

CITY OF SALISBURY, MARYLAND

REGULAR MEETING

APRIL 25, 2016

PUBLIC OFFICIALS PRESENT

*Council President John "Jack" R. Heath
Councilman Muir Boda
Councilwoman April Jackson*

*Mayor Jacob R. Day
Councilman James Ireton, Jr.*

PUBLIC OFFICIALS NOT PRESENT

Council Vice President Laura Mitchell

IN ATTENDANCE

City Clerk Kimberly R. Nichols, City Administrator Tom Stevenson, Assistant City Administrator Julia Glanz, Public Works Director Mike Moulds, Assistant Director of Internal Services – Procurement & Parking Jennifer L. Miller, Internal Services Director Keith Cordrey, Community Development Director Deborah Stam, City Attorney Mark Tilghman, interested citizens and members of the press

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:02 p.m. in Council Chambers. Council President John "Jack" R. Heath called the meeting to order and invited Rev. Kevin Wackett from Bethany Lutheran Church to deliver the invocation. Thereafter, the Pledge of Allegiance was recited.

Mr. Heath welcomed Girl Scout Troop #865 to the Council Meeting.

PRESENTATIONS

- **Art Institute & Gallery (AI&G)**
AI&G Executive Director Alison Grice was invited to the podium to speak about the AI&G, located in Downtown Salisbury. The Arts deliver a one billion dollar impact with \$49 million generated in state and local revenues. Ms. Grice discussed the educational opportunities the AI&G offers those in the community, the many exhibits displayed, and the community engagement that is direct result of participating in the many aspects of the Arts offered by the AI&G. The new goal of the AI&G is \$20,000. These funds will assist in purchasing a new computer and graphics software for the SU Interns.
- **Salisbury Substance Abuse Community Center (SSACC)**
SSACC Executive Director Beth Olsen reported SSACC is part of the solution to the addiction problems and provides a safe welcoming facility for twelve-step meetings. 800 to 1,000 times per week someone enters the SSACC building seeking recovery. 25% of the people coming to SSACC are under the age of thirty-five, 15% are under the age of

twenty-five. 25 – 30% are only in active addiction from 0 to 4 years. There is a direct correlation between going to meetings and staying sober.

Ms. Olsen discussed the many different meetings taking place in SSACC. There are 38 meetings per week, times 52 weeks per year, which total almost 2,000 meetings per year, and open 365 days per year. She discussed the free Naloxone training available once per quarter in cooperation with the Health Department. The next training will be held on Saturday, May 14, 2016 and so far, 56 people have been trained in the use of Naloxone.

We can help by spreading the word that there is help and hope, and is free for the asking. No records are kept, no identification or insurance cards are requested, and they are not taking attendance. Volunteers are needed, and SSACC brochures and meeting schedules are in need of being displayed.

To help or receive help, call 410-749-9482 or email director@ssacc.org

ADOPTION OF LEGISLATIVE AGENDA

Mr. Ireton moved, Ms. Jackson seconded, and the vote was unanimous to adopt the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kim Nichols

The Consent Agenda was unanimously approved on a motion and seconded by Mr. Ireton and Ms. Jackson, respectively:

- **March 21, 2016 Work Session minutes**
- **Resolution No. 2623** – approving the appointment of Rose MacGregor to the Sustainability Advisory Committee-Green Team
- **Resolution No. 2624** – approving the appointment of Charles Simms to the Sustainability Advisory Committee-Green Team
- **Resolution No. 2625** – approving the reappointment of Lynn Cathcart to the Board of Zoning Appeals
- **Resolution No. 2626** – authorizing the Police Department to accept possession of a light armored tactical vehicle valued at approximately \$10,000.00 from the Defense Reutilization Marketing Office, 1033 DRMO Program
- **Resolution No. 2627** – accepting a donation from Life Scout Richard Duncan, Boy Scout Troop #185 of St. Frances de Sales, to construct mile marker posts in the City Park
- **Resolution No. 2628** – authorizing the Mayor to enter into a contract with the Governor's Office of Crime Control and Prevention for the purpose of expending Grant Funds in the amount of \$88,458.00
- **Resolution No. 2629** – authorizing the Mayor to enter into a contract with various private foundations for the purpose of expending Grant Funds in the amount of \$23,000
- **Resolution No. 2614** – authorizing the Mayor to enter into a contract with the US Department of Justice's Bureau of Justice Assistance for the purpose of expending grant funds in the amount of \$27,871

AWARD OF BIDS – presented by Assistant Director of Internal Services – Procurement & Parking
Jennifer L. Miller

The Award of Bids, consisting of the following items, was unanimously approved on a motion by Mr. Boda and seconded by Ms. Jackson:

- *Change Order #4 RFP 04-11 Engineering Services - Fitzwater Street Lift Station -* \$34,820.00

RESOLUTION – presented by City Administrator Tom Stevenson

- **Resolution No. 2630** - approving the City's Action Plan for Community Development Block Grant (CDBG) Funds for CDBG Program Year 2016 and to authorize the Mayor's signature thereto

Mr. Boda moved, Mr. Ireton seconded, and the vote was unanimous to approve Resolution No. 2630.

ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2383** – 2nd reading - granting a utility easement to Delmarva Power & Light Company across City owned property on Brown Street in Salisbury, Maryland
- On a motion and seconded by Mr. Ireton and Ms. Jackson, respectively, and by unanimous vote in favor, Ordinance No. 2383 was approved for second reading.*
- **Ordinance No. 2384** – 2nd reading - approving an amendment of the FY 2016 General Fund Budget to appropriate funding for services required in development of Lots 1 & 11

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2384 for second reading.

- **Ordinance No. 2385** – 1st reading - appropriating the necessary funds for the operation of the government and administration of the City of Salisbury, Maryland for the period July 1, 2016 to June 30, 2017, establishing the levy for the General Fund for the same fiscal period and establishing the appropriation for the Water and Sewer, Parking Authority, City Marina, and Storm Water Funds

Mr. Ireton moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2385 for first reading. The Public Hearing for the FY17 Budget, Water & Sewer Rates, and Constant Yield Tax Rate will be held on May 9, 2016.

- **Ordinance No. 2386** – 1st reading -to amend Water and Sewer rates to increase rates by 2% and making said changes effective for all bills dated October 1, 2016 and thereafter unless and until subsequently revised or changed.

Ms. Jackson moved and Mr. Ireton seconded to approve Ordinance No. 2386 for first reading.

Ordinance No. 2386 for first reading was approved on a 3-1 vote. Ms. Jackson, Mr. Ireton and Mr. Heath voted "aye" and Mr. Boda cast the "nay" vote.

PUBLIC COMMENTS

One member of the Public provided information:

- The City needs to place money into low income poverty areas in order to empower the distressed community*
- There are no recreation centers, community centers, or playgrounds*
- There are kids playing in the streets*
- We need to empower children*
- We need counseling, vocational and tutoring so as not to make children dependent on the system*
- We need to come together with non-profit organizations*
- We need to create programs for PC Operators, electricity, and plumbers*
- We need to know how to tap into resources, teach them finance*
- Asked the Council, Christian Community and non-profits to come to the table*

ADJOURNMENT

There being no further business to discuss, President Heath adjourned the Legislative Session at 7:00 p.m. on a motion and seconded by Mr. Ireton and Ms. Jackson, and approved by unanimous vote in favor.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
APRIL 18, 2016

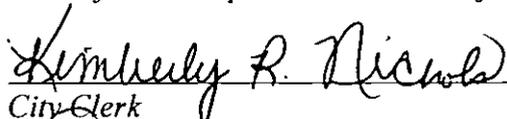
TIME & PLACE: 5:45 p.m., Government Office Building – Room 301
PURPOSE: to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter affecting one or more specific individuals
VOTE TO CLOSE: 4-1 (James Ireton, Jr. cast the “nay” vote)
CITATION: Annotated Code of Maryland §10-508(a)(1)
PRESENT: Council President John “Jack” R. Heath, Mayor Jacob R. Day, Council Vice-President Laura Mitchell, Councilman Muir Boda, Councilman James Ireton, Jr. (left 5:57 p.m.), Councilwoman April Jackson, City Administrator Tom Stevenson, Assistant City Administrator Julia Glanz, City Attorney Mark Tilghman, and City Clerk Kimberly R. Nichols

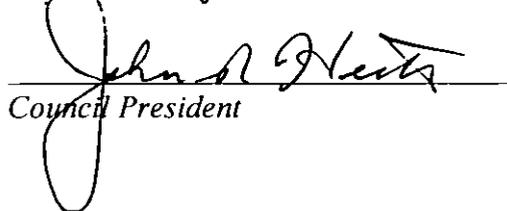
The City Council convened in Work Session in Room 301 in the Government Office Building at 4:32 p.m. Council President Heath called for a motion to convene in Closed Session in accordance with the Annotated Code of Maryland §10-508(a)(1). Following a motion and seconded by Mrs. Mitchell and Ms. Jackson, respectively, and by 4-1 vote to approve (Mr. Ireton cast the “nay” vote), Council convened in Closed Session.

At 5:58 p.m. the Closed Session adjourned on a motion by Mrs. Mitchell which was seconded by Mr. Boda and approved by a 4-0 vote in favor (Mr. Ireton departed the meeting at 5:57 p.m.).

Council immediately convened in Open Session whereby President Heath then reported that while in Closed Session Council had discussed a personnel matter.

Thereafter, the Open Session was adjourned at 5:59 p.m.


City Clerk


Council President