

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

AUGUST 11, 2014

PUBLIC OFFICIALS PRESENT

Council President Jacob R. Day

Councilwoman Eugenie P. Shields

Councilman Timothy K. Spies

PUBLIC OFFICIALS NOT PRESENT

Mayor James Ireton, Jr.

Council Vice President Laura Mitchell

IN ATTENDANCE

City Clerk Kimberly R. Nichols, CMC, Assistant City Administrator Terence Arrington, City Attorney Mark Tilghman, interested citizens and members of the press

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President Day called the meeting to order and invited Pastor Robert C. Reinert from Faith Baptist Church to the podium to deliver the invocation. Afterwards, the Pledge of Allegiance was recited.

COMMUNITY ORGANIZATION PRESENTATIONS

- *Wicomico Farm & Home Show - presented by Zachary Evans*

Council was joined at the podium by Zachary Evans to inform the public about the 78th Annual Farm & Home Show to be held from August 14 - August 16, 2014. He informed the public about the educational free activities for children and the various other activities and entries the public can participate in including a car show and tractor pull. He encouraged everyone to attend and enjoy the free events and food vendors.

- *Poplar Hill Mansion – presented by Aleta Davis, Poplar Hill Mansion Chair and Publicity Chair*

Council President Day invited Aleta Davis to the podium to talk about a few upcoming events at the Poplar Hill Mansion. They include the Civil War Day (September 7), End of Summer Tea (September 11), and the Paranormal 101 Class (October 3). More

information can be received on these and other events at the Mansion by calling the Curator, Sarah Meyers at 410-749-1776 or emailing curator@poplarhillmansion.org.

ADOPTION OF LEGISLATIVE AGENDA

Mrs. Shields moved and Mr. Spies seconded to approve the Legislative agenda. Mr. Spies moved, Mrs. Shields seconded and the vote was unanimous (3-0) to amend the agenda by adding the Manufacturing Exemption request for Labinal Salisbury to the agenda to immediately follow the consent agenda.

The Legislative agenda, as amended, was approved by unanimous vote in favor (3-0).

CONSENT AGENDA – presented by City Clerk Kim Nichols

The Consent Agenda was unanimously approved on a 3-0 vote in favor on a motion and seconded by Mrs. Shields and Mr. Spies, respectively:

- *July 7, 2014 work session minutes*
- *July 14, 2014 regular meeting minutes*
- *July 21, 2014 work session minutes*
- *Resolution No. 2419 – authorizing the Chief of Police to enter into a memorandum of understanding with the Defense Reutilization Marketing Office (DRMO) and authorizing the Mayor to direct the Chief to accept property from DRMO on behalf of the City until such time as it can be approved and recognized as an official City asset by City Council*
- *Resolution No. 2421 – approving the appointment of Matt Drew to the Bicycle-Pedestrian Advisory Committee for term ending 7/31/2017*
- *Resolution No. 2422 – approving the appointment of John A. Foley, III to the Bicycle-Pedestrian Advisory Committee for term ending 7/31/2017*
- *Resolution No. 2423 – approving the appointment of Rose Roma MacGregor to the Bicycle-Pedestrian Advisory Committee for term ending 7/31/2017*
- *Resolution No. 2424 – approving the appointment of David Herrick to the City Park Committee for term ending 6/30/2017*
- *Resolution No. 2425 – approving the appointment of Delores Neal to the Friends of Poplar Hill Mansion Board of Directors for term ending 7/31/2017*
- *Resolution No. 2426 – approving the appointment of Julia Glanz to the Historic District Commission for term ending 8/31/2017*
- *Resolution No. 2429 – approving the reappointment of Andrew Bradley to the Building Board of Adjustments & Appeals for term ending 6/30/2019*
- *Resolution No. 2430 – to approve a Maryland Department of Natural Resources, Community Parks & Playgrounds Grant Application for funding for Phase 2 of the Salisbury Skatepark*

- *Resolution No. 2431 – providing for a Complete Streets policy to increase the usability of streets for all modes of travel for citizens of all ages and abilities in the City of Salisbury*
- *Resolution No. 2432 – accepting funds in the amount of \$3,250 from Wicomico County for the purpose of participating in the AmeriCorps ShoreCorps/Pals Program*
- *Resolution No. 2433 – accepting overtime reimbursement funding from the United States Marshals Service (USMS) for the Salisbury Police Department to investigate Gang and Part 1 Crimes and/or cases where guns, money, or drugs are recovered*
- *Resolution No. 2434 - accepting State Grant Funds awarded through the Governor's Office of Crime Control and Prevention entitled "Safe Streets – MSSP, " in the amount of \$260,000.00 under the Collaborative Supervision and Focused Enforcement Initiative*

AWARD OF BIDS – presented by Director of Internal Services Keith Cordrey

The Award of Bids, consisting of the following items, was unanimously approved on a 3-0 vote on a motion by Mrs. Shields that was seconded by Mr. Spies:

- *Change Order #4 Contract 101-13 Parking Garage Vehicular Traffic Membrane - \$46,209.00*
- *Declaration of Surplus – WWTP Trojan UV 3000 Plus – \$0.00*
- *Declaration of Surplus – Salisbury Police Department Bicycles & Misc. Items – \$0.00*
- *Declaration of Surplus – Salisbury Police Department Firearms & Firearms Accessory - \$0.00*

ORDINANCES – presented by City Attorney Mark Tilghman

- *Ordinance No. 2298 – 2nd reading – creating bike route which will run along Riverside Drive from the intersection of Riverside Drive and West College Avenue to the intersection of Riverside Drive and Mill Street, as well as along South Boulevard from the intersection of South Boulevard and Camden Avenue to the intersection of Riverside Drive and South Boulevard; providing dedicated bicycle-only lanes and shared bicycle and motorized vehicle lanes as directed by MDMUTCD Chapter 9, Traffic Control for Bicycle Facilities (MDMUTCD); installing appropriate pavement markings in the form of lane striping for dedicated lanes; installing shared lane markings for shared lanes; installing bicycle markings on-pavement; and installing bike route signage along the route per the MDMUTCD*

On a motion and seconded by Mrs. Shields and Mr. Spies, respectively, Ordinance No. 2298 was passed for second reading.

- *Ordinance No. 2299 – 1st reading - to authorize and empower City of Salisbury (the "city") to issue and sell from time to time, General Obligation Bonds in one or more series in an aggregate principal amount not to exceed Four Million Two Hundred*

Thousand Dollars (\$4,200,000.00) to allow for the possibility of proposals for the facility renovation for fire station #2 when received exceed current project/costs of issuance estimates and appropriation

On a motion and seconded by Mrs. Shields and Mr. Spies, respectively, Ordinance No. 2299 was approved for first reading.

- Ordinance No. 2300 – 1st reading – to authorize and empower City of Salisbury to issue and sell from time to time, General Obligation Bonds in one or more series in an aggregate principal not to exceed Two Million Eight Hundred Thousand Dollars (\$2,800,000.00) (the “Original refunding bonds”), the proceeds of the sale thereof to be used and applied for the public purpose of refunding the 2004A bond issued to CDA*

On a motion and seconded by Mrs. Shields and Mr. Spies, respectively, Ordinance No. 2300 was approved for first reading.

PUBLIC COMMENTS

No comments were received from the public. Council President Day explained the process Council would follow to fill the vacant Council position created upon former Councilwoman Cohen's resignation. The requirements for the position would be in the advertisement and would mirror those of elected council members in the Charter which are: appointee shall reside in the City of Salisbury for at least one year immediately preceding the date of vacancy; appointee shall reside within the boundaries of District 2 on the date of application, and continue to reside therein during the term to which they are appointed; appointee must be at least 21 years of age; appointee shall be a qualified registered voter in the City of Salisbury. Interested persons shall submit a resume and letter of interest to City Clerk Nichols. Mailed packets must be postmarked by Thursday, August 21, 2014 and received by noon on Monday, August 25, 2014.

There will be a Closed Session prior to the Legislative Session on Monday, August 25, 2014 to discuss the candidates with deliberation and final decision scheduled for Monday, September 2, 2014 at which time an appointment will be sworn in.

ADJOURNMENT

President Day adjourned the Legislative Session at 7:01 p.m.

Kimberly R. Nichols

City Clerk

[Signature]

Council President

City of Salisbury



MARYLAND

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

Salisbury



2010

125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190 Procurement
Fax: 410-548-3192 Procurement

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL
SERVICES

Council Agenda – Award of Bids August 11, 2014

- | | |
|--|-------------|
| 1. Request for Approval of Change Order #4
Contract 101-13
Parking Garage Vehicular Traffic Membrane | \$46,209.00 |
| 2. Request for Declaration of Surplus
WWTP Trojan UV 3000 Plus | \$ 0.00 |
| 3. Request for Declaration of Surplus
Salisbury PD Bicycles & Misc. Items | \$ 0.00 |
| 4. Request for Declaration of Surplus
Salisbury PD Firearms & Firearms Accessory | \$ 0.00 |

City of Salisbury



JAMES IRETON JR.
MAYOR
TOM STEVENSON
CITY ADMINISTRATOR



Maryland
699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

July 3, 2014

TO: Tom Stevenson
FROM: Major David Meienschein
SUBJECT: Resolution – "Safe Streets Coalition" – "MSSP"

Attached, please find a Resolution to accept \$260,000.00 in state grant funds, awarded through the Governor's Office of Crime Control and Prevention to address high incidences of crime in the City of Salisbury and surrounding areas. The grant includes funds for salaries, fringe benefits, and travel expenses for a Safe Streets Coordinator, salaries, and fringe benefits for a Crime Data Analyst, overtime for law enforcement support for overt and covert operations along with Crime Prevention through Environmental Design, Wicomico County State's Attorney Community Prosecutor's salary and fringe benefits, and funding for Crime Solvers.

This grant has been awarded to the City of Salisbury Police Department, under the Collaborative Supervision and Focused Enforcement Initiative.

Unless you, or the Mayor, have further questions, please forward this Resolution to the City Council.

A handwritten signature in black ink, appearing to read "David Meienschein".

David Meienschein
Administrative Commander

Attachment

RESOLUTION No. 2434

A RESOLUTION OF THE CITY OF SALISBURY TO ACCEPT STATE GRANT FUNDS AWARDED THROUGH THE GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION ENTITLED "SAFE STREETS - MSSP", IN THE AMOUNT OF \$260,000.00 UNDER THE COLLABORATIVE SUPERVISION AND FOCUSED ENFORCEMENT INITIATIVE.

WHEREAS, The City of Salisbury's Safe Streets program addresses high incidences of crime in the city and surrounding areas; and

WHEREAS, this State grant was awarded by the Governor's Office of Crime Control and Prevention utilizing a security integration model of multi-agency collaboration with federal, state and local agencies; and

WHEREAS, the grant funds will provide for salary support, fringe benefits, and travel expenses for a Safe Streets Coordinator, overtime for law enforcement, Salary support and fringe benefits for a community prosecutor, Crime Analyst and funding for Crime Solvers.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that awarded State Grant funds in the amount of \$260,000.00 (two hundred sixty thousand), be accepted and utilized for the City of Salisbury's Safe Streets Program.

THIS RESOLUTION was duly passed at a meeting of the Council of the City of Salisbury held on _____, and is to become effective immediately upon adoption.

ATTEST:

Kimberly R. Nichols
City Clerk

Jacob R. Day, President
Salisbury City Council

APPROVED BY ME THIS:

_____ day of _____, 2014

James Ireton, Jr., Mayor

City of Salisbury



MARYLAND

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
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KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL
SERVICES

Council Agenda – Award of Bid

August 11, 2014

TO: Mayor and City Council

RE: Change Order No. 4 – Contract 101-13
Parking Garage Vehicular Traffic Membrane

The City of Salisbury Internal Services Division received a request from the Salisbury Parking Authority to process Change Order No. 4 to Contract 101-13, Parking Garage Vehicular Traffic Membrane. The application of this membrane will protect the garage by prohibiting water seepage into the structural elements. Two of three portions of the garage have already been completed by the bid winner, Concrete Protection and Restoration, with the third and final section budgeted for completion in FY15. The final application is expected to cost \$46,209.00

Funds in the amount of \$46,209.00 are available in account 31154-577015 (Buildings). The Procurement Division is requesting Council's approval of this change order to Concrete Protection and Restoration, in the noted amount.

Sincerely,

Jennifer Miller
Asst. Director of Internal Services – Procurement and Parking

City of Salisbury



MARYLAND

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

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KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL
SERVICES

To: Jennifer Miller, Assistant Director Internal Services - Procurement

From: Keith Cordrey, Director of Internal Services

Subject: Change Order No. 4 - Contract No. 101-13- P.O. 02130239
Parking Garage Vehicular Traffic Membrane

Salisbury Parking Authority requests the City of Salisbury Internal Services-Procurement Department to process Change Order #4, in the amount of \$46,209.00. This contract is to protect the garage from water damage. Currently without this protection water is leaking down through the floor to the T-stems and spandrel connections which reduces the life span of the parking garage.

These services were bid in FY13 and awarded to Concrete Protection and Restoration. One section was completed in FY13 and one section in FY14. The final section of vehicular traffic membrane was budgeted in FY15.

Funds in the amount of \$46,209.00 are available in account 31154-577015 (Buildings). Upon your review and approval, I am requesting that this be moved to City Council for final approval.

Approved By:


Keith Cordrey
Director Internal Services



Concrete Protection & Restoration Inc.

saving the life of concrete®

Proposal

**Salisbury Municipal Garage
Level 4 Traffic Coating**

To: Ralph Plaskon

Project #:
9-Jul-14

Item	Repairs	Unit	Quantity	Unit Price	Total Base Bid
Base Bid (Column Line 13-16; A-C)					
1	General Conditions/Mobe/Demobe/Protection	ls	1	\$ 5,750.00	\$ 5,750.00
2	Install New Urethane Vehicular Traffic Coating	sf	11,750	\$ 2.60	\$ 30,550.00
3	Re-Apply Traffic Striping (38 spaces, 2 cross hatch areas)	ls	1	\$ 500.00	\$ 500.00
4	Concrete Repairs w/ Epoxy	sf	10	\$ 50.00	\$ 500.00
5	Remove & Replace T-T Joint Sealants	lf	1,116	\$ 6.50	\$ 7,254.00
6	Random Crack Repairs	lf	250	\$ 2.90	\$ 725.00
7	Detail Coating Strip @ Column Line 8 from B to C	lf	62	\$ 15.00	\$ 930.00
TOTAL					\$ 46,209.00
Alternates					
8	Connection Plate Repairs	ea		\$ 200.00	
9	Column Repairs	sf		\$ 60.00	
Support by others (at no cost to CPR) shall include the following:					
1. Parking for service vehicles.					
2. 110V electric, Water supply.					
Exclusions:					
1. CPR is not responsible for damage to embedded utilities.					
2. Engineering/Testing/Bonds					
3. Bonds available at 1.5%					
4. No shoring design included.					
Working Conditions:					
1. Daytime work hours.					
2. Five (5) day week; Monday through Friday or weekends to meet schedule.					
3. Open shop, No wage scale.					
4. Payment - Net 30 days					
5. See Attachment A - General Conditions					
Assumptions:					
1. Anticipated work duration is two (2) weeks.					
2. Entire area available at one time.					
3. Engineer to determine extent of required alternate work to be performed.					
4. Repairs performed per Specs from Contract 101-13.					

Submitted By: Brian T. McCabe Accepted By: _____ Date: 7/8/14

City of Salisbury



MARYLAND

Salisbury



2010

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ACTING CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES
PROCUREMENT DIVISION

COUNCIL AGENDA

August 11, 2014

TO: Mayor and City Council
RE: Declaration of Surplus –Trojan UV 3000 Plus
Salisbury WWTP

The City of Salisbury Internal Services Department – Procurement Division received a request from the Salisbury Waste Water Treatment Plant to declare as surplus the Trojan UV 3000 Plus water disinfection system. The system is of inadequate design to properly support the City's needs in disinfecting waste water. However, the system may have alternate uses as a UV disinfection system for the drinking water market and therefore the City may be able to partially recoup the investment if the item can be successfully resold. The equipment would be removed during the WWTP upgrade planned for FY16 and would be available for pick up by the successful bidder. In addition to the main unit, there are several spare parts that will also need to be liquidated. The Trojan UV 3000 Plus was originally purchased in 2003 at an approximate cost of \$530,000.

The Procurement Division requests Council's approval to declare the item and spare parts "surplus" and to allow the Procurement and Public Works Divisions to proceed with executing a plan for liquidation.

Sincerely,

Jennifer Miller
Asst. Director of Internal Services - Procurement and Parking

MEMO:

To: Mike Moulds *MM*

Date: 6/19/2014

From: Al Porianda, Salisbury WWTP

Re: WWTP, UV system auction project proposal.

Please see attached an "Asset Control Sheet" that I have prepared to begin the process of the auctioning our *Trojan UV 3000 Plus* water disinfection system. This system was installed during the last upgrade of the WWTP but was of inadequate design to properly disinfect our wastewater.

It was decided at our last meeting with our engineering consultants, (Brown and Caldwell), that the City may try to recoup the funds that were expended for the cost of this equipment by placing this equipment up for auction. The plan that has been suggested by Brown and Caldwell is that this UV system will be removed carefully by our contractor for the next upgrade and the equipment will be available for pick up by the successful bidder at that time. There are also numerous spare parts that will also be available to be placed in the auction. Considering the initial cost of this equipment, we may realize a reasonable recovery of these funds that could be used for other projects.

Also, I have attached some pictures and specifications of this equipment should you wish to pursue this project. Please let me know if you have any questions or require any further information regarding this project proposal.

Regards,

Al Porianda
Al Porianda
Superintendent
Salisbury WWTP

7/11/14
Transfer: Approval
to send to auction
MM

City of Salisbury



MARYLAND

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MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

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KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
ASST. DIRECTOR OF INTERNAL
SERVICES

Council Agenda

August 11, 2014

TO: Mayor and City Council

RE: Declaration of Surplus – Bicycles and Misc. Items
Salisbury Police Department

The City of Salisbury Internal Services Department – Procurement Division received a request from the Salisbury Police Department to declare 91 bicycles and 7 miscellaneous items surplus. All items were found, forfeited or unclaimed, and attempts to return items to known owners have been unsuccessful. It is the request of the Salisbury PD that items are either sold at auction or donated locally. A detailed list of the items is included.

The Procurement Division requests Council's approval to declare the noted items "surplus" and to allow the Salisbury PD to dispose of them as requested.

Sincerely,

Jennifer Miller
Asst. Director of Internal Services – Procurement and Parking

City of Salisbury



JAMES IRETON JR.
MAYOR

TOM STEVENSON
CITY ADMINISTRATOR



Maryland
699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

July 14, 2014

To: Jennifer Miller
From: Major David Meienschein
Subject: Recommendation for Surplus of Bicycles

I am requesting that the attached list of bicycles be deemed surplus. These bicycles will be sold through Property Room. Com and/ or will be donated locally.

Respectfully,

A handwritten signature in black ink, appearing to read "David Meienschein".

David Meienschein
Administrative Commander

City of Salisbury



JAMES IRETON JR.
MAYOR

TOM STEVENSON
ACTING CITY ADMINISTRATOR



Maryland

699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

Police Department

Salisbury, Maryland

MEMORANDUM 106-14

July 14, 2014

To: Major D. Meienschein
Sgt. J. Felts
Purchasing Department

From: Teresa Tyndall
Property Custodian

Subject: Auction of Unclaimed Property

Attached is a copy of the 91 bicycles, 7 other various items from the Salisbury Police Department's Property Vault which were found, forfeited or unclaimed. These items will be sold, with your approval, at the Property Room.Com Auction. All known owners of this property have been contacted either by mail or by phone and have made no attempt to claim this property.

Please review the list and advise if you have any questions.

Distribution

Chief of Police
Administrative Commander
Administrative Sergeant
CALEA: 84.1.7

**SURPLUSED BICYCLES FOR
PROPERTYROOMS.COM**

Property Number	Brand Name	Model	Description	Serial Number
2013-111			Red/Silver	LWKE078124
2013-192	Mongoose		Green/Black	SNFSD11J191
2013-6155	Gary Fisher		Purple, Mountain	1888587
2013-6429	Mongoose		Black/Blue, Kids	SNFSD11SP8511
2013-6859	Next	Parowan	Purple	LWJE579908
2013-7935			White, Mountain	R9139910760
2013-11010 1of2	Schwinn	Raider	Blue, Boys	SNACE05D14436
2013-11010 2of2	Ratz		Girls, Purple	UV05352543
2013-11132	Next	BreakPoint	Red, Mountain	O11D247309
2012-37159	Next		Aluminum 3spd	CJ05102786
2013-15866	Mongoose			SNFS3D12CS8918
2013-17230	Mongoose		Blue	C1E0188235
2013-18933			Boys, Red	74677788
2013-19174	Huffy	Backwater	Pink	KC6389-20822F1752
2013-19974	Huffy	Lakota	15 spd, Black/Red	ACY06A024227
2013-21182	Next	Powerclimber	Men's, Blue/Silver, Mountain	DJDC050242
2013-23134	Huffy		Women's/Green/Beachcruiser	SNHEJ10E47018
2013-24235 1of2	Next		Kids BMX/Green/Silver	OQ10305947
2013-24235 2of2	Huffy		Red/Toddler	5260710309E
2013-24293			Gray/Mountain	WDJ025018
2013-24558	Kent		Children's/Purple	
2013-24613 1of4	Mongoose		Mountain/Purple/White/Black	SNFSD12CN3426
2013-24613 2of4	Next	Powerclimber	Red	DICCH034444
2013-24613 3of4	Next		BMX/LimeGreen	DWFC074932
2013-24613 4of4	Mongoose	HoopD	BMX/Orange	SNACW10G06503
2013-24677			Black	DMG12E0708
2013-25414	Avigo Atra		20" Boys/Black	HS120700104
2013-25572			Black	
2013-25962 1of2	Diamondback	Viper	Black	ACA06M028285
2013-25962 2of2	Mongoose		BMX/Blue	A0292892
2013-26635	Huffy	Cranbrook	BeachCruiser/White/Turquoise	NHBC12C39879
2013-26878	Schwinn	Drifter	BeachCruiser/Black/White	SNFSD09JC0882
2013-27376	Schwinn		3Speed/26"/Mountain/Red	F95102384

SURPLUSSED BICYCLES FOR
PROPERTYROOMS.COM

2013-27382	Huffy		Black/Orange	SNHBC11K06461
2013-28601			Mountain/Red/White	
2013-28950	Next		Green/Mountain	DWE1047071
2013-29970			Black	
2013-30136	Huffy	RockCreek	Red/Black	5684206912A
2013-30481	Next		Black/Mountain	LWLK008969
2013-30851	The Humber	Humbersport	Black	544JO
2013-31019	Trek		Black	T1KB40997
2013-31293	Mongoose		Boys,/Black	SNXDS12E40427
2013-32372 1of2	Criscross		Black	C167714
2013-32372 2of2	Freestyle	Ambush	Orange	G109016437
2013-32386	Huffy		Pink	SNP5A32576
2013-34201	Roadmaster		Blue/Mountain	BC10038206
2013-34210			BMX Style/black spraypainted	SNFSDJ88780
2013-34384	Next	PowerClimber	Blue/Mountain	DJDB052096
2013-34402	Mongoose	XR150	21 speed	VC2G015573
2013-34796	Roadmaster	Mt Sport SX	Gray	SNFSD05L73707
2013-35299	Pacific		Blue/Mountain	SNFSD05FK6949
2013-33617			BMX Style/Red/Black	
2013-33745	Magna	Excitor	Mountain/Red/Black	DJEE063532
2013-35007	Huffy		Blue/Silver	SNHEX09C000122
2012-41099			Gold/Red	
2013-11131	Roadmaster		Greenish/Mountain	RMC23081846
2013-17114	Shocker		Green/Mountain	DM07E52001
2013-27530	Fling 90		Green	
2013-37616 1of2	Huffy		Gold	10G53647
2013-37616 2of2	Next		Red	DWBI100352
2013-37629	Next		Black/Mountain	LWLJ015781
2013-38190			Black/Pink	T4206154
2013-38660	Schwinn		BMX Style/Silver	ACE7F03220
2013-38955	Next	Surge	BMX/Silver/Green Decals	850825E20090531
2013-39024	Roadmaster		Men's/Blue/Silver	SNFSD04DC0482
2013-39024	Roadmaster		Women's/Purple/Blue	SNFD09B69242

**SURPLUSED BICYCLES FOR
PROPERTYROOMS.COM**

2013-41873 1 of 2	Murray		Blue
2013-41873 2 of 2	Trek 3700		Red
2013-42793	Roadmaster		Pink/Purple
2013-42982	Next		Red, Mountain
2013-43133	Next		Black, Mountain
2013-44001	Trek		Blue, Mountain
2013-44139	Trek	3 Series	Black/Gray
2013-44246	LaJolla	Street Cruiser	
2013-44331	Pacific	Mt Aspen	Teal
2013-44596	Magna		21 speed, Blue, Silver
2013-45306 1 of 2	Huffy		BMX
2013-45306 2 of 2	Pacific		BMX
2013-46734 1 of 2			Mountain, Blue
2013-46734 2 of 2	Schwinn		Green
2013-48719	Raleigh	M-60	Blue
2013-49581	LaJolla	Street Cruiser	
2013-50762	Mongoose		BMX, Silver
2013-50914	Next	PowerClimber	Mountain
2013-52507 1 of 3	MTB		Stow A Bike
2013-52507 2 of 3	Avalon		Black
2013-52507 3 of 3	Schwinn	PowerMatic	Silver
2013-52515	Murray	Sabre	Blue, Mountain
2013-40186	Next		Blue, Silver
2013-48013	Mongoose		Mountain
2013-51412	Jamis Ranger		Black Mountain

**SURPLUSED ITEMS FOR
PROPERTYROOMS.COM**

Property Number	Brand Name	Model	Description	Serial Number
2001-13762 B	Barnett		Crossbow	
2006-22471	M C		Surfboard	
2007-6221 D	Dewalt		Cordless drill,yellow w/black case	
2008-39113	Hoyt	Compano	Bow	
2009-45970	Apex		19" LCD TV	
2010-706 #8	PSE Dominator	Genesis Series	Compound Bow	
2010-706 #10	Black&Decker		7.2 V drill	

City of Salisbury



MARYLAND



125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190
Fax: 410-548-3192

KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES
PROCUREMENT DIVISION

JAMES IRETON, JR.
MAYOR

M. THOMAS STEVENSON, JR.
ACTING CITY ADMINISTRATOR

TERENCE ARRINGTON
ASSISTANT CITY ADMINISTRATOR

COUNCIL AGENDA

August 11, 2014

TO: Mayor and City Council
RE: Declaration of Surplus –Firearms and Firearms Accessories
Salisbury Police Department

The City of Salisbury Internal Services Department – Procurement Division received a request from the Salisbury Police Department to declare 8 firearms and one gun case as surplus. These firearms were obtained as a result of various calls for SPD service. The firearms are no longer needed in any criminal or civil court proceeding, and per Maryland law are unable to be returned to the owners or resold to a third party. Upon declaration of surplus, as approved by Council, the aforementioned firearms will be integrated into the Salisbury PD for departmental use. A detailed list of the firearms is attached.

The Procurement Division requests Council's approval to declare these firearms and accessory "surplus" and to allow the Salisbury PD to use them as requested.

Sincerely,

Jennifer Miller
Asst. Director of Internal Services - Procurement and Parking

City of Salisbury

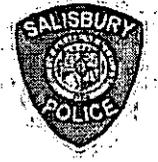


JAMES IRETON JR.
MAYOR

TOM STEVENSON
CITY ADMINISTRATOR



Maryland
699 W. SALISBURY PARKWAY
SALISBURY, MD 21801
TEL: 410-548-3165



BARBARA DUNCAN
CHIEF OF POLICE

07/08/2014

TO: Jennifer Miller – Procurement Supervisor

FR: Major David Meienschein

RE: Recommendation for Surplus of Firearms

I am requesting that the attached list of firearms and firearms accessories be deemed surplus and integrated into Salisbury Police Department inventory for departmental use. These items will be used by members of the Salisbury Police Department in the performance of their duties.

Respectfully

A handwritten signature in black ink, appearing to read "David Meienschein".

David Meienschein

Major

Salisbury Police Department

Police Department

Salisbury, Maryland

MEMORANDUM – 107-14

July 8, 2014

TO: Chief Barbara Duncan
Major David Meienschein
Sgt. John Felts
Salisbury City Council

FROM: Property Custodian – Teresa Tyndall

SUBJECT: Surplus of Firearms

On July 8th, 2014 property department has compiled a list of firearms and firearms accessories for surplus. The below listed firearms are ready for disposal. We are requesting the items be approved for departmental use and integrated into departmental inventory.

<u>Property Number</u>	<u>Brand Name</u>	<u>Model</u>	<u>Description</u>	<u>Serial Number</u>
2000-18582	Mossberg	835	12 gauge shotgun	UM465003
2001-15298 A	Winchester	1300	12 gauge shotgun	L3178603
2005- 9146 B	Mossberg	835	12 gauge shotgun	UM225059
2006-37236 A	Mossberg	88	12 gauge shotgun	MV71566
2009-16492	Remington	1100	12 gauge shotgun	N241794V
2011-49934	Remington	870	12 gauge shotgun	AB893478M
2012-1327	Bushmaster		223 rifle	L477497
2013-1327	Glock	19 C	9MM	KDG 397
2005-40704	LONG GUN CARRYING CASE			

DISTRIBUTION

Bulletin Board

Division Commanders – 3

Chief

CALEA: 84.1.7

Roll Call

A B C D SST CID

A B C D SST CID

A B C D SST CID