



**SALISBURY CITY COUNCIL
WORK SESSION AGENDA**

**JUNE 6, 2016
COUNCIL CHAMBERS
GOVERNMENT OFFICE BUILDING**

- 4:30 p.m. Riverfront Redevelopment Zoning District- Parking Change – Jack Lenox
 - 4:45 p.m. North Division St. Text Amendment – Jack Lenox
 - 5:00 p.m. Main Street Masterplan- Budget Amendment – Mike Moulds
 - 5:15 p.m. Greater Salisbury Committee- Summer Youth Program – Julia Glanz
 - 5:30 p.m. Motion to convene in Closed Session
- Adjournment

*Times shown are approximate. Council reserves the right to adjust the agenda as circumstances warrant.
The Council reserves the right to convene in Closed Session as permitted under the Annotated Code of Maryland 10-508(a).*



City of Salisbury – Wicomico County

DEPARTMENT OF PLANNING, ZONING AND COMMUNITY DEVELOPMENT
P.O. BOX 870
125 NORTH DIVISION STREET, ROOMS 203 & 201
SALISBURY, MARYLAND 21803-4860
410-548-4860
FAX: 410-548-4955



JACOB R. DAY
MAYOR

BOB CULVER
COUNTY EXECUTIVE

TOM STEVENSON
CITY ADMINISTRATOR

R. WAYNE STRAUSBURG
DIRECTOR OF ADMINISTRATION

May 25, 2016

TO: Tom Stevenson, City Administrator
FROM: John F. Lenox, AICP, Director, Salisbury/Wicomico Planning & Zoning 
SUBJECT: **PUBLIC HEARING – Text Amendment – To amend the parking provisions of the Riverfront Redevelopment Multi-Use District #2 – Planning Commission Recommendation**

I. INTRODUCTION.

On May 19, 2016, the Salisbury Planning Commission held a public hearing on a request by Mayor Jacob R. Day for the above-noted text amendment relative to the parking provisions of Riverfront Redevelopment Multi-Use District #2. (See Attachment A.)

II. RECOMMENDATION.

The Salisbury Planning Commission forwarded a **Favorable** recommendation to the Mayor and Council for the proposed amendment.

Unless you or the Mayor has further questions, please forward this memo and its attachments to the City Council.

III. BACKGROUND.

The Commission noted that Riverfront Redevelopment Multiuse District #2 (RRMU2) is located on the west side of the Wicomico River with road frontage along Fitzwater Street. As shown in Attachment #3 of the Staff Report, the entirety of the Riverfront Redevelopment District #2 is located within the currently established City Parking District. The proposed Zoning Amendment would include language in the District Development Regulations to mirror that which has been successfully applied in the Central Business District.

The stated purpose of this District is “to promote the development and redevelopment of lands along the Wicomico River south of West Main Street with a mixture of uses and activities which are either dependent upon or appropriate to the waterfront”. It is further intended to “complement and strengthen the function of the waterfront with certain recreation, shopping, business and residential uses”. A Certificate of Design and Site Plan Approval from the Planning & Zoning Commission is required for all new development.

Attachments



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DIRECTOR OF ADMINISTRATION

STAFF REPORT

MEETING OF MAY 19, 2016

CASE NO.: #SP-1605

APPLICANT: Mayor Jacob R. Day

REQUEST: **PUBLIC HEARING – Text Amendment - To amend Section 17.105.040.D - to amend the parking provisions in the Riverfront Redevelopment Multi-Use District #2.**

I. REQUEST:

Mayor Jake Day has submitted a request to amend the text of the Riverfront Redevelopment Multi-Use District #2. Specifically, it is proposed to amend the on-site parking requirements so as to be consistent with those for the adjacent Central Business District.

The Code currently requires the following regarding parking in the RRMU District #2:

17.105.040 Development Standards.

Minimum standards for development in the Riverfront Redevelopment Multi-use District shall be as follows:

D. Parking. Parking shall be provided in accordance with Chapter 17.196.

It is proposed to mirror the language of the Central Business District by adding to Paragraph D the following phrase:

“... except where governed by the established parking tax district regulations.”

In accordance with the requirements of Section 17.228 of the Salisbury Municipal Code, the Planning Commission must hold a Public Hearing on proposed Text Amendments to the Code. The Commission must forward a recommendation (within six months) to the City Council. The City Council must also hold a public hearing before granting final approval to Code text amendments.

II. BACKGROUND:

The Riverfront Redevelopment Multiuse District #2 (RRMU2) is located on the west side of the Wicomico River with road frontage along Fitzwater Street (Attachment #1). This District contains well established private uses including Chesapeake Marine and the River's Edge Apartments. It also includes the City Marina, two municipally owned and operated parking lots, and an undeveloped City parcel abutting the Marina and the parking lot (Attachment #2). The City is currently in an Exclusive Negotiating Period with a potential developer for the undeveloped parcel.

The stated purpose of this District is "to promote the development and redevelopment of lands along the Wicomico River south of West Main Street with a mixture of uses and activities which are either dependent upon or appropriate to the waterfront". It is further intended to "complement and strengthen the function of the waterfront with certain recreation, shopping, business and residential uses". A Certificate of Design and Site Plan Approval from the Planning & Zoning Commission is required for all new development.

Immediately adjacent to this District is the Brew River Restaurant, located just across the boundary of the Central Business District (CBD). The Commission granted approval to Brew River on August 19, 1999. This approval capitalized upon the riverfront location, adjacency to the Riverwalk, and availability of the shared parking at the municipal facility. These plans were all subject to the negotiated Land Disposition Agreement transferring property from the City to the developer.

Strict adherence to standard zoning parcel-by-parcel parking requirements was not an issue with Brew River as the CBD code contains exception language for properties otherwise located within an "established parking tax district". Section 10.20 of City Code establishes a Parking District in a defined area in and adjacent to Downtown, to enable the acquisition, development, and maintenance of common City Parking Facilities (Attachment #3).

As shown, the entirety of the Riverfront Redevelopment District #2 is located within the currently established City Parking District. The proposed Zoning Amendment would include language in the District Development Regulations to mirror that which has been successfully applied in the Central Business District.

III. DISCUSSION:

The remaining undeveloped land within the Riverfront Redevelopment District is owned by the City of Salisbury. The transfer and/or private development of City property requires a contract approved by the Mayor and Council in the form of a Land Disposition Agreement. This is the same process followed earlier with the successful Brew River development. The Land Disposition process provides assurance that support amenities will be provided, appropriate to the use in the specific location.

IV. RECOMMENDATION:

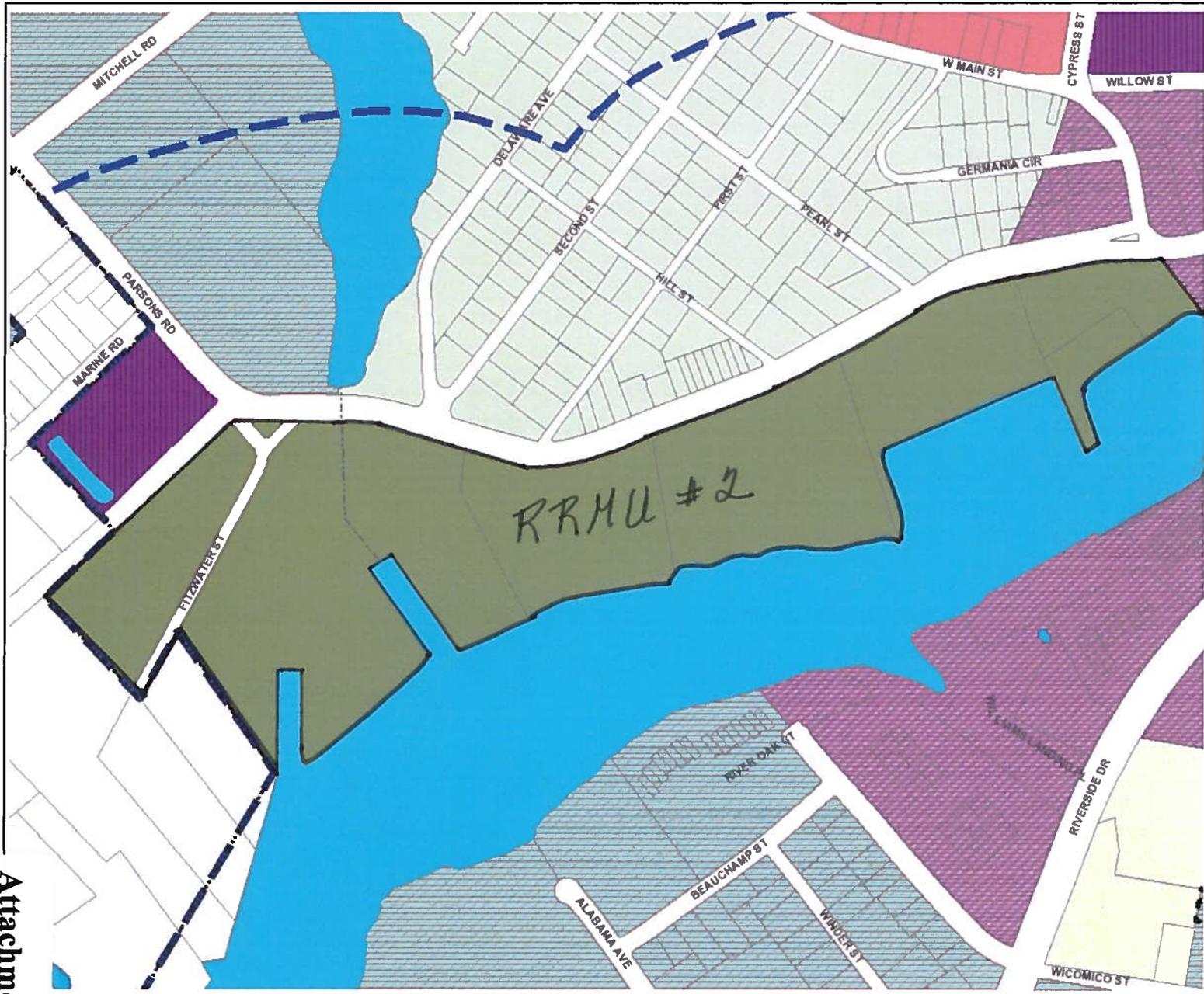
It is recommended that the Commission forward a **Favorable** recommendation to the Mayor and Council regarding the proposed Zoning Text amendment. The concept of shared parking is well established in portions of the downtown and riverfront, and is specifically consistent

with the intent and purpose of this particular District. Shared parking enables the most efficient development of properties connected by common vehicular and boat access, sidewalks, the Riverwalk, and open space. All such plans would continue to require approval of a Certificate of Design and Site Plan Approval from the Planning & Zoning Commission, as well as the Mayor and Council through the Land Disposition Agreement.

COORDINATOR: Jack Lenox
DATE: May 19, 2016

CITY OF SALISBURY

Salisbury Zoning



- Paleochannel
- Wethead Protection Area
- Streams
- Water Bodies
- Street Numbers
- Municipal Areas
- CAD
 - Delmar
 - Fullband
 - Hebron
 - Mardela
 - Pittsville
 - Salisbury
 - Sharptown
 - Willards
- Railroads
- Parcels
- Critical Area
- Historic Districts
 - Dist_Name
 - Camden Historic District
 - Downtown Historic District
 - Newtown Historic District
- Salisbury Zoning
 - CITY_ZON
 - College & University
 - Conservation
 - CBD
 - LBI
 - General Commercial
 - Reg Comm
 - MUNR
 - Select Commercial
 - Hospital
 - Ind
 - Ind Park
 - L Ind
 - Neighborhood Business
 - OSH
 - OSR
 - PDD
 - PRD
 - R - 5
 - R - 5 A
 - R - B
 - R - B A
 - R - 10
 - R - 10 A
 - Riverfront Redevelopment
- Street Centerlines

102 ft

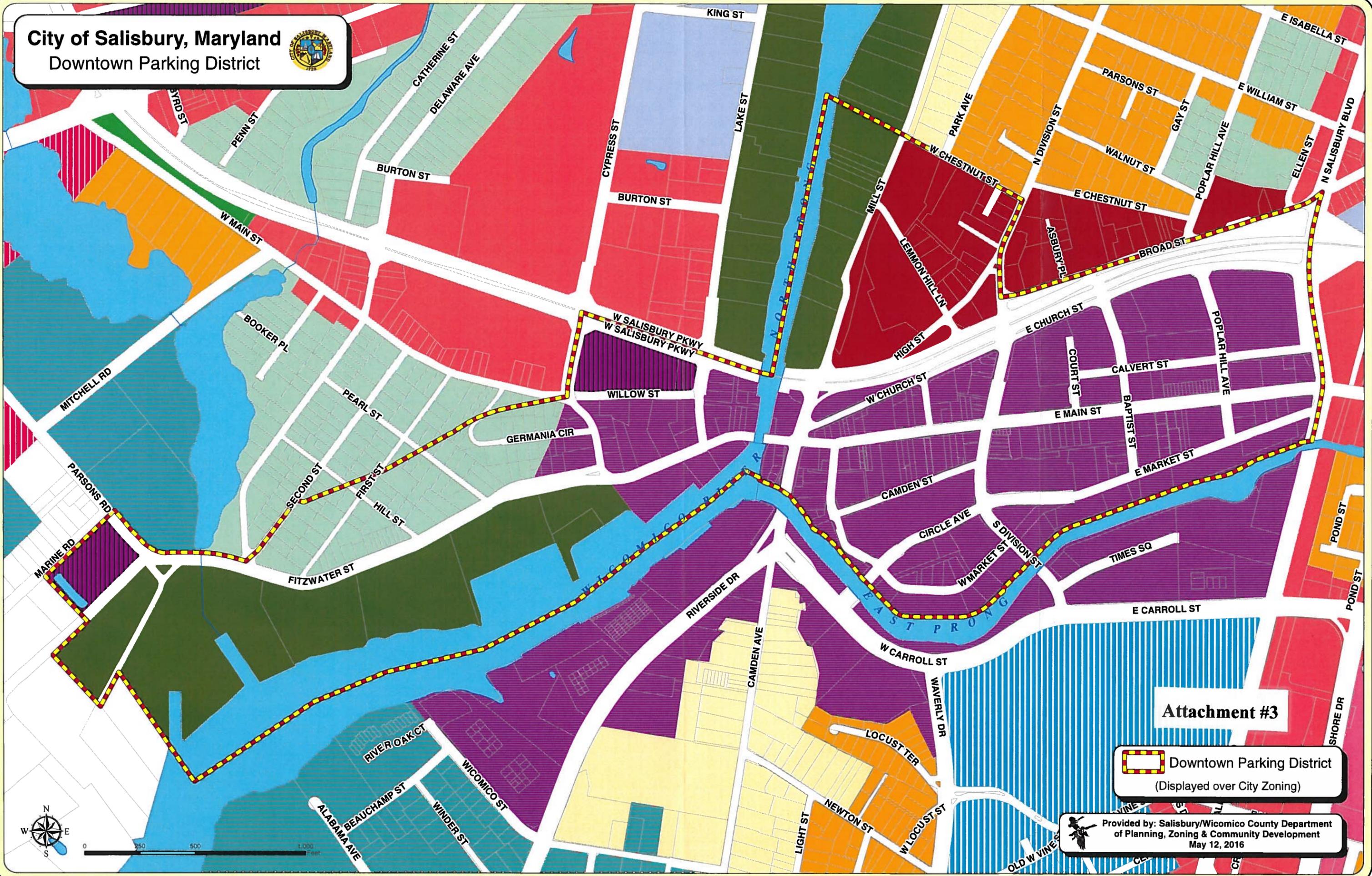
RRMU #2 Zoning District

Attachment #1



Attachment #2

City of Salisbury, Maryland
Downtown Parking District



Attachment #3

 Downtown Parking District
(Displayed over City Zoning)

Provided by: Salisbury/Wicomico County Department
of Planning, Zoning & Community Development
May 12, 2016

City of Salisbury



ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND, PURSUANT TO CHAPTER 17.228 OF TITLE 17, ZONING OF THE SALISBURY MUNICIPAL CODE AND SECTION 4.04 OF ARTICLE 66B OF THE ANNOTATED CODE OF MARYLAND FOR THE PURPOSE OF AMENDING SECTION 17.105.040.D, DEVELOPMENT STANDARDS IN THE RIVERFRONT REDEVELOPMENT MULTI-USE DISTRICT #2

WHEREAS, the ongoing application, administration and enforcement of Title 17, Zoning of the Salisbury Municipal Code, demonstrates a need for periodic review, evaluation, and amendments that will keep Title 17 current; and

WHEREAS, the Mayor and City Council may amend Title 17, Zoning, of the Salisbury Municipal Code, pursuant to the authority granted by Article 66B of the Maryland Annotated Code and in accordance with specific provisions of Chapter 17.228, Amendments and Rezoning, of Title 17, Zoning; and

WHEREAS, Mayor Jacob R. Day submitted a request to amend the text of Section 17.105.040.D Development Standards in the Riverfront Redevelopment Multi-Use District #2 to appropriately recognize its inclusion in the established Parking Tax District; and

WHEREAS, a Public Hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Chapter 17.228, of Title 17, Zoning, of the Salisbury Municipal Code on May 19, 2016; and

WHEREAS, the Planning Commission did recommend approval of the proposed text amendment to Section 17.105.040.D.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that Title 17, Zoning, of the Salisbury Municipal Code is hereby amended as follows:

AMEND SECTION 17.105.040.D, DEVELOPMENT STANDARDS, BY ADDING THE FOLLOWING:

- D. Parking. Parking shall be provided in accordance with Chapter 17.196, **EXCEPT WHERE GOVERNED BY THE ESTABLISHED PARKING TAX DISTRICT REGULATIONS.**

AND BE IT FURTHER ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that this Ordinance shall take effect from and after the date of its final passage, but in no event until ten (10) days after the date of the Council’s Public Hearing, and

THE ABOVE ORDINANCE was introduced at a meeting of the Council on the ____ day of _____, 2016, and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the ____ day of _____, 2016.

ATTEST:

Kim Nichols
City Clerk

John “Jack” Heath, President
Salisbury City Council

Approved by me this
____ day of _____, 2016.

Jacob R. Day
Mayor of the City of Salisbury

City of Salisbury



ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND, PURSUANT TO CHAPTER 17.228 OF TITLE 17, ZONING OF THE SALISBURY MUNICIPAL CODE AND SECTION 4.04 OF ARTICLE 66B OF THE ANNOTATED CODE OF MARYLAND FOR THE PURPOSE OF AMENDING SECTION 17.105.040.D, DEVELOPMENT STANDARDS IN THE RIVERFRONT REDEVELOPMENT MULTI-USE DISTRICT #2

WHEREAS, the ongoing application, administration and enforcement of Title 17, Zoning of the Salisbury Municipal Code, demonstrates a need for periodic review, evaluation, and amendments that will keep Title 17 current; and

WHEREAS, the Mayor and City Council may amend Title 17, Zoning, of the Salisbury Municipal Code, pursuant to the authority granted by Article 66B of the Maryland Annotated Code and in accordance with specific provisions of Chapter 17.228, Amendments and Rezoning, of Title 17, Zoning; and

WHEREAS, Mayor Jacob R. Day submitted a request to amend the text of Section 17.105.040.D Development Standards in the Riverfront Redevelopment Multi-Use District #2 to appropriately recognize its inclusion in the established Parking Tax District; and

WHEREAS, a Public Hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Chapter 17.228, of Title 17, Zoning, of the Salisbury Municipal Code on May 19, 2016; and

WHEREAS, the Planning Commission did recommend approval of the proposed text amendment to Section 17.105.040.D.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that Title 17, Zoning, of the Salisbury Municipal Code is hereby amended as follows:

AMEND SECTION 17.105.040.D, DEVELOPMENT STANDARDS, BY ADDING THE FOLLOWING:

- D. Parking. Parking shall be provided in accordance with Chapter 17.196, **EXCEPT WHERE GOVERNED BY THE ESTABLISHED PARKING TAX DISTRICT REGULATIONS.**

AND BE IT FURTHER ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that this Ordinance shall take effect from and after the date of its final passage, but in no event until ten (10) days after the date of the Council’s Public Hearing, and

THE ABOVE ORDINANCE was introduced at a meeting of the Council on the ____ day of _____, 2016, and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the ____ day of _____, 2016.

ATTEST:

Kim Nichols
City Clerk

John “Jack” Heath, President
Salisbury City Council

Approved by me this
_____ day of _____, 2016.

Jacob R. Day
Mayor of the City of Salisbury



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April 28, 2016

TO: Tom Stevenson, City Administrator

FROM: John F. Lenox, AICP, Director, Salisbury/Wicomico Planning & Zoning 

SUBJECT: PUBLIC HEARING – Text Amendment - Office and Service Residential District – To Add Apartments, up to five units - Planning Commission Recommendation

I. INTRODUCTION.

On April 21, 2016, the Salisbury Planning Commission held a public hearing on a request by Nick Simpson of First Move Properties, LLC for the above-noted text amendment relative to Apartments in the Office and Service Residential Districts. **(See Attachment A.)**

II. RECOMMENDATION.

The Salisbury Planning Commission forwarded an **Unfavorable** recommendation to the Mayor and Council for the proposed amendment that would permit up to five apartment units in the Office and Service Residential Districts, as submitted.

After further discussion by the Commission on the proposed amendment, the Commission forwarded a **Favorable** recommendation to the Mayor and City Council for adoption of an alternate amendment as included in the attached draft Ordinance. **(See Attachment B.)**

Unless you or the Mayor has further questions, please forward this memo and its attachments to the City Council.

III. BACKGROUND.

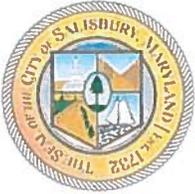
The Commission noted that there are a number of nonconforming apartments in the area, and the timing is appropriate to amend the Code to match market reality. It was noted that there is considerable vacant office space in the City at this time, including a number of vacant offices in the immediate area of the applicant's property.

The Purpose section of the Office and Service Residential District recognizes areas of the City where there is a mixture of office uses, service uses, and residential structures. These areas may also serve as a transition from single-family residential to the commercial areas. Retail sales with high traffic volumes or late hours are not permitted.

However, the Commission discussed the Code requirements for apartments. To assure compliance with parking and density requirements, the Commission recommends that Apartments, up to four (4) units, be added to the Office and Service Residential District as a use permitted by Special Exception, and submission of a Site Plan for approval by the Commission be required.

If approved as recommended by the Commission, each request will require a public hearing before the Salisbury Board of Zoning Appeals as well as Commission approval of the Site Plan. Through the Board of Zoning Appeals process, requests are considered on a case-by-case basis for compliance with Code requirements and impact on the adjoining properties or neighborhood.

Attachments



City of Salisbury – Wicomico County

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STAFF REPORT

MEETING OF APRIL 21, 2016

CASE NO.: #SP-1602

APPLICANT: Nick Simpson, First Move Properties, LLC

REQUEST: **PUBLIC HEARING – Text Amendment - To amend Section 17.84.020 to add Apartments, up to five units, in the Office and Service Residential District.**

I. REQUEST:

Mr. Nick Simpson of First Move Properties, LLC, has submitted a request to amend the text of the Office and Service Residential District. Specifically, he proposes the addition of “Apartments, up to five units” in the District. **(See Attachment #1.)**

In accordance with the requirements of Section 17.228 of the Salisbury Municipal Code, the Planning Commission must hold a Public Hearing on proposed Text Amendments to the Code. The Commission must forward a recommendation (within six months) to the City Council. The City Council must also hold a public hearing before granting final approval to Code text amendments (by Ordinance).

II. DISCUSSION:

The applicant and his partner have purchased the property at 220 North Division Street. The structure suffered fire damage in August 2014 and has been vacant since that time. The applicant proposes rehabilitation of the structure for four (4) apartment units.

The Purpose section of the Office and Service Residential District recognizes areas of the City where there is a mixture of office uses, service uses, and residential structures. In a number of cases, the office use may be on the first floor with an apartment on the upper floor. Special development standards are designed to protect the residential uses. These areas may also serve as a transition from residential to the commercial areas. Retail sales with high traffic volumes or late hours are not permitted.

The Comprehensive Plan designates this area for commercial development and notes that the district provides a basis for establishing standards for protecting existing and potential residential uses while providing a transition area between established neighborhoods and non-residential uses.

There are four Office and Service Residential Districts in the City. The largest district includes this property and is bordered by Broad Street and W. Salisbury Parkway, Mill Street, West Chestnut Street and East Chestnut Street over to and including the Chipman Cultural Center. Within this area are the John B. Parsons Home, several churches, several parking lots, the Boundless Playground and a mixture of office and residential uses. **(See Attachment #3.)**

The next largest OSR District is at the corner of Davis and East William Street extending eastward along East William and crossing East Salisbury Parkway to include the U.S. Post Office. **(See Attachment #4.)**

There is an Office and Service Residential District on Robert Street where the former Tiny Tot Nursery School was located. That property is now owned by the Board of Education. **(See Attachment #5.)**

The fourth OSR District is located between Hanson and Register Streets and extends south to Pinehurst Avenue including Cynthia Place. **(See Attachment #6.)**

III. BACKGROUND.

When the Zoning Code was adopted in 1983 and through 2002, the Office and Service Residential District permitted Apartment units within a building with an office or service use inherently. An Apartment building or project was permitted by Special Exception. In both cases, the Apartments had to comply with the requirements of Chapter 17.168, the development standards for apartments. **(See Attachment #7.)**

In 2002, the owners of Tiny Tot Nursery School requested a rezoning of their property to General Commercial. The Planning Staff and the Planning Commission recommended Office and Service Residential zoning. The Council denied the rezoning request. The decision was appealed to Circuit Court. The Court ruled that there was sufficient evidence to warrant the rezoning and remanded the matter to the Council with instruction to apply either General Commercial or Office and Service Residential zoning. The Council requested recommendations for modification of the text of the District. As a result, all special exception uses, and three uses permitted inherently: Apartments, Publicly Operated Buildings, and Schools of General Instruction, were deleted. **(See Attachment #8.)**

When the Code was amended in 2002, Section 17.168.030C.2 in the Apartment Standards was not amended or deleted. That Section requires the following for apartments in the Office and Service Residential District:

2. *Office and Service Residential District.*
 - a. *Apartment units are permitted in a building with a nonresidential use, provided that:*
 - i. *The lot has a minimum land area of nine thousand (9,000) square feet;*
 - ii. *The required parking area is provided for the nonresidential use;*
 - iii. *The number of units on the lot is based upon the lot containing additional land area of three hundred (300) square feet for each efficiency unit and six hundred (600) square feet for each unit having one or more bedrooms.*
 - b. *Apartment buildings and projects shall be at density requirements for R-5A.*

R-5A zoning permits 12 units per acre. However this subject site is only 10,251 sq. ft. (.235 acres). Under the requirements of the Apartment standards of the Code, this site would be allowed only two (2) units as it is less than one-quarter acre in size.

In addition, Section 17.196, Parking Standards, requires two parking spaces for each efficiency, one-bedroom or two-bedroom apartment created after November 2002. If the applicant had sufficient land area to create five apartment units, 10 parking spaces would need to be provided.

IV. PLANNING CONCERNS.

The Planning Staff spot-checked the size of properties in each of the Office and Service Residential zoning districts. Properties in the subject OSR district ranged from 5,460 sq. ft. to 10,251 sq. ft. In the remaining OSR districts, the larger properties ranged from 5,200 sq. ft. to 13,500 sq. ft. with the exception of the former Tiny Tot property, which is 1.08 acres in size.

The item that was deleted from the OSR district in 2002 read: *“Apartment units within a building with an office or service use, in accordance with Chapter 17.168.”* In reviewing the makeup of the existing OSR districts, Staff found that if the *“with an office or service use”* language were dropped, that many properties would be unable to meet the requirements of the apartment standards section to have more than two units. The small land area of many properties would not permit increased density and would not allow for provision of the required parking for the units. The Planning Commission would be asked to waive Code requirements to enable owners to rehabilitate or redevelop properties within the OSR districts.

V. RECOMMENDATION.

While residential use in the Office and Service Residential District is logical and even encouraged in the Purpose section of the District, other Code standards must be addressed such as density and parking. The applicant's particular property does not appear to support the number of units envisioned.

In addition, while the applicant is primarily concerned with the circumstances of an individual property, this proposed text amendment would apply to each of the four Office and Service Residential Districts in the City. Constraints similar to those of the targeted property are no doubt common elsewhere.

Staff recommends that the Commission forward an **UNFAVORABLE** recommendation to the Mayor and Council for the proposed amendment that would permit up to five apartment units in the Office and Service Residential Districts. Overcrowding of the land and creation of problematic conditions due to insufficient parking are of concern where the additional conversion of existing dwellings may be proposed.

COORDINATOR: Gloria Smith, Planner
DATE: April 14, 2016

March 21, 2016

From:
Nick Simpson
First Move Properties LLC
12306 Catoctin Spring Dr.
Mount Airy, MD 21771



To:
Salisbury-Wicomico County Planning Commission
Department of Building, Permits & Inspections Department
125 North Division St
Salisbury, MD 21801

Ref: Zoning Text Amendment Procedures

Respected Directors,

Greetings from Nick. My partner, Mr. Leonard Arvi Ph.D. & I purchased the property at 220 North Division Street, Salisbury, MD 21801 on August 6, 2015. This building was severely damaged in a fire on August 21, 2014 and since then has been uninhabited.

We intend not only restore this century old property but also meet the current building code standards including insulation, electric, plumbing, and fire safety systems (sprinklers). This is a challenging financial task and we have been diligently seeking financing options to reconstruct this property.

Based on the estimates for reconstruction, the property is only financially viable if we are able restore it into four apartments. The cash flows from such a structure will make the investment worthwhile and is essential in securing the financing needed. Restoring this property into office space is not financially possible. The numbers just don't work.

Current building code as of February 25, 2002, has the property at 220 North Division Street zoned as Office Service Residential District. This current zoning grandfather's current apartment buildings but inhibits the construction of new properties. Currently, four of the six closest properties to 220 North Division Street are fully occupied apartment buildings. The remaining two structures are vacant homes in need of extensive renovations. In fact, there are numerous clearly vacant properties along North Division Street in the residential neighborhoods.

Downtown Salisbury currently has a surplus of office space, yet the area lacks upscale residential options that are in high demand among working professionals. This would provide a work where you live, play where you live appeal to professionals in the revitalized downtown area. Attracting professionals to live downtown increases evening and weekend foot traffic leading to new business expansion. The higher property tax revenues generated by this restored property will also substantially support the City of Salisbury's continued revitalization plan. For the above reasons, we are requesting a change in permitted uses to Section 17.84.020 to include up to Five Unit Apartment Buildings and Assisted Living Facilities.

Overall, restoring this property into four upscale apartments will be net positive to us as investors, The City of Salisbury and meet the needs of the expanding downtown community

Thank you for your time and kind consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nick Simpson', with a stylized flourish extending to the right.

Nick Simpson

PURPOSE STATEMENT:

THE PURPOSE OF THIS EXISTING CONDITIONS EXHIBIT DRAWING IS TO SHOW THROUGH THE USE OF AERIAL PHOTOGRAPHY TAX MAP 107, PARCEL 999. SEE GENERAL NOTE #9.

GENERAL NOTES:

1. **CURRENT OWNER OF RECORD:**
FIRST MOVE PROPERTIES, LLC
317 GUNBY MILL ROAD
SALISBURY, MD. 21804
2. **CONTRACTOR:**
SIMPSON BUILDING ENTERPRISES (410-627-4592)
12306 CATOCHIN SPRING DRIVE
MOUNT AIRY, MD. 21771
3. TAX MAP NO. 107, PARCEL 999
4. PLAT REFERENCE: 4/41 (P. 993 & 994)
5. DEED REFERENCE: 3885/157
6. CURRENTLY ZONED: OFFICE-SERVICE RESIDENTIAL & NEWTOWN HISTORICAL DISTRICT OVERLAY (CITY OF SALISBURY)
7. ALL FUTURE CONSTRUCTION SHALL CONFORM TO THE CITY OF SALISBURY ZONING CODE IN EFFECT AT THE TIME OF CONSTRUCTION.
8. THIS SITE IS SERVED BY MUNICIPAL WATER & SEWERAGE SUPPLY.
9. OUTLINE OF PARCEL 999 FOR PURPOSES OF THIS DRAWING IS BASED ON CURRENT TAX MAP INFORMATION PER MD. MERLIN ONLINE MAPPING RESOURCE, AERIAL PHOTOGRAPHY SUPPLIED BY MD. S.H.A. AND THROUGH ADJOINING PLATS OF RECORD.



F. Douglas Jones
Surveying Associates

939 Mount Hermon Road
P.O. BOX 2658
Salisbury, Maryland 21802-2658
Phone: 410-543-2615
Fax: 410-543-8859

EXISTING CONDITIONS EXHIBIT
SIMPSON BUILDING ENTERPRISES
TAX MAP: 107, PARCEL 999
220 NORTH DIVISION STREET
CITY OF SALISBURY
SALISBURY ELECTION DISTRICT
WICOMICO COUNTY, MARYLAND

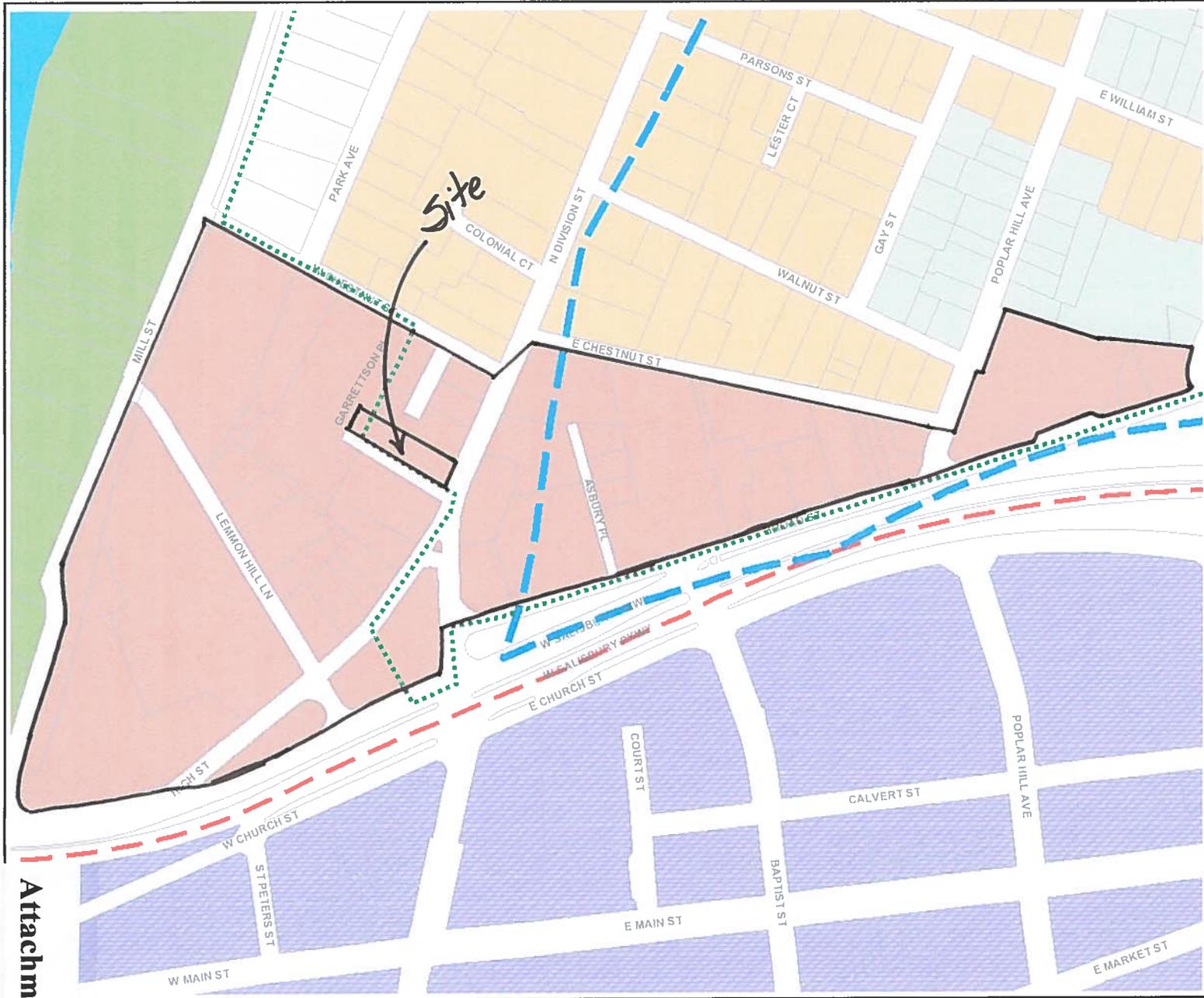
REVISIONS	
Date	Issued for:

SURVEYED BY:	DRAWN BY: M.L.T.	CHECKED BY: F.D.J.	JOB# 16-4699	1 OF 1
DATE:	DATE: 03/11/16	DATE: 03/14/16	SCALE: 1"=30'	

Attachment #2

CITY OF SALISBURY

Salisbury Zoning



- Paleochannel
- Wellhead Protection Area
- Streams
- Water Bodies
- Street Numbers
- Municipal Areas
 - CAD
 - Delmar
 - Fruiland
 - Hebron
 - Mardela
 - Pittsville
 - Salisbury
 - Sharptown
 - Willards
- Railroads
- Parcels
- Critical Area
- Historic Districts
 - Camden Historic District
 - Downtown Historic District
 - Newtown Historic District
- Salisbury Zoning
- CITY_ZON

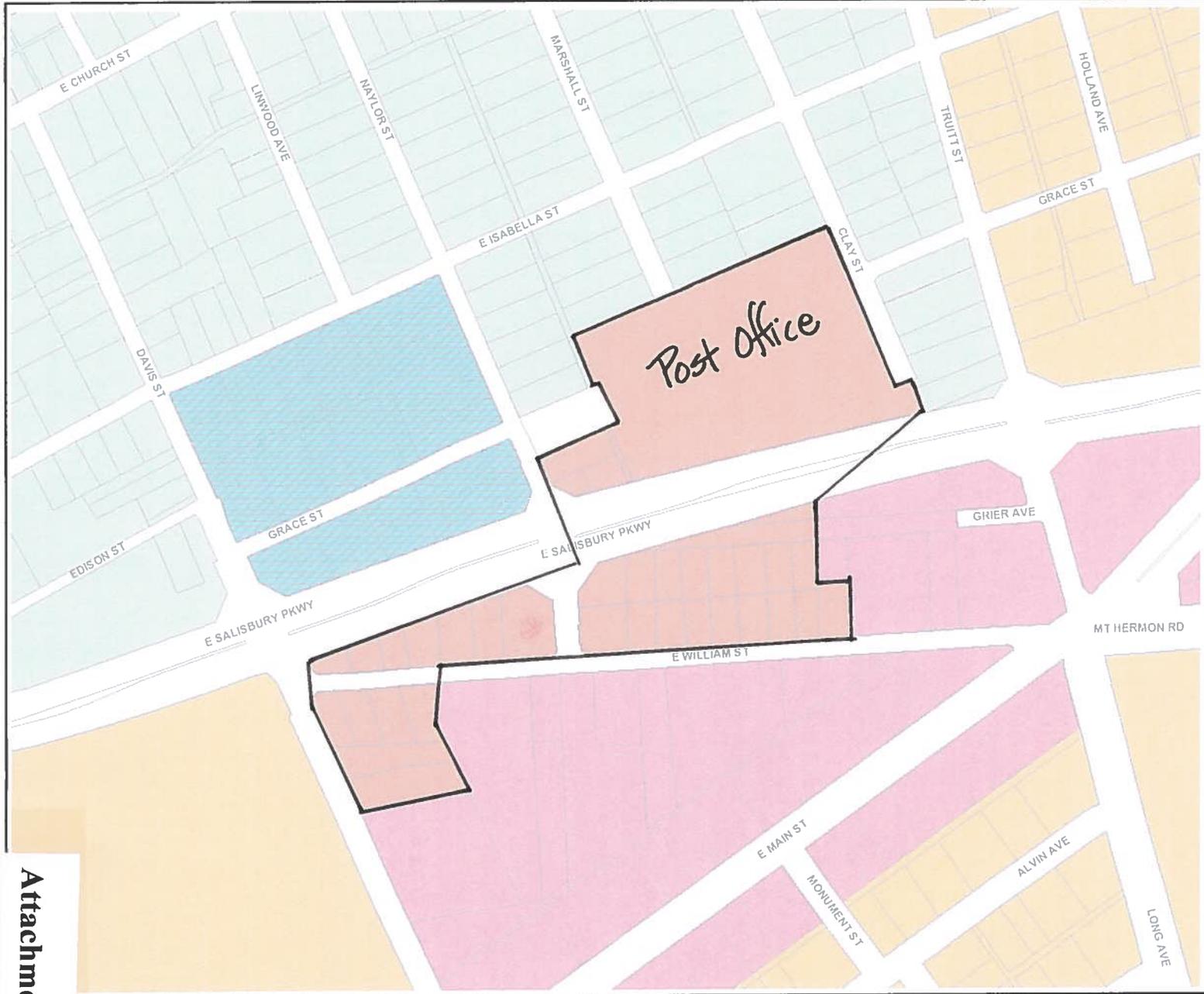
- College & University
- Conservation
- CBD
- LBI
- General Commercial
- Reg Comm
- MUIR
- Select Commercial
- Hospital
- Ind
- Ind Park
- L Ind
- Neighborhood Business
- OSH
- OSR
- PDD
- PRD
- R - 5
- R - 5 A
- R - 8
- R - 8 A
- R - 10
- R - 10 A
- Riverfront Redevelopment
- Street Centerlines

OSR District

Attachment #3

CITY OF SALISBURY

Salisbury Zoning



- Streams
- Water Bodies
- Street Numbers
- Municipal Areas
 - CAD
 - Delmar
 - Fruitland
 - Hebron
 - Mardela
 - Fittsville
 - Salisbury
 - Sharptown
 - Willards
- Railroads
- Parcels
- Critical Area
- Historic Districts
 - Dist_Name
 - Camden Historic District
 - Downtown Historic District
 - Newtown Historic District
- Salisbury Zoning
 - CITY_ZON
 - College & University
 - Conservation
 - CBD
 - LBI
 - General Commercial
 - Reg Comm
 - MUNR
 - Select Commercial
 - Hospital
 - Ind
 - Ind Park
 - L Ind
 - Neighborhood Business
 - OSH
 - OSR
 - PDD
 - PRD
 - R - 5
 - R - 5 A
 - R - 8
 - R - 8 A
 - R - 10
 - R - 10 A
 - Riverfront Redevelopment
- Street Centerlines

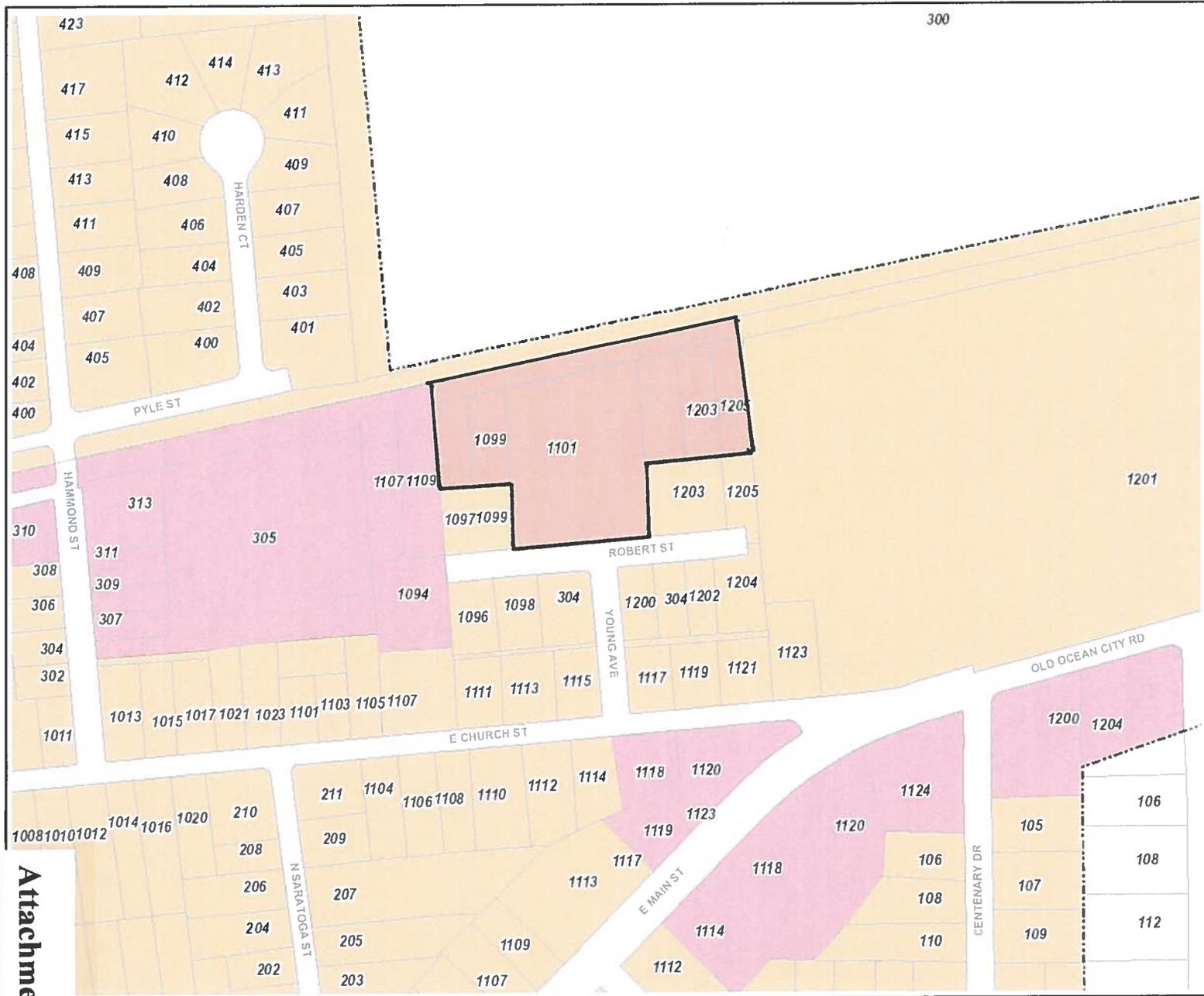
Attachment #4

82 ft

OSR District

CITY OF SALISBURY

Salisbury Zoning



- Streams
- Water Bodies
- Street Numbers
- Municipal Areas
 - CAD
 - Delmar
 - Fruitland
 - Hebron
 - Mardela
 - Pittsville
 - Salisbury
 - Sharptown
 - Willards
- Railroads
- Parcels
- Critical Area
- Historic Districts
 - Dist_Name
 - Camden Historic District
 - Downtown Historic District
 - Newtown Historic District
- Salisbury Zoning
 - CITY_ZON
 - College & University
 - Conservation
 - CBD
 - LBI
 - General Commercial
 - Reg Comm
 - MUNR
 - Select Commercial
 - Hospital
 - Ind
 - Ind Park
 - L Ind
 - Neighborhood Business
 - OSH
 - OSR
 - FDD
 - PRD
 - R - 5
 - R - 5 A
 - R - 8
 - R - 8 A
 - R - 10
 - R - 10 A
 - Riverfront Redevelopment
- Street Centerlines

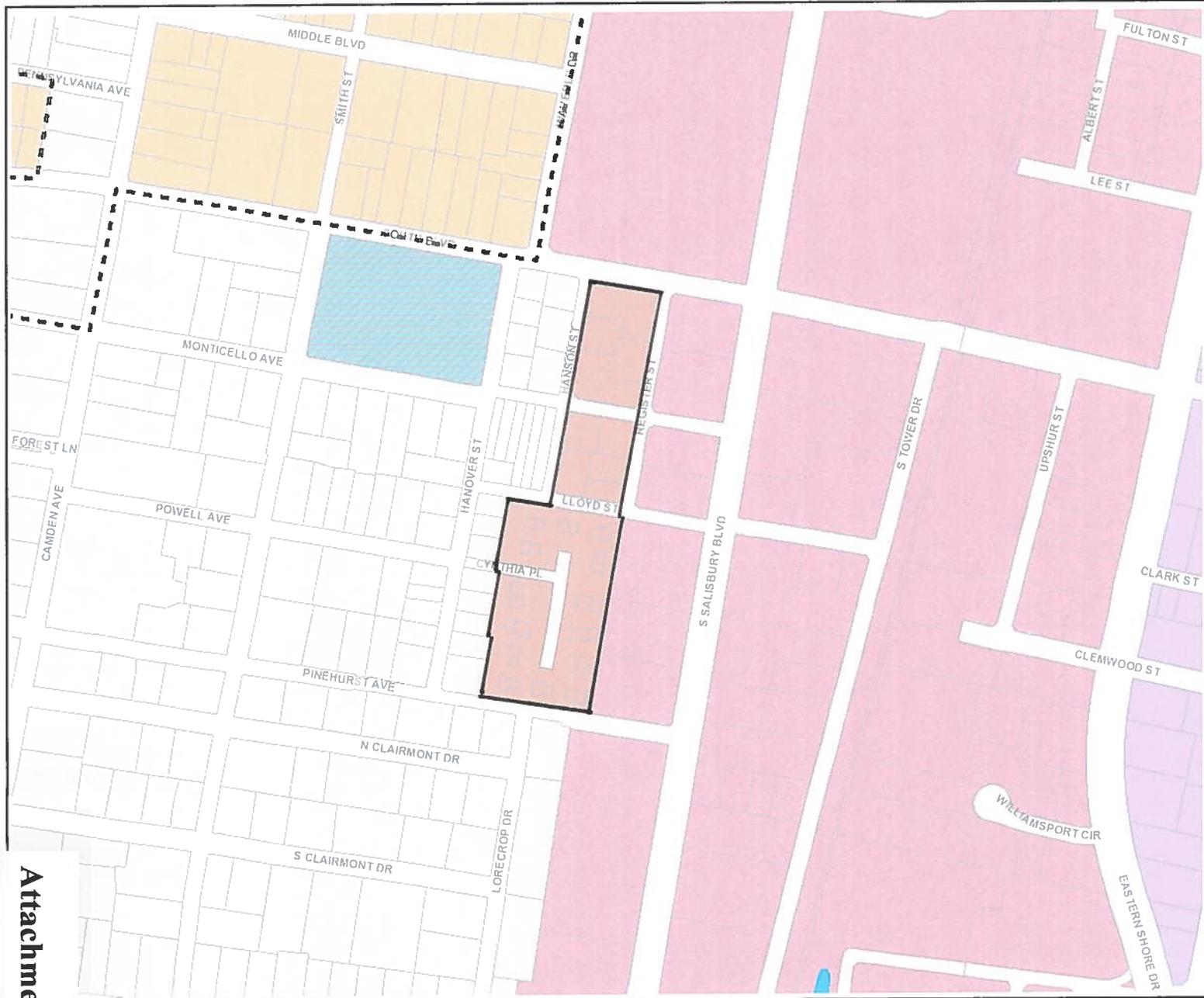
Attachment #5

66 ft

OSR District

CITY OF SALISBURY

Salisbury Zoning



- Streams
- Water Bodies
- Street Numbers
- Municipal Areas
 - CAD
 - Delmar
 - Fruitland
 - Hebron
 - Mardela
 - Pittsville
 - Salisbury
 - Sharptown
 - Willards
- Railroads
- Parcels
- Critical Area
- Historic Districts
 - Dist_Name
 - Camden Historic District
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 - Newtown Historic District
- Salisbury Zoning
 - CITY_ZON
 - College & University
 - Conservation
 - CBD
 - LBI
 - General Commercial
 - Reg Comm
 - MUNR
 - Select Commercial
 - Hospital
 - Ind
 - Ind Park
 - L Ind
 - Neighborhood Business
 - OSH
 - OSR
 - FDD
 - PRD
 - R - 5
 - R - 5 A
 - R - 8
 - R - 8 A
 - R - 10
 - R - 10 A
 - Riverfront Redevelopment
- Street Centerlines

Attachment #6

107 ft

OSR District

Chapter 17.84

(1989 Version)

OFFICE AND SERVICE RESIDENTIAL DISTRICT

Sections:

- 17.84.010 Purpose.**
- 17.84.020 Permitted uses.**
- 17.84.030 Uses permitted by special exception.**
- 17.84.040 Uses permitted by ordinance permit.**
- 17.84.050 Accessory uses and structures.**
- 17.84.060 Development standards.**

17.84.010 Purpose.

The purpose of the office and service residential district is to recognize those areas of the city where there exists a mixture of office, service and residential use and to foster the continuance of these uses with special development standards designed to protect residential use within and adjoining these districts from any possible adverse effect from nonresidential uses. These districts are generally located close to the central business district along collector streets in older established residential areas or between residential and strip commercial areas. Retail sales with high traffic volumes, late hours of operation, noise, odor and other detrimental influences affecting residential use are not permitted within these districts. Uses are limited to business and professional offices, most of which are conducted within the existing large older residential structures; public buildings and churches; and other service-type uses. The office and service residential district provides for a gradual transition of use from commercial development in the central business district to the residentially developed areas along collector streets extending outward from the central business district and as a transition from the heavily developed strip commercial along Route 13 to the older residential areas. The following uses, referenced standards and area regulations have been developed based upon this purpose, which is in accord with findings and recommendations of the city's adopted land use element of the metro core comprehensive plan. (Prior code Section 150-33)

17.84.020 Permitted uses.

Permitted uses shall be as follows:

- A. Apartment units within a building with an office or service use, in accordance with Chapter 17.168;
- B. Care home;
- C. Church or other place of worship, in accordance with Chapter 17.220, excluding vehicle storage and maintenance;
- D. Day-care facilities for the elderly and handicapped;
- E. Dwellings:
 - 1. Single-family,

- 2. Two-family, in accordance with Chapter 17.220.
- F. Group domiciliary care facility;
- G. Hairdresser shop;
- H. Office(s);
- I. Police station;
- J. Publicly operated buildings and uses of a recreational, cultural, educational, social or utility nature;
- K. School of general instruction, in accordance with Chapter 17.220;
- L. Specialty shop;
- M. Studio;
- N. Travel agency. (Prior code Section 150-34)

17.84.030 Uses permitted by special exception.

Uses permitted by special exception shall be as follows:

- A. Apartment building or project in accordance with Chapter 17.168;
- B. Printing and reproduction shop not to exceed two thousand (2,000) square feet of floor area. (Prior code Section 150-35)

17.84.040 Uses permitted by ordinance permit.

Uses permitted by ordinance permit shall be as follows:

- A. Day-care center or nursery school in accordance with Chapter 17.220;
- B. Utility substation in accordance with Chapter 17.220. (Prior code Section 150-36)

17.84.050 Accessory uses and structures.

Accessory uses and structures shall be as follows:

- A. Cloister or clerical housing on the same property with a church or other place of worship;
- B. Family day-care home;
- C. Home occupation;
- D. Private garages and other accessory uses normally associated with residential use, such as, but not limited to, detached home workshop, swimming pool, cabana, greenhouse, private studio and boathouse, all of which shall be incidental to the use of the property as a residence;
- E. Storage of recreational vehicles and boats on residential lots, limited to two in any combination, in back of the front building setback line where such recreational vehicles and boats are for the use and enjoyment by the residents thereon;

- F. Other accessory uses and structures clearly incidental to, customary to and associated with the permitted use;
- G. Day-care services for employees or patrons of an office or service use. (Prior code Section 150-37)

17.84.060 Development standards.

Development standards for the office and service residential district shall be as follows:

- A. Minimum Lot Requirements. All lots hereafter established shall meet the following minimum requirements:
 - 1. Lot area: six thousand (6,000) square feet;
 - 2. Interior lot area: sixty (60) feet;
 - 3. Corner lot width: seventy-five (75) feet.
- B. Minimum yard requirements shall be as follows:
 - 1. Front: twenty-five (25) feet;
 - 2. Rear: thirty (30) feet;
 - 3. Side: ten feet; two required;
 - 4. Corner, side: twenty-five (25) feet.
- C. The height limitation shall be forty (40) feet.
- D. Parking shall be provided in accordance with Chapter 17.196, except where governed by established parking tax district regulations. All parking lots, excluding parking lots for one-and two-family residences, shall be covered with a dust-free material and be located between the front building line and the rear line. No equipment used in the conduct of a business shall be parked or stored on a lot, and no outside storage of trucks or vans used in the conduct of a business shall be permitted on a lot.
- E. No accessory building shall be constructed less than five feet from a rear or interior side property line or twenty-five (25) feet from a side corner lot line.
- F. Lighting. Lighting shall be designed so as not to throw a glare onto surrounding properties. Show or display windows shall not be lighted, and flashing lights are prohibited.
- G. Signs. See Chapter 17.216.
- H. Landscaping and screening. See Chapter 17.220. In addition to the requirements of Chapter 17.220, the following shall be required:
 - 1. All areas not devoted to building or required parking areas shall be landscaped as defined in Section 17.04.120 and maintained in accordance with Chapter 17.220.

- I. Any new building or renovation to an existing building shall be architecturally compatible with existing residences. (Prior code Section 150-38)

Chapter 17.84
(As Amended 2/25/02 – Ord. No. 1838)

OFFICE AND SERVICE RESIDENTIAL DISTRICT

Sections:

- 17.84.010 Purpose.**
- 17.84.020 Permitted uses.**
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- G. Signs. See Chapter 17.216.
- H. Landscaping and screening. See Chapter 17.220. In addition to the requirements of Chapter 17.220, the following shall be required:
1. All areas not devoted to building or required parking areas shall be landscaped as defined in Section 17.04.120 and maintained in accordance with Chapter 17.220.
- I. Any new building or renovation to an existing building shall be architecturally compatible with existing residences. (Prior code Section 150-38)



City of Salisbury – Wicomico County

DEPARTMENT OF PLANNING, ZONING AND COMMUNITY DEVELOPMENT
P.O. BOX 870
125 NORTH DIVISION STREET, ROOMS 203 & 201
SALISBURY, MARYLAND 21803-4860
410-548-4860
FAX: 410-548-4955



JACOB R. DAY
MAYOR

TOM STEVENSON
CITY ADMINISTRATOR

BOB CULVER
COUNTY EXECUTIVE

R. WAYNE STRAUSBURG
DIRECTOR OF ADMINISTRATION

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND, PURSUANT TO CHAPTER 17.228 OF TITLE 17, ZONING OF THE SALISBURY MUNICIPAL CODE AND SECTION 4.04 OF ARTICLE 66B OF THE ANNOTATED CODE OF MARYLAND FOR THE PURPOSE OF AMENDING SECTION 17.84.020 TO ADD APARTMENTS, UP TO FOUR UNITS, IN THE OFFICE AND SERVICE RESIDENTIAL DISTRICT.

WHEREAS, the ongoing application, administration and enforcement of Title 17, Zoning of the Salisbury Municipal Code, demonstrates a need for periodic review, evaluation, and amendments that will keep Title 17 current; and

WHEREAS, the Mayor and City Council may amend Title 17, Zoning, of the Salisbury Municipal Code, pursuant to the authority granted by Article 66B of the Maryland Annotated Code and in accordance with specific provisions of Chapter 17.228, Amendments and Rezoning, of Title 17, Zoning; and

WHEREAS, the Mayor and City Council requested that the Salisbury Planning and Zoning Commission periodically review Title 17 in light of existing procedural practices and input from the City Council and members of the public; and

WHEREAS, Nick Simpson, First Move Properties, LLC submitted an application to amend the text of Section 17.84.020 to add Apartments, up to four units, in the Office and Service Residential District; and

WHEREAS, a Public Hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Chapter 17.228, of Title 17, Zoning, of the Salisbury Municipal Code on April 21, 2016; and

WHEREAS, the Planning Commission did recommend approval of a modified text amendment to Section 17.84.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that Title 17, Zoning, of the Salisbury Municipal Code is hereby amended as follows:

AMEND SECTION 17.84 BY ADDING THE FOLLOWING:

17.84.025 USES PERMITTED BY SPECIAL EXCEPTION.

USES PERMITTED BY SPECIAL EXCEPTION SHALL BE AS FOLLOWS:

- A. APARTMENTS, UP TO FOUR UNITS, IN ACCORDANCE WITH SECTION 17.168.030.C.2 AND SUBMISSION OF A SITE PLAN FOR REVIEW AND APPROVAL BY THE PLANNING AND ZONING COMMISSION.**

AND BE IT FURTHER ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that this Ordinance shall take effect from and after the date of its final passage, but in no event until ten (10) days after the date of the Council's Public Hearing, and

THE ABOVE ORDINANCE was introduced at a meeting of the Council on the ____ day of _____, 2016, and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the ____ day of _____, 2016.

ATTEST:

Kim Nichols
City Clerk

John "Jack" Heath, President
Salisbury City Council

Approved by me this

day of _____, 2016.

Jacob R. Day
Mayor of the City of Salisbury

City of Salisbury



ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND, PURSUANT TO CHAPTER 17.228 OF TITLE 17, ZONING OF THE SALISBURY MUNICIPAL CODE AND SECTION 4.04 OF ARTICLE 66B OF THE ANNOTATED CODE OF MARYLAND FOR THE PURPOSE OF AMENDING SECTION 17.216.080, WALL SIGNAGE PERMITTED IN THE OFFICE AND SERVICE RESIDENTIAL DISTRICT.

WHEREAS, the ongoing application, administration and enforcement of Title 17, Zoning of the Salisbury Municipal Code, demonstrates a need for periodic review, evaluation, and amendments that will keep Title 17 current; and

WHEREAS, the Mayor and City Council may amend Title 17, Zoning, of the Salisbury Municipal Code, pursuant to the authority granted by Article 66B of the Maryland Annotated Code and in accordance with specific provisions of Chapter 17.228, Amendments and Rezoning, of Title 17, Zoning; and

WHEREAS, the Mayor and City Council requested that the Salisbury Planning and Zoning Commission periodically review Title 17 in light of existing procedural practices and input from the City Council and members of the public; and

WHEREAS, The Wicomico Presbyterian Church submitted an application to amend the text of Section 17.216.080 regarding Wall Signage permitted for Churches in the Office and Service Residential District; and

WHEREAS, a Public Hearing on the proposed amendments was held by the Planning Commission in accordance with the provisions of Chapter 17.228, of Title 17, Zoning, of the Salisbury Municipal Code on May 19, 2016; and

WHEREAS, the Planning Commission did recommend approval of the proposed text amendment to Sections 17.216.080.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that Title 17, Zoning, of the Salisbury Municipal Code is hereby amended as follows:

AMEND SECTION 17.216.080 BY ADDING ITEM D AS FOLLOWS:

D. ONE (1) SQUARE FOOT OF WALL SIGNAGE PER LINEAR FOOT OF BUILDING WIDTH UP TO A MAXIMUM OF 30 SQ. FT. OF NON-ILLUMINATED OR INDIRECTLY ILLUMINATED SIGNAGE FOR CHURCHES OR CHURCH SOCIAL OR RECEPTION HALLS, OR CHURCH-RELATED BUILDINGS.

AND BE IT FURTHER ORDAINED BY THE CITY OF SALISBURY, MARYLAND, that this Ordinance shall take effect from and after the date of its final passage, but in no event until ten (10) days after the date of the Council’s Public Hearing, and

THE ABOVE ORDINANCE was introduced at a meeting of the Council on the ____ day of _____, 2016, and thereafter, a statement of the substance of the ordinance having been published as required by law, in the meantime, was finally passed by the Council on the ____ day of _____, 2016.

ATTEST:

Kim Nichols
City Clerk

John “Jack” Heath, President
Salisbury City Council

Approved by me this
____ day of _____, 2016.

Jacob R. Day
Mayor of the City of Salisbury



City of
Salisbury
 Jacob R. Day, Mayor

To: Thomas Stevenson, Jr., City Administrator
 From: Michael S. Moulds, P.E., Director of Public Works *MSM*
 Date: May 31, 2016
 Re: Budget Amendment – Main Street Masterplan

The Public Works Department is requesting consideration for a budget amendment to reallocate funding for the Main Street Masterplan project. Additional funding is required for the construction of the initial phase of the Main Street Masterplan from Route 13 to Division Street.

Public Works recommends reallocating Street Maintenance program funds from FY16 in the amount of \$277,826.95. The streets identified in the FY16 CIP have already been funded from this account.

Public Works recommends reallocating funding sources within two (2) bond pools as discussed below. These actions do not require bond amendments since we are not adding a new project to an existing bond pool.

The FY 2011 bond included the East Main Street Sewer and the Wastewater Treatment Plant Upgrade projects. The WWTP Upgrade portion of the FY 2011 bond was for design and construction of the Corrective Action Plan items. The remaining funding is unused. Public Works recommends reallocating the unused WWTP design and construction funds to the East Main Street Sewer funding so that it can be used for the sewer construction in East Main Street. Additionally, the unallocated funds in that bond pool would be moved to the East Main Street Sewer project.

The FY 2014 bond included funding for Riverwalk, Main Street Masterplan and Germania Circle. The Riverwalk Reconstruction work was able to be completed under budget. The Germania Circle funding is remaining from the contract with a vendor to prepare a Hazard Mitigation grant application. Public Works recommends reallocating the unused Riverwalk and Germania Circle funds to the Main Street Masterplan project so that it can be used for construction of the initial phase. Additionally, the unallocated funds in that bond pool would be moved to the Main Street Masterplan project.

The total funding reallocation is summarized below:

WWTP Design	\$114,153.08
WWTP Construction	\$4,753.14
FY11 bond unallocated	\$14,914.55
Germania Circle Consultants	\$81,787.12
Riverwalk Construction	\$190,107.91
FY14 bond unallocated	\$4,345.48
FY16 Street Maintenance Program	\$277,826.95
Total for Main Street Masterplan	\$687,888.23

Unless you or the Mayor have further questions, please forward a copy of this memo and the ordinance to the City Council.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE FISCAL YEAR 2016 BUDGET AND THE CITY'S CAPITAL PROJECT FUND BUDGET TO REALLOCATE FUNDING FOR THE MAIN STREET MASTERPLAN PROJECT.

WHEREAS, Ordinance No. 2107 appropriated funds for the FY 2011 budget and Ordinance No. 2140 authorized the City to sell bonds per the FY 2011 budget; and

WHEREAS, Ordinance No. 2140 included bond funding for East Main Street Sewer and the Wastewater Treatment Plant Upgrades; and

WHEREAS, Public Works is seeking to move unused funds from the Wastewater Treatment Plant Upgrade to the East Main Street Sewer; and

WHEREAS, Ordinance No. 2243 appropriated funds for the FY 2014 budget and Ordinance No. 2273 authorized the City to sell bonds per the FY 2014 budget; and

WHEREAS, Ordinance No. 2273 included bond funding for Riverwalk, Main Street Masterplan and Germania Circle; and

WHEREAS, Public Works is seeking to move unused funds from the Riverwalk and Germania Circle to the Main Street Masterplan; and

WHEREAS, Ordinance No. 2332 appropriated funds for the FY 2016 budget which included funds for the Street Maintenance Program; and

WHEREAS, Public Works is seeking to move unused funds from the Street Maintenance Program to the Main Street Masterplan project.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Capital Projects Fund Budget be and hereby is amended as follows:

- | | |
|--|----------------------|
| 1) Decrease WWTP Design by \$114,153.08 | (96112-513020-55511) |
| 2) Decrease WWTP Construction by \$4,753.14 | (96112-513026-55511) |
| 3) Decrease FY11 bond unallocated by \$14,914.55 | (96112-513026-99999) |
| 4) Increase East Main Street Sewer by \$133,820.77 | (96112-513026-55009) |
| 5) Decrease Germania Circle Consultants by \$81,787.12 | (98114-513400-33150) |
| 6) Decrease Riverwalk Construction by \$190,107.91 | (98114-513026-48015) |
| 7) Decrease FY14 bond unallocated by \$4,345.48 | (98014-456110) |
| 8) Increase Main Street Masterplan Construction by \$276,240.51 | (98114-513026-33170) |
| 9) Increase Transfer In General Fund by \$277,826.95 | (98114-469313-33170) |
| 10) Increase Main Street Masterplan Construction by \$277,826.95 | (98114-513026-33170) |

NOW, THEREFORE, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's FY 16 General Fund Budget be and hereby is amended as follows:

- | | |
|---|----------------|
| 11) Decrease FY16 Street Maintenance Program by \$277,826.95 | (31000-534318) |
| 12) Increase Transfers General Capital Projects by \$277,826.95 | (91001-599109) |

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THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this ____ day of _____ 2016, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ____ day of _____, 2016.

ATTEST:

Kimberly R. Nichols, City Clerk

Jack Heath, President
Salisbury City Council

APPROVED BY ME THIS ____ day of _____, 2016.

Jacob Day, Mayor

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: All City Council Members
From: Tom Stevenson
Subject: Summer Youth Work Program
Date: June 2, 2016

Attached please find a resolution that will have the effect of accepting a \$10,640.00 donation from the Greater Salisbury Committee to help support a Summer Youth Work Program.

The funds provided will allow the program to be up and running before the City's FY17 contribution is available.

The program will offer job readiness skills to young people who may not otherwise received the necessary exposure to succeed in the workplace.

The goal is to have at least 10 students in the program to work with Public Works and develop useful job competences.

C.c. Julia Glanz

RESOLUTION No. _____

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND ACCEPTING A DONATION FROM THE GREATER SALISBURY COMMITTEE FOR A SUMMER YOUTH WORK PROGRAM.

WHEREAS, the Council of the City of Salisbury supports the acceptance of a donation for a Summer Youth Work Program, and

WHEREAS, donations assist with the cost to hire youth to work for the City; and

WHEREAS, the Greater Salisbury Committee has offered to make a donation to the City Parks in the amount of \$10,640.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Salisbury, Maryland does hereby accept the donation of \$10,640 for the Summer Youth Work program.

This resolution was introduced, read and passed at the regular meeting of the Salisbury City Council held on the ____ day of _____ 2016.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS ____ day of _____, 2016.

Jacob R. Day, Mayor

INTER

OFFICE

MEMO

OFFICE OF THE MAYOR

To: Tom Stevenson, City Administrator
From: Julia Glanz, Asst. City Administrator
Subject: Budget Amendment- Summer Youth Work Program
Date: June 2, 2016

Attached you will find a budget amendment for the Summer Youth Work Program. This program was funded in the FY17 budget to provide ten job opportunities and job readiness skills to young people. The City is partnering with the Greater Salisbury Committee to help with fundraising efforts. GSC has donated \$10,640 to make sure the program is running before the City receives FY17 funds. Once these funds are accepted they will go into surplus. This budget amendment is moving these donated funds from surplus into the appropriate Public Works account.

Feel free to contact me if you have any questions.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE
FY 2016 GENERAL FUND BUDGET TO APPROPRIATE FUNDING THE SUMMER YOUTH WORK
PROGRAM

WHEREAS, the City has established a pilot program geared at employing ten youth ages 16-24, who
are either in or out of school; and

WHEREAS, the youth will be working in varying jobs within the Public Works Department; and

WHEREAS, the City believes that investing in our youth will provide future opportunities
to help make them successful; and

WHEREAS, the Greater Salisbury Committee has donated funds to the City for the Summer
Youth Work Program; and

WHEREAS, the City's FY 2016 budget has not been amended to include an appropriation
to expend the \$10,640.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY,
MARYLAND THAT THE City's Fiscal Year 2016 General Fund Budget be and hereby is amended as follows:

- 1) Increase Salaries Part-Time (45000-501006) by \$8,000
- 2) Increase FICA (45000-502010) by \$ 640.00
- 3) Increase Uniforms (45000-502080) by \$ 2,000
- 4) Increase Current Year Surplus (01000- 469810) by \$ 10,640

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury
held on this ____ day of _____ 2016, and thereafter, a statement of the substance of the Ordinance
having been published as required by law, was finally passed by the Council on the ____ day of _____,
2016.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS ____ day of _____, 2016.

Jacob R. Day, Mayor