

CITY OF SALISBURY, MARYLAND

SPECIAL MEETING

JUNE 20, 2016

PUBLIC OFFICIALS PRESENT

*Council President John "Jack" R. Heath
Councilman Muir Boda
Councilwoman April Jackson*

*Mayor Jacob R. Day
Councilman James Ireton, Jr.*

PUBLIC OFFICIALS NOT PRESENT

Council Vice-President Laura Mitchell

IN ATTENDANCE

City Clerk Kimberly R. Nichols, Assistant City Administrator Julia Glanz, City Attorney Mark Tilghman and interested members of the public and media

The City Council convened in a Special Meeting in Council Chambers, Room 301, of the Government Office Building on June 20, 2016. President Heath called the meeting to order at 4:30 p.m.

ADOPTION OF LEGISLATIVE AGENDA

Mr. Ireton moved, Mr. Boda seconded, and the vote was unanimous (4-0) to approve the Special Meeting agenda as presented.

ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2390** – 2nd reading - approving an amendment of the FY 2016 General Fund budget to appropriate funding for the Summer Youth Work Program

Mr. Ireton moved, Mr. Boda seconded, and Ordinance No. 2390 for second reading was unanimously approved.

- **Ordinance No. 2391** – 2nd reading- approving an amendment of the Fiscal Year 2016 Budget and the City's Capital Project Fund Budget to reallocate funding for the Main Street Masterplan Project

Ms. Jackson moved, Mr. Ireton seconded, and Ordinance No. 2391 for second reading was approved by unanimous vote in favor.

- **Ordinance No. 2392** – 2nd reading- approving a budget amendment of the FY2016 General Fund to appropriate funds for attorney fees

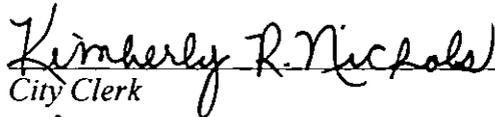
Mr. Boda moved, Mr. Ireton seconded, and the vote was unanimous to approve Ordinance No. 2392 for second reading.

AWARD OF BIDS – presented by Senior Buyer – Procurement & Parking Michael Lowe

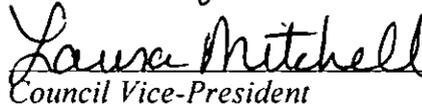
On a motion by Mr. Ireton and seconded by Ms. Jackson, the following item on the Award of Bids was unanimously approved:

- *Contract 100-16 Main Street Masterplan Construction Phase 2 - \$4,637,756.08*

With no further business to discuss, the Special Meeting was adjourned at 4:50 p.m. upon a motion and second by Mr. Boda and Mr. Ireton, respectively, and by unanimous vote in favor.



City Clerk



Council Vice-President

City of Salisbury



MARYLAND

JACOB R. DAY
MAYOR

M. THOMAS STEVENSON, JR.
CITY ADMINISTRATOR

JULIA GLANZ
ASSISTANT CITY ADMINISTRATOR

125 NORTH DIVISION STREET
SALISBURY, MARYLAND 21801
Tel: 410-548-3190 Procurement
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KEITH A. CORDREY
DIRECTOR OF INTERNAL SERVICES

JENNIFER MILLER
*ASST. DIRECTOR OF INTERNAL
SERVICES*

COUNCIL AGENDA – Award of Bids

June 20, 2016

- | | |
|--|----------------|
| 1. Contract 100-16 | \$4,637,756.08 |
| Main Street Master Plan Construction Phase 2 | |

City of Salisbury

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Council Agenda

June 20, 2016

TO: Mayor and City Council

SUBJECT: Award of Bid
Contract 100-16
Main Street Master Plan Construction Phase 2

The City of Salisbury Internal Services Department, Procurement Division, received a request from the Department of Public Works to solicit bids for Contract 100-16 Main Street Master Plan Construction Phase 2. The scope of work for this bid solicitation will furnish all labor, materials and equipment necessary for the construction of Phase 2 of Main Street Master Plan. This phase will extend along Main Street from Route 13 to N. Division Street and includes replacement of water and sewer mains, pavement replacement and all streetscape improvements.

The Procurement Department followed standard bid practices by advertising in the Daily Times, on the City of Salisbury's website, utilizing the City's vendor list, and advertising on the State of Maryland's website, eMaryland Marketplace. One (1) vendor submitted a bid by the due date and time of Thursday, March 24, 2016 at 2:30 p.m.

Vendor	Total Bid
Corrado Construction Company	\$6,484,938.82

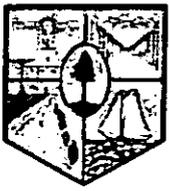
Corrado Construction Company was deemed to be a responsible bidder, and their bid proposal was determined to be responsive. However, the bid amount surpassed the project's available budget of \$4,070,220.00. Section 2.32.050.C.1.d "Procedure for Competitive Bidding" of the Salisbury Code of Ordinances states that in the event only one responsible bidder has submitted a responsive bid, the procurement may be negotiated with the sole bidder. The Department of Public Works coordinated a scope modification (details are in the attached department memo) to reduce the cost of the work to \$4,637,756.08. Pending approval of a budget amendment, whose first reading was June 13 and second reading is June 20, there will be sufficient funds in the accounts noted in the department memo.

The Procurement Department concurs with the recommendation submitted by the Department of Public Works and thereby requests Council's approval to award Contract 100-16 Main Street Master Plan Construction Phase 2 to Corrado Construction Company in the amount of \$4,637,756.08.

Sincerely,

Jennifer Miller

Assistant Director of Internal Services – Procurement and Parking



City of
Salisbury
 Jacob R. Day, Mayor

To: Jennifer L. Miller, Assistant Director of Internal Services – Procurement
 From: Michael S. Moulds, P.E., Director of Public Works
 Date: June 13, 2016
 Re: 100-16 Main Street Masterplan Construction Phase 2 Award of Bids

Please process the Award of Bids for the Construction of the Main Street Masterplan Phase 2. The construction limits are on East Main Street from Route 13 to Division Street. The work includes replacement of existing water mains, sewer mains, and storm drains, implementation of Best Management Practices for stormwater, and streetscape improvements including sidewalks, landscaping, street lights and streetscape amenities. This project also includes the full depth pavement replacement (curb to curb) of Main Street. Finally, the project includes the installation of conduits to provide for Broadband cables.

Bids were opened on Thursday, March 24, 2016 at 2:30 p.m and are valid for 120 days. One bid was received. Corrado Construction Company was the lowest, responsive, responsible bidder with a total base bid of \$6,484,938.82.

The construction estimate and available budget was \$4,070,220.00. Since the bid was higher than the estimate, the scope has been negotiated. The scope modifications include removing the Silva Cell units and providing topsoil tree pits, simplifying the traffic control plan phasing and details, creating a contingent item for dewatering, providing a staging area in Lot 10, and allowing a 50 hour work week. The dewatering contingent item is included in the contract price. If dewatering is not needed during utility construction, then it can be removed from the contract via a change order. The alternative for landscape up-lighting is included in the contract price. The final, negotiated contract price is \$4,637,756.08.

Public Works recommends Salisbury City Council award this contract to Corrado Construction Company in the amount of \$4,637,756.08. Funds are available in the following accounts:

<u>Account</u>	<u>Amount</u>
96216-513026-50020	\$772,500.00
96316-513026-55017	\$750,000.00
98116-513026-48024	\$350,200.00
98116-513026-48022	\$1,931,142.97
98116-513026-48023	\$146,024.88
98114-513026-33170*	\$554,067.46
96112-513026-55009*	\$133,820.77
Total	\$4,637,756.08

* Note: Pending approval of budget amendment with first reading on June 13, 2016 and second reading on June 20, 2016.

Michael S. Moulds, P.E.
 Director of Public Works