

**CITY OF SALISBURY, MARYLAND**

**REGULAR MEETING**

**OCTOBER 27, 2014**

**PUBLIC OFFICIALS PRESENT**

*Council President Jacob R. Day*

*Council Vice President Laura Mitchell*

*Councilwoman Eugenie P. Shields*

*Councilman John "Jack" R. Heath*

*Councilman Timothy K. Spies*

**PUBLIC OFFICIALS NOT PRESENT**

*Mayor James Ireton, Jr.*

**IN ATTENDANCE**

*City Clerk Kimberly R. Nichols, CMC, City Administrator M. Thomas Stevenson, City Attorney Mark Tilghman, Assistant Director Internal Services – Procurement Jennifer Miller, Public Works Director Mike Moulds, interested citizens and members of the press*

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**CITY INVOCATION – PLEDGE OF ALLEGIANCE**

*The City Council met in regular session at 6:02 p.m. in Council Chambers. Council President Day called the meeting to order and invited The Very Reverend Frieda L. Malcolm, Rector at St. Alban's Episcopal Church to offer the City Invocation. Afterwards, those in attendance recited the Pledge of Allegiance to the flag of the United States of America.*

**COMMUNITY PRESENTATION**

*Delmarva Zoological Society (DZS) Board Member Jenni Pastusak was invited to the podium with Vinnie the Wallaby to speak about the Just ZOO It! campaign to raise money for capital improvement projects at the Salisbury Zoo. In its fourth year collaborating with area schools, the campaign has raised more than \$85,000 in nickels, dimes and quarters for the DZS. The cans were donated by Pepsi Bottling Ventures of Salisbury, wraps on the cans were positioned by Lower Shore Enterprises, and warehouse space was donated by Vernon Powell Shoes.*

*The class that raises the most money from each County will receive a special all-expense paid trip and tour of the Zoo this Spring, a pizza party, t-shirts (donated by Robinson's Family of Businesses) and a stuffed animal. A random participating class will also win a trip to the Zoo. The class that raises the most money overall from all four counties will get to select a name for the Zoo's Patagonian Cavy.*

Donations can be made online at [www.RenewTheZoo.com](http://www.RenewTheZoo.com) and filled cans should be returned to each child's classroom before November 7, 2014. Filled cans can also be dropped off at any First Shore Federal location. Call 410-742-3977 with any questions.

**ADOPTION OF LEGISLATIVE AGENDA**

Mrs. Mitchell moved, Mr. Heath seconded, and the vote was unanimous to approve the Legislative Agenda as presented.

**CONSENT AGENDA** – presented by City Clerk Kim Nichols

The Consent Agenda was unanimously approved on a motion and seconded by Mrs. Mitchell and Mrs. Shields, respectively:

- October 6, 2014 work session minutes
- October 6, 2014 closed session minutes
- October 13, 2014 regular meeting minutes
- Resolution No. 2454 – authorizing a temporary adjustment to the parking permit rate for Lot #10 for the employees of the Wicomico County State's Attorney's Office and the Child Advocacy Center
- Resolution No. 2455 – approving the appointment of ben Etherton to the Central City District Commission for term ending 10/31/2014
- Resolution No. 2456 – approving the appointment of Vincent Knoepfel to the Central City District Commission for term ending 10/31/2016
- Resolution No. 2457 - declaring that Sby River, LLC is eligible to receive Enterprise Zone benefits for property located at 692-704 Fitzwater Street, Salisbury, Maryland

**AWARD OF BIDS** – presented by Assistant Director of Internal Services – Procurement Jennifer Miller

The Award of Bids, consisting of the following item, was unanimously approved on a motion by Mr. Spies that was seconded by Mr. Heath:

- Contract 110-14 Market Street Stormwater Retrofit Project - \$254,825.00

**ORDINANCES** – presented by City Attorney Mark Tilghman

- Ordinance No. 2302 – 2<sup>nd</sup> reading – approving a budget amendment of the FY15 General Fund current year surplus to purchase a new video network server, current software package, and individual camera licenses

On a motion and seconded by Mrs. Mitchell and Mrs. Shields, respectively, and by

*unanimous vote in favor, Ordinance No. 2302 was passed for second reading.*

- *Ordinance No. 2303 – 2<sup>nd</sup> reading – approving an amendment of the FY15 Budget to appropriate funds for construction of the Parkside Lift Station*

*On a motion and seconded by Mrs. Shields and Mrs. Mitchell, respectively, and by unanimous vote in favor, Ordinance No. 2303 was passed for second reading.*

- *Ordinance No. 2304 – 2<sup>nd</sup> reading – approving a budget amendment of the FY15 General Fund Budget to appropriate funds for travel expenses for Ron Smith & Associates in support of the Salisbury Latent Fingerprint Exam Grant Award BJAG-2011-0032*

*On a motion and seconded by Mrs. Mitchell and Mrs. Shields, respectively, and by unanimous vote in favor, Ordinance No. 2304 was passed for second reading.*

- *Ordinance No. 2305 – 1<sup>st</sup> reading – approving an amendment of the FY15 Budget to appropriate funds for traffic equipment repairs and maintenance*

*On a motion and seconded by Mrs. Mitchell and Mrs. Shields, respectively, and by unanimous vote in favor, Ordinance No. 2305 was approved for first reading.*

*There being no requests for public comments, Council President adjourned the Legislative Session at 6:32 p.m.*

CITY OF SALISBURY, MARYLAND  
CLOSED SESSION  
OCTOBER 20, 2014

*TIME & PLACE:* 4:10 p.m., Government Office Building – Council Chambers, Room 301  
*PURPOSE:* To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; to consult with counsel to obtain legal advice on a legal matter; and to consult with staff, consultants, or other individuals about pending or potential litigation

*VOTE TO CLOSE:* Unanimous

*CITATION:* Annotated Code of Maryland Sections 10-508(a)(1)(7)(8)

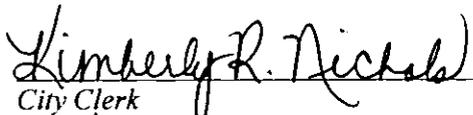
*PRESENT:* Council President Jacob R. Day, Mayor James Ireton, Jr., Council Vice President Laura Mitchell, Councilwoman Eugenie P. Shields, Councilman John "Jack" R. Heath, Councilman Timothy K. Spies, City Clerk Kimberly R. Nichols, City Administrator Tom Stevenson, City Attorney Mark Tilghman, Community Development Director Deborah Stam, Internal Services Director Keith Cordrey, Housing Supervisor Matt Hedger, Public Works Deputy Director Amanda Pollack, Police Chief Barbara Duncan, Fire Chief Rick Hoppes (arrived at 4:50 p.m.), IT Director Bill Garrett, Zoo Director Ralph Piland, Police Chief Barbara Duncan (arrived at 4:29 p.m.), Planning & Zoning Director Jack Lenox

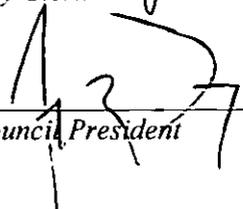
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On October 20, 2014, Council convened in Work Session in Council Chambers (Room #301) of the Government Office Building. At 4:10 p.m., Mr. Spies moved to convene in Closed Session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; to consult with counsel to obtain legal advice on a legal matter; and to consult with staff, consultants, or other individuals about pending or potential litigation. Mrs. Shields seconded and the vote was unanimous.

While in Closed Session, Council discussed the legal performance with staff and Mr. Tilghman, and a land agreement. Council took no action nor reached consensus while in Closed Session.

At 5:32 p.m., on a motion by Mr. Spies, seconded by Mrs. Shields, and approved by unanimous vote in favor, Council President Day adjourned the Closed Session, returned to Open Session, and provided the report to the public. Thereafter, he adjourned the Open Session.

  
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City Clerk

  
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Council President