



CITY OF SALISBURY CITY COUNCIL AGENDA

October 10, 2016
Government Office Building

6:00 p.m.
Room 301

Times shown for agenda items are estimates only.

- 6:00 p.m. CALL TO ORDER
- 6:01 p.m. WELCOME/ANNOUNCEMENTS
- 6:03 p.m. CITY INVOCATION – Rev. Norman Hancock, St. Thomas Anglican Church
- 6:05 p.m. PLEDGE OF ALLEGIANCE
- 6:07 p.m. PROCLAMATIONS – Mayor Jacob R. Day
- Dysautonomia Awareness Month
 - Cancer Survivors Day
- 6:21 p.m. ADOPTION OF LEGISLATIVE AGENDA
- 6:23 p.m. CONSENT AGENDA – City Clerk Kimberly R. Nichols
- **Resolution No. 2671** - approving the reappointment of Cindy Pilchard to the Ethics Commission for term ending October 2020
 - **Resolution No. 2672** - approving the reappointment of Neill Carey to the Ethics Commission for term ending October 2020
 - **Resolution No. 2673** - approving the appointment of Ryan Daniher to the Sustainability Advisory Committee – Green Team for term ending October 2019
 - **Resolution No. 2674** - approving the reappointment of Nancy Nyquist to the Marina Committee for term ending October 2018
 - **Resolution No. 2675** – approving the appointment of Dorothy Carol Smith to the Friends of Poplar Hill Mansion Board of Directors for term ending October 2019
 - **Resolution No. 2676** – approving the appointment of Elizabeth Wolfe to the Friends of Poplar Hill Mansion Board of Directors for term ending October 2019
 - **Resolution No. 2677** – approving the appointment of Hsin Cheu to the Friends of Poplar Hill Mansion Board of Directors for term ending October 2019
 - **Resolution No. 2678** – approving the appointment of Eugenie Shields to the Friends of Poplar Hill Mansion Board of Directors for term ending October 2019

- **Resolution No. 2679** – approving the appointment of Sharon Murphy to the Friends of Poplar Hill Mansion Board of Directors for term ending October 2019
- **Resolution No. 2680** – authorizing the Mayor to execute an inter-governmental agreement with Shore Transit

6:30 p.m. ORDINANCE – City Attorney Mark Tilghman

- **Ordinance No. 2401** – 2nd reading- creating a bike route which will run along West Isabella Street from the intersection at Rte. 50 to the intersection at Delaware Avenue

6:40 p.m. PUBLIC COMMENTS

6:45 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 - City/County Government Office Building, 410-548-3140 or on the City's website www.salisbury.md

City Council meetings are conducted in open session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland 10-508(a), by vote of the City Council.

Proposed agenda items for October 24, 2016 Meeting

- Resolution No. ____ – To Provide A Payment in Lieu of Taxes For The Green Street Housing
- Resolution No. ____ - To Amend the Employee Handbook
- Resolution No. ____ - To Approve the Naylor Mill Conservation Easement

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Julia Glanz, Assistant City Administrator
Subject: Reappointment to the Ethics Commission
Date: September 20, 2016

Mayor Day would like to reappoint the following person to the Ethics Commission for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Cindy Pilchard	October 2020

Attached you will find information from Cindy Pilchard and the Resolution necessary for her reappointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

**From the desk of
Cindy R. Smith-Pilchard**

September 14, 2016

**Cindy R. Smith Pilchard
1004 Schumaker Woods Road
Salisbury, Maryland 21804**

**City of Salisbury - Office of the Mayor
The Honorable Jake Day
125 North Division Street - Room 304
Salisbury, Maryland 21801**

Subject: City Ethics Commission

Dear Mayor Day:

It is with interest that I formally write this letter requesting to be reappointed to the Board of the City of Salisbury's Ethics Commission for another term. I have enclosed hereto my resume for your review.

I look forward to the privilege of serving the City of Salisbury in this capacity and am available for a meeting to discuss if needed.

Sincerely,

Cindy R. Smith-Pilchard

Resume

Cindy R. Smith Pilchard
1004 Schumaker Woods Road
Salisbury, Maryland 21804

Home phone: 410-860-4863
Cell Phone: 443-359-0915

Business Co-owner: Value Enterprises LLC

➤ **Employment:**

May 1978 - To present - S. Lee Smith Jr., Inc. - T/A Value Carpet One

March 1985 - November 2002 President of the Board of Directors

➤ **Education:**

May 1975 - Graduate James M. Bennett Sr. High

August 1977 - Spring 1980 Attended Salisbury State College
Major - Sociology

➤ **Certifications:**

World Floor Covering Association - Certified flooring Executive

➤ **Prior experience serving as a Board member for non-profit organization:**

One 4 year Term - 2008 - 2012 Wellness Community of Delmarva / Cancer Support
Community

March 2007 - March 2008 Wicomico Neighborhood Congress
Steering Committee

March 2008 - December 2011 Wicomico Neighborhood Congress
Board Member/ Executive Board Member

March 2009 - October 2011 Urban Salisbury
Chaired the Organization Committee

April 2010 - December 2011 Wicomico River Project

January 2013 - Present City of Salisbury - Ethics Commission

1 **RESOLUTION NO. 2671**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is reappointed to the Ethics Commission for the term ending as indicated.

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<u>Name</u>	<u>Term Ending</u>
Cindy Pilchard	October 2020

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9
10 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
11 Council of the City of Salisbury, Maryland held on October _____, 2016.

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13 ATTEST:

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16 _____
17 Kimberly R. Nichols
18 CITY CLERK

John R. Heath
PRESIDENT, City Council

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21 APPROVED BY ME THIS

22
23 _____ day of _____, 2016

24
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26 _____
27 Jacob R. Day
28 MAYOR, City of Salisbury

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator
Subject: Appointment to the Ethics Commission
Date: September 22, 2016

Mayor Day would like to appoint the following person to the Ethics Commission for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Neill Carey	October 2020

Attached you will find information from Neill Carey and the Resolution necessary for his appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

104 Elizabeth St.
Salisbury, MD 21801-4109
September 21, 2016

Jacob Day, Mayor
City of Salisbury, Maryland
125 N. Division Street, Room 304
Salisbury, Maryland 21801-4940

Dear Mayor Day:

Thank you for considering nominating me for a position on Salisbury's Ethics Commission. Although I have limited knowledge and experience in the field of ethics, I have served on Salisbury's Historic District Commission and its Board of Housing Appeals and adjustments, as well as serving on the boards of several civic and nonprofit organizations. My career-long professional interest has been quality control, which is related. I hope I have learned how to conduct myself in public and I hope that I can help others do the same. I will be happy to serve if I am appointed. My curriculum vitae is enclosed.

With best wishes.

Sincerely yours,

R. Neill Carey, Ph.D.

CURRICULUM VITAE

R. Neill Carey, Ph.D., F.A.C.B.

July 2016

Consulting Clinical Chemist
104 Elizabeth Street
Salisbury, MD 21801
Home: 410-742-5281
Mobile: 410-430-5841
E-mail: rogernc1@msn.com

EDUCATION:

<u>Degree</u>	<u>Institution Conferring</u>	<u>Year</u>
B.S., Chemistry	University of Richmond	1967
M.A., Chemistry	Duke University	1970
Ph.D., Chemistry	Duke University	1972

SOCIETIES AND PROFESSIONAL ORGANIZATIONS:

American Association for Clinical Chemistry

MAJOR RESEARCH INTEREST:

Application of Statistical Methods to Clinical Laboratory Quality Control and Method Evaluation

APPOINTMENTS:

Philip Morris Company, Richmond, VA: Technician, summer 1966
Reynolds Metals Company, Richmond, VA: Technician, summer 1967
Duke University Department of Chemistry: NDEA Title IV Fellow, 1967-68, 1969-71
Duke University Medical Center: Medical Technologist II, 1969
University of Wisconsin-Madison
 Department of Medical Technology: Teaching Assistant, 1971
 Department of Medicine: Project Associate, 1972
 Department of Pathology: Instructor 1972-1974, Assistant Professor 1974-1977
 Clinical Chemistry Laboratory: Assistant Director 1972-1974, Associate Director 1974-1976, Director 1976-1977
Peninsula Regional Medical Center, Salisbury, MD
 Clinical Chemist, 1977-2009
 Clinical Chemist Emeritus, 2010-2011
 Acting Laboratory Manager, 1981-1982
Salisbury State University, Salisbury, MD
 Adjunct Faculty, Department of Medical Technology, 1977-1979
 Associate Clinical Professor, Department of Medical Technology, 1980-1992

AWARDS

Phi Beta Kappa, 1967
American Association for Clinical Chemistry: Outstanding Speaker Award, 1992, 1993, 1997, 2008
Capital Section, American Association for Clinical Chemistry: Joseph H. Roe Award, 1996, 2012; Miriam Reiner Award; 2008
National Academy of Clinical Biochemistry: Fellow, 2002

MEMBERSHIP ON PROFESSIONAL COMMITTEES AND PROFESSIONAL ACTIVITIES:

American Association for Clinical Chemistry, Uric Acid Reference Method Study Group, Standards Committee, 1976-1977

American Association for Clinical Chemistry, Capital Section, Secretary, 1991, 1995, Chairman, Nominating Committee, 2003, Alternate to House of Delegates 2006, 2007, Student Awards Chair, 2009-2015

American Association for Clinical Chemistry, Contributed Papers Committee, 1984 National Meeting, 1982-1984

Clinical Ligand Assay Society, Contributed Papers Chairman, 1990, 1991 National Meetings

College of American Pathologists, Laboratory Accreditation Program Inspector 1003836

CLSI Document Development Committee on User Evaluation of Precision and Comparison of Methods, National Committee for Clinical Laboratory Standards 1979-1999

CLSI Consensus Committee on Evaluation Protocols, National Committee for Clinical Laboratory Standards, member 1982-1991 and 2008-2010, advisor 1991-2008 and 2011-2012, vice-chair 2008-2010

CLSI Document Development Committee on User Verification of Performance for Precision and Trueness of Quantitative in Vitro Diagnostic Products, chairman, 1995-present, chaired revisions 2004-2006, chaired revisions 2009-2014

CLSI Document Development Committee on How to Construct and Error Grid, 2011-2012

CONSULTING:

Dade, Division American Hospital Supply, Miami, FL, 1976-1985

Drs. Tymkiw and Boolukos, Nanticoke Memorial Hospital, Seaford, DE, 1977-1981

Clinical Products Division, E.I. DuPont DeNemours & Co., Wilmington, DE, 1981-1989

Clinical Assays, Cambridge, MA 1983-1984

Community Health Computing, Houston, TX, 1987-1989

Paramax Systems Division, Baxter Healthcare Corp., Irvine, CA, 1988-1994

Ventrex Laboratories, Inc., Portland, ME, 1989-1990

Sunquest Information Systems, Tucson, AZ, 1993

Ortho Diagnostic Systems, Raritan, NJ, 1993-2003

First Medical, Inc., Mountain View, CA, 1995-1996

Dade International, Miami, FL, 1995-1996

Bio-Rad Laboratories, Irvine, CA 2002

Vitamin Diagnostics, Cliffwood Beach, NJ 2004-2005, 2008-2009

Spectra Laboratories, Rockleigh, NJ, 2006-2016

WestGard QC, Madison, WI 2008-2014

MILITARY EXPERIENCE:

Enlisted 1968-1974: Virginia, North Carolina, Wisconsin Army National Guard, honorably discharged

CIVIC ACTIVITIES:

Newtown Association, Salisbury, MD, Board of Directors 1977-1980, 1984-1987, 1990-1992, 2012-2016, President 1984-1985, 1990-1992, 2012-2013, 2016

City of Salisbury, MD, Newtown Historic District Commission, 1982-1988, Vice-Chairman 1984-1985, Board of Housing Appeals and Adjustments, 1990-2009

Parsons Cemetery Advisory Committee, Salisbury, MD, Secretary, 2003-present

Chipman Foundation, Salisbury, MD, Board of Directors, 2013-present, secretary 2016-2017

Friends of the Nanticoke River, Salisbury, MD, Steering Committee, 2013- 2015, Secretary 2014-2016

HOBBIES:

Sailing, amateur radio (K3RNC), antique radios

PUBLICATIONS:

PH.D. THESIS:

Carey RN: I. LABTRAN - A language and system for programming chemical experiments. II. Polarographic behavior of some group IVB derivatives of naphthalene. Duke University, 1972.

BOOK:

Cembrowski GS, Carey RN: Laboratory Quality Management: QC & QA, American Society of Clinical Pathologists Press, Chicago, IL, 1989.

TEXTBOOK CHAPTERS:

Garber CC, Carey RN: Evaluation of methods. In Kaplan LA, Pesce AJ, eds., Clinical Chemistry: Theory, Analysis, and Correlation, C.V. Mosby, St. Louis, MO, 1984. Second edition, 1989, Third edition, 1996, Fourth edition, 2003, Fifth edition, 2009.

Garber CC, Carey RN: Laboratory statistics. In Kaplan LA, Pesce AJ, eds., Clinical Chemistry: Theory, Analysis, and Correlation, C.V. Mosby, St. Louis, MO, 1984. Second edition, 1989.

BOOK CHAPTERS:

Garber CC, Carey RN: Automation in the clinical laboratory. I. Concepts. In Automated Stream Analysis for Process Control, Vol. 1. Manka DP, ed., Academic Press, New York, 1982.

Garber CC, Carey RN: Automation in the clinical laboratory. II. Classification and examples. In Automated Stream Analysis for Process Control, Vol. 1. Manka DP, ed., Academic Press, New York, 1982.

JOURNAL ARTICLES:

Toren EC, Carey RN, Sherry AE, Davis JE: LABTRAN - A language and system for programming chemical experiments. *Anal Chem*, 44:339, 1972.

Pitt CG, Carey RN, Toren EC Jr: The electronic properties of aryl substituted polysilanes. *J Am Chem Soc*, 92:3806, 1972.

Toren EC Jr, Davis JE, Nutt SK, Carey RN: The electrochemistry of benzo(b)quinolizinium ion. *Z Anal Chem*, 264, 1973.

Carey RN, Feldbruegge D, Westgard JO: Evaluation of the Technicon adaptation of the glucose oxidase - peroxidase MBTH-DMA procedure to the SMA 12/60 and comparison to other automated methods. *Clin Chem* 20:595, 1974.

Carey RN, Wold S, Westgard JO: Principal component analysis: An alternative to referee methods in method comparison studies. *Anal Chem* 47:1825, 1975.

Toren EC Jr, Carey RN, Cembrowski GS, Shirmer JA: Computer controlled instrument system for sequential chemistry testing. I Description of instrumentation and system features. *Clin Chem* 19:1114, 1973.

Westgard JO, Carey RN, Wold S: Criteria for judging precision and accuracy in method development and evaluation. *Clin Chem* 20:825, 1974.

Kudirka PJ, Busby MG, Carey RN, Toren EC Jr: Separation of creatine kinase isoenzymes by high pressure liquid chromatography. *Clin Chem* 21:450, 1975.

Westgard JO, Carey RN, Feldbruegge DH, Jenkins LM: Performance studies on the Technicon SMAC analyzer: Precision and comparison of values with methods in routine laboratory service. *Clin Chem* 22:489, 1976.

Busby MD, Kudirka PJ, Carey RN, Toren EC Jr: Automated separation of lactate dehydrogenase isoenzymes. *Clin Chem* 22:468, 1976.

Laessig RH, Westgard JO, Carey RN, Hassemer D, Schwartz T, Feldbruegge DH: Assessment of a serum separator device for obtaining specimens suitable for clinical analyses. *Clin Chem* 22:35, 1976.

Laessig RH, Westgard JO, Carey RN, Hassemer D, Schwartz T, Feldbruegge DH: Assessment of the serum separator tube (SST) as an intermediate storage device within the laboratory. *Am J Clin Pathol* 66:653, 1976.

Laessig RH, Carey RN, Westgard JO, Hassemer D, Habig R: Field evaluation of the Becton-Dickinson serum separator tube. *Health Laboratory Science* 13:209, 1976.

Westgard JO, deVos DJ, Hunt MR, Quam EF, Carey RN, Garber CC: Concepts and practices in the evaluation of laboratory methods. I. Background and approach. II. Experimental procedures. III. Statistics. IV. Decisions on acceptability. V. Applications. *Am J Med Technol* 44: 290, 420, 552, 727, 803, 1978. Also published as a monograph by American Society for Medical Technology.

Garber CC, Carey RN: Albumin activation of urinary amylase as determined with the DuPont ACA. *Clin Chem* 24:702, 1978.

Garber CC, Feldbruegge DF, Miller RC, Carey RN: Evaluation of the co-immobilized hexokinase/glucose-6-phosphate dehydrogenase method for glucose, as adapted to the Technicon SMAC. *Clin Chem* 24:1186, 1978.

Laessig RH, Hoffman GL, Westgard JO, Carey RN, Feldbruegge DH, Hassemer D: A comparison of hard and soft glass blood drawing tubes. *Am J Clin Pathol* 72:952, 1979.

Davis TE, Kahan L, Tormey DC, Larson FC, Anderson SA, Crowley JJ, Carey RN: Clinical studies of a fast, homoarginine-sensitive alkaline phosphatase (FHAP) in patients with cancer. *Cancer* 41:1110, 1981.

Duncan P, Gochman N, Bayse D, Burnett R, Carey N, Carter R, Fellows WD, Garber C, Kessler G, McComb R, Miller W, Nast P, Ryan W, Schaffer R, Tajeda B, Vanderlinde R, Widdowson G: A candidate reference method for uric acid in serum. II. Interlaboratory testing. *Clin Chem* 28:291, 1982.

Carey RN, Tyvoll JL, Plaut DS, Hancock MS, Barry PL, Westgard JO: Performance characteristics of some statistical quality control rules for radioimmunoassay. *J Clin Immunoassay* 8:245-252, 1985.

Cembrowski GS, Hackney JR, Carey RN: The detection of problem analytes in a single proficiency test challenge in the absence of health care financing administration rule violations. *Arch Pathol Lab Med* 117:437-443, 1993.

Green GA IV, Carey RN, Westgard JO, Carten T, Shablesky L, Achord D, Page E, Le AV: Quality control for qualitative assays: design of a quantitative QC procedure to assure the analytical quality required for an ELISA for hepatitis B surface antigen. *Clin Chem* 43:1618-1621, 1997.

Carey RN, Cembrowski GS, Zaki Z, Garber CC. Performance characteristics of several rules for self-interpretation of proficiency testing data. *Archives of Pathology and Laboratory Medicine*, 2005;129:997-1003, 2005.

Carey, RN, Jani C, Johnson, C, Pearce J, Hui-Ng P, Lacson E: Chemistry Testing on Plasma vs. Serum Samples in Dialysis Patients: Clinical and Quality Improvement Implications. In press *CJASN*.

CLINICAL AND LABORATORY STANDARDS INSTITUTE (CLSI, FORMERLY NCCLS) PROTOCOLS:

Subcommittee on user evaluation of precision: EP5, User evaluation of precision performance of clinical chemistry devices. Proposed guideline, 1981, Tentative guideline, 1982, 1992, Approved guideline, 1999.

Subcommittee on user comparison of methods: EP9, User comparison of quantitative clinical laboratory methods using patient samples. Proposed guideline, 1984, Tentative guideline, 1992, Approved guideline, 1995, Second edition, 2002.

Subcommittee on user demonstration of performance: EP15, User demonstration of performance for precision and accuracy. Proposed guideline, 1998, Approved guideline, 2001.

Working group on user verification of performance: EP15-A2, User verification of performance for precision and trueness, Approved guideline, second level, 2006.

Document development committee on user verification of precision and estimation of bias: EP15-A3, Approved guideline, third edition, 2014.

Document development committee on how to construct and interpret an error grid for quantitative diagnostic assays; Approved guideline, 2012.

LETTERS:

Westgard JO, Carey RN, Wold S: Comments on the judgment of the acceptability of new clinical methods (Reply). Clin Chem 23:776, 1977.

Carey RN, Harris EK: Proposed changes to "Information for Authors." Clin Chem 33:2323, 1987.

Carey RN, Frye RM, Cook JD, Koch TR, Harris EK: Between-lot/between-instrument variations of the Abbott IMx method for prostate-specific antigen. Clin Chem 38:2341-2343, 1992.

INVITED PAPERS:

Quam EF, Westgard JO, Carey RN: Selecting glucose methods that meet your laboratory glucose requirements. Lab Med 6:35, 1975.

Westgard JO, Carey RN, Huntington RW, Joiner BL: Medical usefulness requirements for judging acceptability of precision and accuracy in clinical chemical analyses. Organisation Des Laboratories - Biologie Prospective, III Colloque de Pont-a-Mousson, 59-62, 1975.

Jenkins LM, Hunt MR, Carey RN, Westgard JO: Workload recording: A tool for optimizing laboratory efficiency. Lab Med 7:36, 1976.

Westgard JO, Carey RN, Hewitt TE, Wold S, Joiner B: Design considerations in testing aspartate aminotransferase (AST) methods. Proceedings of the First InterAmerican Symposium on Quality Control in Laboratory Medicine, Key Biscayne, FL, April 7-9, 1976, pp 141-148.

Carey RN, Westgard JO, Dial MD: Evaluation of analytical methods which measure the activity of aspartate aminotransferase; results of testing AST methods. Proceedings of the First InterAmerican Symposium on Quality Control in Laboratory Medicine, Key Biscayne, FL, April 7-9, 1976, pp 149-156.

Carey RN, Eggert AA, Quam EF, Feldbruegge DH, Westgard JO: Evaluation, data handling, and quality control of a SMAC analyzer in a university hospital laboratory. In Advances in Automated Analysis, Proceedings of the Technicon Congress, 1976. Mediad, Tarrytown, NY, 1977, pp 223-228.

Westgard JO, Carey RN, Feldbruegge DH, Jenkins LJ, Hunzicker JJ, Quam EF, Loftin LA, Burmeister BJ, Hunt MR: Experiences with a SMAC analyzer. Lab Med 8:16, 1977.

Eckert GH, Carey RN: Application of statistical control rules to quality control in radioimmunoassay. J Clin Immunoassay 8:107-111, 1985.

Cembrowski GS, Carey RN: Quality control in the 1990s. Lab Med 20:375, 1989.

Carey RN: Implementation of multirule quality control procedures. Lab Med 20:393-399, 1989.

Cembrowski GS, Carey RN: Considerations for the implementation of clinically derived quality control procedures. Lab Med 20:400-405, 1989.

Carey RN: Multirule quality control procedures. Ann Ist Super Sanita 27:419-426, 1991.

Carey RN: Quality control rules for immunoassay. ENDO Division, AACC Press, 1992.

Cembrowski GS, Engebretson MJ, Hackney JR, Carey RN: A systems approach to assure optimal proficiency testing in the hematology laboratory. Clinics in Laboratory Medicine 13:973-985, 1993.

Cembrowski GS, Crampton C, Byrd J, Carey RN: Detection and classification of proficiency testing errors in HCFA regulated analytes: application to ligand assays. *J. Clin. Immunoassay* 1994;17:210-215.

Cembrowski GS, Anderson PA, Crampton CA, Coupland R, Carey RN: Pumping up your PT: an efficient method for inspecting PT results. *Medical Laboratory Observer*, January, 1996, 46-51.

Carey RN: Tips on managing the quality of immunoassays. Westgard Quality Corporation Guest Essay, March, 1997. <http://westgard.com>.

INVITED EDITORIAL:

Cembrowski GS, Carey RN: Adding value to proficiency testing programs. *Clin Chem* 46:7-8, 2000.

WORKSHOP PRESENTATIONS AT NATIONAL MEETINGS:

Carey RN, Garber CC, Koch DD, Hoefner D, Westgard S (co-presenters vary): Concepts and practices in the evaluation of laboratory methods.

American Association for Clinical Chemistry: 1977-2010 (longest running workshop at AACC annual meeting)

Canadian Society for Laboratory Technology: 1984, 1992

Canadian Association of Clinical Chemists: 1987

United States Food and Drug Administration: 2005

Carey RN, Tyvoll JL: Statistical quality control. *Clinical Ligand Assay Society*: 1983.

Perlstein M, Carey RN: Quality control for immunoassays. *Clinical Ligand Assay Society*: 1984.

Cembrowski GS, Carey RN, Kurtycz DFI (co-presenters vary): Improving statistical quality control. *American Society of Clinical Pathologists/College of American Pathologists*: 1985, 1986, 1988.

INVITED SYMPOSIA AND TALKS NOT PUBLISHED ELSEWHERE:

Carey RN: Selection and evaluation of analytical instruments and methods. Robert First Conference: *Clinical Laboratory Testing in the United States*, Chicago, IL January 22-23, 1979.

Carey RN: Statistics applied to selection and evaluation of analytical methods. Foundations Fund for Research in Psychiatry: *Workshop on Clinical Pharmacology in Psychiatry*. *American College of Neuropsychiatry Meeting*, San Juan, Puerto Rico, December 13-14, 1980.

Carey RN: Clinical evaluation of instruments. *Clinical Ligand Assay Society, National Meeting*, Detroit, MI, May 4-8, 1982.

Carey RN: On-line computer based quality control in the clinical laboratory. *Johns Hopkins Hospital, Annual Laboratory Medicine Symposium*, Baltimore, MD, September 21-23, 1982.

Carey RN: How many controls do you need? *Ohio Valley Section of American Association for Clinical Chemistry*, Columbus, Ohio, October 15, 1983.

Carey RN: Quality control of endocrinology assays. *Hospital of the University of Pennsylvania, Annual Pepper Laboratory Symposium*, Philadelphia, PA, April 18, 1985.

Carey RN: Implementation of statistical control systems in the chemistry laboratory. *Quality Control in the 1990s, Park Nicollet Laboratory Symposium*, Minneapolis, MN, September 22, 1988.

Carey RN: Glucose methods: evaluation and comparison. *Diabetes and the Clinical Laboratory, Park Nicollet Laboratory Symposium*, Minneapolis, MN, September 14, 1989.

Carey RN, Cembrowski GS: Statistical quality control. *Johns Hopkins University Department of Laboratory Medicine*, Baltimore, MD, May 15, 1990.

Carey RN: Statistics and quality control. Osler Institute Pathology Review Course, Hagerstown, MD, May 19-26, 1990.

Carey RN: I. Continuous Quality Improvement Rollout. II. Proficiency Testing and Quality Control. Cochrane Region Laboratory Program Summer Symposium, Cochrane, Ontario, June 10-13, 1994.

Carey RN: User validation of analytical performance - a cookbook. Capital Section of American Association for Clinical Chemistry, Greenbelt, MD, February 21, 1996.

Carey RN: NCCLS Protocols for Method Evaluation. There's more than pass/fail in PT scores. Proficiency testing breakout. Total Quality Management Symposium. Michener Institute, Toronto, Ontario, Canada, May 24-26, 2001.

Carey RN: Use of optimized control rules for proficiency testing evaluation. Edutrak 3304, Reshaping proficiency testing: Lessons for laboratorians, providers & regulators. American Association for Clinical Chemistry National Meeting, Chicago, IL, July 31, 2001.

Carey RN: I. NCCLS protocols for method evaluation. II. Using proficiency testing for self-improvement. Quality Control Symposium, University of Medicine and Dentistry of New Jersey, Scotch Plains, NJ, March 22 - 23, 2002.

Carey RN: Implementing Six Sigma Analytical Quality in the Laboratory: Method Evaluation and Quality Control. Dade Days, Washington, D.C., October 2, 2003.

Carey RN: Quality Control Charts for Discrete Variables: Tools for Improving Laboratory Processes. Dade Days, Washington, D.C., October 2, 2003, and at "Innovations in Laboratory Quality Improvement," Edmonton, Alberta, Canada, May 2005.

Carey RN: Using Proficiency Testing for Self-Improvement. Dade Days, Baltimore, MD, October 7, 2004, and Bio-Rad Laboratories Continuing Education Series, Greensboro, NC, May 9, 2006 and Orlando, FL, May 11, 2006.

Carey RN: Discussion of CLSI Approved Document EP15-A2 "User Verification of Performance for Precision and Trueness." American Association for Clinical Chemistry, Philadelphia Local Section, Philadelphia, PA, November 8, 2005.

Carey RN: Use CLSI (NCCLS) protocols to better method evaluations. Dade Days, Baltimore, MD, March 14, 2006.

Carey RN: Evolution of QC and method evaluation, my perspective. AACC Capital Section, Reiner Award Address, Columbia, MD, December 4, 2008.

Carey RN, Blackwood J: CLSI workshop (method evaluation and StatisPro practicum), Hamad Medical Center, Doha, Qatar, November 7-8, 2012.

MANAGEMENT WORKSHOP:

Wilson D, Carey RN: SPC Toolbox: Statistics and Quality Control Charts for Quality Assurance and Quality Improvement. Peninsula Regional Medical Center, Salisbury, MD. Presented 4 times annually, 2001-2009.

TELECONFERENCE PRESENTATIONS:

Cembrowski GC, Carey RN: Application of Westgard rules to immunoassay and hematology labs. Telemedicine Canada, Toronto, Canada, December 7, 1989.

Carey RN: Objective Decisions: verify and validate laboratory testing. Clinical Laboratory Standards Institute/Association of Public Health Laboratories, Salisbury, MD, June 16, 2009.

WEBINAR:

Carey RN: EP15-A3: User verification of precision and estimation of bias. Clinical Laboratory Standards Institute, September, 2014.

ABSTRACTS - NOT PUBLISHED ELSEWHERE:

Carey RN, Eggert AA, Toren EC Jr: Least squares fitting and plotting of polyacrylamide-gel-immobilized antibody radioimmunoassay data by use of a LINC computer. *Clin Chem* 18:576, 1972.

Carey RN, Miller RC, Westgard JO: Response of two ratio-reporting techniques to systematic errors of enzyme methods. *Clin Chem* 21:906, 1975.

Polutanovich TA, Carey RN: Adaptation of an immunochemical method for CK-MB to the centrifugal analyzer. *Clin Chem* 25:1142, 1979.

Carey RN, Beebe S, Barry PL, Westgard JO: Assessment of performance characteristics of some quality control rules for retrospective analysis of control data from the IL 508. *Clin Chem* 31:1017, 1985.

Green G, Maiore T, Shablesky LA, Achord D, Page E, Korte L, Anson M, Fosdick M, Carey RN, Le AV: Quality control procedures for qualitative assays: determining optimal concentrations for positive controls for an enzyme linked immunosorbent assay (ELISA) for hepatitis B surface antigen (HBsAg). *Clin Chem* 41:S212, 1995.

Zaki Z, Carey RN, Cembrowski GS, Hackney JR: Simulation studies of Alberta warning notifications; more specific rules needed? *Canadian Society of Clinical Chemists*, June 14-18, 2000, Ottawa, Ontario, Abstract #43.

Zaki Z, Carey RN, Cembrowski GS, Kazmierczak SC: Self-improvement by participant interpretation of proficiency testing data from events with 2 to 5 samples. *Clin Chem* 46:A70, 2000.

Cembrowski GS, Douville P, Carey RN: Nomogram to select optimal length of break-in period for new control lots. *Clin Chem* 46:A71, 2000.

Carey RN, Kearney M, Meney BM, Miller SR: Delta check limits updated. *Clin Chem* 40:A115, 2004.

Cembrowski G, Clarke G, La M, Carey N: Use of external quality assessment summary statistics to produce comparative precision profiles of common hematology instruments: proof of concept. Accepted, *International Society for Laboratory Hematology*, Milan, Italy, May 2016.

AMATEUR RADIO PRESENTATION:

Carey, RN: Fixing Up Old Radios & Ham Gear - My Experiences and Collection. Delmarva Amateur Radio Club, Salisbury, MD, January 24, 2015, and Sussex Amateur Radio Association, April 16, 2015.

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson
From: Julia Glanz, Assistant City Administrator
Subject: Appointment to the Salisbury Sustainability Advisory Committee – Green Team
Date: September 23, 2016

Mayor Day would like to appoint the following person to the Sustainability Advisory Committee – Green Team for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Ryan Daniher	October 2019

Attached you will find information from Ryan Daniher and the Resolution necessary for his appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

Ryan Daniher
514 Leesburg Drive
Fruitland, MD 21826
410-422-4999
ryan@greenstreethousing.com

Friday September 2, 2016

Jacob R. Day
Mayor
City of Salisbury
125 North Division St.
Salisbury, MD 21801

Dear Mr. Day,

I heard about the Sustainable Advisory Committee of Salisbury from a friend, Ryan Weitzel. After learning more about the Committee, I am eager to be involved.

I'd like to be a team member of the Sustainable Advisory Committee to help increase the standard of living for people in Salisbury. Together we can fund alternative energy projects, reduce carbon emission from the City, implement new building standards and improve energy efficiency standards. I can bring value to the Sustainable Advisory Committee through a passion for sustainable real estate development, a desire to serve the public and an increasing knowledge base in the real estate industry.

As a Development Associate with Green Street Housing, I constantly learn about sustainable real estate development, energy efficiency improvement and renewable energy financing techniques. We work with energy consultants, contractors and architects that have a high level of knowledge in their professions. What I learn from my career can be used to benefit the City of Salisbury in achieving goals set forth by the Sustainable Advisory Committee.

Thank you for your time and consideration. It is very meaningful to have this opportunity to serve the City of Salisbury.

Sincerely,

Ryan Daniher

Ryan Daniher

514 Leesburg Drive Fruitland, MD 21826
201-704-9012 ryandaniher@gmail.com

Objective

I work smart. My goal is to stay learning constantly.

Work Experience

Marketing Intern

January 2016 – May 2016

The Smith Group of Keller Williams

Salisbury, MD

- Facilitate real estate transactions and discover new business opportunities
- Organize databases to increase efficient business practice
- Act as an associate to property management and upper management
- Create new sales and marketing tactics to increase productivity

Event Planning and Communications Assistant

May 2015 – July 2015

Max Publishing Ltd, Progressive Greetings

London, UK

- Oversaw the Licensing Awards and the Henries Awards planning procedures
- Maintained relationships with product manufacturers and product retailers
- Provided efficient data processing techniques for thousands of products
- Effectively interpreted information from large amounts of data in excel

Caddy

May 2010 – August 2014

Fairmount Country Club

Chatham, NJ

- Participated in group collaboration to prepare the golf course for play
- Ensured golfer satisfaction on the golf course
- Provided quality service to country club members and other staff

Education

Bachelor of Science

Fall 2016

Major: Marketing

Minor: Information Systems and Decision Sciences

Perdue School of Business

GPA: 3.15

Salisbury University, Salisbury, MD

Leadership/Accomplishments

- *Tutor and Mentor at Southern Boulevard Elementary School in Chatham, NJ*
 - Helped by using personal time in developing young students in schooling efforts
- *Mentor Program Coordinator at Fenix Youth Project Inc.*
 - Mentor at risk youth, organize events, and help attract youth to the program
- *Salisbury University Marketing Excellence Club*
 - Networking and communication with peers and business professionals
- *Salisbury University Dean's List – recent academic improvements*
 - Upper level business courses, Spring 2015 and Fall 2016

1 **RESOLUTION NO. 2673**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Sustainability Advisory Committee – Green Team, for the
5 term ending as indicated.

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<u>Name</u>	<u>Term Ending</u>
Ryan Daniher	October 2019

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11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on October _____, 2016.

13
14 ATTEST:

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16
17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

20
21
22 APPROVED BY ME THIS

23
24 _____ day of _____, 2016

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26
27 _____
28 Jacob R. Day
29 MAYOR, City of Salisbury

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator
Subject: Reappointment to the Marina Committee
Date: September 23, 2016

Mayor Day would like to reappoint the following person to the Marina Committee:

<u>Name</u>	<u>Term Ending</u>
Nancy Nyquist	October 2018

Attached you will find information from Nancy Nyquist and the Resolution necessary for her reappointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

September 14,2016

To whom this may concern,

I have enjoyed being on the Port of Salisbury's Marina Committee for the past couple of years. The growth and major changes to the Port of Salisbury, in fact to the whole of the city, has been rewarding and exciting to witness. My husband and I have always firmly believed that the river is one of , if not the primary, pivotal point of our city's growth and expansion. I was for many years involved in the downtown's growth and know what challenges and hard work are required of the people in these groups. And if accepted, I would be honored to serve again on the Marina committee.

If any additional information is needed please feel free to e-mail me.

Thank you again,


Nancy Nyquist

1116 Riverside Dr.

Salisbury, MD 21801

nancynyquist@comcast.net

443-735-2555 cell

Nancy Talbott

From: Nancy Nyquist <NANCYNYQUIST@comcast.net>
Sent: Thursday, September 22, 2016 1:24 PM
To: Nancy Talbott
Subject: Marina committee

Dear Nancy I hope this letter /resume/ will be ok.

My name is Nancy Nyquist, I moved to Salisbury from Washington DC in 1977. I opened the Salisbury Schwinn Bike shop and in 1982 added another store on the downtown plaza. I stayed on the Plaza until 2002. At that times I moved my shop ,Nancy N, to Salisbury Blvd. It is still there but I sold the business and retired in 2013. My husband and I have live on the Wicomico River since 2006 and are active as creek watchers. In my years in business I have belong to and/or was president, vice president, or member of Urban Salisbury, DSA or other organizations that served in the development of the Downtown area. I feel strongly that a healthy city needs a vibrant core with a mix of retail and living spaces. I have seen, and in some cases actually written, some of the current business plans that are now being used for the area. I hope this experiences will help me on the Marina Committee and ultimately the city of Salisbury.
Thank you for your consideration.

Sincerely,

Nancy Nyquist

1 **RESOLUTION NO. 2674**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is reappointed to the Marina Committee for the term ending as indicated.

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<u>Name</u>	<u>Term Ending</u>
Nancy Nyquist	October 2018

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11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on October _____, 2016.

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14 ATTEST:

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John R. Heath
PRESIDENT, City Council

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24 _____ day of _____, 2016

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27 _____
28 Jacob R. Day
29 MAYOR, City of Salisbury

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator
Subject: Appointment to the Friends of Poplar Hill Mansion Board of Directors
Date: September 23, 2016

Mayor Day would like to appoint the following person to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Dorothy Carol Smith	October 2019

Attached you will find information from Dorothy Carol Smith and the Resolution necessary for her appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

Jacob Day, Mayor
City of Salisbury, MD
125 N. Divisions Street
Salisbury, MD 21801-4940

Re: Letter of Interest, Friends of Poplar Hill Mansion

Dear Mayor Day,

I would like to apply for a position of Board Member with the Friends of Poplar Hill Mansion. I serviced on this Board as member and as Chairman, prior to returning to work in Washington DC, as an independent contractor to the United States Marshals Service for nearly 5 years. I retired two years ago and have traveled extensively, just now resettling into Salisbury.

I have always been an active community member with a background in organization and development (fund raising) and would love the chance to give back to the City by lending my skills to this historic museum house. I currently serve on the Parsons Cemetery Advisory Committee, as an active and inactive member since 2008.

Professionally, I have held supervisory positions both as a government contracting professional and as a project manager with the Administrative Office of the U.S. Courts. This experience included developing and managing a nation-wide \$50-million-dollar annual budget and spending plan for a nationwide technology program for the US Courts and managing complex multi-million dollar nationwide contracts supporting major construction, and complex and classified and non-classified services. I've been praised for my ability as a manager capable of fairly managing a professional staff while ensuring all program objectives were met. I know from previous experience, that my program and acquisition background can be readily transferred in support of non-profit programs, particularly in planning, budgeting, and grant writing.

I would be thrilled to have the opportunity to serve on this board again and look forward to hearing from you. My resume is attached. Thank you so much for your time and consideration.

Sincerely,

/signed/

Carol Smith

Dorothy Carol Smith
323 New York Avenue
Salisbury, MD 21801
Cell 410.422.8687

DOROTHY CAROL SMITH

323 NEW YORK AVE
SALISBURY, MD 21801
Mobile: 410-422-8687

Email: dorothy_carol_smith@msn.com

Country of citizenship: United States of America
Veterans' Preference: No
Highest Grade: PB-1102-15/10, 091996-10/2001
Contact Current: Yes

Past Employment:

WORK EXPERIENCE **Project Support Services, Inc. Summerfield, FL** **2/2010 – 12/2014**
Hours per week: 40
Salary: \$120,000 Annually

Sr. Contract Specialist

Sr. Contract Specialist supporting the USMS/JSD Office of Security Contracts as member of the Administrative Team responsible for procuring Court Security Officer (CSO) Services averaging \$1.7B for base and four option periods, and the National Physical Security (NPS) Services averaging \$300M.

Primary responsibilities were analyzing the program requirements and procurement options necessary to overcome competitive barriers resulting from a 17-year incumbency. Liaison to the Program Office in developing a revised statement of work and evaluation criteria with a focus on changes occurring both within the government and within the industry.

Assisted in reviewing and improving internal processes, practices, and procedures related to contract awards and administration. Coordinate and liaison with JMD Procurement Policy & Oversight Branch, Finance, General Counsel, and JSD program offices as necessary to ensure practices comply with USMS, DOJ, and the Federal Acquisition Regulations.

(Contact Supervisor: Yes, Supervisor's Name: Gary Insley, Supervisor's Phone: 202-307-5080)

**Federal Annuitant
Salisbury, Maryland US**

2/2006 - 2/2010

**Salary: \$0.00 USD
Per Year**

Hours per week: 0

Retiree

Retired to care for elderly Mother, now deceased.

Community Service:

Mayoral Appointment to Crime Task Force, City of Salisbury, MD. Worked directly with: the Mayor; members of the City Council; City Administrator; state representatives; State's Attorney Office, commanders of the local Maryland State Police Barracks, Wicomico County Sheriff, Salisbury Police Department, and federal agency law enforcement interests; representatives of City, County, and State agencies; Chamber of Commerce; representatives of Wicomico Board of Education and Salisbury University, Peninsula Regional Medical Center, local businesses, and non-profit organizations to develop a comprehensive approach to fighting crime. Personally drafted a working excel spreadsheet matrices to track all factors and progress, participated in neighborhood assessments, and traveled to Annapolis with City and State leaders in support of a grant application to become the State's first Annapolis Safe Streets partner, receiving \$375,000 in grants.

Chair, Board of Directors, Friends of Poplar Hill Mansion, Inc. Personally forged a working relationship

with the Mayor, City Council, City Administrators, Urban Salisbury, and the Maryland Historical Trust (MHT) to bring about a memorandum of understanding that would allow the Friends to directly receive grants to physical repairs to a City owned historical property, thus allowing donations in kind be accepted in lieu of matching funds. Successfully received \$75,000 from the MHT for exterior repairs.

Committee Member, Parsons Cemetery Committee, Salisbury, MD. Parsons Cemetery is a non-profit, privately endowed, historic city cemetery, the Committee acts as a Board of Directors responsible for oversight of management, policies, planned giving, and perpetual care.

**Administrative Office of
the United States Courts
Washington, DC US**

10/2001 - 2/2006

**Grade Level: 15/10
Salary: \$139,774 USD
Per Year
Hours per week: 40**

Supervisory Management Analyst, 0343

Chief, Courthouse Technology Services Team. Directly responsible for successfully bringing fully functional courthouse technology projects in on time and within budget. The Courthouse Technology programs included telecommunications, courtroom audio and video systems, electronic court recording technologies, video conferencing technologies, satellite transmissions, and the building infrastructure necessary to support them. As Chief, I was responsible for analyzing and executing a \$50M annual budget and spending plan. I supervised a staff of seven: three professional technology managers, one architect, one budget analyst, two administrative staff, and communicated directly with cognizant Federal Judges as they desired. As a team, we were further supported by project managers, and ten competitively awarded contractors and GSA schedule vendors providing professional engineering, architectural services, equipment, supplies, and

installation services, all on a FFP basis. The program required coordination with GSA, the Courts, various other program offices within the AOUSC and others including at times, the USMS. I directly coordinated with the Article III judges, their court officials, and staff. I personally directed training and mentoring programs that were executed through closed-circuit television, used web based technologies, used video-conferencing, and face-to-face classroom instruction classes and training seminars nationwide as subject area expert, trainer, and/or facilitator. I was also personally detailed to the Courts in support of the McVeigh, Moussaoui, and Reid terrorism trials, providing coordination and design of an encoded closed circuit transmission necessary to accommodate the victims at remote locations. During my tenure we initiated budget formulation and subsequent delegation of maintenance to the courts to include: developing the program and contractual policy and procedures with supporting accountability through formal bi-annual audits and court reviews. (Contact Supervisor: Yes, Supervisor's Name: Ross Eisenman, Supervisor's Phone: 202-502-1200)

**Administrative Office of the United States Courts
Washington, DC US**

9/1996 - 10/2001
Grade Level: 15/10
Hours per week: 40

Supervisory Contract Specialist , 1102

Chief, Contracts Branch. As Chief, I was responsible for the acquisitions of all Judicial needs except for information technology, to include audit and actuarial services, nationwide drug testing and electronic monitoring services, court reporting, professional architectural and engineering services, facility leasing, and establishing nationwide ordering agreements for other supplies and services. While the FAR is not applicable to the Judicial Branch of the Government, the Judicial Branch is subject to the most of the codified requirements of the FAR and is subject to protest. Most Contract Specialists working at the AOUSC, or at the local court level, have prior

Executive Agency procurement backgrounds as I do. As a consequence, all procurements were publicly advertised, competitively procured, and administered following the principles and practices of the FAR unless the underlying law did not apply to the Judiciary, the only exception that comes to mind is the set-aside programs. Contractors could protest, dispute, and otherwise file claims. I supervised a staff of eight contract specialists and two contract technicians. Periodically, contracted contract specialists provided further support. During my tenure, I personally worked to analyze and develop the policies, processes, and tools necessary to delegate greater procurement authority to the local courts, to include a nationwide training program that was later analyzed with its cost savings documented and reported in the Annual Optimal Utilization of Resources Report to Congress. I worked to transition the Judiciary's contracts to nationwide ordering contracts, and worked with various AOUSC offices to institute the necessary auditing and program oversight to ensure compliance. I was also detailed to work directly with the DC Court of Appeals on two special projects, briefed all new Judges on procurement matters, was invited to brief the Administrative Office of the Israeli Courts, provided a two hour informational presentation at a nationwide Federal Public Defenders Conference, participated in nationwide audits, participated in quarterly upper management program reviews, and served as subject matter expert, speaker, and trainer in various forums. (Contact Supervisor: Yes, Supervisor's Name: Ross Eisenman, Supervisor's Phone: 202-502-1200)

**Administrative Office of the United States Courts
Washington, DC US**

3/1991 - 9/1996

Grade Level: 14/6

Hours per week: 40

Sr. Contract Specialist , 1102

Sr. Contract Specialist, with unlimited signatory authority, primarily responsible for acquisition of requirements in support of the Space and Facility

Division. Definitized a professional architect engineering services letter contract award. Successfully executed competitive acquisitions for professional architectural and engineering services, and professional audio design services. Analyzed increasing need to combined analog audio with information technology for the purposes of audio/video presentations within the courthouse and the recording of court proceedings. Coordinated with the IT Branch to analyze and develop shared procurement methodology to eliminate conflicts and ensure a delivery of one functional system using multiple technologies. Served as Contracting Officer for the relocation of the AOUSC from seven different locations around Washington DC into one facility, the new Thurgood Marshal building, to occur over one four-day period, Friday to Monday. Successfully overcame a potential industry wide protest. Received an individual Special Act Award from the AOUSC Director and cash award for my role in the successful consolidation of the AOUSC. (Contact Supervisor: Yes, Supervisor's Name: Ross Eisenman, Supervisor's Phone: 202-501-1200)

**Metropolitan Washington 9/1989 - 3/1991
Airports Authority
Arlington, VA US**

Hours per week: 40

Sr. Contract Specialist

As Sr. Contracting Specialist, I was assigned to the National Airport Team with unlimited signatory authority. My primary responsibilities were for the design and subsequent construction in support of the major renovation and reconstruction of the airport. I was directly responsible for procuring a new airport wide perimeter security system using full and open competition without disclosing blueprints or other information that would have been a threat to airport security. I successfully awarded the designs for the repair and overlay of the main runway during nighttime hours, then awarded and administered the construction contract without ever shutting down the airport operations or delaying the airport opening.

The contract had liquidated damages set at \$15,000 per minute as delays in opening the runway would affect airlines scheduled morning arrivals. No liquidated damages were assessed. The repair contract was funded by the FAA and complied with all executive agency procurement regulations, including the FAR and FAA's regulations and was approved at the solicitation and award stages by the FAA and their General Council. I also successfully defended a pre-award protest of this project's construction award. In addition, I awarded the designs for a new electrical substation including tunneling under the new metro train station; a new waste water treatment plant; new heating and chiller plant; the environmental clean-up associated with demolition of several buildings including the existing fuel storage facility and replacing the old waste treatment plant. I established the first ever Time and Materials Contract awarded by the MWAA in support of airport engineering team to accommodate the need for rapid responses in support of the major construction. In this cradle to grave contracting office, I also successfully negotiated multiple, multi-million-dollar contract amendments and claims associated with new roadways and parking garages.

CHESDIVNAFACENGCOM 6/1989 - 9/1989
Washington, DC US

Hours per week: 40

Contract Specialist

Special Projects Office, White House
Contract Specialist performing Cradle to Grave acquisitions in support the President. Held limited signatory authority and a Top Secret Security Clearance. Directly responsible for drafting a Class Justification and Approval (J&A), signed by the Secretary of Defense, to cover the classified contract actions of this office. That J&A was later used to include the highly sensitive budget authority.

1100 CNS/CNV and 1100 12/1982 - 6/1989
CNS/CNX
Andrews Air Force Base,

MD US

Hours per week: 40

Contract Specialist

Contract Specialist working in cradle to grave acquisitions involving complex construction and architectural engineering services. Received special recognition from Base Commander involving a secured facility. I successfully negotiated multiple 8(a) set-aside contracts on a sole source basis, negotiated contract modifications and claims. I also successfully an innovative contract for the restoration of a fire damaged historic church located on the base property including the repair and replication of its stained glass windows.

I served as a member of the Special Program Office supporting the USAF Studies and Analysis Center located at the Pentagon with a Secret Level Clearance. Procurements were both competitive and sole source and awarded as cost reimbursable or on time and materials basis. Successfully negotiated 21 sole-source awards with major DOD contractors for a unique purpose, worked with the State Department on special security requirements, and worked with the USAF Data Rights Special Council to develop solutions and alternatives.

EDUCATION

Averett University
Danville, VA US
Bachelor's Degree - 4/1996
119 Quarter Hours
Major: BA Business Administration
GPA: 4 out of 4
Honors: summa cum laude
Relevant Coursework, Licensures and Certifications:
Northern Virginia Community College Acquisition and Procurement Certificate, 31 credits, May 1995 -
Summa Cum Laude

JOB RELATED TRAINING

Over 600 hours of acquisition training, continuous learning modules, and knowledge sharing seminars to

include:

USA Logistics Management College, Mgt of Defence
Acquisition Contracts 1988 - Commandant's List, 3
Academic Credits

Defense Small Purchase Course
Defense Contract Law
Defense Fundamentals of Incentive Contracting
ECI Gunter AFS, Contract Specialist
Contracting by Sealed Bidding
Developing Work Statements for Negotiated
Procurement
Cost Reimbursement Contracting
Best Value Procurement
Advanced Contract Administration
Managing Contract Changes
Pricing of Claims
Subcontracts: Government and Industry Issues
Federal Real Property Leasing

**PROFESSIONAL
PUBLICATIONS**

Acknowledged Contributor to "Effective Use of
Courtroom Technology: A Judge's Guide to Pretrial
and Trial" published in 1996 by the Federal Judiciary
Center in cooperation with the National Association of
Trial Lawyers.

REFERENCES

Sandra Reese
Phone Number: 703-969-4970
Email Address: Sandy.Reese@gmail.com
Reference Type: Personal

**ADDITIONAL
EMPLOYMENT
INFORMATION**

From 1961 through 1982:

I worked in the insurance industry, primarily as a personal lines insurance
specialist and as a commercial fire insurance underwriter.

Additionally, as a volunteer:

1974 – 1976, I worked as a volunteer Co-Chairman of the Baltimore County Oella Bi-Centennial Festival which included a museum, gift store, parade, arts and crafts festival, a walking tour, and guest historians, artisans, and political representatives as presenters.

1976-1978, I worked as a substitute teacher at the Iran American School in Shiraz Iran, and served a Co-Coordinator of a school wide performance of the Wizard of Oz to include members of the community, this in turn lead to the establishment of a little theatre group known as the Nightingales.

1979 – 1982, I serviced as a spokesperson for Mayor Marion Dewar, Ottawa Canada, as volunteer supporting Ottawa's Project 4000, a non-profit organization with a mission to assist Ottawa's residents who sponsored a refugee individual or family under the federal government's private Vietnam Refugee sponsorship program. Starting as a volunteer on day one, I was able to work to resolve multiple administrative problems facing this project, and became a spokesperson for the Mayor for the purposes of fund raising. This project and Mayor Dewar were recognized by the United Nations.

1 **RESOLUTION NO. 2675**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Friends of Poplar Hill Mansion Board of Directors, for the
5 term ending as indicated.

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<u>Name</u>	<u>Term Ending</u>
Dorothy Carol Smith	October 2019

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11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on October _____, 2016.

13
14 ATTEST:

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17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

20
21
22 APPROVED BY ME THIS

23
24 _____ day of _____, 2016

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27 _____
28 Jacob R. Day
29 MAYOR, City of Salisbury

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator
Subject: Appointment to the Friends of Poplar Hill Mansion Board of Directors
Date: September 23, 2016

Mayor Day would like to appoint the following person to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Elizabeth Wolfe	October 2019

Attached you will find information from Elizabeth Wolfe and the Resolution necessary for her appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

Elizabeth D. Wolfe
300 E. William St.
Salisbury, Md 21801

August 30, 2016

Mr. Tom Stevenson
City Administrator
Mayor's Office
125 N. Division St.
Salisbury, Md 21801

Mr. Stevenson:

My letter is in reference to applying for a position on the Board of Directors for Poplar Hill Mansion.

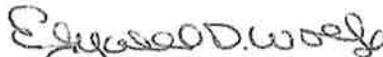
Due to the kindness of Polly Burnett; I was placed on the 1st Board of Poplar Hill Mansion and became its first chair person. Then I served on the Board for many years as a regular board member.

My interest in local history of Delmarva has always been a passion of mine including all of the lower shore. Also with the help of neighbors we established the first Historic District of Salisbury. Known as Newtown!

Hopefully the mayor and the council will consider me for the position as a Board member for Poplar Hill Mansion.

Should you need to reach me call at 443-614-6578?

Warm Regards:


Elizabeth D. Wolfe

1 **RESOLUTION NO. 2676**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Friends of Poplar Hill Mansion Board of Directors, for the
5 term ending as indicated.

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<u>Name</u>	<u>Term Ending</u>
8 Elizabeth Wolfe	9 October 2019

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11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on October _____, 2016.

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14 ATTEST:

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17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

20
21
22 APPROVED BY ME THIS

23
24 _____ day of _____, 2016

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27 _____
28 Jacob R. Day
29 MAYOR, City of Salisbury

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator
Subject: Appointment to the Friends of Poplar Hill Mansion Board of Directors
Date: September 23, 2016

Mayor Day would like to appoint the following person to Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Hsin Cheu	October 2019

Attached you will find information from Hsin Cheu and the Resolution necessary for his appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

901 Tamarac Drive
Salisbury, MD 21804
410-900-7631
beshoreproud@gmail.com

June 29, 2016

Dear Mayor Day,

My family and I have been residents of the City of Salisbury for over 18 years and have recently discovered the hidden gem known as Poplar Hill Mansion. The blend of the distinctive history along with its capability to present itself to the public in various manners is remarkable. Poplar Hill Mansion is definitely one of the premier event locations on the Eastern Shore.

I have personally attended events at Poplar Hill Mansion, volunteered to beautify the estate, and photographed a fundraiser for Camp Odyssey at the historic site. I have also been fortunate to photograph products of some of the world's top brands including Black & Decker, Bulova, Disney, Gerber, Graco, Philips Avent, and Stanley to be featured on Amazon. I would love to have the joy of photographing at Poplar Hill Mansion and believe the Friends Poplar Hill Mansion would benefit immensely by incorporating myself, a photographer & avid volunteer onto the Board of Directors.

It would be a pleasure to serve the City of Salisbury. It would be a pleasure to capture all the exceptional moments at Poplar Hill Mansion to share with the citizens of the Eastern Shore through various medias. And it would be a pleasure be part of the Friends of Poplar Hill Mansion as a board member.

Thank you for your consideration,

HSIN CHEU



RECEIVED
JUL 5 2016

1 **RESOLUTION NO. 2677**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Friends of Poplar Hill Mansion Board of Directors, for the
5 term ending as indicated.

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<u>Name</u>	<u>Term Ending</u>
Hsin Cheu	October 2019

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12 Council of the City of Salisbury, Maryland held on October _____, 2016.

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17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

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22 APPROVED BY ME THIS

23
24 _____ day of _____, 2016

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27 _____
28 Jacob R. Day
29 MAYOR, City of Salisbury

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator
Subject: Appointment to the Friends of Poplar Hill Mansion Board of Directors
Date: September 23, 2016

Mayor Day would like to appoint the following person to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Eugenie Shields	October 2019

Attached you will find information from Eugenie Shields and the Resolution necessary for her appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

627 Fern Street
Salisbury, MD 21801

February 3, 2016

Mayor Jake Day
City of Salisbury
125 N. Division St.
Salisbury, MD 21801

Dear Mayor,

I understand that there is an opening on the board of the Popular Hill Mansion. I am interested in being considered for an appointment to the board.

The history of our great city has always been a part of my life. As a child until now I am always learning something new about our city's past.

I have been a member of the Chipman Foundation since 1985. I have contribute many historical facts concerning the black history of our city to graduate students and authors over the years.

Levin Houston, who was a slave at Popular Hill Mansion, was one of the free slaves that founded the first church and school in Salisbury. As you know, it is now the Chipman Cultural Center. I feel that Popular Hill Mansion and the Chipman Cultural Center is somewhat indirectly connected.

Hope to hear from you soon.

Sincerely,
Eugenie "Shanie" Shields

1 **RESOLUTION NO. 2678**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Friends of Poplar Hill Mansion Board of Directors, for the
5 term ending as indicated.

6
7

<u>Name</u>	<u>Term Ending</u>
Eugenie Shields	October 2019

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9
10
11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on October _____, 2016.

13
14 ATTEST:

15
16
17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

20
21
22 APPROVED BY ME THIS

23
24 _____ day of _____, 2016

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27 _____
28 Jacob R. Day
29 MAYOR, City of Salisbury

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator
Subject: Appointment to the Friends of Poplar Hill Mansion Board of Directors
Date: September 23, 2016

Mayor Day would like to appoint the following person to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Sharon Murphy	October 2019

Attached you will find information from Sharon Murphy and the Resolution necessary for her appointment. Please forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachment

cc: Mayor Day

November 3, 2015

Aleta Davis, Board Chairman
Poplar Hill Mansion
117 Elizabeth Street
Salisbury, MD 21801

Dear Aleta,

After volunteering for several of the teas, I am very interested in becoming a Board member of Poplar Hill Mansion. I really enjoyed serving at the teas and look forward to serving in the future.

I feel that it is our responsibility to future generations to preserve our history. How lucky we are to have such a fine home, as Poplar Hill Mansion to show and inform visitors of that history. The mid 1700's through the Civil War Era is my favorite time period.

I am currently the president of the American Legion Auxiliary, Post 237 in Hebron, Maryland and treasurer at Camp ESPA. This camp is a non-profit run by the Eastern Shore Police Association "at risk" children between the ages of 9 and 12 at no cost to the campers. Children ages 13 to 18, also attend the camp as junior counselors to help mentor the younger campers. I have also been a Realtor for the past 7 ½ years.

My husband and I live on Nanticoke Road in a home estimated to date around 1850-1860 and is listed in "At the Crossroads" "The Architectural History of Wicomico County, Maryland" by Paul Baker Touart. As with any older home, it's a work in progress.

Thank you for considering me as a Board member and would be interested in being on the Hospitality Committee.

Thank you again,

Sharon

Sharon Murphy

Nov. 5, 2015

Letter of Interest to Board, Sharon Murphy

Board of Directors Friends of Poplar Hill Mansion

From: Aleta Davis, Chair

Dear Mayor Day,

The Board of Directors, Friends of Poplar Hill Mansion has voted to accept Sharon Murphy to our Board. Ms. Murphy has worked as a volunteer for over a year at our teas and luncheons. She is a hard worker and very pleasant to be around. She also has an interest in historic preservation. Living in a historic home herself, she appreciates the time, work, and money it takes to maintain an old home. She also has a good working relationship with Board members who she has volunteered with.

Please consider her election to the Board of Directors, Friends of Poplar Hill Mansion.

Sincerely,

Aleta Davis, Chair

1 **RESOLUTION NO. 2679**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is appointed to the Friends of Poplar Hill Mansion Board of Directors, for the
5 term ending as indicated.

6
7

<u>Name</u>	<u>Term Ending</u>
8 Sharon Murphy	9 October 2019

10
11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on October _____, 2016.

13
14 ATTEST:

15
16
17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

20
21
22 APPROVED BY ME THIS
23
24 _____ day of _____, 2016

25
26
27 _____
28 Jacob R. Day
29 MAYOR, City of Salisbury



City of
Salisbury
Jacob R. Day, Mayor

To: Tom Stevenson, City Administrator
From: Keith Cordrey, Director of Internal Services *KAC*
Date: October 5, 2016
Re: Shore Transit MOU

The finance department has been working with Shore Transit to determine how the City can offer the service of ticket sales for shore transit customers.

The details of the services to be provided can be found in the attached agreement.

Upon your review, please forward this agreement to Council for their consideration.

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RESOLUTION 2680

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND
AUTHORIZING THE MAYOR TO EXECUTE AN INTER-GOVERNMENTAL
AGREEMENT WITH SHORE TRANSIT.

WHEREAS, the City of Salisbury has determined it helpful to citizens to offer sales
of Shore Transit tickets to the public; and

WHEREAS; the City has collaborated with Shore Transit to develop the best
processes and terms to support the activity; and

WHEREAS, the City and Shore Transit wish to enter into an Inter-Governmental
Agreement that will detail the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
SALISBURY, MARYLAND, that the Mayor is authorized to execute the attached Inter-
Governmental Agreement between Shore Transit and the City of Salisbury.

This resolution was introduced, read and passed at the regular meeting of the Salisbury City
Council held on the ____ day of _____ 2016.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS ____ day of _____, 2016.

Jacob R. Day, Mayor

1 INTER-GOVERNMENTAL AGREEMENT

2
3 Between

4
5 Shore Transit,
6 A Division of the Tri-County Council for the Lower Eastern Shore of Maryland
7 31901 Tri-County Way
8 Salisbury, MD 21804
9

10 And

11
12 The City of Salisbury

13
14 For

15
16 Operations and Management of the Sale of Shore Transit Tickets

17
18 THIS AGREEMENT, effective **November 1, 2016**, being made by and between Shore Transit, a
19 Division of the Tri-County Council for the Lower Eastern Shore of Maryland, hereinafter
20 referred to as “SHORE TRANSIT,” and the City of Salisbury, hereinafter referred to as
21 Salisbury.
22

23 SHORE TRANSIT and Salisbury do mutually agree as follows:
24

25 **1. PROGRAM AND SERVICES PROVIDED**

26
27 1.1 SHORE TRANSIT shall provide Salisbury Finance Department with Shore Transit
28 Tickets for payment of transportation services from Shore Transit for the purpose of
29 selling them to the public as a service to allow the public easier access to public transit
30 services.
31

32 1.2 Salisbury Finance Department will receive and account for the tickets. It will sell them to
33 the public at the face value of the tickets. It will quarterly account for ticket sales and
34 pay the funds received to Shore Transit and request replacement of tickets sold as needed.
35

36 **2. TERMS AND TERMINATION**

37
38 2.1 This agreement shall commence when signed by all parties and remain in effect until
39 terminated by either party with 30 days written notice.
40

41 2.2 If this agreement is terminated Salisbury will return any unsold tickets and funds received
42 for the sale of tickets up to the termination date to Shore Transit.
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2.3 Definitions:

- a. Tickets are printed by Shore Transit and are color coded by the face value of the ticket.
- b. Fare for Shore Transit Fixed route service is \$3 per boarding for adults, \$1.50 for Senior Citizens and Free for children under 42 inches in height. Buses drivers cannot make change. Origin to Destination para-transit service (Shore Ride and Shore Access) fare is \$5.
- c. Fixed Route is the public bus service on a fixed schedule of time and stops.
- d. Origin to Destination or para-transit service is bus service provided to qualified individuals from a selected site to another location not part of the fixed route schedule at the time dictated by the customers appointment or other factors.

3. FUNDING DISTRIBUTION

- 3.1 Shore Transit will provide Salisbury with 500 tickets of each denomination and Salisbury will accept, account for and offer for sale the tickets to the public or any organization requesting to purchase the tickets.
- 3.2 Salisbury will quarterly account for tickets sold and pay the amounts received from sales to SHORE TRANSIT a via check with a count of the number and types of tickets sold to Shore Transit, 31901 Tri-County Way, Suite 133, Salisbury, Maryland 21804.
- 3.3 SHORE TRANSIT will provide replacement tickets for those sold within three working days of receiving notice from Salisbury of the need for more tickets.

4. GENERAL PROVISIONS AND CONDITIONS

- 4.1 The terms of this agreement and its execution are subject to all applicable Maryland laws and regulations and approval of other agencies of the State of Maryland as required under State laws and regulations.
- 4.2 SHORE TRANSIT agrees to defend and hold Salisbury harmless from and to indemnify Salisbury against all claims, suits and actions arising out of any of the SHORE TRANSIT's duties, obligations, or uses of the funds and equipment provided to it under this Inter-Governmental Agreement, to the greatest extent allowable by law, and will further indemnify Salisbury, and the State of Maryland against all claims, suits, and actions arising out of the failure or alleged failure to comply with the duties and obligations set forth herein to the greatest extent allowable by law.
- 4.3 As a condition of SHORE TRANSIT's obligation to perform under this agreement, Salisbury and Shore Transit shall comply with all applicable federal, state and local governmental standards and requirements, including licensing and permit laws and ordinances, as are necessary for the lawful provision of the services required of Salisbury and Shore Transit under the terms of this agreement.

90
91 4.4 The persons performing the services as set forth in this agreement shall be employees of
92 SHORE TRANSIT or the City of Salisbury. SHORE TRANSIT is responsible for
93 complying with all federal and state laws as to tax and Social Security payments to be
94 withheld from wages paid to said employees.
95

96 4.5 SHORE TRANSIT shall operate under this agreement so that no person, otherwise
97 qualified, is denied employment or other benefits on the grounds of sex, gender, marital
98 status, pregnancy, race, color, ethnicity, national origin, age, disability, genetic
99 information, religion, sexual orientation, gender identity or expression, veteran status, or
100 other legally protected characteristics, which would not reasonably preclude the required
101 performance.
102

103 4.6 SHORE TRANSIT understands that in addition to its obligations in 4.3 it will comply
104 fully with provisions of the Americans with Disabilities Act.
105

106 4.7 Both parties hereby expressly acknowledge the possibility of substantial changes in
107 federal regulations applicable to this agreement and expressly agree to renegotiate this
108 agreement as necessary to comply with such changes.
109

110 This Agreement represents the complete, total and final understanding of the parties, and no
111 other understandings or representations, oral or written, regarding the subject matter of the
112 agreement, shall be deemed to exist or to bind the parties hereto at the time of execution. This
113 Agreement may only be modified by the parties in writing.
114

115 IN WITNESS WHEREOF, the parties have executed this agreement.
116

117 FOR SHORE TRANSIT:	FOR TRI-COUNTY COUNCIL
118	
119	
120 _____	_____
121	
122 Bradley A. Bellacicco	Michael P. Pennington
123 Transit Division Director	Executive Director
124 SHORE TRANSIT	
125	
126 Date: _____	Date: _____
127	

128 **FOR THE CITY OF SALISBURY:**

129

130 _____

131

132 Mayor Jacob R. Day

133

134 Date: _____

1 AS AMENDED SEPTEMBER 26, 2016
2 ORDINANCE NO. 2401
3

4 AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND CREATING A BIKE
5 ROUTE WHICH WILL RUN ALONG WEST ISABELLA STREET FROM THE
6 INTERSECTION AT ROUTE 50 TO THE INTERSECTION AT DELAWARE
7 AVENUE.

8
9 WHEREAS, the City of Salisbury desires to encourage cycling throughout the
10 City; and

11
12 WHEREAS, the proposed bicycle route will be in both directions along West
13 Isabella Street from the intersection of West Isabella Street and Route 50 to the
14 intersection of West Isabella Street and Delaware Avenue; and

15
16 WHEREAS, in order to define the dedicated bicycle lane, appropriate lane
17 striping and lane markings must be provided on the pavement; and

18
19 WHEREAS, in order to provide a bicycle route, portions of the roads must be
20 marked as shared between motorized vehicular traffic and bicycle traffic; and

21
22 WHEREAS, in order to define portions of the roadway that are to be available for
23 usage by bicycles, appropriate shared markings will be installed on the pavement; and

24
25 WHEREAS, in order to clearly define the route, appropriate signage will be
26 installed; and

27
28 WHEREAS, the curb-to-curb street width and parking on affected streets shall be
29 unchanged by the proposed bicycle route; and

30
31 WHEREAS, the Director of Public Works has determined that the impact of the
32 proposed bicycle route on vehicular traffic flow will be minimal.

33
34 NOW, THEREFORE, BE IT ENACTED AND ORDAINED ~~DEEMED~~ BY THE
35 CITY OF SALISBURY, MARYLAND that a bicycle route be created in both directions
36 along West Isabella Street from the intersection at Route 50 to the intersection at
37 Delaware Avenue, and that bicycles be permitted to travel this route in both dedicated
38 and shared lanes.

39
40 AND BE IT FURTHER ENACTED AND ORDAINED BY THE CITY OF
41 SALISBURY, MARYLAND, that this Ordinance shall take effect upon final passage.
42 THIS ORDINANCE was introduced and read at a meeting of the Council of the City of
43 Salisbury, Maryland held on the 26th day of September 2016, and, thereafter, a statement
44 of the substance of the Ordinance having been published as required by law, in the
45 meantime, was finally passed by the Council on the ___ day of the _____, 2016.
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ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS
_____ day of _____, 2016

Jacob R. Day, Mayor