

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

OCTOBER 26, 2015

PUBLIC OFFICIALS PRESENT

*Council Vice President Laura Mitchell
Councilman John "Jack" R. Heath*

*Councilwoman Eugenie P. Shields
Councilman Timothy K. Spies*

PUBLIC OFFICIALS NOT PRESENT

*Mayor James Ireton, Jr.
Council President Jacob R. Day*

IN ATTENDANCE

City Clerk Kimberly R. Nichols, CMC, Assistant City Administrator Julia Glanz, City Attorney Mark Tilghman, Deputy Director Internal Services – Procurement Jennifer Miller and interested citizens and members of the press

MEDITATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:02 p.m. in Council Chambers. Council Vice President Mitchell called the meeting to order and invited Rev. James Riley of Nelson Memorial United Methodist Church to the podium to provide the invocation. Thereafter, those in attendance recited the Pledge of Allegiance.

PRESENTATIONS

• **Proclamation – Breast Cancer Awareness Month**

Assistant City Administrator Julia Glanz presented the Breast Cancer Awareness Month proclamation to Sue Revelle, Executive Director of Women Supporting Women. Ms. Revelle encouraged everyone to get their mammograms and reminded the public that monthly self-examinations were very important since men can also have breast cancer.

• **Community Organization Presentation – Just ZOO it!**

Ms. Cathy Bassett, Ms. Jane Seagraves and Ralph Piland joined Council at the podium to tell the public about Just ZOO it! Currently in its 5th year, the Delmarva Zoological Society spearheaded the campaign to benefit the Salisbury Zoo. Area schoolchildren have collected more than \$120,000 just in nickels, dimes and quarters.

This year, they are focusing on the new Andean Bear cub, Alba. Each class that raises the most from each county will win a VIP trip to the Zoo with a pizza party, snacks, prizes,

guided tour, and the chance to meet the Zookeepers and interact with some of the Zoo animals. The class that raises the most money overall in all four counties will get to be bear keepers for the day and allowed inside the Bear Exhibit. First Shore Federal and Lower Shore Sheltered Workshop were among the numerous volunteers mentioned from the area.

For more information and to donate online: www.renewthezoo.com

ADOPTION OF LEGISLATIVE AGENDA

Mrs. Shields moved, Mr. Heath seconded and the vote was unanimous (4-0) to approve the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kim Nichols

The Consent Agenda consisting of the following items was unanimously approved on a 4-0 on a motion by Mr. Spies that was seconded by Mr. Heath:

- *May 14, 2015 budget session minutes*
- *May 18, 2015 budget session minutes*
- *May 21, 2015 budget session minutes*
- *June 1, 2015 budget session minutes*
- *September 8, 2015 closed session minutes*
- *September 21, 2015 work session minutes*
- *September 28, 2015 regular meeting minutes*
- *October 5, 2015 closed session minutes*
- *October 5, 2015 work session minutes*
- *Resolution No. 2559 - to approve a Maryland Department of Housing and Community Development, Main Street Improvement Program grant application for funds to provide for a Downtown Ambassador Program and to authorize the Mayor to sign all documents necessary for the receipt of said funds*
- *Resolution No. 2560 - accepting federal grant funds awarded through the Department of Justice's Bulletproof Vest Partnership Program for the purchase of protective vests for each police officer*
- *Resolution No. 2561 - approving the reappointment of Joel Olive to the Central City District Commission for the term ending 9/30/2017*
- *Resolution No. 2562 - approving the reappointment of Jacob Holloway to the Central City District Commission for the term ending 9/30/2017*
- *Resolution No. 2563 - approving the reappointment of Mary Buffington to the Traffic and Safety Committee for the term ending July 31, 2017*
- *Resolution No. 2564 - accepting the donation of a staff vehicle, two mobile command vehicles, a rescue boat/motor/trailer, and portable radios and equipment for the Salisbury Fire Department to use in efforts to enhance its capabilities in providing the effective and efficient delivery of Fire, Rescue and Emergency Medical Services and to improve the quality of life for the citizens of the City of Salisbury and the Salisbury Fire District*

AWARD OF BIDS – presented by Assistant Director of Internal Services – Procurement & Parking Jennifer L. Miller

The Award of Bids, consisting of the following items, was unanimously approved on a 4-0 vote on a motion by Mrs. Shields and seconded by Mr. Heath:

- Contract 107-16, CCTV for Water Utilities Division - \$209,904.00
- RFP 14-15, Change Order #1, Salisbury Bike Route - \$ 28,835.00

RESOLUTIONS – presented by Assistant City Administrator Julia Glanz

- Resolution No. 2565 - Malone/College Ave & Snow Hill Rd Annexation and setting date for the public hearing

Mr. Spies moved, Mrs. Shields seconded, and the vote was unanimous (4-0) to approve Resolution No. 2565 for first reading. The Public Hearing for the Malone/College Avenue & Snow Hill Road Annexation will be held on December 14, 2015.

- Resolution No. 2566 - Malone/College Ave & Snow Hill Rd Annexation Agreement/Plan

Mr. Spies moved and Mr. Heath seconded to approve Resolution No. 2566.

Mrs. Shields moved, Mr. Heath seconded and the vote was unanimous (4-0) to amend Resolution No. 2566 by striking “County” in Exhibit B, fourth bullet, and inserting “Council”.

Resolution No. 2566, as amended, was approved for first reading.

ORDINANCES – presented by City Attorney Mark Tilghman

- Ordinance No. 2360 - 1st reading- to amend Chapter 15.24 Housing Standards of the Salisbury City Code to change Building Official to Housing Official and to change BOCA Mechanical Code to National Fuel Gas Code and to otherwise correct portions of the text

Mrs. Shields moved, Mr. Spies seconded, and the vote was unanimous (4-0 vote) to approve Ordinance No. 2360 for first reading.

- Ordinance No. 2361 - 1st reading- amending Chapter 8.04.050 of the Salisbury Municipal Code to provide for the enforcement of this section by the Chief of Police, the Fire Chief and the Director of Neighborhood Services and Code Compliance

Mr. Heath moved, Mr. Spies seconded, and the vote was unanimous (4-0 vote) to approve Ordinance No. 2361 for first reading.

- *Ordinance No. 2362 - 1st reading- approving a budget amendment of the FY 2016 General Fund to appropriate funds for the replacement of survey equipment*

Mrs. Shields moved, Mr. Heath seconded, and the vote was unanimous (4-0 vote) to approve Ordinance No. 2362 for first reading.

- *Ordinance No. 2363 - 1st reading- approving an amendment of the FY 2016 General Fund Budget to appropriate funds for the purchase and installation of fencing for Phase I of the Salisbury Skatepark*

Mrs. Shields moved, Mr. Heath seconded, and the vote was unanimous (4-0 vote) to approve Ordinance No. 2363 for first reading.

- *Ordinance No. 2364 - 1st reading - amending Chapter 3, Revenue and Finance, of the City Code by adding Chapter 3.22 for the purpose of establishing an advanced telecommunications systems property tax credit*

Mr. Heath moved and Mr. Spies seconded to approve Ordinance No. 2364 for first reading.

Mr. Heath moved to amend Ordinance No. 2364 by striking "in each of the" on Line 96 and inserting "for up to". Mr. Spies seconded and the vote was unanimous.

Ordinance No. 2364 for first reading, as amended, was unanimously approved on a 4-0 vote.

Vice President Mitchell reminded the public to vote in the City Elections on November 3, 3015.

With no further business to discuss, Mrs. Mitchell adjourned the Legislative Session at 6:49 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
OCTOBER 19, 2015

TIME & PLACE: 4:30 p.m., Government Office Building – Room 301
PURPOSE: To consider the acquisition of real property for a public purpose and matters directly related thereto, and before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process
VOTE TO CLOSE: Unanimous
CITATION: Annotated Code of Maryland §10-508(a)(3)(14)
PRESENT: Council President Jacob R. Day, Councilman John “Jack” R. Heath, Councilwoman Eugenie P. Shields, Councilman Timothy K. Spies, Assistant City Administrator Julia Glanz, Neighborhood Services and Code Compliance (NSCC) Director Susan Phillips, Salisbury-Wicomico Planning and Zoning Director Jack Lenox, Assistant Director Internal Services – Procurement & Parking Jennifer Miller, City Attorney Mark Tilghman, and Assistant City Clerk Diane C. Nelson
NOT PRESENT: Mayor James Ireton, Jr., Council Vice President Laura Mitchell

The City Council convened in Work Session in Room #301 in the Government Office Building at 1:30 p.m.; at 4:30 p.m. President Day called for a motion to convene in Closed Session to consider the acquisition of an abandoned private property and the award of an exclusive negotiating period for consideration of awarding a bid to sell a City-owned lot, in accordance with the Annotated Code of Maryland §10-508(a)(3)(14). Thereafter, Council convened in Closed Session on a motion by Mr. Heath that was seconded by Mr. Spies and approved on a unanimous vote in favor.

At 5:14 p.m., on a motion and second by Mrs. Shields and Mr. Heath respectively, and by unanimous vote in favor, the Closed Session adjourned and Council reconvened in Open Work Session. President Day then reported that while in Closed Session Council had authorized staff to demolish and acquire an abandoned property, agreed to terms for the sale of City parking lots, and agreed to authorize the Mayor to enter into an exclusive negotiating period for the sale of a City parking lot.

Thereafter, the Work Session adjourned.

Diane C Nelson
Assistant City Clerk

Kimberly R. Nichols
City Clerk

[Signature]
Council President