

AS AMENDED ON MAY 12, 2014
SALISBURY CITY COUNCIL
BUDGET WORK SESSION
APRIL 17, 2014

Public Officials Present

Council President Jacob R. Day
Councilwoman Terry E. Cohen

Council Vice President Laura Mitchell
Councilman Timothy K. Spies (left 6:25 p.m.)

Public Officials Not Present

Mayor James Ireton, Jr.
Councilwoman Eugenie P. Shields

In Attendance

City Clerk Kim Nichols, City Administrator Tom Stevenson, Assistant City Administrator Terence Arrington, Internal Services Director Keith Cordrey, and interested citizens and members of the press.

The City Council convened in a Budget Work Session at 4:10 p.m. in Conference Room 306 of the Government Office Building.

Budget Discussion

Council President Jacob R. Day began the FY15 Budget discussion by asking Council to identify their top budget priorities. The Council members determined the following priorities:

- Councilwoman Shields – (President Day read Mrs. Shields’ priorities from a list she provided since she was absent) un-freeze the (3) frozen Public Works positions, retain at least (6) of the Fire Department personnel, do not add any new positions
- Vice President Mitchell – questioned why additional reclassifications are requested (Mr. Stevenson explained that that the “market piece” was agreed to in January, 2014, which brought the workers to minimum, and brought all up to the step they should be in, and the remaining positions, identified by Evergreen, are now being brought up to market steps)
- Councilwoman Cohen – wants to know what the actual needs were for each department, requests to concentrate on special marketing focus in phases in order to gauge from where the return on investment is coming, wishes to review the cost of providing Fire/EMS service to the County
- Council President Day – Council needs to consider (5) Year Budgeting and the Goal Setting Session in October, hopes to increase staffing at Salisbury Police Department by developing a long-term plan with plans for reductions when needed, pursue differential from Wicomico County, identify a Community Pride budget funding source
- Councilman Spies – questioned whether the City could re-qualify for Weed & Seed funds, stated that the 4th of July Fireworks should be funded by the business community

Council discussed the following:

- Increased crime that is taking place in Salisbury
- Investing in Community Promotions – “Pride in Salisbury”

- Business Community funding of the 4th of July Fireworks
- Government Office Building receptionist shared funding with Wicomico County

Information Technology (IT)

IT Director Bill Garrett joined Council at the table to discuss the IT budget requests for FY15. He explained his focus was on keeping operation requests down. The biggest change was the request to increase the education budget by 64% to keep personnel trained.

Planning & Zoning

Planning and Zoning Director Jack Lenox joined Council to discuss the requested budget. He informed Council that Planning & Zoning was focusing on incorporating permitting (including electrical, building and Fire/Safety) into the goal of "One Stop Shopping" permitting for developers and the public. ~~The department's biggest change was~~

City Council, City Clerk, City Attorney and City Elections

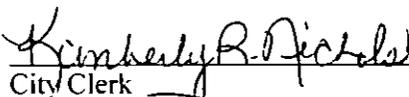
City Clerk Kim Nichols provided a brief synopsis of the requested budgets for the City Council, City Clerk's office, and City Attorney. Since FY 15 will be a non-election year, there were no budget requests received for Elections.

The FY15 Budget will be presented for first reading at the April 28, 2014 Legislative Session and the date for the public hearing will be established at that time.

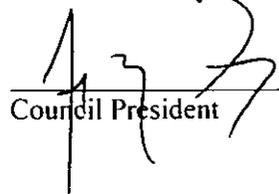
The next budget session will be held on April 29, 2014 at 9:30 a.m. to discuss the following items:

- Police Department
- Fire Department
- Public Works
- Mayor's Office
- Community Promotions
- Community Development
- Municipal Building – Poplar Hill Mansion
- Internal Services - Finance

With no further discussion, Council President Day adjourned the Budget Work Session at 6:29 p.m.



City Clerk



Council President