



**SALISBURY CITY COUNCIL
WORK SESSION AGENDA**

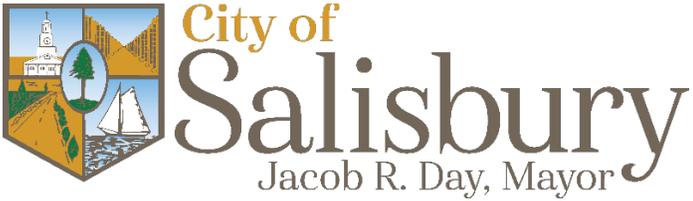
MAY 2, 2016

**COUNCIL CHAMBERS
GOVERNMENT OFFICE BUILDING**

- 4:30 p.m. Discussion - Salisbury Treatment & Addiction Recovery Team Task Force (START) - Mayor Day
- 5:15 p.m. Disbanding the Recycling Committee - Julia Glanz
- 5:40 p.m. Creation of a Youth Development Advisory Committee - Mayor Day
- 5:55 p.m. Council discussion
- 6:00 p.m. Adjournment

*Times shown are approximate. Council reserves the right to adjust the agenda as circumstances warrant.
The Council reserves the right to convene in Closed Session as permitted under the Annotated Code of Maryland 10-508(a).*

Posted: 4/29/16



MEMORANDUM

To: City Council

From: Jacob R. Day, Mayor

Subject: Establishing the Substance Treatment and Addiction Reduction Team (START) Task Force

Date: April 29, 2016

In 2016, Wicomico County has experienced opioid overdoses at alarming rates: 29 in January, 27 in February, 46 in March, and 56 in April – so far. These numbers are increasing and elected leaders, including each of you have expressed a desire to address this epidemic. It is a national trend, but we cannot ignore our local responsibility to serve and protect our citizens.

With the March 2016 announcement of the Wicomico County, City of Salisbury, Health Department and State's Attorney partnership resulting in the Community Outreach Action Teams (COAT) we take a step in the right direction. The additional funds we have added to bring in a moving speaker who fell victim to substance use and addiction and traveled the road of recovery, is an additional commitment to addressing the issue of opioid addiction – particularly in our youth.

While no community has discovered a silver bullet to this health, economic and social crisis, other communities are having some successes. By establishing a diverse team of focused and well-resourced individuals, the City of Salisbury will be able to identify its tools and tactics in reducing heroin and prescription opiate use and addiction and all of the externalities that come with it.

As a City Task Force, this team will exist for 9-months, have the following task and purpose: Investigate and recommend actions that the City of Salisbury Mayor and Council should consider in order to reduce opioid use and addiction.



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

Represented organizations will include: Peninsula Regional Medical Center, the Wicomico County Health Department, the Salisbury Fire Department, the Salisbury Police Department, the Salisbury Substance Abuse Community Center, Dri Dock, the Lower Shore Clinic, Salisbury University, Wor-Wic Community College, Jake's Foundation, Hudson Health, Salisbury Area Chamber of Commerce, Community Foundation of the Eastern Shore, Joseph's House, Wicomico County State's Attorney's Office, Stop the Violence, and Caring & Sharing.

The Task Force will submit its recommendations to Mayor and Council no later than February 2, 2017.

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator JG
Subject: Combining Recycling Advisory Committee and the Sustainability Advisory Committee
Date: April 28, 2016

Attached you will find a resolution to combine the Recycling Advisory Committee and Sustainability Advisory Committee (Green Team) into one advisory committee which will retain the name of Sustainability Advisory Committee. The Recycling Advisory Committee was formed in 2007 and it currently has no members. Due to the Sustainability Advisory Committee's broad mission that encompasses the Recycling Committee's mission it will be more successful for the Sustainability Advisory Committee to focus on these matters. The Sustainability Advisory Committee will lead the charge to help the City of Salisbury achieve and maintain Sustainable Maryland Certification, help develop policies addressing sustainability, assist with identifying grant opportunities, implement programs and assist with educational opportunities for staff and community leaders. There will be no changes to the structure of the Sustainability Advisory Committee.

Unless you or the Mayor have additional questions, please advance this memorandum and resolution of support to the City Council for approval.

Attachment

32

33 APPROVED BY ME THIS: _____ Day of _____, 2016.

34

35 _____

36 Jacob R. Day, Mayor

37

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Assistant City Administrator JG
Subject: Youth Development Advisory Committee
Date: April 28, 2016

Attached you will find a resolution to create a Youth Development Advisory Committee. Over the past year, the City has hosted multiple public conversations about crime through the lens of a proposed juvenile curfew. During these meeting alternatives were also proposed. This committee will be charged with advising the Mayor on creating more opportunities for young people to be successful, making recommendations on development and programming for the City's investment in community centers, providing policy guidance and much more. This committee will be made up of key stakeholders in the community, along with young people between the ages of 16-24.

Unless you or the Mayor have additional questions, please advance this memorandum and resolution of support to the City Council for approval.

Attachment:

1 Resolution No. _____

2 A RESOLUTION TO ESTABLISH A YOUTH DEVELOPMENT ADVISORY COMMITTEE

3
4 WHEREAS, the City of Salisbury seeks to provide services to and representation of all residents;
5 and

6 WHEREAS, the City hosted a series of public conversations about crime through the lens of a
7 proposed juvenile curfew; and

8 WHEREAS, the City of Salisbury has seen a 16% decline in arrests in the first quarter of 2016
9 and a corresponding 13% increase in juvenile arrests during the same period; and

10 WHEREAS, the City would like to create more opportunities for young people to be successful,
11 safe and productive in Salisbury; and

12 WHEREAS, youth ages 16 to 24, who are not in school and not employed are considered
13 “disconnected” or “disaffected” youth; and

14 WHEREAS, the City currently has an estimated population of 7,875 in this age range; and

15 WHEREAS, City of Salisbury has an estimated population of at least 500 disaffected youth; and

16 WHEREAS, the City seeks to establish a “Youth Development Advisory Committee” in order to
17 advise its activities and contributions to creating opportunities for youth; and

18 WHEREAS, this Committee would make recommendations to the Mayor on development and
19 programming for the City’s investment in community centers; and

20 WHEREAS, this Committee would provide policy guidance to the Mayor on youth issues,
21 including curfew; and

22 WHEREAS, the City finds value in providing employment, supportive services, and educational,
23 volunteer, and athletic opportunities for our disaffected youth.

24 NOW, THEREFORE BE IT RESOLVED, by the Salisbury City Council that the Youth
25 Development Advisory Committee is hereby established and will abide by the following By-
26 Laws:

27 By-Laws of the City of Salisbury Youth Development Advisory Committee

28 Section 1. Membership

- 29 a. The Youth Development Advisory Committee (“the Committee”) shall consist of no
30 less than fifteen (15) members and no more than twenty-five (25) members.
31 Membership may include municipal staff, elected officials, volunteers, members of
32 community boards and commissions, citizens, and representatives from service
33 providers and community organizations. Anyone ages sixteen (16) and older may
34 serve on this Committee. The membership shall include at least two (2) individuals

- 35 aged sixteen to twenty-four; at least three (3) representatives of governmental or non-
36 profit agencies that provide services directly to disaffected youth; and at least (2)
37 members of the local business community. Members shall serve three (3) year terms.
- 38 b. The Committee will meet at least six (6) times a year.
 - 39 c. At the first meeting a Chair and Vice Chair will be nominated and elected. The
40 Chairperson shall preside at all meetings and work with the City staff member
41 assigned to support this committee with setting the agenda. The Vice Chairperson
42 shall preside over the meetings in the event that the Chairperson is absent.
 - 43 d. For any and all formal recommendations made by the Committee to the Mayor, a
44 quorum must be present.
 - 45 e. Members shall make every effort to attend all meetings. In the event that a member is
46 absent from three meetings in any calendar year without either a pre-arranged excuse
47 or an emergency, they may be recommended for removal.

48 Section 2. Purpose

- 49 a. To make recommendations to the Mayor on the development of and programming for
50 City-wide community center(s).
- 51 b. To provide independent, programmatic oversight of the proposed community centers, the
52 programs and activities run by or funded by the City out of the community centers, and
53 any other City-operated or funded youth development or employment programs.
- 54 c. To make recommendations to the Mayor concerning policies, programs, or funding
55 opportunities that will: (1) increase the number of employment opportunities for youth;
56 (2) decrease the rate of arrest and incarceration of youth; (3) increase the mental, social,
57 and physiological health of youth; and (4) increase opportunities for youth to complete
58 educational, vocation, or workforce development programs and courses.
- 59 d. To provide guidance on any curfew legislation and alternatives.
- 60 e. To identify and work with community partners to find more opportunities for the
61 Summer Youth Work Program.

62 Section 3. Outcomes

63 The Committee shall evaluate, in part, the success of the City's programs and its own
64 recommendations based upon the following indicators:

- 65 1. The number of youth ages 16 to 24 actively engaged in City-run or City-funded youth
66 development or employment programs.
- 67 2. An estimated number of youth, regardless of age, utilizing the City-wide community
68 center(s) and its programs.
- 69 3. The Unemployment Rate of youth ages 16 to 24, as determined by the U.S. Census
70 Bureau or another reliable source.
- 71 4. To the best of the Committee's ability, the number of youth ages 16 to 24 that are not
72 in the labor force or not employed *and* not enrolled in an educational institution,
73 vocational program, or workforce development program.

- 74 5. The high school drop-out rate, as determined by the Wicomico County Board of
75 Education.
76 6. The educational attainment of youth ages 20-24, as determined by the U.S. Census
77 Bureau or another reliable source.
78 7. The arrest rate of youth ages 16-24, as determined by the Salisbury Police
79 Department.
80 8. The incarceration rate of youth ages 16-24, as determined by the Wicomico County
81 Circuit Court, the Wicomico State’s Attorney’s Office, and/or the Wicomico County
82 Department of Corrections.

83 These Committee shall acknowledge that some of this data may only be available for the
84 previous calendar year and/or may only be an estimate. These indicators shall serve to
85 supplement the intangible benefits and outcomes of the City’s programs and the Committee’s
86 recommendations.

87 Section 4. City Council Liaison

88 One member of the City Council shall act as liaison to the Youth Development Advisory
89 Committee and regularly attend meetings. They shall report to the full City Council on any
90 recommendations made by the Committee and any other pertinent information.

91 Section 5. City Staff Liaison

- 92 a. The Director of Housing and Community Development or their designee may be
93 designated by the Mayor to serve as the City’s advisor and liaison to the Youth
94 Development Advisory Committee. That person or his/her designee shall be
95 responsible for taking notes at the Committee’s meetings.
96 b. The Police Chief or their designee may be designated by the Mayor to serve as a
97 liaison to the Youth Development Advisory Committee.
98

99 NOW, THEREFORE BE IT RESOLVED, by the Salisbury City Council that the Youth
100 Development Advisory Committee is created.

101 THIS RESOLUTION was duly passed at a meeting of the Council of the City of
102 Salisbury held on _____, 2016, and is to become effective immediately upon adoption.

103 ATTEST;

104
105

106 _____

107 Kimberly R. Nichols, City Clerk
108

John R. Heath, President
Salisbury City Council

109

110 APPROVED BY ME THIS: _____ Day of _____, 2016.

111

112 _____

113 Jacob R. Day, Mayor

114