

CITY OF SALISBURY  
WORK SESSION  
SEPTEMBER 19, 2016

Public Officials Present

Council President John “Jack” R. Heath  
Council Vice-President Laura Mitchell *(teleconferenced)*  
Councilman James Ireton, Jr.

Mayor Jacob R. Day  
Councilman Muir Boda  
Councilwoman April Jackson

In Attendance

Assistant City Clerk Diane Nelson, Assistant City Administrator Julia Glanz, City Attorney Mark Tilghman, Business Development Specialist Laura Kordzikowski, Wicomico County Executive Bob Culver, County Administration Director Wayne Strausburg, Salisbury-Wicomico Planning and Zoning Deputy Director Lori Carter, Salisbury-Wicomico Planning and Zoning – Technical & Environmental Planning GIS Coordinator Frank McKenzie, Salisbury-Wicomico Economic Development Executive Director David Ryan, Great Salisbury Committee President/CEO Mike Dunn, Salisbury Area Chamber of Commerce President & CEO Ernie Colburn, Building, Permits and Inspections (BPI) Director Bill Holland, and interested citizens

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On September 19, 2016 the Salisbury City Council convened in Work Session at 4:31 p.m. in Council Chambers, Room 301 of the Government Office Building. Council Vice President Mitchell attended the Work Session via teleconference. The following is a synopsis of the information provided and discussion held.

**Authorizing the Mayor to Sign a Resolution of Support**

Mayor Day requested a resolution of support from Council for Green Streets Housing, LLC’s planned revitalization of vacant City Lot 30 through the development of a public market and affordable housing complex to be known as GateHouse Market and Lofts, noting that the revitalization is a priority for the City and in keeping with the City Masterplan. Mayor Day referenced other affordable housing projects in the City similar to this project, indicating that a request to Council for a Payment in Lieu of Taxes (PILOT) program and a waiver of Equivalent Dwelling Unit (EDU) fees could be expected to follow this request.

After discussion, Council reached consensus to move this item forward to Legislative Session.

**To Expand the Enterprise Zone District**

Business Development Specialist Kordzikowski, with input as needed from Salisbury-Wicomico Economic Development Executive Director Ryan and Salisbury-Wicomico Planning and Zoning – Technical & Environmental Planning GIS Coordinator McKenzie, provided background information on the request before Council to approve the City making application to the Maryland Department of Commerce to pursue expansion of the Enterprise Zone District in order to improve the economic development potential of the airport and surrounding areas. Ms. Kordzikowski outlined the timeline necessary to move this item forward through the City’s legislative process and Public Hearing requirements in order to meet the October 15, 2016 deadline for application to the Maryland Department of Commerce.

After discussion, Council reached consensus to move this item forward to Legislative Session.

### To Waive Handicap Ramp Building Fees

Building, Permits and Inspections Director Holland presented a request to Council to approve the waiver of permit fees for the cost of construction for handicap ramps for one-and-two family dwellings. The permit fee would be minimal for these ramps given that construction costs range from \$1,000.00 to \$2,000.00 and are well below the \$3,000.00 construction costs limit for a building permit costing \$40.00; revenue generated by permit fees for handicap ramps during FY-16 were \$140.00. Mr. Holland indicated that most handicap ramp permit applications are hardship cases, and recommended Council approve the waiver of permit fees for residential handicap ramps.

After discussion, Council reached consensus to move this item forward to Legislative Session.

### Bike Routes on West Isabella

Assistant City Administrator Glanz presented a request to Council to approve the creation of a bike route which will run along West Isabella Street from the intersection at Route 50 to the intersection at Delaware Avenue and indicated that the bike route is funded as part of the West Isabella Water Main project currently under construction. Ms. Glanz provided background information on the various resources utilized for the design, layout, and construction of the bike route, followed by an overview of the installation process planned for the designation of both dedicated and shared bicycle lanes based on standards and existing roadway conditions.

After discussion, Council reached consensus to move this item forward to Legislative Session.

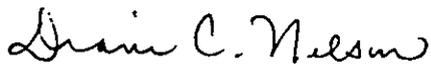
### Closing Comments/Council Discussion

Mr. Ireton requested Mrs. Mitchell provide a brief overview of her responsibilities while serving as a municipal representative on the Tri-County Council for the 2016 term now that the City Council has been requested to name a municipal representative for the 2017 term on the Tri-County Council; thereafter, Mrs. Mitchell provided the requested information.

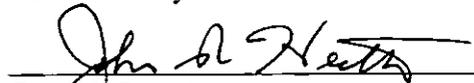
Mayor Day provided an overview of a letter received from Wallops Flight Facility in Virginia requesting a letter from Mayor and Council to the Navy, in support of locating an unmanned aerial system program at the Flight Facility which will create 400 additional jobs and provide a \$14 billion dollar investment in the area; the Wallops Facility is one of three finalists. After discussion, Council reached consensus to provide the letter of support as requested.

Mr. Boda provided an overview of the *Imitation Firearm Safety Act*, recent legislation in one California City banning the sale of imitation hand guns unless painted a bright color such as red or pink so that police officers can distinguish the otherwise realistic looking firearms from real guns; he then requested City Attorney Tilghman investigate this type of legislation.

The Work Session adjourned at 5:08 p.m.



Assistant City Clerk



Council President