2014 property department has compiled a list of firearms and firearms accessories for surplus. The below listed firearms are ready for disposal. We are requesting the items be approved for departmental use and integrated into departmental inventory.

<u>Property Number</u>	<u>Brand Name</u>	<u>Model</u>	<u>Description</u>	<u>Serial Number</u>
2000-18582	Mossberg	835	12 gauge shotgun	UM465003
2001-15298 A	Winchester	1300	12 gauge shotgun	L3178603
2005- 9146 B	Mossberg	835	12 gauge shotgun	UM225059
2006-37236 A	Mossberg	88	12 gauge shotgun	MV71566
2009-16492	Remington	1100	12 gauge shotgun	N241794V
2011-49934	Remington	870	12 gauge shotgun	AB893478M
2012-1327	Bushmaster		223 rifle	L477497
2013-1327	Glock	19 C	9MM	KDG 397
2005-40704	LONG GUN CARRYING CASE			

DISTRIBUTION

Bulletin Board

Division Commanders – 3

Chief

CALEA: 84.1.7

Roll Call

A B C D SST CID

A B C D SST CID

A B C D SST CID

ORDINANCE NO. 2298

1
2
3 AN ORDINANCE of the City of Salisbury, Maryland creating a bike route
4 which will run along Riverside Drive from the intersection of Riverside
5 Drive and West College Avenue to the intersection of Riverside Drive and
6 Mill Street, as well as along South Boulevard from the intersection of
7 South Boulevard and Camden Avenue to the intersection of Riverside
8 Drive and South Boulevard; providing dedicated bicycle-only lanes and
9 shared bicycle and motorized vehicle lanes as directed by MDMUTCD
10 Chapter 9, Traffic Control for Bicycle Facilities (MDMUTCD); installing
11 appropriate pavement markings in the form of lane striping for dedicated
12 lanes; installing shared lane markings for shared lanes; installing bicycle
13 markings on-pavement; and installing bike route signage along the route
14 per the MDMUTCD.
15

16
17 WHEREAS, the City of Salisbury desires to encourage cycling throughout the
18 City; and
19

20 WHEREAS, the proposed bicycle route will consist of a route, in both directions,
21 which will run along Riverside Drive from the intersection of Riverside Drive and
22 West College Avenue to the intersection of Riverside Drive and Mill Street, as
23 well as along South Boulevard from the intersection of South Boulevard and
24 Camden Avenue to the intersection of Riverside Drive and South Boulevard; and
25

26 WHEREAS, in order to define the dedicated bicycle lane, appropriate lane
27 striping and lane markings must be provided on the pavement; and
28

29 WHEREAS, in order to provide a bicycle route, portions of the roads must be
30 marked as shared between motorized vehicular traffic and bicycle traffic; and
31

32 WHEREAS, in order to define the portions of the roadway that are to be available
33 for usage by bicycles, appropriate shared markings will be installed on the
34 pavement; and
35

36 WHEREAS, in order to clearly define the route, appropriate signage will be
37 installed; and
38

39 WHEREAS, the curb-to-curb street width on affected streets shall be unchanged
40 by the proposed bicycle route; and
41

42 WHEREAS, the Director of Public Works has determined that the impact of the
43 proposed bicycle route on vehicular traffic flow will be minimal.
44
45

46 NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SALISBURY,
47 MARYLAND that a bicycle route be created, in both directions, which will run
48 along Riverside Drive from the intersection of Riverside Drive and West College
49 Avenue to the intersection of Riverside Drive and Mill Street, as well as along
50 South Boulevard from the intersection of South Boulevard and Camden Avenue
51 to the intersection of Riverside Drive and South Boulevard; that bicycles be
52 permitted to travel this route in dedicated/shared lanes; that appropriate
53 pavement markings be provided in the form of lane striping and symbols where
54 appropriate; and that signage be installed to identify the route.

55
56 AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY OF
57 SALISBURY, MARYLAND, that this Ordinance shall take effect upon final
58 passage.

59
60 THIS ORDINANCE was introduced and read at a meeting of the Council of the
61 City of Salisbury, Maryland held on the 4 day of August , 2014, and, thereafter, a
62 statement of the substance of the Ordinance having been published as required
63 by law, in the meantime, was finally passed by the Council on the ____ day of
64 _____, 2014.

65
66
67 ATTEST:

68
69
70 _____
71 Kimberly R. Nichols
72 CITY CLERK

Jacob R. Day
PRESIDENT, City Council

73
74
75 APPROVED BY ME THIS

76
77 _____ Day of _____, 2014

78
79
80
81 _____
82
83 James Ireton, Jr.
84
85 MAYOR, City of Salisbury

86
87

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-334-3028
Fax: 410-548-3192

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JAMES IRETON, JR.
MAYOR

TOM STEVENSON
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

To: Tom Stevenson, City Administrator
CC: Terence Arrington, Assistant City Administrator
From: Keith Cordrey, Director of Internal Services 
Date: August 1, 2014
Re: FY 2015 Bond Ordinance

The FY 2015 budget ordinance included the issuance of \$4,009,048 in bonds to fund the facility renovation for fire station #2. Included herein please find a bond ordinance, prepared by the City's bond counsel Lindsey Rader, Esquire, to further authorize the issuance. The bond ordinance authorizes up to \$4,200,000 in bond issuance to allow for the possibility proposals when received exceed current project/costs of issuance estimates and appropriation.

Also please find attached an ordinance authorizing the issuance of not to exceed \$2.8 million to refund the 2004A bond issued to CDA.

The City has authorized Davenport & Co., the City's financial advisor, to issue an RFP for the private placement of bonds in order to finance the fire station #2 project, refund the 2004A bond, refund the 2007 bond, and refund the 2009 bond. Neither ordinance prepared addresses the 2007 bond or the 2009 bond because the original ordinances prepared for those bonds already include refunding authority that specify refunding bonds may be issued and that details of any such refunding bonds shall be determined by resolution. The ordinance for the 2007 bond provides that refunding bonds can be issued in an aggregate principal amount not to exceed \$5.1 million to refund the 2007 bond. The ordinance for the 2009 bond provides that refunding bonds can be issued in an aggregate principal amount not to exceed 130% of the 2009 bond being refunded. None of that existing refunding authority has been utilized. Therefore, we do not need new ordinances at this time to refund the 2007 bond or the 2009 bond.

The city engaged Davenport to provide consulting service connected with the issuance. They have estimated the refunding of the 2004A bond, the 2007 bond and the 2009 bond could result in approximately \$559k of savings over the life of the scheduled debt service. See the attached schedule titled "Potential Series 2014 Public Sale - Refunding and New Money" for additional details.

Passage of the ordinances and issuance of the RFP does not obligate the City to issue bonds for any of the purposes described herein. The RFP reserves to the City the right to determine to reduce the amount of 2014 bonds to be issued for refunding purposes for any reason or to reject proposals received for purchase of any of the 2014 bonds. Details of any 2014 bonds to be issued will be determined or provided for by resolution.

We have scheduled the first reading for the August 11 meeting.

City of Salisbury, MD
 Potential Series 2014 Public Sale
 Refunding and New Money
 July 7, 2014



Public Sale - Refunding Portion ⁽¹⁾						
Series/Description	Existing Coupon(s)	Estimated All-In TIC	Estimated NPV Savings %	Par Refunded	Call Provision	Existing Final Maturity
Series 2004A CDA Bonds	4.000% - 4.625%	2.45%	9.95%	\$2,690,000	Anytime @ 100%	5/1/2024
Series 2007 Bonds	4.03%	2.73%	6.00%	\$2,970,000	4/1/2015 @ 100%	4/1/2027
Series 2009 Bonds	3.78%	2.53%	5.72%	\$1,906,667	Anytime @ 100%	11/1/2024
Total			7.33%	\$7,566,667		

Public Sale - New Money Portion ⁽²⁾						
Series/Description	Project Fund	Estimated All-In TIC	Total Estimated Debt Service	Max. Annual Debt Service	First Principal Payment	Final Maturity
Series 2014 New Money Portion	\$4,009,000	2.98%	\$4,976,656	\$337,600	4/1/2015	4/1/2034
Total	\$4,009,000					

(1) Public Sale - Refunding Portion assumes market conditions (MMD and SLGS) as of 7/3/2014, closing on 9/16/2014, \$110,000 fixed costs of issuance and \$5/bond underwriter's discount (allocated proportionally between the Refunding and New Money portions).

(2) Direct Bank Loan - New Money Portion assumes market conditions (MMD) as of 7/3/2014, closing on 9/16/2014, \$110,000 fixed costs of issuance and \$5/bond underwriter's discount (allocated proportionally between the Refunding and New Money portions) and a level annual debt service structure.

Estimated Debt Service Results ⁽³⁾					
Fiscal Year	Prior Debt Service	Refunding Debt Service	Savings	New Money Debt Service	Net Debt Service
2015	\$705,434	\$308,493	\$396,941	\$267,600	(\$129,341)
2016	944,662	858,619	86,044	335,800	249,756
2017	924,353	916,119	8,234	336,500	328,266
2018	912,788	902,219	10,569	337,100	326,531
2019	893,972	888,319	5,653	337,600	331,947
2020	881,927	872,469	9,458	335,700	326,242
2021	860,807	854,469	6,339	336,300	329,961
2022	843,137	836,069	7,068	336,500	329,432
2023	829,076	822,269	6,808	336,300	329,492
2024	812,471	802,869	9,602	335,700	326,098
2025	454,032	448,069	5,963	334,700	328,737
2026	267,449	265,469	1,980	336,150	334,170
2027	257,474	252,656	4,818	336,931	332,113
2028				337,400	337,400
2029				336,375	336,375
Total	\$9,587,582	\$9,028,106	\$559,476	\$4,976,656	\$4,417,181

(3) Estimated Debt Service Results are preliminary and subject to change. Estimated debt service results include all estimated costs of issuance (\$110,000 fixed costs of issuance and \$5/bond underwriter's discount). Please see footnotes 2 and 3 for additional assumptions.

City of Salisbury, MD
 Potential Series 2014 Direct Bank Loan
 Refunding and New Money
 July 7, 2014



Direct Bank Loan - Refunding Portion ⁽¹⁾						
Series/Description	Existing Coupon(s)	Estimated All-In TIC	Estimated NPV Savings %	Par Refunded	Call Provision	Existing Final Maturity
Series 2004A CDA Bonds	4.000% - 4.625%	2.85%	7.82%	\$2,690,000	Anytime @ 100%	5/1/2024
Series 2007 Bonds	4.03%	2.83%	5.28%	\$2,970,000	4/1/2015 @ 100%	4/1/2027
Series 2009 Bonds	3.78%	2.85%	4.17%	\$1,906,667	Anytime @ 100%	11/1/2024
Total			5.90%	\$7,566,667		

Direct Bank Loan - New Money Portion ⁽²⁾						
Series/Description	Project Fund	Estimated All-In TIC	Total Estimated Debt Service	Max. Annual Debt Service	First Principal Payment	Final Maturity
Series 2014 New Money Portion	\$4,009,000	3.07%	\$5,011,988	\$341,400	4/1/2015	4/1/2034
Total	\$4,009,000					

(1) Direct Bank Loan - Refunding Portion assumes a 2.75% interest rate for a 13 year term, closing on 9/16/2014, \$60,000 total costs of issuance (allocated proportionally between the Refunding and New Money portions) and a SLGS escrow as of 7/3/2014.

(2) Direct Bank Loan - New Money Portion assumes a 3.0% interest rate for a 15 year term, closing on 9/16/2014, \$60,000 total costs of issuance (allocated proportionally between the Refunding and New Money portions) and a level annual debt service structure. A direct bank loan with a 15 year term may be subject to a rate reset prior to final maturity.

Fiscal Year	Estimated Debt Service Results ⁽³⁾				
	Prior Debt Service	Refunding Debt Service	Savings	New Money Debt Service	Net Debt Service
2015	\$705,434	\$396,560	\$308,874	\$265,488	(\$43,387)
2016	944,662	872,488	72,175	339,900	267,725
2017	924,353	919,200	5,153	338,150	332,997
2018	912,788	904,125	8,663	341,250	332,587
2019	893,972	883,913	10,059	339,050	328,991
2020	881,927	878,700	3,227	336,700	333,473
2021	860,807	853,075	7,732	339,200	331,468
2022	843,137	837,588	5,550	341,400	335,850
2023	829,076	821,963	7,114	338,300	331,186
2024	812,471	801,200	11,271	340,050	328,779
2025	454,032	450,438	3,595	336,500	332,905
2026	267,449	263,750	3,699	337,800	334,102
2027	257,474	256,875	599	338,800	338,201
2028				339,500	339,500
2029				339,900	339,900
Total	\$9,587,582	\$9,139,872	\$447,709	\$5,011,988	\$4,564,278

(3) Estimated Debt Service Results are preliminary and subject to change. Estimated debt service results include all estimated costs of issuance (\$60,000). Please see footnotes 2 and 3 for additional assumptions.

Municipal Advisor Disclaimer

The enclosed information relates to an existing or potential municipal advisor engagement.

The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons,

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author's and may differ from those of the Davenport fixed income or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

This material has been prepared for information purposes only and is not a solicitation of any offer to buy or sell any security/instrument or to participate in any trading strategy. Any such offer would be made only after a prospective participant had completed its own independent investigation of the securities, instruments or transactions and received all information it required to make its own investment decision, including, where applicable, a review of any offering circular or memorandum describing such security or instrument. That information would contain material information not contained herein and to which prospective participants are referred. This material is based on public information as of the specified date, and may be stale thereafter. We have no obligation to tell you when information herein may change. We make no representation or warranty with respect to the completeness of this material. Davenport has no obligation to continue to publish information on the securities/instruments mentioned herein. Recipients are required to comply with any legal or contractual restrictions on their purchase, holding, sale, exercise of rights or performance of obligations under any securities/instruments transaction.

The securities/instruments discussed in this material may not be suitable for all investors or issuers. Recipients should seek independent financial advice prior to making any investment decision based on this material. This material does not provide individually tailored investment advice or offer tax, regulatory, accounting or legal advice. Prior to entering into any proposed transaction, recipients should determine, in consultation with their own investment, legal, tax, regulatory and accounting advisors, the economic risks and merits, as well as the legal, tax, regulatory and accounting characteristics and consequences, of the transaction. You should consider this material as only a single factor in making an investment decision.

The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

01.13.14 PW/JM

Ordinance No. 2299

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

AN ORDINANCE OF THE COUNCIL (THE “COUNCIL”) OF THE CITY OF SALISBURY TO AUTHORIZE AND EMPOWER CITY OF SALISBURY (THE “CITY”) TO ISSUE AND SELL FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, GENERAL OBLIGATION BONDS IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FOUR MILLION TWO HUNDRED THOUSAND DOLLARS (\$4,200,000.00), THE PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING, REIMBURSING OR REFINANCING COSTS (AS DEFINED HEREIN, WHICH INCLUDE ISSUANCE COSTS AND CAPITALIZED INTEREST) OF THE PUBLIC PURPOSE PROJECT IDENTIFIED HEREIN AS “FACILTY RENOVATION – FIRE STATION #2”; PROVIDING FOR THE ADOPTION OF A RESOLUTION OR RESOLUTIONS OF THE COUNCIL TO DETERMINE, APPROVE OR PROVIDE FOR VARIOUS MATTERS RELATING TO THE AUTHORIZATION, SALE, SECURITY, ISSUANCE, DELIVERY, PAYMENT AND REDEMPTION OF AND FOR EACH SERIES OF THE BONDS; AUTHORIZING AND EMPOWERING THE COUNCIL TO PROVIDE BY RESOLUTION FOR THE ISSUANCE AND SALE FROM TIME TO TIME OF ONE OR MORE SERIES OF GENERAL OBLIGATION BOND ANTICIPATION NOTES IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FOUR MILLION TWO HUNDRED THOUSAND DOLLARS (\$4,200,000.00), PRIOR TO AND IN ANTICIPATION OF THE ISSUANCE OF ANY OF THE BONDS AUTHORIZED HEREBY, IN ORDER TO FINANCE OR REIMBURSE PROJECT COSTS ON AN INTERIM BASIS; AUTHORIZING AND EMPOWERING THE COUNCIL TO PROVIDE BY RESOLUTION FOR THE ISSUANCE AND SALE FROM TIME TO TIME OF ONE OR MORE SERIES OF GENERAL OBLIGATION BONDS IN ORDER TO REFUND ANY OF THE BONDS ISSUED PURSUANT TO THE AUTHORITY OF THIS ORDINANCE (INCLUDING PAYING ISSUANCE COSTS AND INTEREST ON SUCH REFUNDING BONDS), PROVIDED THAT, THE AGGREGATE PRINCIPAL AMOUNT OF ANY SUCH ISSUE OF REFUNDING BONDS SHALL NOT EXCEED ONE HUNDRED THIRTY PERCENT (130%) OF THE AGGREGATE PRINCIPAL AMOUNT OF THE BONDS REFUNDED THEREFROM; PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES SUFFICIENT FOR, AND PLEDGING THE FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER OF THE CITY TO, THE PROMPT PAYMENT OF THE PRINCIPAL OF AND INTEREST ON EACH SERIES OF THE BONDS, THE BOND ANTICIPATION NOTES AND THE REFUNDING BONDS AUTHORIZED HEREBY (THE “OBLIGATIONS”); PROVIDING THAT THE PRINCIPAL OF AND INTEREST ON EACH SERIES OF SUCH OBLIGATIONS ALSO MAY BE PAID FROM ANY OTHER SOURCES OF REVENUE LAWFULLY AVAILABLE TO THE CITY FOR SUCH PURPOSE; PROVIDING THAT CERTAIN ACTIONS MAY BE TAKEN OR PROVIDED FOR BY RESOLUTION IN CONNECTION WITH THE REISSUANCE OF ANY OF THE OBLIGATIONS; PROVIDING THAT ANY OF THE OBLIGATIONS AUTHORIZED HEREBY MAY BE CONSOLIDATED WITH ANY BONDS, BOND ANTICIPATION NOTES AND/OR REFUNDING BONDS

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

42 AUTHORIZED BY THE COUNCIL AND ISSUED AS A SINGLE SERIES OF BONDS, BOND
43 ANTICIPATION NOTES AND/OR REFUNDING BONDS; AUTHORIZING AND DIRECTING
44 OFFICIALS AND EMPLOYEES OF THE CITY TO TAKE ANY AND ALL ACTION
45 NECESSARY TO COMPLETE AND CLOSE THE SALE AND DELIVERY OF THE
46 OBLIGATIONS; PROVIDING THAT THIS TITLE SHALL BE DEEMED A STATEMENT OF
47 THE SUBSTANCE OF THIS ORDINANCE FOR ALL PURPOSES; AND OTHERWISE
48 GENERALLY RELATING TO THE ISSUANCE, SALE, DELIVERY AND PAYMENT OF
49 THE OBLIGATIONS.

50

51

RECITALS

52

53 WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland (the
54 “City”), is authorized and empowered by Sections 19-301 through 19-309 of the Local Government
55 Article of the Annotated Code of Maryland (previously codified as Sections 31 through 37 of
56 Article 23A of the Annotated Code of Maryland), as replaced, supplemented or amended (the
57 “Enabling Act”), and Sections SC7-45 and SC7-46 of the Charter of the City of Salisbury, as
58 replaced, supplemented or amended (the “Charter”), to borrow money for any proper public purpose
59 and to evidence such borrowing by the issuance and sale of its general obligation bonds; and

60

61 WHEREAS, the City has determined to undertake the public purpose project identified in
62 Section 3 of this Ordinance; and

63

64 WHEREAS, the City has determined to authorize the issuance from time to time of one or
65 more series of its general obligation bonds in order to finance, reimburse or refinance all or a
66 portion of the costs of the public purpose project identified in Section 3 of this Ordinance; and

67

68 WHEREAS, prior to issuing one or more series of the bonds authorized hereby, the City
69 may need to obtain interim financing in order to finance or reimburse applicable project costs on a
70 timely basis through the issuance from time to time of general obligation bond anticipation notes in
71 one or more series pursuant to the authority of Sections 19-211 through 19-223 of the Local
72 Government Article of the Annotated Code of Maryland (previously codified as Section 12 of
73 Article 31 of the Annotated Code of Maryland), as replaced, supplemented or amended (the “Bond
74 Anticipation Note Enabling Act”); and

75

76 WHEREAS, subsequent to the issuance of any bonds provided for herein, the City may
77 desire to refund or advance refund all or a portion of such bonds through the issuance from time to
78 time of one or more series of its general obligation refunding bonds pursuant to the authority of
79 Section 19-207 of the Local Government Article of the Annotated Code of Maryland (previously
80 codified as Section 24 of Article 31 of the Annotated Code of Maryland), as replaced, supplemented
81 or amended (the “Refunding Act”); and

82

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

83 WHEREAS, the City has determined to pledge its full faith and credit and unlimited taxing
84 power to the prompt payment of debt service on any general obligation bonds, bond anticipation
85 notes or refunding bonds authorized hereby; and
86

87 WHEREAS, although Section SC7-46.E of the Charter provides that the City shall
88 determine the manner of selling any bonds, notes or other evidences of indebtedness by resolution,
89 it is the expectation of the Council of the City (the “Council”) that, as authorized by such Section of
90 the Charter, the Bond Anticipation Note Enabling Act and the Refunding Act, as applicable, each
91 series of the bonds, the bond anticipation notes and the refunding bonds authorized hereby shall be
92 sold by private (negotiated) sale unless the Council determines otherwise by resolution; and
93

94 WHEREAS, the City shall issue any bonds, bond anticipation notes or refunding bonds
95 authorized hereby in accordance with the terms and conditions provided for in a resolution or
96 resolutions to be adopted by the Council pursuant to the authority of the Enabling Act, the Charter,
97 this Ordinance and other applicable law.
98

99 SECTION 1. NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF
100 THE CITY OF SALISBURY, MARYLAND that:
101

102 (a) The Recitals to this Ordinance are deemed a substantive part of this Ordinance and
103 incorporated by reference herein. Capitalized terms used in the Sections of this Ordinance and not
104 defined herein shall have the meanings given to such terms in the Recitals.
105

106 (b) References in this Ordinance to any official by title shall be deemed to refer (i) to
107 any official authorized under the Charter or other applicable law to act in such titled official’s stead
108 during the absence or disability of such titled official, (ii) to any person who has been elected,
109 appointed or designated to fill such position in an acting capacity under the Charter or other
110 applicable law, (iii) to any person who serves in a “Deputy” or “Assistant” capacity as such an
111 official, provided that the applicable responsibilities, rights or duties referred to herein have been
112 delegated to such deputy or assistant in accordance with applicable law or authority, and/or (iv) to
113 the extent an identified official commonly uses another title not provided for in the Charter or the
114 code of ordinances of the City (the “City Code”), the official, however known, who is charged
115 under the Charter, the City Code or other applicable law or authority with the applicable
116 responsibilities, rights or duties referred to herein.
117

118 SECTION 2. BE IT FURTHER ORDAINED that pursuant to the authority of the
119 Enabling Act and the Charter, the City hereby determines to borrow money and incur indebtedness
120 from time to time for the public purpose of financing, reimbursing or refinancing costs (as defined
121 in Section 3(b) hereof) of the Project identified in Section 3(b) hereof.
122

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

123 SECTION 3. BE IT FURTHER ORDAINED that:
124

125 (a) To evidence the borrowing and indebtedness authorized in Section 2 of this
126 Ordinance, the City, acting pursuant to the authority of the Enabling Act and the Charter, hereby
127 determines to issue and sell from time to time, in one or more series, upon its full faith and credit, its
128 general obligation bonds in an aggregate principal amount not to exceed Four Million Two Hundred
129 Thousand Dollars (\$4,200,000.00) (collectively, the “Bonds”). Any series of the Bonds may be
130 issued as one or more bonds and any such bond may be issued in installment form and/or draw-
131 down form.
132

133 (b) With respect to the project listed below, the word “costs” as used in Section 2 hereof
134 shall include, as applicable, land and right-of-way acquisition and development; site and utility
135 improvements; acquisition, construction, expansion, demolition, reconstruction, replacement,
136 renovation, rehabilitation, improvement, installation, furnishing and equipping activities and
137 expenses, and related or similar costs; planning, design, engineering, architectural, feasibility,
138 inspection, construction management, surveying, permitting, financial and legal expenses, and
139 related or similar costs; costs of issuance (which may include costs of bond insurance or other credit
140 or liquidity enhancement); interest during construction and for a reasonable period thereafter
141 (whether or not expressly so stated); and any such costs that may represent the City’s share or
142 contribution to the financing, reimbursement or refinancing of such project. The project to which
143 proceeds of the Bonds (or BANs, as identified in Section 6 hereof) are to be applied is identified in
144 the City’s capital improvement program as “Facility Renovation – Fire Station #2”, and as the same
145 may be amended or modified in accordance with applicable law, is referred to herein as the
146 “Project”. It is the intention of the Council that proceeds of the Bonds (or of any of the BANs, as
147 applicable) may be spent on any applicable costs (as defined above) relating to the Project.
148

149 (c) In the event the City issues any series of the BANs pursuant to Section 6 of this
150 Ordinance, proceeds of the Bonds of any series in anticipation of which such BANs were issued
151 may also be applied to prepay or pay principal, premium and/or interest on such series of the BANs
152 in accordance with the Bond Anticipation Note Enabling Act, and such application shall be deemed
153 the payment of “costs” for purposes of this Ordinance.
154

155 SECTION 4. BE IT FURTHER ORDAINED that the proceeds of the Bonds shall be used
156 and applied by the City exclusively and solely for the public purposes described in Section 3 of this
157 Ordinance, unless a supplemental ordinance is enacted by the Council to provide for the use and
158 application of such proceeds for some other proper public purpose authorized by the Enabling Act,
159 the Charter or other applicable law.
160

161 SECTION 5. BE IT FURTHER ORDAINED that pursuant to the authority of the Enabling
162 Act, the Charter and this Ordinance, the Council, prior to the issuance, sale and delivery of each
163 series of the Bonds, shall adopt a resolution or resolutions (in each such case and, collectively, the
164 “Resolution”) specifying, prescribing, determining, providing for or approving such matters, details,

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

165 forms (including, without limitation, the complete forms of the Bonds of such series), documents or
166 procedures as may be required by the Enabling Act, the Charter or this Ordinance or as the Council
167 may deem appropriate for the authorization, sale, security, issuance, delivery, payment, prepayment
168 or redemption of or for such series of the Bonds. The Resolution shall set forth, determine or
169 provide for the determination of, provide for, or approve or provide for the approval of, among
170 other matters, as applicable, the designation of such series of the Bonds; the date of issue of such
171 series of the Bonds; the aggregate principal amount of such series of the Bonds; the denominations
172 of such series of the Bonds; the maturity or maturities of such series of the Bonds; the principal
173 installment or installments payable on such series of the Bonds; the rate or rates of interest, or the
174 method of determining the rate or rates of interest, payable on such series of the Bonds, which may
175 be fixed or variable; provisions for the payment of late fees and/or additional interest or penalties
176 payable on the Bonds of such series or adjustments to interest rates in appropriate circumstances;
177 the purchase price for such series of the Bonds or the method of determining the purchase price;
178 provisions relating to the prepayment or redemption of such series of the Bonds at the City's option
179 or by mandatory sinking fund payments; provisions allowing the registered owners of such series of
180 the Bonds to put or cause the prepayment or redemption of the same at their option; the manner of
181 selling such series of the Bonds, which may be by private (negotiated) sale without advertisement or
182 solicitation of competitive bids or at public sale after publication or dissemination of the notice of
183 sale, and all matters in connection therewith; provisions for the appropriation, disposal and
184 investment of proceeds of such series of the Bonds; provisions for the application of unexpended
185 proceeds, any premium paid upon sale or investment earnings on proceeds of such series of the
186 Bonds, which may include, without limitation, on costs of the Project or on debt service payable on
187 such series of the Bonds, to the extent permitted by applicable law; the selection of any bond
188 registrar, paying agent, investment bidding agent or other appropriate parties in connection with
189 such series of the Bonds; certifications, representations, determinations, designations or elections
190 relating to the tax-exempt or taxable status of interest payable on such series of the Bonds; and all
191 other terms and conditions pursuant to which such series of the Bonds will be issued, sold and
192 delivered, including, without limitation, any other determinations to be made by resolution as
193 required by Charter Section SC7-46.A. Among other matters, the Council, pursuant to the
194 Resolution, may authorize, approve or otherwise provide for (i) any commitment fee or similar fee
195 and any other costs payable in connection with any series of the Bonds, (ii) the obtaining of credit
196 enhancement or liquidity enhancement for any series of the Bonds (and the execution and delivery
197 of any agreements or documents relating thereto), and (iii) any other agreements necessary to
198 enhance the marketability of or as security for any series of the Bonds, including (without
199 limitation) any continuing disclosure undertaking required to satisfy the requirements of Securities
200 and Exchange Commission Rule 15c2-12. Any Resolution may determine the matters identified in
201 this Section 5 for more than one series of the Bonds.

202
203 SECTION 6. BE IT FURTHER ORDAINED that (a) pursuant to the authority of the
204 Bond Anticipation Note Enabling Act and the Charter, the City is hereby authorized and
205 empowered to issue and sell, upon its full faith and credit, its general obligation bond anticipation
206 notes in one or more series from time to time in an aggregate principal amount not to exceed Four

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

207 Million Two Hundred Thousand Dollars (\$4,200,000.00) (collectively, the “BANs”), prior to and
208 in anticipation of the sale of any series of the Bonds, for the public purpose of financing or
209 reimbursing costs of the Project on an interim basis. Any such series of the BANs may consist of
210 one or more notes and any note may be issued in installment form and/or draw-down form. Prior to
211 the issuance, sale and delivery of each series of the BANs, the Council shall adopt a resolution or
212 resolutions pursuant to the authority of the Bond Anticipation Note Enabling Act, the Charter and
213 this Ordinance authorizing such series of the BANs and specifying, prescribing, determining or
214 providing for the determination of, providing for, or approving or providing for the approval of,
215 with respect to such series of the BANs, the same types of matters, details, forms, documents or
216 procedures and determinations specified to be made or addressed in Section 5 hereof with respect to
217 each series of the Bonds, to the extent applicable with respect to such series of the BANs, and as
218 otherwise may be authorized or required by applicable law.
219

220 (b) As authorized by the Bond Anticipation Note Enabling Act, by resolution the
221 Council may provide for the renewal of any series of the BANs at maturity with or without resale,
222 together with any amendments or modifications to such series of the BANs and any related
223 documentation.
224

225 SECTION 7. BE IT FURTHER ORDAINED that pursuant to the authority of the
226 Refunding Act and the Charter, the City is hereby authorized and empowered to issue and sell,
227 upon its full faith and credit, its general obligation refunding bonds in one or more series from
228 time to time (collectively, the “Refunding Bonds”), for the purpose of refunding or advance
229 refunding any of the Bonds authorized hereby, including the payment of any outstanding and
230 unpaid principal, any prepayment or redemption premium and any interest accrued or to accrue
231 to the date of prepayment, redemption, purchase or maturity of the Bonds to be refunded, paying
232 costs and expenses in connection with the issuance, sale and delivery of such series of the
233 Refunding Bonds, and, to the extent determined by the Council by resolution, paying interest on
234 such series of the Refunding Bonds, for the public purpose of realizing savings to the City in the
235 aggregate cost of debt service on either a direct comparison or present value basis or in order to
236 accomplish any debt restructuring or other purpose that is permitted by applicable law; provided
237 that, the aggregate principal amount of any issue of the Refunding Bonds shall not exceed one
238 hundred thirty percent (130%) of the aggregate principal amount of the Bonds refunded
239 therefrom. Any such series of the Refunding Bonds may consist of one or more bonds and any
240 bond may be issued in installment form and/or draw-down form. Prior to the issuance, sale and
241 delivery of each series of the Refunding Bonds, the Council shall adopt a resolution or
242 resolutions authorizing such series of the Refunding Bonds and specifying, describing,
243 determining or providing for the determination of, providing for, or approving or providing for
244 the approval of, with respect to such series of the Refunding Bonds, the same types of matters,
245 details, forms, documents, procedures and determinations specified to be made or addressed in
246 Section 5 hereof with respect to each series of the Bonds, to the extent applicable to such series
247 of the Refunding Bonds, and as otherwise may be authorized or required by applicable law,
248 including, without limitation, the purposes of the Refunding Act to be achieved by the issuance

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

249 of such series of the Refunding Bonds, the selection of any escrow agent or verification
250 consultant, the determination of the Bonds to be refunded from such series of the Refunding
251 Bonds, and any agreements, documents or other instruments necessary or desirable in connection
252 with the refunding.

253
254 SECTION 8. BE IT FURTHER ORDAINED that (a) for the purpose of paying the
255 principal of and interest on the Bonds, the BANs and the Refunding Bonds (individually or
256 collectively, the “Obligations”) when due, the City shall levy or cause to be levied, for each and
257 every fiscal year during which any series of the Obligations may be outstanding, ad valorem taxes
258 upon all real and tangible personal property within its corporate limits subject to assessment for
259 unlimited municipal taxation in rate and amount sufficient to provide for the prompt payment, when
260 due, of the principal of and interest on such series of the Obligations in each such fiscal year. If the
261 proceeds from the taxes so levied in any such fiscal year are inadequate for such payment,
262 additional taxes shall be levied in the succeeding fiscal year to make up such deficiency.

263
264 (b) The full faith and credit and unlimited taxing power of the City are hereby
265 irrevocably pledged to the prompt payment of the principal of and interest on each series of the
266 Obligations as and when they become due and payable and to the levy and collection of the taxes
267 hereinabove described as and when such taxes may become necessary in order to provide sufficient
268 funds to meet the debt service requirements of such series of the Obligations. The City hereby
269 covenants and agrees with the registered owners, from time to time, of each series of the
270 Obligations to levy and collect the taxes hereinabove described and to take any further action that
271 may be lawfully appropriate from time to time during the period that such series of the Obligations
272 remains outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof
273 and the interest due thereon.

274
275 (c) The foregoing provisions shall not be construed so as to prohibit the City from
276 paying the principal of and interest on any series of the Obligations from the proceeds of the sale of
277 any other obligations of the City or from any other funds legally available for that purpose
278 (including, without limitation, (i) with respect to the BANs, from the proceeds of the Bonds and (ii)
279 with respect to the Bonds, from the proceeds of the Refunding Bonds). Within any applicable
280 limitations of Maryland or federal law (including, without limitation, the Internal Revenue Code of
281 1986, as amended, and the U.S. Treasury Regulations promulgated thereunder), the City may apply
282 to the payment of the principal of or interest on any series of the Obligations any funds received by
283 it from the State of Maryland or the United States of America, or any governmental agency or
284 instrumentality, or from any other source, if such funds are granted or paid to the City for the
285 purpose of assisting the City in the type of project which the Obligations of such series are issued to
286 finance, reimburse or refinance or are otherwise available for such purpose, and to the extent of any
287 such funds received or receivable in any fiscal year, the taxes hereby required to be levied may be
288 reduced proportionately. Pursuant to the authority of Section SC7-46.A. of the Charter, by
289 resolution the Council may provide that all or a portion of the debt service on the allocable portion

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

290 of any series of the Obligations shall be payable in the first instance from specified revenues or
291 other moneys identified in such resolution, to the extent available for such purposes.
292

293 SECTION 9. BE IT FURTHER ORDAINED that by resolution, the Council may make any
294 appropriate arrangements (including, without limitation, by authorizing one or more appropriate
295 officials to make any elections, designations, determinations or filings on the City’s behalf) in the
296 event any right of the registered owner of an Obligation to put or cause the prepayment or
297 redemption of such Obligation at its option, or any change in the interest rate of an Obligation, or
298 any other modification to an Obligation could lead to a reissuance of such Obligation for purposes
299 of the Internal Revenue Code of 1986, as amended, and the U.S. Treasury Regulations promulgated
300 thereunder.
301

302 SECTION 10. BE IT FURTHER ORDAINED that by resolution, the Council may
303 determine that any of the Bonds, the BANs or the Refunding Bonds authorized hereby may be
304 consolidated with any bonds, bond anticipation notes and/or refunding bonds authorized by the
305 Council and issued as a single series of bonds, bond anticipation notes and/or refunding bonds.
306

307 SECTION 11. BE IT FURTHER ORDAINED that the Mayor, the City Administrator, the
308 Director of Internal Services, the City Clerk and all other appropriate officials and employees of the
309 City are hereby authorized and directed to take any and all action necessary to complete and close
310 the sale and delivery of the Bonds, the BANs or the Refunding Bonds and to approve, execute and
311 deliver all documents, certificates and instruments necessary or appropriate in connection therewith.
312

313 SECTION 12. BE IT FURTHER ORDAINED that the title of this Ordinance shall be
314 deemed to be, and is, a statement of the substance of this Ordinance for publication and all other
315 purposes.
316

317 SECTION 13. BE IT FURTHER ORDAINED that this Ordinance shall become effective
318 following approval by the Mayor or subsequent passage by the Council in accordance with the
319 provision of Section SC2-12 of the Charter. Pursuant to Section SC2-16 of the Charter, this
320 Ordinance shall not be subject to petition for referendum.
321

322 [CONTINUED ON FOLLOWING PAGE]
323

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

Ordinance No. 2300

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

AN ORDINANCE OF THE COUNCIL (THE "COUNCIL") OF THE CITY OF SALISBURY TO AUTHORIZE AND EMPOWER CITY OF SALISBURY TO ISSUE AND SELL FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, GENERAL OBLIGATION BONDS IN ONE OR MORE SERIES IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED TWO MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$2,800,000.00) (THE "ORIGINAL REFUNDING BONDS"), THE PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF (I) REFUNDING OR ADVANCE REFUNDING IN WHOLE OR IN PART ALL OR ANY PORTION OF THE CITY'S OUTSTANDING CITY OF SALISBURY INFRASTRUCTURE BONDS, 2004 SERIES A, INCLUDING PAYING PRINCIPAL, REDEMPTION OR PREPAYMENT PREMIUMS AND/OR ACCRUED AND UNPAID INTEREST THEREON, (II) PAYING COSTS OF ISSUANCE OF THE ORIGINAL REFUNDING BONDS, AND/OR (III) TO THE EXTENT DETERMINED BY THE COUNCIL, PAYING INTEREST ON THE ORIGINAL REFUNDING BONDS; AUTHORIZING THE CITY TO ISSUE AND SELL FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, GENERAL OBLIGATION BONDS IN ONE OR MORE SERIES (THE "SUBSEQUENT REFUNDING BONDS") IN ORDER TO REFUND OR ADVANCE ANY OF THE ORIGINAL REFUNDING BONDS ISSUED PURSUANT TO THE AUTHORITY OF THIS ORDINANCE, INCLUDING PAYING PRINCIPAL, REDEMPTION OR PREPAYMENT PREMIUMS AND/OR ACCRUED AND UNPAID INTEREST ON SUCH REFUNDED ORIGINAL REFUNDING BONDS, COSTS OF ISSUANCE OF SUCH SUBSEQUENT REFUNDING BONDS AND/OR INTEREST ON SUCH SUBSEQUENT REFUNDING BONDS, PROVIDED THAT, THE AGGREGATE PRINCIPAL AMOUNT OF ANY SUCH ISSUE OF SUBSEQUENT REFUNDING BONDS SHALL NOT EXCEED ONE HUNDRED THIRTY PERCENT (130%) OF THE AGGREGATE PRINCIPAL AMOUNT OF THE ORIGINAL REFUNDING BONDS REFUNDED THEREFROM; PROVIDING FOR THE ADOPTION OF A RESOLUTION OR RESOLUTIONS OF THE COUNCIL TO DETERMINE, APPROVE OR PROVIDE FOR VARIOUS MATTERS RELATING TO THE AUTHORIZATION, SALE, SECURITY, ISSUANCE, DELIVERY, PAYMENT, REDEMPTION OR PREPAYMENT OF AND FOR EACH SERIES OF THE ORIGINAL REFUNDING BONDS AND THE SUBSEQUENT REFUNDING BONDS (THE "OBLIGATIONS"); PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES SUFFICIENT FOR, AND PLEDGING THE FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER OF THE CITY TO, THE PROMPT PAYMENT OF PRINCIPAL AND INTEREST ON EACH SERIES OF THE OBLIGATIONS; PROVIDING THAT THE PRINCIPAL OF AND INTEREST ON EACH SERIES OF THE OBLIGATIONS ALSO MAY BE PAID FROM ANY OTHER SOURCES OF REVENUE LAWFULLY AVAILABLE TO THE CITY FOR SUCH PURPOSE; PROVIDING THAT CERTAIN ACTIONS MAY BE TAKEN OR PROVIDED FOR BY RESOLUTION IN CONNECTION WITH THE REISSUANCE OF ANY OF THE OBLIGATIONS; PROVIDING THAT ANY OF THE OBLIGATIONS AUTHORIZED HEREBY MAY BE CONSOLIDATED WITH ANY BONDS AND/OR REFUNDING BONDS AUTHORIZED BY THE COUNCIL AND ISSUED AS A SINGLE SERIES OF BONDS AND/OR REFUNDING BONDS; AUTHORIZING AND

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

45 DIRECTING OFFICIALS AND EMPLOYEES OF THE CITY TO TAKE ANY AND ALL
46 ACTION NECESSARY TO COMPLETE AND CLOSE THE SALE AND DELIVERY OF THE
47 OBLIGATIONS; PROVIDING THAT THIS TITLE SHALL BE DEEMED A STATEMENT OF
48 THE SUBSTANCE OF THIS ORDINANCE FOR ALL PURPOSES; AND OTHERWISE
49 GENERALLY RELATING TO THE ISSUANCE, SALE, DELIVERY AND PAYMENT OF
50 THE OBLIGATIONS AUTHORIZED HEREBY.

51

52

RECITALS

53

54 WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland (the
55 “City”), is authorized and empowered by Sections 19-301 to 19-309, inclusive, of the Local
56 Government Article of the Annotated Code of Maryland (previously codified as Sections 31 to 37,
57 inclusive, of Article 23A of the Annotated Code of Maryland), as replaced, supplemented or
58 amended (the “Enabling Act”), and Sections SC7-45 and SC7-46 of the Charter of the City of
59 Salisbury, as replaced, supplemented or amended (the “Charter”), to borrow money for any proper
60 public purpose and to evidence such borrowing by the issuance and sale of its general obligation
61 bonds; and

62

63 WHEREAS, pursuant to Section 19-207 of the Local Government Article of the Annotated
64 Code of Maryland (previously codified as Section 24 of Article 31 of the Annotated Code of
65 Maryland), as replaced, supplemented or amended (the “Refunding Act”), the City is further
66 authorized to issue bonds for the purpose of refunding any of its bonds then outstanding for the
67 public purpose of realizing debt service savings or debt restructuring; and

68

69 WHEREAS, pursuant to the Refunding Act, the procedures for the issuance of refunding
70 bonds shall be the same as those applicable to the bonds being refunded, except that refunding
71 bonds may be sold at a private sale, without soliciting bids, if the City determines in a public
72 meeting that such procedure is in the public interest; and

73

74 WHEREAS, on April 20, 2004, the City issued and delivered its City of Salisbury
75 Infrastructure Bonds, 2004 Series A in the form of a single installment bond in the principal amount
76 of \$5,318,000 (the “2004 Bonds”) pursuant to the authority of the Enabling Act, the Charter,
77 Subtitle 2 of Title 2 of Article 83B of the Annotated Code of Maryland, as amended (now codified
78 at Subtitle 2 of Title 4 of the Housing and Community Development Article of the Annotated Code
79 of Maryland, and as amended, the “CDA Act”), and Ordinance No. 1898, passed by the Council of
80 the City (the “Council”) on February 9, 2004, approved by the Mayor of the City (the “Mayor”) on
81 February 17, 2004 and effective on February 17, 2004 (“Ordinance No. 1898”), which specified that
82 the proceeds of the 2004 Bonds would be applied for the public purpose of constructing a new fire
83 station and administrative building, constructing Isabella Street shoreline protection and purchasing
84 a fire ladder aerial truck (collectively, the “Project”), and paying issuance costs, bond insurance
85 premiums and other related costs; and

86

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

87 WHEREAS, as originally issued and delivered, principal of the 2004 Bonds is payable on
88 May 1 in the years 2005 through 2024, inclusive, the 2004 Bonds bear interest at rates per annum
89 ranging from 2.000% to 4.625%, and interest on the 2004 Bonds is payable each May 1 and
90 November 1, commencing November 1, 2004, until maturity or prior prepayment; and

91
92 WHEREAS, the 2004 Bonds were sold to the Community Development Administration, an
93 agency in the Division of Development Finance of the Department of Housing and Community
94 Development, a principal department of the government of the State of Maryland (the
95 “Administration”), in connection with the Local Government Infrastructure Financing Program of
96 the Administration (the “Program”), in order to evidence a loan from the Administration to the City
97 to finance costs of the Project and other costs identified in Ordinance No. 1898; and

98
99 WHEREAS, the loan made by the Administration to the City with respect to the 2004
100 Bonds was made from the proceeds of certain revenue bonds issued by the Administration to fund
101 such loan to the City and loans to other local government borrowers (the “CDA Bonds”); and

102
103 WHEREAS, in connection with the 2004 Bonds, the City entered into both a Repayment
104 Agreement and a Pledge Agreement with CDA (each, as amended or modified to date, a
105 “Repayment Agreement” or a “Pledge Agreement”); and

106
107 WHEREAS, the 2004 Bonds are subject to prepayment at the option of the City prior to
108 maturity (following prior written notice and subject to certain other considerations specified in the
109 related Repayment Agreement) in whole or in part, at any time on or after June 1, 2014, in an
110 amount equal to the principal amount of the 2004 Bonds to be prepaid, together with unpaid
111 interest accrued thereon to the date fixed for redemption of the corresponding CDA Bonds to be
112 redeemed from such prepayment; and

113
114 WHEREAS, the financial advisor working with the City has advised that under current
115 market conditions the City may achieve favorable interest rate savings by refunding or advance
116 refunding in whole or in part the outstanding 2004 Bonds; and

117
118 WHEREAS, with the expectation that market conditions will continue to remain favorable,
119 the City has determined to authorize the issuance from time to time of one or more series of its
120 general obligation bonds in order to (i) refund or advance refund all or a portion of the then-
121 outstanding and unpaid principal amounts of the 2004 Bonds and, in connection therewith, to pay
122 all or any portion of any applicable redemption or prepayment premium and/or to pay all or any
123 portion of interest accrued or to accrue to the dates of maturity, redemption or prepayment of such
124 refunded 2004 Bonds, for the public purpose of (X) realizing savings in the total cost of debt service
125 on a direct comparison or present value basis, or (Y) debt restructuring that reduces the total cost of
126 debt service or is determined by the Council to be in the best interests of the City, to be consistent
127 with the City’s long-term financial plan, and to realize a financial objective of the City, as
128 contemplated in the Refunding Act and as to be determined pursuant to a resolution or resolutions
129 of the Council, (ii) to pay all or a portion of the related costs of issuance of such refunding bonds,

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

130 and/or (iii) to the extent determined by the Council by a resolution or resolutions, to pay interest on
131 such refunding bonds; and

132
133 WHEREAS, subsequent to the issuance of any original refunding bonds authorized hereby
134 to refund the 2004 Bonds, the City may desire to refund or advance refund all or a portion of such
135 original refunding bonds through the issuance from time to time of one or more series of its
136 refunding bonds pursuant to the authority of the Enabling Act and the Refunding Act; and

137
138 WHEREAS, the City pledged its full faith and credit and unlimited taxing power to the
139 prompt payment of each of the 2004 Bonds, and the City has determined to pledge its full faith and
140 credit and unlimited taxing power to the prompt payment of debt service on the original refunding
141 bonds and the subsequent refunding bonds authorized hereby; and

142
143 WHEREAS, it is the present expectation of the Council, that, as authorized by the
144 Refunding Act, each series of the original refunding bonds and the subsequent refunding bonds
145 authorized hereby shall be sold at a private sale without soliciting bids due to the ability to time the
146 market, negotiate terms and the lower costs of issuance typically incurred with a negotiated sale as
147 opposed to public sale by competitive bid, but the Council, based on then-current market conditions
148 and the advice of any professionals engaged by the City, and as authorized by the Enabling Act and
149 the Refunding Act, may determine by resolution to sell any such series of original refunding bonds
150 or subsequent refunding bonds by public sale at competitive bid; and

151
152 WHEREAS, as provided by Section SC7-46 of the Charter, the City shall issue any original
153 refunding bonds or subsequent refunding bonds authorized hereby in accordance with the terms and
154 conditions provided for in a resolution or resolutions to be adopted by the Council.

155
156 SECTION 1. NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF
157 THE CITY OF SALISBURY, MARYLAND that:

158
159 (a) The Recitals to this Ordinance are deemed a substantive part of this Ordinance and
160 incorporated by reference herein. Capitalized terms used in the Recitals to this Ordinance and not
161 otherwise defined in the Sections of this Ordinance shall have the meanings given to such terms in
162 the Recitals.

163
164 (b) References in this Ordinance to any official by title shall be deemed to refer (i) to
165 any official authorized under the Charter or other applicable law to act in such titled official's stead
166 during the absence or disability of such titled official, (ii) to any person who has been elected,
167 appointed or designated to fill such position in an acting capacity under the Charter or other
168 applicable law, (iii) to any person who serves in a "Deputy" or "Assistant" capacity as such an
169 official, provided that the applicable responsibilities, rights or duties referred to herein have been
170 delegated to such deputy or assistant in accordance with applicable law or authority, and/or (iv) to
171 the extent an identified official commonly uses another title not provided for in the Charter or the
172 code of ordinances of the City (the "City Code"), the official, however known, who is charged

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

173 under the Charter, the City Code or other applicable law or authority with the applicable
174 responsibilities, rights or duties referred to herein.

175
176 SECTION 2. BE IT FURTHER ORDAINED that pursuant to the authority of the
177 Enabling Act, the Refunding Act, the Charter and any other applicable law, the City hereby
178 determines to borrow money and incur indebtedness for the public purpose of (i) refunding or
179 advance refunding all or a portion of the then-outstanding and unpaid principal amount of the 2004
180 Bonds and, in connection therewith, paying all or a portion of any applicable redemption or
181 prepayment premiums and/or interest accrued or to accrue to the dates of maturity, redemption or
182 prepayment of such refunded 2004 Bonds, in order to realize an objective authorized by the
183 Refunding Act, as determined in the Resolution (as defined in Section 5 hereof), (ii) paying or
184 reimbursing all or a portion of related costs of issuance of such refunding bonds, including, without
185 limitation, legal and financial costs and costs of any credit enhancement, and/or (iii) to the extent
186 determined by the Council pursuant to the Resolution, paying interest on such refunding bonds
187 (collectively, the “Original Refunding Project”). The total cost of the portion of the Original
188 Refunding Project to be paid from proceeds of the bonds authorized by this Section 2 will not
189 exceed Two Million Eight Hundred Thousand Dollars (\$2,800,000.00).

190
191 SECTION 3. BE IT FURTHER ORDAINED that to evidence the borrowing and
192 indebtedness authorized in Section 2 of this Ordinance, the City, acting pursuant to the authority of
193 the Enabling Act, the Refunding Act, the Charter and any other applicable law, hereby determines
194 to issue and sell from time to time, in one or more series, upon its full faith and credit, its general
195 obligation bonds in an aggregate principal amount not to exceed Two Million Eight Hundred
196 Thousand Dollars (\$2,800,000.00) (the “Original Refunding Bonds”). Any series of the Original
197 Refunding Bonds may consist of one or more bonds and any such bond may be issued in
198 installment form.

199
200 SECTION 4. BE IT FURTHER ORDAINED that the proceeds of the Original Refunding
201 Bonds shall be used and applied by the City exclusively and solely for the public purposes described
202 in Section 2 of this Ordinance, unless a supplemental ordinance is enacted by the Council to provide
203 for the use and application of such proceeds for some other proper public purpose authorized by the
204 Enabling Act, the Refunding Act, the Charter and/or other applicable law.

205
206 SECTION 5. BE IT FURTHER ORDAINED that pursuant to the authority of Section SC7-
207 46 of the Charter and this Ordinance, the Council, prior to the issuance, sale and delivery of each
208 series of the Original Refunding Bonds, shall adopt a resolution or resolutions (in each such case
209 and, collectively, the “Resolution”) specifying, prescribing, determining, providing for or approving
210 such matters, details, forms (including, without limitation, the complete forms of the Original
211 Refunding Bonds of such series and the bond purchase agreement or any similar agreement with the
212 purchaser or purchasers of such series of Original Refunding Bonds, if deemed necessary or
213 desirable, or if such series of the Original Refunding Bonds are sold by solicitation of competitive
214 bids at public sale, the form of notice of sale of such series of Original Refunding Bonds),
215 documents or procedures as may be required by the Enabling Act, the Refunding Act, the Charter,

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

216 other applicable law or this Ordinance or as the Council may deem appropriate for the authorization,
217 sale, security, issuance, delivery, payment or prepayment of or for such series of the Original
218 Refunding Bonds. The Resolution shall set forth, determine or provide for the determination of,
219 provide for, or approve or provide for the approval of, among other matters, as applicable, the
220 designation of such series of the Original Refunding Bonds; the date of issue of such series of the
221 Original Refunding Bonds; the aggregate principal amount of such series of the Original Refunding
222 Bonds; the denominations of such series of the Original Refunding Bonds; the maturity or
223 maturities of such series of the Original Refunding Bonds; the principal installment or installments
224 payable on such series of the Original Refunding Bonds; the rate or rates of interest, or the method
225 of determining the rate or rates of interest, payable on such series of the Original Refunding Bonds,
226 which may be fixed or variable; provisions for the payment of late fees and/or additional interest or
227 penalties payable on the Original Refunding Bonds of such series or adjustments to interest rates in
228 appropriate circumstances; the purchase price for such series of the Original Refunding Bonds or
229 the method of determining the purchase price; provisions relating to the prepayment or redemption
230 of such series of the Original Refunding Bonds at the City's option or by mandatory sinking fund
231 payments; provisions allowing the registered owners of such series of the Original Refunding Bonds
232 to put or cause the prepayment or redemption of the same at their option; the manner of selling such
233 series of the Original Refunding Bonds, which may be at a private sale without soliciting bids or at
234 public sale after publication or dissemination of the notice of sale, and all matters in connection
235 therewith; provisions for the appropriation, disposal and investment of proceeds of such series of the
236 Original Refunding Bonds; provisions for the application of unexpended proceeds, any premium
237 paid upon sale or investment earnings on proceeds of such series of the Original Refunding Bonds,
238 which may include, without limitation, to the extent permitted by applicable law, debt service
239 payable on such series of the Bonds; any amendments, modifications or supplements to, or
240 replacements for, any documents, certificates or instruments delivered by the City in connection
241 with the 2004 Bonds, including, without limitation, the related Repayment Agreement and/or
242 Pledge Agreement, and any additional documents, certificates and instruments deemed necessary or
243 desirable in connection with such refunding of the 2004 Bonds; the portions of the 2004 Bonds to
244 be refunded from such series of the Original Refunding Bonds; the selection of any bond registrar,
245 paying agent, escrow agent, verification consultant, investment bidding agent or other appropriate
246 parties in connection with such series of the Original Refunding Bonds; any agreements, documents
247 or other instruments necessary or desirable in connection with the refunding; the purposes of the
248 Refunding Act to be served by effecting a refunding or advance refunding of all or a portion of the
249 outstanding 2004 Bonds; certifications, representations, determinations, designations or elections
250 relating to the tax-exempt or taxable status of interest payable on such series of the Original
251 Refunding Bonds; and all other terms and conditions pursuant to which such series of the Original
252 Refunding Bonds will be issued, sold and delivered, including, without limitation, any other
253 determinations to be made by resolution as required by Charter Section SC7-46.A. Among other
254 matters, the Council, pursuant to the Resolution, may authorize, approve or otherwise provide for (i)
255 any commitment fee or similar fee and any other costs payable in connection with any series of the
256 Original Refunding Bonds, (ii) the obtaining of credit enhancement or liquidity enhancement for
257 any series of the Original Refunding Bonds (and the execution and delivery of any agreements or
258 documents relating thereto), and (iii) any other agreements necessary to enhance the marketability

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

259 of or as security for any series of the Original Refunding Bonds, including (without limitation) any
260 official statement or other offering document and any continuing disclosure undertaking required to
261 satisfy the requirements of Securities and Exchange Commission Rule 15c2-12. Any Resolution
262 may determine the matters identified in this Section 5 for more than one series of the Original
263 Refunding Bonds.

264
265 SECTION 6. BE IT FURTHER ORDAINED that pursuant to the authority of the
266 Enabling Act, the Refunding Act, the Charter and any other applicable law, the City is hereby
267 authorized and empowered to issue and sell from time to time, in one or more series, upon its full
268 faith and credit, its general obligation refunding bonds (collectively, the “Subsequent Refunding
269 Bonds”), for the public purpose of (i) refunding or advance refunding all or a portion of the then-
270 outstanding and unpaid principal amounts of one or more series of the Original Refunding Bonds
271 and, in connection therewith, paying all or a portion of any applicable redemption or prepayment
272 premiums and/or interest accrued or to accrue to the dates of maturity, redemption or prepayment of
273 such refunded Original Refunding Bonds, in order to realize an objective authorized by the
274 Refunding Act, as determined by the Council by resolution, (ii) paying or reimbursing all or a
275 portion of related costs of issuance of such Subsequent Refunding Bonds, including, without
276 limitation, legal and financial costs and costs of any credit enhancement, and/or (iii) to the extent
277 determined by the Council by resolution, paying interest on such Subsequent Refunding Bonds;
278 provided that, the aggregate principal amount of any issue of the Subsequent Refunding Bonds
279 shall not exceed one hundred thirty percent (130%) of the aggregate principal amount of the
280 Original Refunding Bonds refunded therefrom. Any such series of the Subsequent Refunding
281 Bonds may consist of one or more bonds and any such bond may be issued in installment form.
282 Prior to the issuance, sale and delivery of any series of the Subsequent Refunding Bonds, the
283 Council shall adopt a resolution or resolutions authorizing such series of the Subsequent
284 Refunding Bonds and specifying, determining, providing for or approving with respect to such
285 series of the Subsequent Refunding Bonds the types of matters, details, forms, documents or
286 procedures and determinations specified to be made in Section 5 hereof by the Resolution with
287 respect to each series of the Original Refunding Bonds, to the extent applicable to such series of
288 the Subsequent Refunding Bonds, and as otherwise may be authorized or required by applicable
289 law.

290
291 SECTION 7. BE IT FURTHER ORDAINED that:

292
293 (a) For the purpose of paying the principal of and interest on any series of the Original
294 Refunding Bonds or the Subsequent Refunding Bonds (in any such case, a series of the
295 “Obligations”) when due, the City shall levy or cause to be levied, for each and every fiscal year
296 during which any series of the Obligations may be outstanding, ad valorem taxes upon all real and
297 tangible personal property within its corporate limits subject to assessment for unlimited municipal
298 taxation in rate and amount sufficient to provide for the prompt payment, when due, of the principal
299 of and interest on such series of the Obligations in each such fiscal year. If the proceeds from the
300 taxes so levied in any such fiscal year are inadequate for such payment, additional taxes shall be
301 levied in the succeeding fiscal year to make up such deficiency.

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344

(b) The full faith and credit and unlimited taxing power of the City are hereby irrevocably pledged to the prompt payment of the principal of and interest on each series of the Obligations as and when they become due and payable and to the levy and collection of the taxes hereinabove described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of such series of the Obligations. The City hereby covenants and agrees with the registered owners, from time to time, of each series of the Obligations to levy and collect the taxes hereinabove described and to take any further lawful action that may be appropriate from time to time during the period that such series of the Obligations remains outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and the interest due thereon.

(c) The foregoing provisions shall not be construed so as to prohibit the City from paying the principal of and interest on any series of the Obligations from the proceeds of the sale of any other obligations of the City or from any other funds legally available for that purpose (including, without limitation, with respect to the Original Refunding Bonds, from the proceeds of the Subsequent Refunding Bonds). Within any applicable limitations of Maryland or federal law (including, without limitation, the Internal Revenue Code of 1986, as amended, and the U.S. Treasury Regulations promulgated thereunder, if applicable), the City may apply to the payment of the principal of or interest on any series of the Obligations any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if such funds are granted, paid or available to the City for the purpose of assisting the City in the types of projects which the Obligations of such series are issued to finance, reimburse or refinance, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be levied may be reduced proportionately. Pursuant to the authority of Section SC7-46.A. of the Charter, by resolution the Council may provide that all or a portion of the debt service on the allocable portion of any series of the Obligations shall be payable in the first instance from specified revenues or other moneys identified in such resolution, to the extent available for such purposes.

SECTION 8. BE IT FURTHER ORDAINED that by resolution, the Council may make any appropriate arrangements (including, without limitation, by authorizing one or more appropriate officials to make any elections, designations, determinations or filings on the City’s behalf) in the event any right of the registered owner of an Obligation to put or cause the prepayment or redemption of such Obligation at its option, or any change in the interest rate of an Obligation, or any other modification to an Obligation could lead to a reissuance of such Obligation for purposes of the Internal Revenue Code of 1986, as amended, and the U.S. Treasury Regulations promulgated thereunder.

SECTION 9. BE IT FURTHER ORDAINED that by resolution, the Council may determine that any series of the Original Refunding Bonds or the Subsequent Refunding Bonds authorized hereby may be consolidated with any bonds and/or refunding bonds authorized by one or more other ordinances or resolutions of the Council and issued as a single series of obligations.

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

345
346
347
348
349
350
351
352
353
354
355
356
357
358
359
360
361
362
363
364
365
366
367
368
369
370
371
372
373
374
375
376
377
378
379
380
381
382
383
384
385

SECTION 10. BE IT FURTHER ORDAINED that the Mayor, the City Administrator, the Director of Internal Services, the City Clerk and all other appropriate officials and employees of the City are hereby authorized and directed to take any and all action necessary to complete and close the sale and delivery of the Original Refunding Bonds or the Subsequent Refunding Bonds and to approve, execute and deliver all documents, certificates and instruments necessary or appropriate in connection therewith.

SECTION 11. BE IT FURTHER ORDAINED that the title of this Ordinance shall be deemed to be, and is, a statement of the substance of this Ordinance for publication and all other purposes.

SECTION 12. BE IT FURTHER ORDAINED that this Ordinance shall become effective following approval by the Mayor or subsequent passage by the Council in accordance with the provisions of Section SC2-12 of the Charter. Pursuant to Section SC2-16 of the Charter, this Ordinance shall not be subject to petition to referendum.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the _____ day of _____, 2014, and thereafter, a statement of the substance of this Ordinance having been published as required by law, was finally passed by the Council _____ [as introduced] _____ [as amended] [CHECK APPLICABLE LINE] on the _____ day of _____, 2014.

ATTEST:

Kimberly R. Nichols, City Clerk

Jacob R. Day, City Council President

APPROVED BY ME THIS _____ DAY OF _____, 2014:

James Ireton, Jr., Mayor

#165028;58111.030

Underlining : Indicates material added by amendment after introduction
~~Strike through~~ : Indicates material deleted by amendment after introduction