

CITY OF SALISBURY  
WORK SESSION  
AUGUST 1, 2016

Public Officials Present

Council President John “Jack” R. Heath *(teleconferenced)*  
Councilman Muir Boda  
Councilwoman April Jackson

Council Vice-President Laura Mitchell  
Councilman James Ireton, Jr.

Public Officials Not Present

Council President John R. “Jack” Heath  
Mayor Jacob R. Day

In Attendance

Assistant City Clerk Diane C. Nelson, City Administrator Tom Stevenson, City Attorney Mark Tilghman, Building, Permits and Inspections (BPI) Director Bill Holland, Housing & Community Development Department (H&CDD) - Community Development Assistant Director Debbie Stam, and interested citizens

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On August 1, 2016 the Salisbury City Council convened in Work Session at 3:27 p.m. in Council Chambers, Room 301 of the Government Office Building following the adjournment of the Special Meeting. Council President Heath attended the Work Session via teleconference. The following is a synopsis of the information provided and discussion held.

**Community Parks & Playground Grant Application**

H&CDD’s Community Development Assistant Director Debbie Stam presented a request to Council for a resolution of support for her department’s upcoming submission of a Community Parks & Playgrounds (CP&P) funding application to the Maryland Department of Natural Resources (DNR) for the FY 2018 funding round to fund Phase 2 of the Salisbury Skatepark in the amount of \$180,000.00 and the West Salisbury Little League Ball Field Lighting Project in the amount of \$25,000.00.

After discussion, Council reached consensus to move this item forward to Legislative Session on the Consent Agenda.

**Amending the Building Code**

BPI Director Bill Holland presented a request for Council approval to update the City Code by amending the Fire Prevention Code to reflect the most current edition as adopted by the State of Maryland, adding language to the adopted Standard Codes by including the Maryland Accessibility Code, amending the Electrical Standards to reflect the most current edition, and amending the Property Maintenance Code to reference the 2015 International Codes; Mr. Holland noted that all amendments are minor changes.

After discussion, Council reached consensus to move this item forward to Legislative Session, on the Consent Agenda if applicable.

Thereafter, Vice President Mitchell called for a short recess at 3:32 p.m. and Council reconvened at 3:40 p.m.

### **Rt.13/Dagsboro Road Annexation**

BPI Director Bill Holland, Annexation Consultant Chris Jakubiak of Jakubiak and Associates, Inc., with input as needed from Christopher A. Mondoro of Bohler Engineering and Messrs. Donald and Baker of PTV Capital Partners Salisbury, LLC provided an overview and update to Council on the annexation request submitted by Bohler Engineering on behalf of Penn Tex Ventures (PTV) Capital Partners Salisbury, LLC which was last discussed at the April 18, 2016 Work Session; the 2.4-acre property to be annexed is located within the City's Municipal Growth Plan, on Rt. 13 North and Dagsboro Road directly across from the State Police Barracks and Chili's Restaurant. Interest in putting a retail/grocery store on the site was discussed at the April Work Session when concerns were also raised with the traffic light/flow of traffic on Dagsboro Road at the Rt. 13 intersection, large supply trucks accessing the site for deliveries, and the location being a "Gateway to the City."

Discussion continued and concerns still centered around traffic and traffic flow on Dagsboro Road, ingress and egress to the site including access to adjoining parcels directly from the site via a service road without reentry on Rt. 13, large supply truck access for site deliveries, and the site as a "Gateway to the City."

Mr. Donald indicated that the State Highway Administration (SHA) permitting process required a traffic impact study which could be shared with Council when completed; Mr. Holland indicated that the Annexation was tentatively scheduled for the August 22, 2016 Legislative Session.

After discussion, Council reached consensus to continue discussion of the Annexation at the August 15, 2016 Work Session when results of the traffic impact study could be presented and discussed prior to the item being presented at the August 22, 2016 Council Meeting.

### **Closing Comments/Council Discussion**

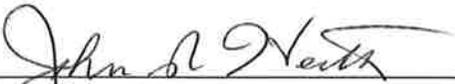
Mr. Boda inquired about the status of the Fire Service Agreement; Mr. Stevenson indicated that the consultant was still working on the agreement and no recommendation had yet been made.

Mr. Ireton inquired about the status of the design standards which Mayor Day and Mr. Lenox were working on; Mr. Stevenson indicated that they were working toward a comprehensive response.

In closing, announcement was made and all were invited to attend the Mayor's Prayer Vigil at 6:00 p.m. tonight at St. James AME Zion Church on Mack Avenue and also the City's National Night Out in the City Park tomorrow night from 5:00 – 8:00 p.m.

The Work Session adjourned at 4:35 p.m.

  
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Assistant City Clerk

  
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Council President