

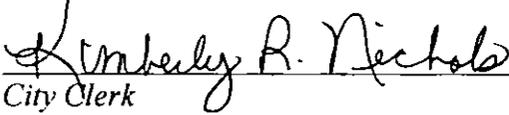


**RESOLUTION NO. 2383** – to approve a lease agreement between the City of Salisbury and the Chamber of Commerce for the Salisbury Festival

On a motion and seconded by Mrs. Shields and Mr. Spies, respectively, Resolution No. 2383 was unanimously approved as presented on a 3-0 vote.

**ADJOURNMENT**

Council President Day adjourned the Special Meeting at 4:40 p.m.

  
\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
Council President

# City of Salisbury



MARYLAND

JAMES IRETON, JR.  
MAYOR

M. THOMAS STEVENSON, JR.  
INTERIM CITY ADMINISTRATOR

TERENCE ARRINGTON  
ASSISTANT CITY ADMINISTRATOR

Salisbury



2010

125 NORTH DIVISION STREET  
SALISBURY, MARYLAND 21801  
Tel: 410-548-3190 Procurement  
Fax: 410-548-3192 Procurement

KEITH A. CORDREY  
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER  
ASST. DIRECTOR OF INTERNAL  
SERVICES

## Council Agenda - Award of Bids

April 7, 2014

- |   |             |
|---|-------------|
| 1. Contract A-22-12 R-1, Change Order #3<br>Citywide Blacktop Program | \$86,500.00 |
| 2. Contract A-24-13, Change Order #3<br>Citywide Pavement Milling     | \$22,500.00 |

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ASSISTANT CITY ADMINISTRATOR

## Council Agenda

April 7, 2014

TO: Mayor and City Council

SUBJECT: Contract No. A-22-12 R-1, Change Order #3  
Citywide Blacktop Program

The City of Salisbury Internal Services Department, Procurement Division, received a request from the Salisbury Public Works Department to process Change Order #3 for Contract No. A-22-12 R-1, Citywide Blacktop Program. In conjunction with the Community Legacy Pedestrian Connectivity Project, SPW desires to extend paving improvements to the nearby intersections of West Market and Camden, and along Mill Street into the intersection of Riverside, Camden and Carroll Street.

In addition to utilizing Community Legacy grant monies to cover the cost of this change order, the budget amendment proposed by Ordinance No. 2284 also provides additional funding. Upon Council's 2<sup>nd</sup> reading and adoption of this ordinance, \$32,800 from the Street Maintenance account will be utilized to process this change order.

The requested funds to process Change Order #3 to Contract #A-22-12 R-1 are available in the following accounts:

Community Legacy Phase I (12800-513026-73007)	\$18,230.00 (currently available)
Community Legacy Phase II (12800-513026-73009)	\$35,470.00 (currently available)
Street Maintenance Acct (31000-534318)	<u>\$32,800.00 (available w/ approval of Ord. 2284)</u>
	\$86,500.00

The City of Salisbury Internal Services Department, Procurement Division, request Council's approval to process Change order #3, Contract A-22-12 R-1, in the amount of \$86,500.00 to George and Lynch, to perform this additional work.

Sincerely,

Jennifer Miller  
Assistant Director of Internal Services – Procurement and Parking

# City of Salisbury



MARYLAND

JAMES IRETON, JR.  
MAYOR

M. THOMAS STEVENSON, JR.  
CITY ADMINISTRATOR

TERENCE ARRINGTON  
ASSISTANT CITY ADMINISTRATOR

125 NORTH DIVISION STREET  
SALISBURY, MARYLAND 21801  
Tel: 410-548-3170  
Fax: 410-548-3107

MICHAEL S MOULDS, P.E.  
DIRECTOR OF PUBLIC WORKS

To: Jennifer Miller, Assistant Director of Internal Services-Procurement Division  
From: Michael Moulds, Director of Public Works  
Date: March 28, 2014  
Re: Contract A-24-13; Change Order No. 3  
Contract A-22-12 R-1; Change Order No. 3  
Mill Street, W. Main and W. Market Streets Paving Project

Attached are two (2) change orders to provide milling and paving in coordination with the Pedestrian Improvements project at the intersection of Mill Street and Main Street. Work is currently being performed under a Community Legacy Pedestrian Connectivity Project at the intersection. Ordinance No. 2284 provides for a budget amendment to perform additional street improvements on Mill Street and W. Market Street.

Community Legacy Grant (CLG) funds are being used for the milling and paving of the Mill Street and Main Street intersection, and an additional \$20,000 of paving. Pending 2<sup>nd</sup> reading and adoption of Ordinance No. 2284, the City Street Maintenance account will be used for the milling and paving of West Market Street and the extension of Mill Street. The change order is summarized below:

George and Lynch – paving change order:

CLG Funds	12800-513026-73007	\$18,230
CLG Funds	12800-513026-73009	\$35,470
Street Maintenance Account	31000-534318	<u>\$32,800</u>
Total for paving:		\$86,500

Rota-Mill – milling change order

CLG Funds	12800-513026-73009	\$8,300
Street Maintenance Account	31000-534318	<u>\$14,200</u>
Total for milling		\$22,500

The contract time for each contract will be extended by 2 months.

Michael S. Moulds, P.E.  
Director of Public Works

**CHANGE ORDER**

#3

PROJECT: Contract No. A-22-12 R-1  
Citywide Blacktop Program

P.O. NO: 02130208

TO: Mr. Dennis Dinger  
George & Lynch  
150 Lafferty Lane  
Dover, DE 19901

CHANGE ORDER NO: # 3  
INITIATION DATE: March 28, 2014  
CONTRACT DATE: February 15, 2013  
ACCOUNT NO: 31000-534318, 12800-513026-73007  
12800-513026-73009

You are directed to make the following changes in this contract:

Change Order #3 to this contract is to fund the paving of Mill Street, West Main Street and West Market Street in coordination with the Mill Street and Main Street pedestrian improvements project.

Not valid until signed by the Owner and Department Head.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was.....	\$ <u>165,000.00</u>
Net change by previously authorized Change Orders .....	\$ <u>410,000.00</u>
The Contract Sum prior to this Change Order was.....	\$ <u>575,000.00</u>
The Contract Sum will be (increased), (decreased), (unchanged) by this Change Order .....	\$ <u>86,500.00</u>
The new Contract Sum including this Change Order will be .....	\$ <u>661,500.00</u>
The Contract Time will be (increased), (decreased), (unchanged) by this Change Order by ( ) days or ( 2 ) months	
The date of substantial completion as of the date of this Change Order ... therefore is .....	<u>June 30, 2014</u>

**AUTHORIZED:**

BY: _____ Michael Moulds, P.E. Director of Public Works  DATE: _____	<b>Vendor: <u>George &amp; Lynch</u></b>  BY: _____ <b>Printed name</b>  _____ <b>Title</b>  BY: _____ <b>Sign for Identification</b>  DATE: _____	BY: _____ Jennifer Miller, Assistant Director of Internal Services-Procurement Division  DATE: _____
BY: _____ Keith A. Cordrey Director of Internal Services  DATE: _____		Funding/Bid Award As Approved by City Council  By: _____ Jacob R. Day President, City Council  DATE: _____
BY: _____ Mark Tilghman City Solicitor  DATE: _____		

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JAMES IRETON, JR.  
MAYOR

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INTERIM CITY ADMINISTRATOR

TERENCE ARRINGTON  
ASSISTANT CITY ADMINISTRATOR

## Council Agenda

April 7, 2014

TO: Mayor and City Council

SUBJECT: Contract No A-24-13, Change Order #3  
Citywide Pavement Milling

The City of Salisbury Internal Services Department, Procurement Division, received a request from the Salisbury Public Works Department to process Change Order #3 for Contract No. A-24-13, Citywide Pavement Milling. In conjunction with the Community Legacy Pedestrian Connectivity Project, SPW desires to extend paving improvements to the nearby intersections of West Market and Camden, and along Mill Street into the intersection of Riverside, Camden and Carroll Street.

In addition to utilizing Community Legacy grant monies to cover the cost of this change order, the budget amendment proposed by Ordinance No. 2284 also provides additional funding. Upon Council's 2<sup>nd</sup> reading and adoption of this ordinance, \$14,200 from the Street Maintenance account will be utilized to process this change order.

The requested funds to process Change Order #3 to Contract #A-24-13 are available in the following accounts:

Community Legacy Phase I (12800-513026-73009)	\$ 8,300.00 (currently available)
Street Maintenance Acct (31000-534318)	<u>\$14,200.00 (available w/ approval of Ord. 2284)</u>
	\$22,500.00

The City of Salisbury Internal Services Department, Procurement Division, requests Council's approval to process Change Order #3, Contract A-24-13, in the amount of \$22,500.00 to Rota-Mill, Inc. to perform this additional work.

Sincerely,

Jennifer Miller  
Assistant Director of Internal Services -- Procurement and Parking

# City of Salisbury



MARYLAND



JAMES IRETON, JR.  
MAYOR

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SALISBURY, MARYLAND 21801  
Tel: 410-548-3170  
Fax: 410-548-3107

MICHAEL S MOULDS, P.E.  
DIRECTOR OF PUBLIC WORKS

To: Jennifer Miller, Assistant Director of Internal Services-Procurement Division  
From: Michael Moulds, Director of Public Works  
Date: March 28, 2014  
Re: Contract A-24-13; Change Order No. 3  
Contract A-22-12 R-1; Change Order No. 3  
Mill Street, W. Main and W. Market Streets Paving Project

Attached are two (2) change orders to provide milling and paving in coordination with the Pedestrian Improvements project at the intersection of Mill Street and Main Street. Work is currently being performed under a Community Legacy Pedestrian Connectivity Project at the intersection. Ordinance No. 2284 provides for a budget amendment to perform additional street improvements on Mill Street and W. Market Street.

Community Legacy Grant (CLG) funds are being used for the milling and paving of the Mill Street and Main Street intersection, and an additional \$20,000 of paving. Pending 2<sup>nd</sup> reading and adoption of Ordinance No. 2284, the City Street Maintenance account will be used for the milling and paving of West Market Street and the extension of Mill Street. The change order is summarized below:

George and Lynch – paving change order:

CLG Funds	12800-513026-73007	\$18,230
CLG Funds	12800-513026-73009	\$35,470
Street Maintenance Account	31000-534318	<u>\$32,800</u>
Total for paving:		\$86,500

Rota-Mill – milling change order

CLG Funds	12800-513026-73009	\$8,300
Street Maintenance Account	31000-534318	<u>\$14,200</u>
Total for milling		\$22,500

The contract time for each contract will be extended by 2 months.

Michael S. Moulds, P.E.  
Director of Public Works

**CHANGE ORDER**

#3

PROJECT: Contract No. A-24-13  
Citywide Pavement Milling

P.O. NO: 02130231

TO: Ms. Ruth Mast  
Rota-Mill Inc.  
784 Memorial Highway  
Oley, PA 19547

CHANGE ORDER NO: # 3  
INITIATION DATE: March 28, 2014  
CONTRACT DATE: January 22, 2013  
ACCOUNT NO: 31000-534318  
12800-513026-73009

You are directed to make the following changes in this contract:

Change Order #3 to this contract is to fund the roadway milling of Mill Street, West Main Street and West Market Street in coordination with the Mill Street and Main Street pedestrian improvements project.

Not valid until signed by the Owner and Department Head.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was .....	\$ <u>24,363.00</u>
Net change by previously authorized Change Orders .....	\$ <u>80,502.00</u>
The Contract Sum prior to this Change Order was.....	\$ <u>104,865.00</u>
The Contract Sum will be (increased), (decreased), (unchanged) by this Change Order .....	\$ <u>22,500.00</u>
The new Contract Sum including this Change Order will be .....	\$ <u>127,365.00</u>
The Contract Time will be (increased), (decreased), (unchanged) by this Change Order by ( ) days or ( 2 ) months	
The date of substantial completion as of the date of this Change Order ... therefore is .....	<u>June 30, 2014</u>

**AUTHORIZED:**

BY: _____ Michael Moulds, P.E. Director of Public Works  DATE: _____	Vendor: <u>Rota-Mill</u>	BY: _____ Jennifer Miller, Assistant Director of Internal Services-Procurement Division  DATE: _____
BY: _____ Keith A. Cordrey Director of Internal Services  DATE: _____	BY: _____ Printed name  _____ Title  BY: _____ Sign for Identification  DATE: _____	Funding/Bid Award As Approved by City Council  By: _____ Jacob R. Day President, City Council  DATE: _____
BY: _____ Mark Tilghman City Solicitor  DATE: _____		