

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

MAY 11, 2015

PUBLIC OFFICIALS PRESENT

*Council Vice President Laura Mitchell
Councilman John "Jack" R. Heath*

*Councilwoman Eugenie P. Shields
Councilman Timothy K. Spies*

PUBLIC OFFICIALS NOT PRESENT

*Mayor James Ireton, Jr.
Council President Jacob R. Day*

IN ATTENDANCE

City Clerk Kimberly R. Nichols, City Administrator Tom Stevenson, Assistant City Administrator Julia Glanz, City Attorney Mark Tilghman, Assistant Director Internal Services – Procurement & Parking Jennifer L. Miller, interested citizens and members of the press

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:05 p.m. in Council Chambers. Vice President Mitchell called the meeting to order. Following the City Invocation by Pastor Tom Bunting, Senior Pastor of Emmanuel Wesleyan Church, those in attendance recited the Pledge of Allegiance to the flag of the United States of America.

COMMUNITY ORGANIZATION PRESENTATION

- *Adopt a Block Program - presented by Mark Thompson*

Mr. Thompson reported on the Adopt a Block Program, started by Pastor Tom Bunting of the Emmanuel Wesleyan Church in Salisbury. Members of the church deliver food, hope and encouragement to over 100 households in the Church Street area every other Saturday. They deliver fresh vegetables, clothes, household items including beds, school supplies, Christmas gifts, literature and information from the Health Department and Department of Social Services. A goal of Adopt a Block Program is to create a Dream Center on Naylor and Church Street where 24 hour addiction counseling and transitional housing will be provided to the residents. Mr. Thompson also informed the public that they would like to create a playground in the Church Street area.

To celebrate Adopt a Block's first year, Mr. Thompson invited the public on behalf of the church to the Block Party, to be held in the parking lot across from the Christian Shelter on May 23, 2015. To become involved or to donate clothing or food, the public may contact Mr. Thompson at Emmanuel Wesleyan Church at www.ewchurch.com under the "Staff" tab, or by emailing or calling any of the pastors at the church.

- *Proclamations*

- *“Adopt a Block Day” Proclamation*

- *Vice President Mitchell presented a proclamation to Pastor Tom Bunting on behalf of Mayor Ireton. Pastor Bunting was ordained through the Wesleyan Church in 1985, became pastor of Emmanuel Wesleyan in 1986, and facilitated a growth spurt, which grew the church from about 100 people to the 2,000-person membership it has today. Because of his vision and aspiration to launch the Adopt a Block Program, and to celebrate the first year of the program, the City of Salisbury congratulated Pastor Bunting and proclaimed May 23, 2015 as “Adopt a Block Day” in our City.*

- *“Bike to Work Week” Proclamation*

- *City Administrator Tom Stevenson presented the “Bike to Work Week” in Salisbury proclamation on behalf of Mayor Ireton to improve the public’s health and fitness focus and to acknowledge the funding the City of Salisbury recently received from the Maryland Department of Transportation for new bike lanes, signage, grate replacement and a bike feasibility study. The City’s Bicycle Pedestrian Advisory Committee and Bike-SBY promotes bicycling and organized “Bike to Work Week” as being May 11 thru May 15, 2015. Friday, May 15, 2015 was proclaimed as “Bike to Work Day”.*

ADOPTION OF LEGISLATIVE AGENDA

Mrs. Shields moved, Mr. Heath seconded and the vote was unanimous to adopt the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kim Nichols

The Consent Agenda was unanimously approved on a motion and seconded by Mr. Spies and Mr. Heath, respectively:

- *April 6, 2015 closed session minutes (separate envelope)*
- *April 13, 2015 closed session minutes (separate envelope)*
- *April 20, 2015 work session minutes*
- *Resolution No. 2497 – allowing the Chief of Police or Chief’s representative to sign a memorandum of agreement and to accept funds in the amount of \$10,000.00 in cooperation with the Wicomico County Health Department Drug Prevention Office to provide for overtime reimbursement to police officers participating in a program intended to reduce under-age drinking in the City of Salisbury*

AWARD OF BIDS – presented by Assistant Director of Internal Services – Procurement & Parking Jennifer L. Miller

The Award of Bids, consisting of the following items, was unanimously approved on a motion by Mr. Heath and seconded by Mrs. Shields:

- *Contract 115-13 – Waverly Drive Water Quality Inlet Project* - \$494,085.60
- *Change Order #4 – Contract A-07-14 – Street Improvements – Curb, Gutter & Sidewalk Construction* - \$ 39,500.00
- *Declaration of Surplus – “The Bricks” – City-owned property* - \$ 0.00

RESOLUTIONS – presented by City Administrator Tom Stevenson

- *Resolution No. 2498 – to establish a Green Team that will take part in the Sustainable Maryland Certification process*

Mr. Spies moved, Mr. Heath seconded, and the vote was unanimous to approve Resolution No. 2498 as presented.

- *Resolution No. 2499 – accepting the donation of various construction materials from the Salisbury Skatepark Committee to be utilized in the construction of the Salisbury Skatepark, in order to reduce the overall materials cost and leverage the existing available project funding*

Mrs. Shields moved, Mr. Heath seconded, and the vote was unanimous to approve Resolution No. 2499 as presented.

- *Resolution No. 2500 – accepting funds awarded through a grant from Program Open Space for a boat house at the Port of Salisbury*

Mrs. Shields moved, Mr. Heath seconded, and the vote was unanimous to approve Resolution No. 2500 as presented.

- *Resolution No. 2501 – authorizing the Mayor or the City Administrator to sign the donation agreement to accept the donation of the real property located at 806 North Division Street, Salisbury, Maryland 21801, from Wells Fargo Bank, N.A.*

Mrs. Shields moved, Mr. Heath seconded, and the vote was unanimous to approve Resolution No. 2500 as presented.

ORDINANCES – presented by City Attorney Mark Tilghman

- *Ordinance No. 2328 – 2nd reading – approving a budget amendment of the FY2015 Fire Department Operating Budget from the General Fund Revenue received for repairs performed on Tanker/Engine 1-1 and Tower 16*

Mr. Heath moved, Mrs. Shields seconded, and the vote was unanimous to approve Ordinance No. 2328 for second reading.

- *Ordinance No. 2329 – 2nd reading – to designate a No Parking Zone on Pinehurst Avenue between Smith Street and Lorecrop Avenue and a Restricted Parking Zone on Pinehurst Avenue between Camden Avenue and Smith Street*

Mr. Spies moved, Mrs. Shields seconded, and the vote was unanimous to approve Ordinance No. 2329 for second reading.

- *Ordinance No. 2330 – 2nd reading – granting a utility easement to Delmarva Power & Light Company across City owned properties on Fitzwater Street and Delaware Avenue and Ridge Road in Salisbury, Maryland*

Mrs. Shields moved, Mr. Spies seconded, and the vote was unanimous to approve Ordinance No. 2330 for second reading.

- *Ordinance No. 2331 – 2nd reading – amending Title 6, Animals, of the Salisbury City Code to add definitions related to beekeeping and enacting Chapter 6.06 to authorize beekeeping, subject to certain regulations*

Mr. Spies moved, Mr. Heath seconded and the vote was 3-1 (Mrs. Shields voted “nay”) to approve Ordinance No. 2331 for second reading.

COMMENTS FROM COUNCIL

Council provided the following comments:

- *The Police Department Awards Ceremony earlier in the day was very uplifting and made him (Mr. Heath) very proud as a citizen of Salisbury*
- *Mrs. Shields stated police officers’ bravery doesn’t often get publicized*
- *The City’s police force is one of the best in the Country*
- *Over fifty groups locally serve the Lower Shore Veterans with problems including homelessness, mental and family issues, etc.*
- *It is very important to help the area veterans and thank all organizations that do so if given the opportunity*
- *Mr. Spies reminded veterans of the celebration at Poplar Hill Mansion on Saturday at 1 p.m. in which veterans of all wars and their families were invited*

ADJOURNMENT

On a motion and seconded by Mr. Spies and Mrs. Shields, respectively, and by unanimous vote in favor, Council Vice President Mitchell adjourned the Legislative Session at 7:05 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
MAY 4, 2015

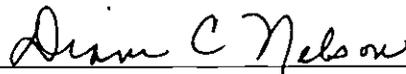
TIME & PLACE: 6:20 p.m., Government Office Building – Room 301
PURPOSE: To consult with counsel to obtain legal advice on a legal matter, to consult with staff, consultants, or other individuals about pending or potential litigation, and before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process
VOTE TO CLOSE: Unanimous (5-0)
PRESENT: Council President Jacob R. Day, Council Vice President Laura Mitchell, Councilwoman Eugenie P. Shields, Councilman Timothy K. Spies, Councilman John “Jack” R. Heath, City Clerk Kimberly Nichols, City Administrator Tom Stevenson, Assistant City Administrator Julia Glanz, Assistant Director Internal Services – Procurement & Parking Jennifer Miller, Attorney Mark Tilghman
ABSENT: Mayor James Ireton, Jr.

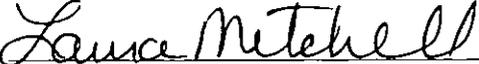
The City Council convened in Work Session at 4:35 p.m. in Council Chambers (Room #301) in the Government Office Building. At 6:20 p.m. Mrs. Shields moved, Mr. Heath seconded, and the vote was unanimous to convene in Closed Session. The Work Session was immediately adjourned and Council convened in Closed Session.

While in Closed Session, Council met with Assistant Director Internal Services – Procurement & Parking Jennifer Miller and determined to set a rate for the lease of a piece of City property, approved to re-bid the RFP for a second piece of property, and agreed to hear a proposal on a third piece of City property. Council also determined the parameters of a settlement of a lawsuit and received an update from City Attorney Tilghman on pending litigation.

At 7:45 p.m., on a motion and seconded by Mrs. Shields and Mrs. Mitchell, respectively, and by unanimous vote in favor, the Closed Session was adjourned and Council reconvened in Open Work Session. President Day then provided the report of Closed Session to the public.

After Council discussed the Ben’s Red Swings restroom project with Mr. Matt Drew and Katherine Layton, President Day adjourned the Work Session at 7:57 p.m.


Assistant City Clerk


Council Vice President