CITY OF SALISBURY, MARYLAND

REGULAR MEETING *JANUARY 11, 2016*

PUBLIC OFFICIALS PRESENT

Council President John "Jack" R. Heath
Councilman James Ireton, Jr. (arrived 6:14 p.m.)
Councilman Muir Boda
Councilwoman April Jackson

PUBLIC OFFICIALS NOT PRESENT

Mayor Jacob R. Day
Council Vice President Laura Mitchell

IN ATTENDANCE

City Clerk Kimberly R. Nichols, CMC, City Administrator Tom Stevenson, Assistant City Administrator Julia Glanz, Assistant Director Internal Services – Procurement & Parking Jennifer L. Miller, interested citizens and members of the press

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CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President John "Jack" R. Heath called the meeting to order and invited Rev. Ms. Dianne Deming from Wicomico Presbyterian Church to the podium to deliver the invocation. Thereafter, everyone present recited the Pledge of Allegiance.

COMMUNITY ORGANIZATION PRESENTATIONS

- *Healthy Waters Round Table Action Plan*
  Alan Girard, Eastern Shore Director, Chesapeake Bay Foundation, joined by Erik Fisher, AICP, Maryland Land Use Planner, Josh Hastings, Eastern Shore Land Conservancy Policy manager, and Amanda Pollack, Salisbury Public Works Deputy Director, discussed the Healthy Waters Round Table action plan. Created with guidance and direction from elected and staff officials who represent all nine counties and six small to mid-size municipalities on Maryland's Eastern Shore, the plan recommends six collaborative actions that regional counties and towns can take to increase capacity to achieve local clean water goals. These actions have the potential to leverage funding and staff resources for use in Salisbury.

- *Association of Zoos and Aquariums (AZA) Quarter Century Award*
  Salisbury Zoo director Ralph Piland invited the public to the Zoo on Saturday, January 23, 2016 at 1:00 p.m. for the First Birthday Party for the Salisbury Zoo's Andean Bear cub, Alba.

  The AZA recently began a new recognition awards program, in which the quarter century

awards program was created to recognize facilities which have been continuously accredited for 25 years or more. In 1976, the Salisbury Zoological Park was one of the first institutions to receive a professional review and accreditation in America, and more than qualities for the Quarter Century Award.

Mr. Piland presented the award to the Council and thanked them for everything they do to support the Zoo.

ADOPTION OF LEGISLATIVE AGENDA

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to adopt the legislative agenda as presented.

***CONSENT AGENDA** – presented by City Clerk Kim Nichols*

The Consent Agenda was unanimously approved (4-0) on a motion and seconded by Mr. Boda and Ms. Jackson, respectively:

CONSENT AGENDA – City Clerk Kimberly Nichols

- *December 4, 2015 Goal Setting Session minutes*
- *December 7, 2015 Special Meeting minutes*
- *December 7, 2015 Closed Session minutes*
- *Resolution No. 2573 – Employee Handbook Change- Education Reimbursement Policy*
- *Resolution No. 2574 – accepting funds awarded through a grant from the Maryland Department of Housing and Community Development for Downtown branding*
- *Resolution No. 2575 - accepting funds in the amount of $5,000 from the Wicomico County Narcotics Task Force to be used towards the purchase of a Police K-9*
- *Resolution No. 2576 - accepting a private donation from the Arthur W. Perdue Foundation, Inc. for New Year's Eve in Downtown Salisbury*
- *Resolution No. 2577 - declaring that Fisher Architecture is eligible to receive Enterprise Zone benefits for property located at 542 Riverside Dr., Salisbury, MD*
- *Resolution No. 2578 - authorizing the Mayor to enter into a lease agreement with St. Francis de Sales Church for use of City property for a Community Garden*

***ORDINANCES** – presented by City Attorney Mark Tilghman*

- *Ordinance No. 2365 – 2nd reading – approving an amendment of the FY2016 General Fund Budget to appropriate funding for the Traffic Division bucket truck*

  Mr. Boda moved, Mr. Ireton seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2365 for second reading.

- *Ordinance No. 2368 – 2nd reading - approving a budget amendment of the FY 2016 Fire Department Budget to transfer funds from the City's General Fund surplus to the Fire Department's Buildings account*

Mr. Boda moved, Mr. Ireton seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2368 for second reading.

AWARD OF BIDS *– presented by Assistant Director of Internal Services – Procurement & Parking Jennifer L. Miller*

The Award of Bids, consisting of the following items, was unanimously approved on a motion by Mr. Boda and seconded by Ms. Jackson:

- *Contract 102-16, 55' Material Aerial Tower Body & Cab-Chassis* *$199, 892.00*
- *Change Order #1, Contract RFP 01-15 NS/SS Pumping Station Upgrades* *$ 60,468.00*
- *Declaration of Surplus, Public Works – 1995 Utility Truck* *$ 0.00*

ADJOURNMENT

There being no further business to discuss, President Heath adjourned the Legislative Session at 7:03 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
DECEMBER 21, 2015

TIME & PLACE:	*1:30 p.m., Government Office Building – Room 301*
PURPOSE:	*To discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process before a contract is awarded or bids are opened*
VOTE TO CLOSE:	*Unanimous (3-0) Council Vice-President Mitchell not present for the vote*
CITATION:	*Annotated Code of Maryland §10-508(a)(14)*
PRESENT:	*Council President John "Jack" R. Heath, Mayor Jacob R. Day (arrived 1:36 p.m.), Council Vice-President Laura Mitchell (arrived 1:32 p.m.), Councilman Muir Boda, Councilwoman April Jackson, City Administrator Tom Stevenson, Assistant Director Internal Services – Procurement & Parking Jennifer Miller, City Attorney Mark Tilghman (arrived 1:31 p.m.), and Assistant City Clerk Diane C. Nelson*
NOT PRESENT:	*Councilman James Ireton, Jr.*

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The City Council convened in Open Session in Room 301 in the Government Office Building at 1:30 p.m.; President Heath immediately called for a motion to convene in Closed Session to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process before a contract is awarded or bids are opened in accordance with the Annotated Code of Maryland §10-508(a)(14). Thereafter, Council convened in Closed Session on a motion by Mr. Boda, which was seconded by Ms. Jackson and approved on a 3-0 vote in favor.

At 1:49 p.m. the Closed Session adjourned on a motion by Mrs. Mitchell which was seconded by Mr. Boda and approved by a 4-0 vote in favor; shortly thereafter at 1:51 p.m., Council convened in Open Work Session in Council Chambers, Room 301 of the Government Office Building. President Heath then reported that while in Closed Session Council had discussed a matter directly related to a negotiating strategy for a bid or proposal for the water tower, and had received an update on the property commonly known as "The Bricks."

Thereafter, Council moved forward with the Work Session Agenda.

Diane C Nelson
Assistant City Clerk

Kimberly R Nichols
City Clerk

Laura Mitchell
Council Vice President