

**CITY OF SALISBURY, MARYLAND**

**REGULAR MEETING**

**SEPTEMBER 28, 2015**

**PUBLIC OFFICIALS PRESENT**

*Council President Jacob R. Day  
Council Vice-President Laura Mitchell  
Councilwoman Eugenie P. Shields*

*Mayor James Ireton, Jr.  
Councilman John "Jack" R. Heath  
Councilman Timothy K. Spies*

**IN ATTENDANCE**

*Assistant City Clerk Diane C. Nelson, CMC, City Attorney Mark Tilghman, Internal Services Director Keith Cordrey, Public Works Deputy Director Amanda Pollack, Zoo Director Ralph Piland, Salisbury-Wicomico Planning and Zoning Director Jack Lenox, Salisbury-Wicomico Economic Development Executive Director David Ryan, Business Development Specialist Laura Kordzikowski, District 38B-Wicomico County Delegate Carl Anderton, Jr. and interested citizens and members of the press*

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**MEDITATION – PLEDGE OF ALLEGIANCE**

*The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President Day called the meeting to order; a moment of silent mediation was held followed by the Pledge of Allegiance.*

**PRESENTATION – Introduction of Delegate Carl L. Anderton, Jr.**

*Delegate Anderton spoke briefly about his journey from Mayor of Delmar, Maryland to State Delegate for Wicomico County, encouraging the City to reach out to his office for letters of support for grant applications, for assistance with economic development issues, or for any other matters the City deemed necessary. He outlined a plan to conduct a Roundtable Discussion prior to the next State Legislative Session between all Wicomico County Municipalities' Elected Officials and State Legislators as an opportunity to meet and greet, ask questions, share concerns, and to align efforts toward making Wicomico County "the best place to call home."*

*Delegate Anderton can be reached on his cell at 443-359-1335 and on social media at Facebook, Twitter, and Instagram.*

*President Day and Mayor Ireton thanked Delegate Anderton for his service as an elected official, including his time spent while Mayor of Delmar, as President of the Maryland Municipal League, "the Association of Maryland's Cities and Towns" which works to "strengthen and support municipal government through advocacy and the development of effective leadership."*

**PRESENTATION – Proclamation of Economic Development Week in Salisbury**

*Mayor Ireton presented a proclamation to Salisbury-Wicomico Economic Development (SWED) Executive Director David Ryan and City of Salisbury Business Development Specialist Laura Kordzikowski proclaiming September 28-October 2, 2015 as Economic Development Week in*

Salisbury; he thanked both for their economic development efforts on behalf of the City and then invited each to make comments.

Ms. Kordzikowski provided an overview of her almost two years as the City's Business Development Specialist and the many opportunities that had been available to collaborate with SWED, the Salisbury Area Chamber of Commerce, various State entities, and local businesses to effect Manufacturing Exemptions and Enterprise Zone Benefits for businesses, expansion of the Arts & Entertainment District, increased occupancy, Community Legacy Façade Grants all in Downtown Salisbury, and rental properties becoming owner-occupied as homeowners had taken advantage of the Conversion Tax Credit Program.

Mr. Ryan, Executive Director since 1993, provided an overview of SWED and the various relationships established in both the public and private sectors at National, State and local levels including Salisbury University, the City of Salisbury, and area businesses which have supported SWED's goal to attract and preserve jobs as well as investment in the Salisbury-Wicomico Community. Mr. Ryan acknowledged that he and SWED are still heavily involved on a daily basis in the Labinal transition, dealing with the aftermath of Labinal Power Systems' decision to consolidate operations in Texas. In closing, Mr. Ryan thanked the Mayor and Council for the City's many years of support, and the opportunity to work with talented City staff to positively influence economic development and sustainability in our Community.

President Day thanked Ms. Kordzikowski and Mr. Ryan for their dedication to economic development in the Salisbury-Wicomico Community.

#### **ADOPTION OF LEGISLATIVE AGENDA**

Mr. Heath moved and Mr. Spies seconded to approve the legislative agenda.

Vice President Mitchell moved and Mrs. Shields seconded to remove Ordinance No. 2354 - approving a budget amendment of the FY16 General Fund Budget to make changes to approved positions in the Zoo Division of the Department of Public Works as part of a reorganization plan and Ordinance No. 2355 - approving a budget amendment of the FY16 General Fund Budget to appropriate the funds returned on contract, both for First Reading, from the Consent Agenda to be placed directly after the Ordinances on the Regular Agenda; President Day offered an amendment to the motion by suggesting the Ordinances be placed in numerical order "along with" rather than "directly after" the Ordinances on the Regular Agenda. Thereafter, the motion as amended passed on a unanimous vote in favor thereby approving the legislative agenda as amended.

#### **CONSENT AGENDA** – presented by Assistant City Clerk Diane Nelson

The Consent Agenda consisting of the following items was approved as amended on a unanimous vote in favor on a motion by Vice President Mitchell that was seconded by Mr. Spies:

- April 20, 2015 budget session minutes
- April 21, 2015 budget session minutes
- April 23, 2015 budget session minutes
- August 17, 2015 work session minutes
- August 24, 2015 regular meeting minutes
- Resolution No. 2547 – approving the appointment of Andy Kitzrow to the Historic District

*Commission for term ending 9/28/2018*

- *Resolution No. 2548 – approving the appointment of Jeanne Mears to the Friends of Poplar Hill Mansion Board of Directors for term ending 12/31/2018*
- *Resolution No. 2549 – in response to Resolution No. 2513, as approved by Mayor James Ireton, Jr. on June 25, 2015 - staggering of terms*
- *Resolution No. 2550 – accepting the donation of the real property located at 324 Poplar Hill Avenue, Salisbury, Maryland 21801, from the owner Christine Wolfe*
- *Resolution No. 2551 – accepting the donation of the real property located at 527 Wailes Street, Salisbury, Maryland 21801, from the estate of James W. Windsor*
- *Resolution No. 2552 – accepting the donation of the real property located at 524 East Isabella Street, Salisbury, Maryland 21801, from the estate of James W. Windsor*
- *Manufacturing Exemption request – Delmar Brewing Company, LLC*
- *Manufacturing Exemption request – Delmarva Printing and Design, Inc.*
- *Manufacturing Exemption request – DiCarlo Precision Instrument, Inc.*
- *Manufacturing Exemption request – Pepsi Bottling Ventures, LLC*

**RESOLUTIONS** – presented by Internal Services Director Keith Cordrey

- *Resolution No. 2553 – transferring funds held in the Water Impact Fund and the Sewer Impact Fund into the Water Sewer Fund to fund projects providing additional water sewer capacity*

*Vice President Mitchell moved, Mr. Heath seconded, and after discussion, the vote was unanimous to approve Resolution No. 2553 as presented.*

- *Resolution No. 2554 – transferring funds held in the Depreciation Reserve Fund into the Water Sewer Fund to fund replacement of Water and Sewer Facilities*

*Mr. Spies moved, Mrs. Shields seconded, and the vote was unanimous to approve Resolution No. 2554 as presented.*

**ORDINANCES** – presented by City Attorney Mark Tilghman

- *Ordinance No. 2353 – 2nd reading - granting a utility easement to Delmarva Power & Light Company across City owned property on Marine Road in Salisbury, Maryland*

*Mr. Heath moved and Mrs. Shields seconded to approve Ordinance No. 2337 for second reading.*

*Mr. Tilghman presented the ordinance and included the administrative addition of “attached hereto” after “Agreement” on Line 20, since the Agreement was in fact attached behind the ordinance; thereafter, Ordinance No. 2353 was unanimously approved for second reading.*

- *Ordinance No. 2354 - 1st reading – approving a budget amendment of the FY16 General Fund Budget to make changes to approved positions in the Zoo Division of the Department of Public Works as part of a reorganization plan*

*Vice President Mitchell moved and Mrs. Shields seconded to approve Ordinance No. 2354 for first reading.*

*After discussion, Ordinance No. 2354 was unanimously approved for first reading.*

- *Ordinance No. 2355 - 1st reading- approving a budget amendment of the FY16 General Fund Budget to appropriate the funds returned on contract*

*Mr. Spies moved and Mrs. Shields seconded to approve Ordinance No. 2355 for first reading.*

*After discussion, Ordinance No. 2355 was unanimously approved for first reading.*

- *Ordinance No. 2356 – 1st reading - amending Title 12, Streets, Sidewalks and Public Places, Chapter 12.24 Wicomico River Regulations, of the City Code by adding Sections 12.24.040 and 12.24.050 for the purpose of establishing criteria for river access and standards for riverwalk construction under the direction and supervision of the Public Works Department*

*Mrs. Shields moved and Mr. Heath seconded to approve Ordinance No. 2356 for first reading.*

*After discussion, Ordinance No. 2356 was unanimously approved for first reading.*

- *Ordinance No. 2357 – 1st reading – to further authorize the issuance of bonds to fund projects listed in Schedule B of the FY16 Budget Ordinance which included the issuance of \$4,726,000 in bonds*

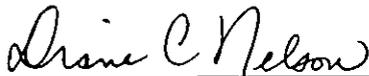
*Vice President Mitchell moved and Mrs. Shields seconded to approve Ordinance No. 2357 for first reading.*

*After discussion, Ordinance No. 2357 was unanimously approved for first reading.*

### **PUBLIC COMMENTS**

*One member of the public shared comments and concerns regarding the City of Salisbury's Automated Speed Enforcement Program.*

*With no further business to discuss, President Day adjourned the Legislative Session at 6:50 p.m.*



*Assistant City Clerk*



*Council Vice President*