

AS AMENDED ON APRIL 28, 2014  
CITY OF SALISBURY  
WORK SESSION  
APRIL 7, 2014

Public Officials Present

Council President Jacob R. Day                      Councilwoman Eugenie P. Shields  
Councilman Timothy K. Spies

Public Officials Not Present

Mayor James P. Ireton, Jr.                      Council Vice President Laura Mitchell  
Councilwoman Terry E. Cohen

In Attendance

City Clerk Kimberly R. Nichols, CMC, City Administrator M. Thomas Stevenson, Jr., Planning & Zoning Director Jack Lenox, Internal Services Director Keith Cordrey, interested citizens, and members of the press.

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On April 7, 2014 Salisbury City Council convened in a Work Session at 4:45 p.m. in Council Chambers, Room 301 of the Government Office Building, at the conclusion of a Special Meeting held at 4:30 p.m.

**South Division Street/Rinnier Annexation**

Planning & Zoning Director Jack Lenox, Developer Blair Rinnier, and Annexation Consultant Chris Jakubiak joined Council at the table to introduce the South Division Street/Rinnier Annexation. The property, situated on South Division Street, would be purchased by Mr. Rinnier to be used for a 12 unit apartment/townhouse community. Mr. Rinnier's acquisition of the property would be contingent upon the likelihood of annexation. The following additional points were discussed:

- The annexed property would be developed and used for student housing
- Mr. Rinnier has filed a petition for annexation and paid the required fee
- Expected traffic and possibility of re-designing the bus routes
- Stormwater pond
- Possible embedded lights in the roadway for cross-walks

The annexation discussion was for informational purposes only.

**EMS Billing Hardship Policy**

Internal Services Director Keith Cordrey and Fire Chief Rick Hoppes joined Council at the table to present the proposed hardship program offered by Lifequest. Council discussed the poverty level schedule, citizens' repetitive and unnecessary use of EMS, and the non-payments from Social

Security and private insurances. Mr. Cordrey was asked to obtain feedback from Lifequest on repetitive and unnecessary use of services.

Council reached unanimous consensus to advance the drafted legislation to the April 28, 2014 Legislative Session.

### **Capital Improvement Plan**

Mr. Stevenson presented the Mayor’s proposed FY 15 – 19 Capital Improvement Plan (CIP), a multi-year planning document used to categorize proposed short-term capital projects and purchases of the City.

Mr. Stevenson highlighted the following proposed projects in the General Fund totaling \$7,801,048:

- Procurement (GOB Updates) \$110,000
- Grant Funded Projects (Skate Park) \$495,000
- Police (replacement of emergency vehicles) \$336,000
- Fire (Facility Renovation – Fire Station #2 and apparatus replacement) \$4,184,048
- Public Works \$2,676,000  
(General Projects – Service Center Facility Plan Phase 1/ Stormwater Management – Beaverdam Cr. Tidal Dam repair, Citywide Inlet Hoods, Total Maximum Daily Load Compliance Schedule/Street Reconstruction - Curb, Gutter and Sidewalk Program, Stormdrain Repair, Street Construction and Repair/Salisbury Zoo – New Australian Wildlife Exhibit, Visitor Center and Educational Building/Asset Management – GIS Development)

In the Parking Authority Fund, \$72,000 was allocated and in the Water & Sewer Fund, \$68,344,700 was allocated. Fire Chief Hoppes informed Council that the Station #2 Volunteers are contributing \$100,000 to the Station #2 project.

Council discussed the time of year the CIP should be introduced to Council by Administration as a tool in preparation for the budgeting process. Mr. Stevenson expressed his desire to have the CIP ready for Council much earlier next year.

### **HEAL Cities & Town Campaign**

Council President Day lead the discussion on the HEAL campaign and discussed the objectives in which to implement the campaign, supporting the goal for the City of Salisbury to become more livable, walkable, and safe-healthy. He explained the following points:

- Physical activity, active transportation, and land use
- Access to affordable and nutritious foods
- Municipal workplace wellness

Council reached unanimous consensus to advance the resolution to the April 28, 2014 Legislative Session.

**Council Regulations and Rules of Order**

President Day discussed the suggested changes which have not been discussed yet, to the Rules of Order. He proposed in #6, F (under Public Input) to insert “The Council President shall accept public comments from citizens during Council consideration of an item...” ~~because the practice has been to group all of the public comment at the end of the legislative session, thereby not allowing Council to hear comments on specific items until after the voting.~~

Mr. Day asked Mr. Tilghman to insert the three minute comment rule in #6, F to specify that public comments not exceed three minutes per topic. This would not apply to comments during Public Hearings.

Council reached unanimous consensus to advance the ~~budget amendment~~ resolution to the next Legislative Session.

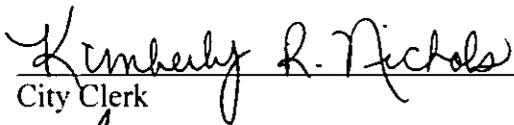
**Charter Change for City Attorney**

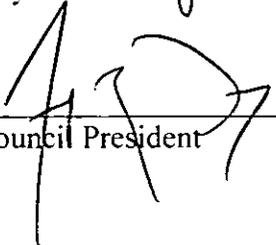
Mr. Tilghman explained the purpose of the proposed change was to give the Mayor equal standing in reference to authority over the City Attorney. The Mayor would be the only one who could initiate a new name (there’s no provision for the Council to initiate), but both must approve termination of the City Attorney.

Under the proposed charter change, officers below the City Administrator level would be entitled to ask the legal department questions when they deemed necessary, and everyone would be ensured equal access to the Legal Department.

Council reached unanimous consensus to advance the Charter Amendment to the April 28, 2014 Legislative Session.

There being no further discussion, President Day adjourned the Work Session at 6:44 p.m.

  
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City Clerk

  
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Council President