

1 **CITY OF SALISBURY, MARYLAND**

2  
3 **REGULAR MEETING**

**SEPTEMBER 12, 2016**

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5 **PUBLIC OFFICIALS PRESENT**

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7 *Council President John "Jack" R. Heath*  
8 *Council Vice-President Laura Mitchell*  
9 *Councilwoman April Jackson*

*Mayor Jacob R. Day*  
*Councilman Muir Boda*  
*Councilman James Ireton, Jr.*

10 **IN ATTENDANCE**

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12 *City Clerk Kimberly R. Nichols, City Administrator Tom Stevenson, City Attorney Mark*  
13 *Tilghman, Assistant Director of Internal Services – Procurement & Parking Jennifer L. Miller,*  
14 *and interested citizens and members of the press.*

15 \*\*\*\*\*  
16 **CITY INVOCATION – PLEDGE OF ALLEGIANCE**

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18 *The City Council met in regular session at 6:03 p.m. in Council Chambers. Council President*  
19 *John "Jack" R. Heath called the meeting to order and invited Pastor Greg Morris at Parkway*  
20 *Church of God to deliver the invocation. Thereafter, the Pledge of Allegiance was recited.*

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22 **PRESENTATIONS**

23  
24 ***Proclamations***

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26 • **150<sup>th</sup> Anniversary of Trinity Church**

27 *Mayor Jacob R. Day presented the proclamation to Pastor George Patterson to proclaim*  
28 *September 12, 2016 as "Trinity United Methodist Church Day" in the City of Salisbury*  
29 *to celebrate the 150<sup>th</sup> anniversary of the church. Pastor Patterson invited the community*  
30 *to the upcoming celebration events on September 24<sup>th</sup> and 25<sup>th</sup> at the church.*

31  
32 • **Economic Development Week**

33 *Mayor Day presented Salisbury Wicomico Economic Development (SWED) Executive*  
34 *Director Dave Ryan the proclamation to proclaim September 19 - 24, 2016 as Economic*  
35 *Development Week in the City of Salisbury. Mayor Day thanked Mr. Ryan, his board and*  
36 *team, and City of Salisbury Business Development Specialist Laura Kordzikowski for*  
37 *their economic development efforts in the City and the surrounding community.*

38  
39 *Mr. Ryan thanked the City for their partnership and for the special recognition.*

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41 ***Community Organization Presentation***

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43 • **M4Reactor presented by Executive Director Kevin Justice**

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45 *Executive Director Kevin Justice joined Council at the podium and explained M4Reactor*  
46 *is a community space located at the Tri County Council Building where all people from*

*students to adults and other organizations can come to discover new technologies From 3D printing, robotics, laser cutting and more, the skills taught will advance the Shore's tech abilities and capabilities.*

### **ADOPTION OF LEGISLATIVE AGENDA**

*Mrs. Mitchell moved, Ms. Jackson seconded, and the vote was unanimous to adopt the legislative agenda as presented.*

### **CONSENT AGENDA** – presented by City Clerk Kim Nichols

*The Consent Agenda was unanimously approved on a motion and seconded by Mr. Boda and Mr. Ireton, respectively:*

- *August 15, 2016 Work Session Minutes*
- *August 22, 2016 Council Meeting Minutes*
- *August 22, 2016 Closed Session Minutes*
- *September 6, 2016 Work Session Minutes*
- **Resolution No. 2656** – *adopting the Wicomico County Multi-Hazard Mitigation Plan*
- **Resolution No. 2657** – *to formally establish the Community Development Block Grant Review Committee*

### **AWARD OF BIDS** – presented by Assistant Director of Internal Services – Procurement and Parking Jennifer L. Miller

*Ms. Jackson moved, Mr. Ireton seconded and the vote was unanimous to approve the Award of Bids consisting of the following item:*

- *Contract 117-16 Naylor Street Area Sidewalk* *\$102,850.00*

### **RESOLUTION** – presented by City Administrator Tom Stevenson

- **Resolution No. 2658** – *accepting the donation of apparatus and equipment for the Salisbury Fire Department to use in efforts to enhance its capabilities in providing the effective and efficient delivery of fire, rescue and emergency medical services and to improve the quality of life for the citizens of the City of Salisbury and the Salisbury Fire District*

*Mr. Boda moved, Mr. Ireton seconded, and the vote was unanimous to approve Resolution No. 2658 as presented.*

### **DISCUSSION**

*Council Vice-President Mitchell announced to the City Council and the public that she would be resigning from City Council effective September 30, 2016. After Mayor's and Council's remarks*

*and sentiments of appreciation, Mrs. Mitchell received a standing ovation by everyone in Council Chambers.*

*Mr. Heath reviewed the timeline to advertise, interview and appoint a Council representative from District 5, and Council reached consensus on the following:*

- The vacant Council seat shall be advertised 9/14/16 through 9/25/16. The ad will run in the Daily Times on Wednesday 9/14/16, Sunday 9/18/16, Wednesday 9/21/16, and Sunday 9/25/16; in the Salisbury Independent similar weekly times; and placed on the City website. A map of District 5 shall be posted on the City website with the vacancy ad.*
- Resumes and letters of interest from candidates must be postmarked on or before 9/26/16 and received by the City Clerk by noon 9/28/16. They can also be hand delivered to the City Clerk at 125 N. Division Street, Room 305 or emailed to [knichols@salisbury.md](mailto:knichols@salisbury.md)*
- On 10/17/16 Council will schedule a Closed Session to discuss the appointment and possibly hold a Special Meeting at that time to elect the appointee (new appointee shall be sworn in office within five (5) days of election)*
- On 10/24/16, the new member will be elected (if not elected on 10/17/16) and sworn in at the beginning of the Legislative Session.*

*With no further business to discuss, Council President Heath adjourned the meeting at 6:40 p.m.*

*Kimberly R. Nichols*  
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City Clerk

*John R. Heath*  
\_\_\_\_\_  
Council President