

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

FEBRUARY 8, 2016

PUBLIC OFFICIALS PRESENT

*Council Vice President Laura Mitchell
Councilman Muir Boda
Councilwoman April Jackson*

*Mayor Jacob R. Day
Councilman James Ireton, Jr.*

PUBLIC OFFICIALS NOT PRESENT

Council President John "Jack" R. Heath

IN ATTENDANCE

*City Clerk Kimberly R. Nichols, CMC, Assistant City Administrator Julia Glanz, Colonel Dave Meienschein, City Attorney Mark Tilghman, interested citizens and members of the press

MOMENT OF SILENT MEDITATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. in Council Chambers. Council Vice President Laura Mitchell called the meeting to order and called for a moment of silent meditation. Thereafter, everyone present recited the Pledge of Allegiance.

COMMUNITY ORGANIZATION PRESENTATIONS

- *Proclamation – Declaring February 8, 2016 "Erica Joseph Day"
Mayor Jacob R. Day presented a proclamation to Erica Joseph, president of the Community Foundation of the Eastern Shore, (CFES) to acknowledge and celebrate her receiving the Maryland 2015 Leading Women award. The Daily Record's Leading Women awards honor 50 women who are 40 years of age or younger for the accomplishments they have made in their careers. A panel of business and legal professionals and a representative of The Daily Record selected Ms. Joseph based on her professional experience, community involvement and commitment to inspiring change.*

After accepting her proclamation, Ms. Joseph then provided information about the CFES. She reported there being about 800 community foundations in the United States, all established by local citizens. The CFES, created by community leaders Bob Cook, Oscar Carey, Marion Holloway, and Frank Morris, serves Wicomico County, Worcester County, and Somerset County.

Since its inception in 1984, the CFES has invested nearly one hundred million dollars. During that time, the CFES distributed sixty million dollars back to the community, and still held one hundred million dollars at the end of last year in assets. More than 70% of the gifts they receive are less than \$500.00, and they hold about six hundred funds.

Ms. Joseph discussed how to create a fund for a special cause or organization.

- *Proclamation – Declaring February 8, 2016 “Operation We Care Day”*
Mayor Day presented a proclamation to Jeff and Diane Merritt to declare February 8, 2016 as “Operation We Care Day” and to show appreciation to the organization, which supports our military personnel all over the world. They send care packages around the world to the brave men and women protecting Americans and their freedoms.

Mayor Day invited Jeff Merritt, Diane Merritt, Victoria Kent, Sophia Smecker, and Terry Scott to the podium. Mr. Merritt reported that Ms. Kent and Ms. Smecker help with the website and Facebook page. He reported the organization helps local veterans and local veteran service organizations with transporting veterans to appointments to the VA Medical Clinics in Pocomoke, Cambridge, and Baltimore. Mr. Merritt discussed the care packages that are sent all over the world by Operation We Care.

Mr. Scott reported on the assistance given to veterans and active duty families while military personnel are away on duty, and how much the care packages are appreciated when received by active duty officers.

Salisbury Police Colonel Dave Meienschein came forward and accepted a check for \$1,000.00 from Operation We Care, which will be used to start the Salisbury Police Department’s Explorers Post Program for Youth.

Vice President Mitchell welcomed special guests Gabe and Jacob, Boy Scouts from Local Troop #149. They were working on their Merit Badge at the Council Meeting.

Mrs. Mitchell offered condolences to Chief Rick Hoppes and Assistant Chief Bryan Records, both of whom lost their fathers recently.

ADOPTION OF LEGISLATIVE AGENDA

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to adopt the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kim Nichols

The Consent Agenda was unanimously approved on a motion and seconded by Mr. Boda and Mrs. Jackson, respectively:

- *December 21, 2015 Special Meeting minutes*
- *December 21, 2015 Closed Session minutes*
- *January 4, 2016 Work Session minutes*
- *January 11, 2016 Regular Meeting minutes*
- *Resolution No. 2588 – accepting overtime reimbursement funding from the United States Marshals Service for the Salisbury Police Department’s officers assigned to the Capital Area Regional Fugitive Task Force*

- Resolution No. 2589 – accepting a donation from “Operation We Care” in the amount of \$1,000 to be used toward the establishment of a Salisbury Police Department Explorers Post
- Resolution No. 2590 – authorizing the Central System Line Fees, Water Tap Fee and Sewer Tap Fee of the City’s Comprehensive Connection Charges to be waived for 423 Coles Circle, a Habitat for Humanity project

ORDINANCES – presented by City Attorney Mark Tilghman

- Ordinance No. 2369 – 2nd reading - approving a budget amendment of the FY16 General Fund Budget to appropriate insurance proceeds received in FY16 to aid in the purchase of a new vehicle for the Police fleet

Mr. Boda moved, Mr. Ireton seconded and the vote was unanimous (4-0) to approve Ordinance No. 2369 for second reading.

- Ordinance No. 2370 - 2nd reading - approving an amendment of the FY16 General Fund Budget to appropriate funding for consulting services to evaluate fire services system fees and plans

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2370 for second reading.

- Ordinance No. 2371- 2nd reading - approving an amendment of the FY16 General Fund budget to appropriate funding for a New Year’s Eve event

Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2371 for second reading.

ADJOURNMENT

There being no further business to discuss, Vice-President Mitchell adjourned the Legislative Session at 6:41 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
FEBRUARY 1, 2016

TIME & PLACE: 4:30 p.m., Government Office Building – Room 301
PURPOSE: To discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process
VOTE TO CLOSE: Unanimous (4-0) – Councilman James Ireton, Jr. not present for the vote
CITATION: Annotated Code of Maryland §10-508(a)(14)
PRESENT: Council President John “Jack” R. Heath, Mayor Jacob R. Day, Council Vice-President Laura Mitchell, Councilman Muir Boda, Councilman James Ireton, Jr. (arrived 4:46 p.m.), Councilwoman April Jackson, City Administrator Tom Stevenson, Assistant Director Internal Services – Procurement & Parking Jennifer Miller (arrived 4:31 p.m.), City Attorney Mark Tilghman (arrived 4:33 p.m.), Salisbury-Wicomico Planning and Zoning Director Jack Lenox, Public Works Director Mike Moulds, and Assistant City Clerk Diane C. Nelson

The City Council convened in Open Session in Room 301 in the Government Office Building at 4:30 p.m.; President Heath immediately called for a motion to convene in Closed Session to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process in accordance with the Annotated Code of Maryland §10-508(a)(14). Thereafter, Council convened in Closed Session on a motion by Mrs. Mitchell which was seconded by Mr. Boda and approved on a 4-0 vote in favor.

At 5:53 p.m. the Closed Session adjourned on a motion by Mrs. Mitchell which was seconded by Mr. Boda and approved by a 5-0 vote in favor; shortly thereafter at 5:55 p.m., Council convened in Open Work Session in Council Chambers, Room 301 of the Government Office Building. President Heath then reported that while in Closed Session Council had discussed disposition of two development projects and disposition of sale of surplus real estate.

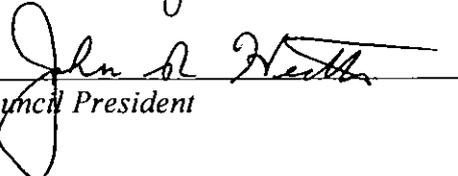
Thereafter, Council moved forward with the Work Session Agenda.



Assistant City Clerk



City Clerk



Council President